



Meeting Date: September 16, 2026
Consent Agenda: Employee Shuttle Vehicles

BACKGROUND:

GRTC operates employee shuttle service seven (7) days per week to transport employees between reporting locations throughout the Richmond region. The acquisition of dedicated shuttle vehicles will provide a reliable fleet for these operations and reduce dependence on revenue and support vehicles, allowing those assets to remain focused on customer service and other critical operational needs. This investment will improve operational efficiency, reliability, and safety.

HIGHLIGHTS

- The Georgia State Department of Administrative Services (DOAS) has a contract with ABC Companies (Contract # 99999-SPD-SPD0000212-0010) for a 12-Passenger, high-roof, Ford Transit van manufactured by TCI Mobility that GRTC may utilize.
- The price for a 2026 Ford Transit Van from TCI Mobility is \$104,737.82.
- If approved, the Contractor will be given notice to produce five (5) vans immediately.
- Current delivery timelines are not yet finalized; however, vehicle deliveries are anticipated to begin in Q1-Q2 2027.
- The purchase will be funded through a combination of federal, state, and local funding sources in an amount not to exceed \$523,689, inclusive of vehicles, technology, and associated equipment installations.
- The breakdown would be:

Federal (28%)	State (68%)	Local (4%)
\$146,632.95	\$356,108.59	\$20,947.56

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order not to exceed \$523,689 for the purchase of five (5) shuttle vehicles.

Ellen Robertson, Secretary
GRTC Board of Directors

Date