



Meeting Date: April 21, 2026
Consent Agenda: ETI Implementation CM/CEI Services

BACKGROUND:

GRTC is continuing implementation of the Essential Transit Infrastructure (ETI) Plan to improve accessibility and enhance the passenger experience at bus stops systemwide. The ETI Plan supports the agency’s goal of improving 75 percent of local stops by FY27.

Task Order #07 represents a continuation of ongoing Construction Management (CM)/ Construction Engineering and Inspection (CEI) services in support of ETI installations anticipated between March 2026 and December 2026.

HIGHLIGHTS:

- This is a PO request for RK&K to provide comprehensive CM/CEI services to ensure timely and quality installation of approximately 44 shelters and 28 benches at prioritized bus stops across the City of Richmond, Henrico County and Chesterfield County. The request includes the following services:
 - Project coordination
 - Field inspections and phased construction inspections
 - Construction oversight
 - Jurisdictional coordination (City of Richmond, Henrico County, Chesterfield County, and VDOT as applicable)
 - Final acceptance inspections and documentation
- Preparation of letters of conformance and electronic project record compilation.
- The PO is for approximately nine months of support and to include the support for the installation of approximately 44 and 28 benches with a total cost of \$175,264.05 to be funded through federal, state and local grant funds.
- This project is funded through a Virginia Department of Rail and Public Transportation MERIT grant with a cost breakdown as follows:

State (16%)	Federal (80%)	Local (4%)
\$28,042.25	\$140,211.24	\$7,010.56

RECOMMENDATION:

Staff recommends that the Board of Directors approve issuance of a Purchase Order to RK&K for CM/CEI services in support of GRTC’s ETI Plan implementation under Task Order #07 in an amount not to exceed \$175,264.05.

Ellen Robertson, Secretary
GRTC Board of Directors

Date