

A regular meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. August 19, 2025, at GRTC, 301 East Belt Boulevard, 3<sup>rd</sup> Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: [https://www.youtube.com/watch?v=C\\_im5tkwW\\_g](https://www.youtube.com/watch?v=C_im5tkwW_g).

## Agenda

- I. Call to Order & Introductions
- II. Public Comments
- III. Board Meeting Minutes
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- V. Action Items
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- VII. Development Updates
  - A. New Website Review – Ashley Potter
  - B. Capital Project Update – Lora Toothman
    - ETI (Shelters and Benches) Overview – Lora Toothman
- VIII. Financial Updates
  - A. June Financials – John Zinzarella.....41
- IX. Chief Executive Officer’s Report – Sheryl Adams
- X. Board Chair’s Report
- XI. Executive Session
- XII. Other Business
- XIII. Adjourn

**MINUTES  
JULY 15, 2025  
GRTC BOARD OF DIRECTORS  
BOARD MEETING**

Members Present: Tyrone E. Nelson, Chair, Henrico County  
Jim Ingle, Vice Chair, Chesterfield County  
Ellen Robertson, Secretary/Treasurer, City of Richmond  
Dave Anderson, Chesterfield County  
Sharon Ebert, City of Richmond  
Terrell Hughes, Henrico County  
Barb Smith, Chesterfield County

Members Absent: Nicole Jones, City of Richmond  
Dan Schmitt, Henrico County

Others Present: Bonnie Ashley, General Counsel  
Sheryl Adams, Chief Executive Officer  
Adrienne Torres, Chief of Staff  
John Zinzarella, Chief Administrative Financial Officer  
Kevin Hernandez, Chief Operating Officer  
Frank Adarkwa, Director of Planning & Scheduling  
Tony Byrd, Director of Maintenance  
Dexter Hurt, Director of Information Systems  
Mike Hurt, Director of Marketing & Communications  
Anthony Carter, Director of Safety & Security  
Tonya Thompson, Director of Procurement  
Monica Carter, Assistant Director of Safety & Security  
John O'Keeffe, RideFinders  
Ashley Potter, Communications Manager  
Elizabeth Szmurlo, Manager of Data Analytics  
Lora Toothman, Capital Improvement Program Manager  
Richard Troxell, Microtransit Supervisor  
David Wells, Facilities Manager  
Janice Witt, Executive Assistant  
Ashley Fernandez, WeDriveU  
Herold Humphrey, EFESO Management Consultants  
Ken Lantz, PlanRVA  
James Mourafetis, EFESO Management Consultants

I. Call to Order & Introductions

This meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on July 15, 2025, by Chairman Nelson at 8AM at GRTC, 1<sup>st</sup> Floor Conference Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://www.youtube.com/watch?v=21JamkGb4Dw&t=114s>.

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this July 15, 2025 meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at [rideGRTC.com](http://rideGRTC.com). There were two written public comments.

***Charles, University of Richmond***

One important reason why I – and a lot of other students at U of R – really want more transit is because the administration and many of our professors actually want us to engage with the City. They offer programs with free dinners and networking events with young professionals so we can explore Richmond. They want us to stay here after graduation. And I think one of the best ways to get us to stay – or really fall in love with the City – is by giving us the ability to move around and visit different neighborhoods. Right now, we can only get to maybe one or two neighborhoods with the existing transit that reaches U of R.

***Nehemiah Young***

Zero Fare is Zero Fare – way better. I'm coming from D.C., where we have Metro. Everybody knows how Metro runs. So honestly, Zero Fare is good. I like it. I heard they've been talking about passes – charging \$2 for six rides. I think that's too much. I go to work and back, and that's it, that would be it for my passes. The bus being free is nice and I hope it stays that way.

III. Special Board Meeting Minutes – June 12, 2025

Mr. Ingle motioned to approve the June 12, 2025 Special Board Meeting minutes. Mr. Anderson seconded, and the motion carried unanimously.

IV. Consent Agenda

- A. Purchase of Five (5) Motor Coach Replacement Vehicles
- B. Purchase of Ten (10) Paratransit Replacement Vehicles
- C. Mechanical, Electrical, and Plumbing Contract
- D. Motorized Gate for Facility Entrances
- E. Pavement Remediation & Paratransit Lot Design
- F. Enterprise Virtual Server Infrastructure Hardware, Licenses, and Services

Ms. Smith motioned to approve the Consent Agenda. Mr. Hughes seconded, and the motion carried unanimously.

V. Operational Updates

A. Operational Performance – Mr. Hernandez gave a presentation on Operations and below are few of the highlights:

- Transportation
  - There were 326 full-time operators, 94 paratransit operators, and 23 microtransit operators.
- Safety & Security
  - Ten commendations were received for the entire system.
  - Valid complaints increased for fixed route, paratransit and Microtransit.
  - Fixed Route preventable events increased.
  - Paratransit preventable events decreased.
  - Microtransit preventable events remain at zero.
  - Public Safety Officers - Police involvement with escalated situations remains low.
  - Public Safety Ambassadors (PSAs) continue to assist riders significantly in the field.
- Facilities – Maintenance
  - Facility maintenance trends remain positive:
    - Over 200 tasks completed.
    - Field Services – BRT platform cleaning and system-wide trash pick-up.
    - Building Services – HVAC, electrical, and plumbing issues.
  - Preventive maintenance completion remains steady above 80%.
  - Increase in miles between failures (road calls) on all modes.

B. Ridership Performance

- Fixed Route – Total Ridership 4<sup>th</sup> Quarter
  - Local – 2,439,519
  - BRT – 505,329
  - Express – 22,038
- Local – Average Daily Boardings 4<sup>th</sup> Quarter
  - Weekday – 29,313
  - Saturday – 21,675
  - Sunday – 19,229
- Express – Average Daily Boardings 4<sup>th</sup> Quarter
  - Weekday – 339
- BRT – Average Daily Boardings 4<sup>th</sup> Quarter
  - Weekday – 6,225
  - Saturday – 3,916
  - Sunday 3,825
- LINK – Total Ridership 4<sup>th</sup> Quarter
  - Azalea – 9,575
  - Ashland – 8,053
  - Sandston – 4,285
  - Cloverdale – 2,003
  - Powhatan – 436
- LINK – Average Daily Ridership 4<sup>th</sup> Quarter
  - Azalea – 373
  - Ashland – 314
  - Sandston – 199
  - Cloverdale – 93
  - Powhatan – 21
- Paratransit – Total Ridership 4<sup>th</sup> Quarter
  - CARE/CARE Plus – 72,799
  - CARE On-Demand – 11,580
- Paratransit – Average Daily Ridership 4<sup>th</sup> Quarter
  - CARE/CARE Plus – 2,427
  - CARE On-Demand – 386

VI. Development Updates

- A. Ms. Smith reported that the Development Subcommittee met on July 10. Staff updated the committee on the following projects: Dashboard, Public Engagement for the Northern and Southern End of Pulse, North/South BRT Transit Oriented Development, Western Pulse Extension has a little bit of delay and we are waiting on additional traffic analysis, and the Permanent Transfer Station.

VII. Financial Updates

- A. Mr. Ingle reported that the Finance Subcommittee met on July 10. Mr. Zinzarella reviewed the Updated Budget Book and the May Financials and there were no concerns.

VIII. Chief Executive Officer's Report

- The GRTC Board Retreat will be held September 30 at 8AM at GRTC.
- October 15 is the Annual Shareholders Meeting at 10AM.
- The October Board of Directors meeting will be October 28 at 8AM.
- Employee of the Month for June was Curtis Paige – Bus Operator.

- Employees of the Month for July was Ernesto Leon – IT, Jean Hamilton – Bus Operator, and David Wells – Maintenance.
- July 8 was TAP into Transit Event at Main Street Station. Thank you to Chairman Nelson, Vice Chairman Ingle, and Terrell Hughes for your support at this event. Thank you to all our sponsors, we had 18 sponsors that allowed us to have this event. One of the sponsors was WeDriveU, they were instrumental and we appreciate their help. A huge thank you to CBS6, they did all our advertising and because of that we had approximately 400 attendees. CBS6 also put together a film which captured the event. We also had 15 different partners join us in addition to the sponsors. Thank you to all the supporters and staff for the incredible effort they put forth, it was truly professional.

IX. Board Chair's Report

Chairman Nelson stated that he was pleasantly surprised with the turnout at the TAP event and gave kudos to the team and said it was a good first one.

X. Executive Session

Mr. Nelson moved to add a closed session to the Agenda, Mr. Ingle seconded, and the motion carried unanimously.

Mr. Nelson moved that GRTC's Board of Directors hold a closed meeting pursuant to Section 2.2-3711(A)(8) of the Code of Virginia for consultation with legal counsel regarding a personnel matter.

Mr. Nelson moved that this closed meeting was convened pursuant to the Virginia Freedom of Information Act and that, according to Sections 2.2-3712 of the Code of Virginia, it was conducted in conformity with Virginia law and that nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Mr. Nelson requested a Roll Call Vote which was unanimous.

XI. Adjourn

There being no further business, the meeting adjourned at 9:25AM.

APPROVED:

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Tyrone E. Nelson, Chair  
GRTC Board of Directors

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Date

**Meeting Date:** August 19, 2025

**Action Item:** Microsoft Enterprise Software Licensing Renewal

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## BACKGROUND:

GRTC's current Microsoft Software Licensing expires at the end of August 2025. Staff requested quotes from service vendors and issued a PO for licensing renewal based on the best industry pricing. The software license renewal contract is for a one-year term. This was necessary to provide business continuity of services without delay.

GRTC utilized Microsoft Enterprise Software to provide a business suite of productivity tools for administrative staff to perform their job functions. The Microsoft Business software is a powerful suite of tools that helps staff stay organized, collaborate with colleagues, and create professional documents. The cloud-based productivity tools within the Microsoft 365 suite enable staff to access simplified software functionality, streamline business collaboration, and maintain remote accessibility.

## HIGHLIGHTS:

- Microsoft licensing provides best-in-class productivity applications and advanced security, compliance, voice, and analytical capabilities. This is the framework for GRTC's IT growth plan, outlining future technological improvements.
- This purchase included an upgrade of licenses to provide additional staff functionality, as well as the necessary features required for security and data recovery compliance. This renewal included licenses to support the provision of email accounts to Operators, Mechanics, and Board staff, enabling improved communication and access to company-published information.
- This vendor supplied the required licenses and possessed the institutional knowledge and skillset to provide data infrastructure configuration and setup for license use. This was critical to the business continuity of GRTC users without interruption of service.
- The staff's independent cost estimate was based on historical pricing from the previous software licensing purchases and published pricing. The total renewal license cost is \$112,970.
- This contract will be funded entirely with federal and local grants.

Grant #	Federal (28%)	State (68%)	Local (4%)
VA2024-029 / 73024-/80	\$31,631.60	\$76,819.60	\$4,518.80

**RECOMMENDATION:**

The Board of Directors authorizes the CEO to issue a purchase order for a renewal contract to GHA Technologies for \$112,970 to procure a Microsoft license renewal and set up licenses within the GRTC infrastructure.

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Ellen Robertson, Secretary  
GRTC Board of Directors

\_\_\_\_\_  
Date



**Meeting Date:** August 19, 2025

**Action Item:** Diesel Fuel

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## **BACKGROUND:**

Staff issued an Invitation for Bids for fuel delivery services on July 17, 2025, so that flexibility to lock into a fixed price for fuel would be possible should market conditions present a buying opportunity.

## **HIGHLIGHTS:**

Bids were received from five companies. Of the five bidders James River Solutions submitted the lowest fixed price for delivery services, 0.0190 per gallon. Their bid is in compliance with all the terms and conditions of the solicitation.

The base contract is August 1, 2025 through July 31, 2026. GRTC has the option to renew for one additional one-year period at the same price of 0.0190 per gallon.

For comparison purposes, the fixed method differential for the current contract is \$.0199 per gallon.

Staff estimates it will need 60,000 gallons of diesel fuel in the initial and renewal period of the contract. Based on the estimated volume needed, the value of fuel deliveries is projected to be \$1,140 each year.

On July 30, 2025, market conditions presented an optimal buying opportunity and staff instructed James River Solutions to utilize the fixed price purchasing method by locking in at the then current rate of \$2.604 (NYMEX \$2.585 + Differential \$0.019) per gallon for the period of August 1, 2025 through July 31, 2026. The estimated cost of fuel during the initial and option periods is \$156,240 each year for a total cost of \$312,480.

This expense is funded completely from the operating budget.

## **RECOMMENDATION:**

That the Board of Directors ratifies staff's action executing a fixed-price fuel purchase agreement at a delivered price of \$2.604 per gallon for the period of August 1, 2025 through July 31, 2026 and authorizing the CEO to exercise the option period of August 1, 2026 through July 31, 2027 upon satisfactory contractor performance and favorable purchasing conditions.

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Ellen Robertson, Secretary  
GRTC Board of Directors

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Date





**Meeting Date:** August 19, 2025  
**Action Item:** Gasoline Delivery Services

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## **BACKGROUND:**

Staff issued an Invitation for Bids for fuel delivery services on July 17, 2025.

## **HIGHLIGHTS:**

- Bids were received from five companies. Based on the wholesale purchasing strategy, the low bid was received from Colonial Oil Industries.
- The base contract term is one year and will cover deliveries for the period August 21, 2025 through August 20, 2026. GRTC also has the option to renew for one additional one-year period.
- Under the contract, GRTC pays wholesale prices that fluctuate from week to week plus a delivery fee.
- Delivery per gallon for the base term will be - \$0.0143 and -\$0.0043 for the 1-year option period. The estimated amount of fuel needed is 150,000 gallons for each contract term.
- GRTC's approved budget for gasoline for FY2026 is \$225,000.
- This expense is funded with federal, state and local funds.

## **RECOMMENDATION:**

That the Board of Directors authorizes the CEO to execute a one-year agreement with Colonial Oil Industries for the delivery of gasoline and to exercise the option period of August 21, 2026 through July 31, 2027 upon satisfactory contractor performance and favorable purchasing conditions.

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Ellen Robertson, Secretary  
GRTC Board of Directors

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Date

**Meeting Date:** August 19, 2025

**Action Item:** Transportation Alternatives Program (TAP)

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## BACKGROUND:

The Virginia Department of Transportation (VDOT) Transportation Alternatives Program (TAP) “aids Local Public Agencies in funding community-based projects that expand non-motorized and multimodal travel choices and enhance the transportation experience. Such projects improve the cultural, historical, and environmental aspects of transportation infrastructure...Outcomes of the supported projects lead to quality-of-life benefits for residents, alternative mode accessibility, safety, reductions in pollutants and emissions, and the expansion of recreational facilities.”

## HIGHLIGHTS:

GRTC did not pursue TAP funding for FY2026 but instead offered its pre-application spots to the City of Richmond Office of Equitable Transit and Mobility for projects that will benefit GRTC riders. These applications were submitted:

- **Fulton Pedestrian Improvements Phase 1:** This project represents the first phase of pedestrian access improvements in Fulton, connecting from a GRTC stop at Government Road and Rawlings Street 1,000 feet to the intersection of Rawlings Street and Luray Avenue. The five-foot sidewalk with four-foot buffer and curb will add an accessible landing to the GRTC stop with a crosswalk and curb ramps at Rawlings Street and Government Road, continue on the south side east to Bunn Avenue, then traverse to the north side of the street with crosswalks and curb ramps, and end with a curb ramp landing on the Northeast corner of Rawlings Street and Luray Avenue.
- **Old Warwick Road Pedestrian Improvements Phase 1:** This project will construct approximately 1,800 feet of new five-foot-wide concrete sidewalk with a four-foot grass buffer and curb along the east side of Old Warwick Road, connecting an existing sidewalk near the Goodwill parcel to Warwick Road. A raised crosswalk with ADA-compliant curb ramps will provide safe pedestrian access across Old Warwick Road to the new Southside Community Center. The project also includes a marked crosswalk and curb ramps at the intersection with Labrook Concourse.
- **Walmsley Boulevard Pedestrian Improvements:** This project will improve pedestrian safety and access to transit stops by installing approximately 1,700 linear feet of 5' sidewalk with 4' grass buffer, curb and gutter on the south side of Walmsley Boulevard; two marked crosswalks with ADA curb ramps across Walmsley Boulevard, and approximately 120 linear feet of sidewalk on the north side of Walmsley Boulevard to provide access to existing GRTC bus stops. It will connect the existing sidewalk at Walmsley Boulevard and Shackleford Road to the Walmsley Terrace Apartments.

- **Brookland Park Boulevard Pedestrian Improvements:** This project will improve pedestrian safety and access to transit along East Brookland Park Boulevard from Hotchkiss Park to the Six Points area. Improvements include curb extensions with ADA ramps and/or bus landing pads at five intersections and along part of the Hotchkiss Park frontage, new marked crosswalks at Alpine Avenue and Lechter Avenue, and replacement of 900 feet of sidewalk on the north side of Brookland Park Boulevard between Alpine Avenue and the newly-constructed Highland Terrance Apartments.
- **Jackson Ward Pedestrian Access Improvements:** This project will improve pedestrian access by installing new sidewalks and curb ramps and upgrading existing sidewalks and curb ramps that are not ADA compliant on a pedestrian route between several key destinations in Jackson Ward. It includes 290 linear feet of new sidewalks, up to 1,100 linear feet of upgraded sidewalk, two new curb ramps, one upgraded curb ramp, rebuilding eight entrances, and removal and replacement of nine trees. The pedestrian route consists of a loop along West Broad Street, North 1<sup>st</sup> Street, West Leigh Street, and Brook Road.

In order for the City of Richmond to move forward with full applications for the proposed improvements, VDOT requires that the projects have the support of the GRTC Board of Directors as evidenced by a resolution of support for each project and inclusion of the projects in GRTC's Transportation Strategic Plan.

## RECOMMENDATION:

That the Board of Directors officially resolve to support the applications of the above-listed projects for submission of full proposals to the Transportation Alternatives Program, and that the projects be included in GRTC's Transit Strategic Plan with the understanding that these projects will be administered and managed by the City of Richmond.

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Ellen Robertson, Secretary  
GRTC Board of Directors

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Date

**Meeting Date:** August 19, 2025  
**Item Title:** Operational Performance

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## **UPDATES:**

Mr. Hernandez will provide highlights for the Operational Performance for the month of July. The following Departments will be included: Operations, Safety and Security, Maintenance, and Customer Service.

**Meeting Date:** August 19, 2025  
**Item Title:** Operating Performance

## HIGHLIGHTS:

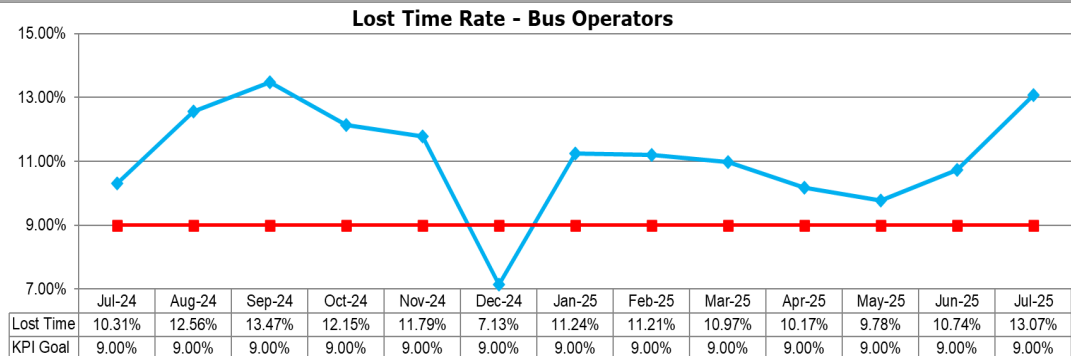
**Fixed-Route (FR):** Staffing remains adequate, with recruitment for new FR bus operators scheduled for late September to early October. As of July month-end, staffing stood at 321 full-time and 23 part-time FR operators, with 0 operators currently in training. This reflects a net decrease of 5 full-time and 0 part-time operators from June. FR service delivery remained strong, with 99% or higher of all scheduled revenue hours performed.

**Microtransit:** Staffing is adequate, with a new trainee class currently in recruitment. The department ended July with 22 operators, a net decrease of 1 operator from June. Rider satisfaction remained high, with average ratings of 4.9/5.0 for mobile bookings.

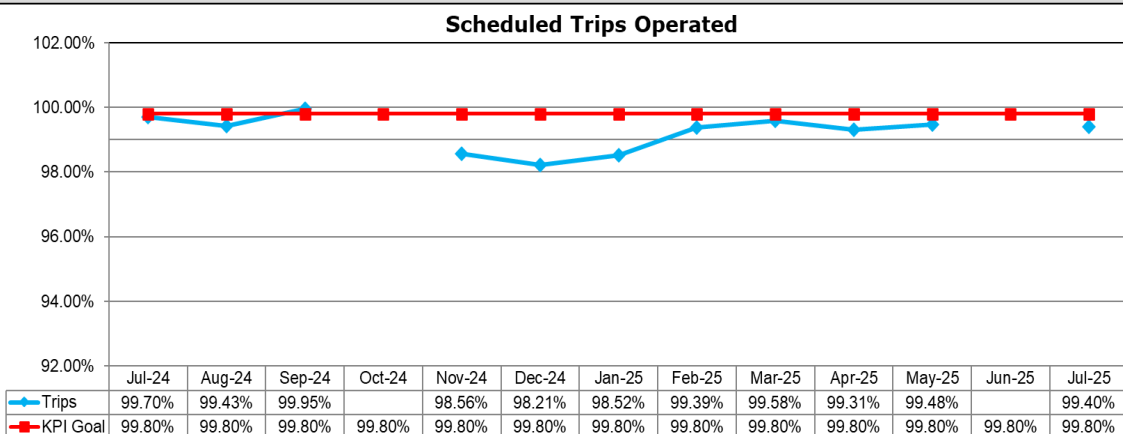
**Specialized Transportation:** Performance exceeded the on-time performance goal of 92% in July. No-show passenger incidents have sharply declined due to enhanced internal procedures.

## CURRENT STATUS:

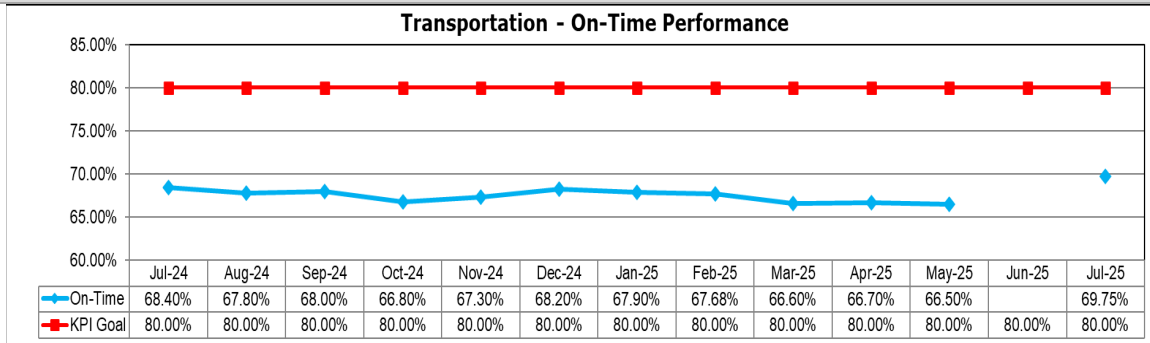
Fixed Route Performance – Lost Time Rate – Bus Operators



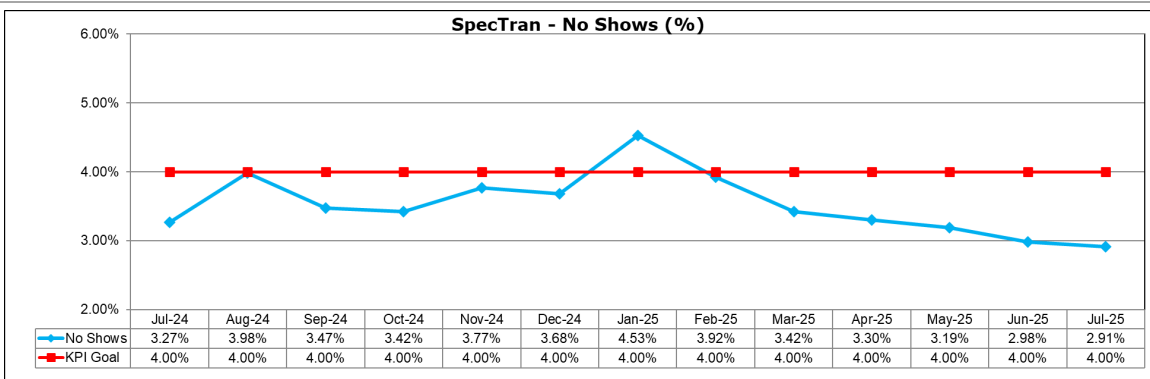
Fixed Route Performance – Scheduled Trips Operated



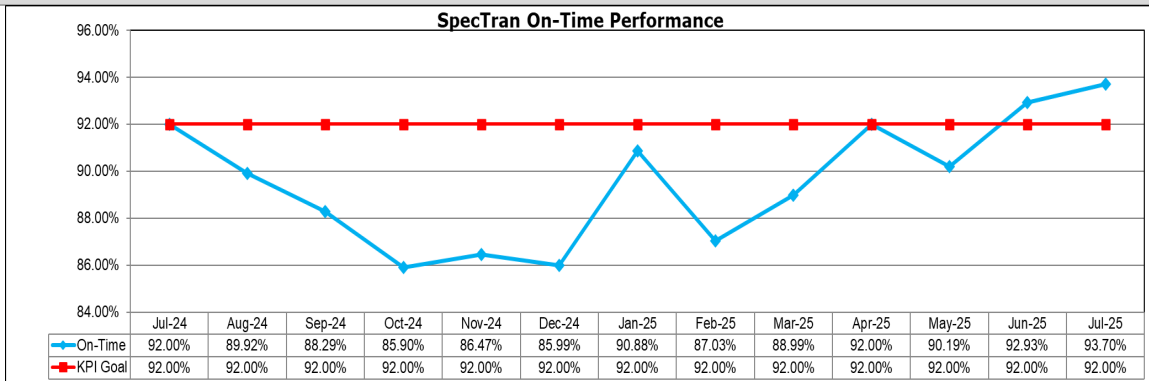
## Fixed Route Performance – On-Time Performance



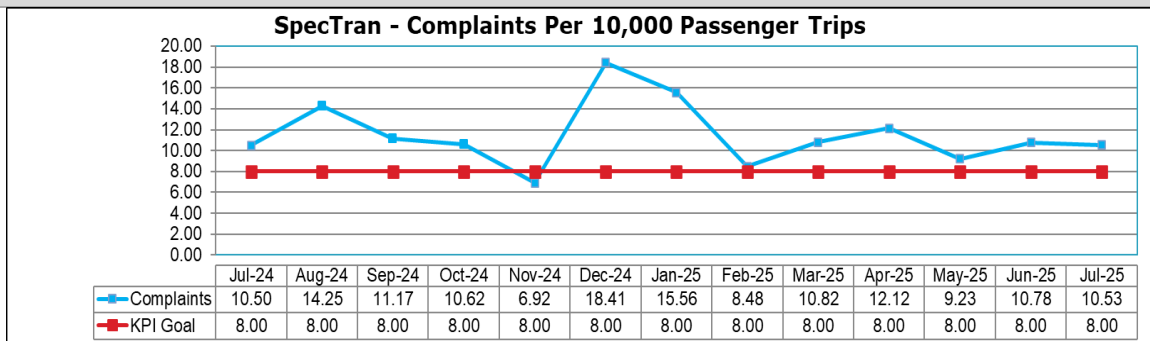
## Specialized Transportation – No Shows



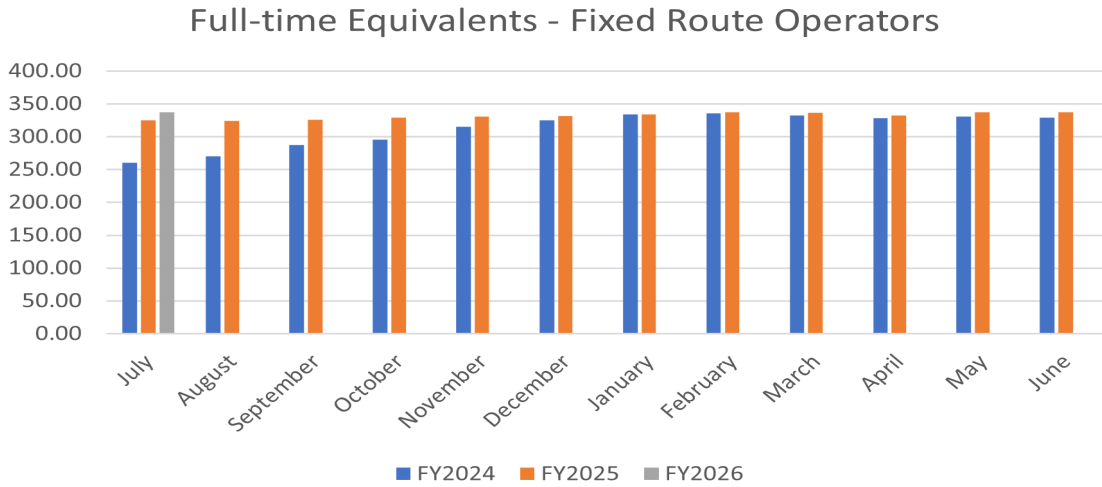
## Specialized Transportation – On-Time Performance



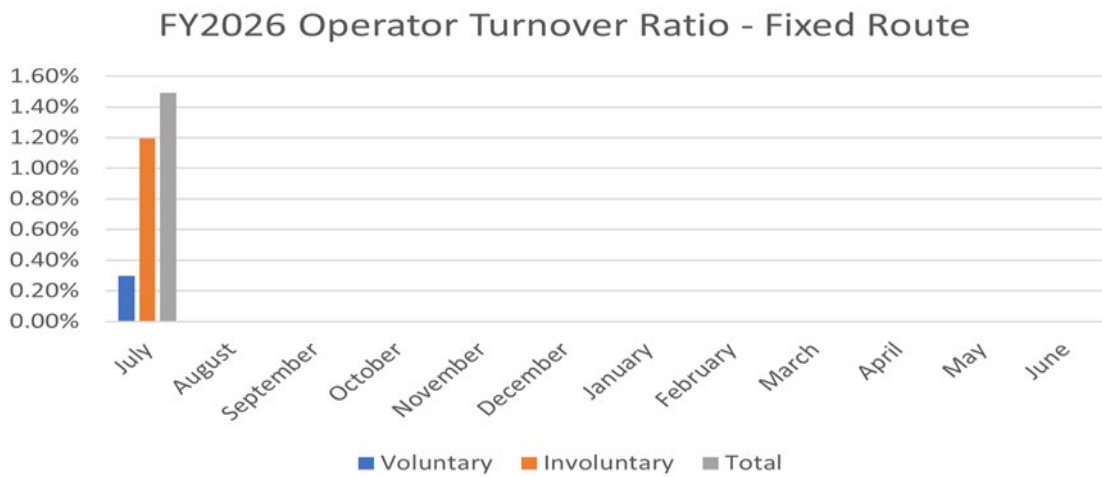
## Specialized Transportation – Complaints Per 10,000 Passenger Trips



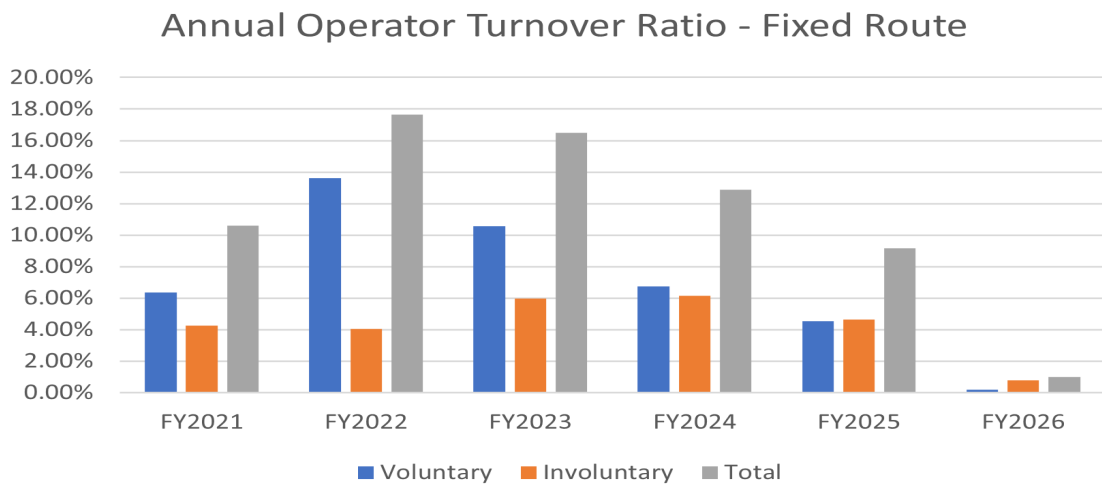
### Operators – Full Time Equivalents (Fixed Route)



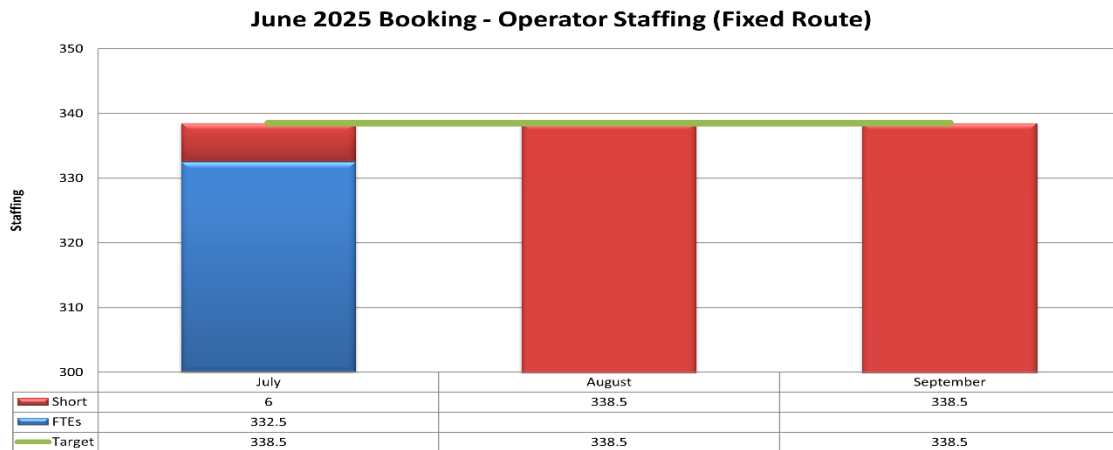
### Operator Turnover Ratio – FY2026 (Fixed Route)



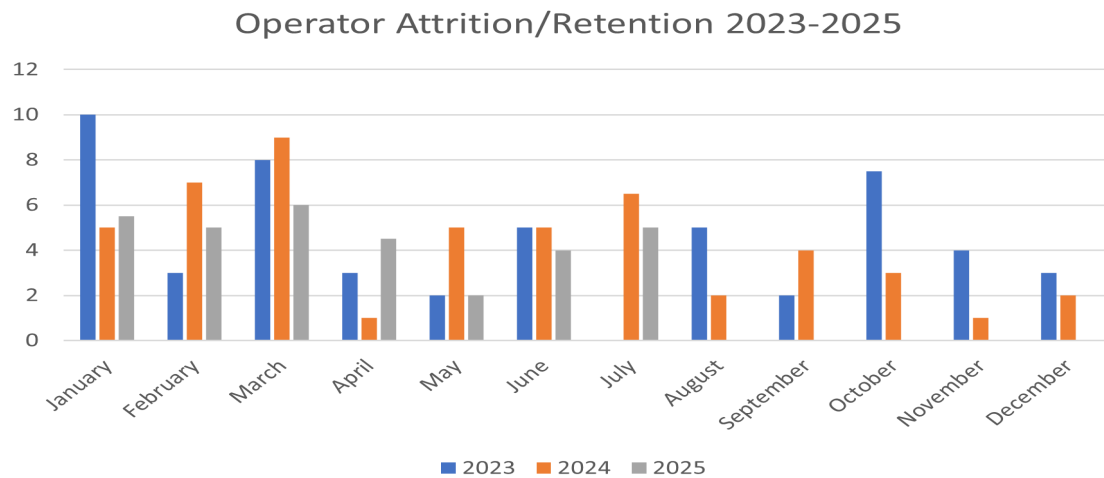
### Annual Operator Turnover Ratio (Fixed Route)



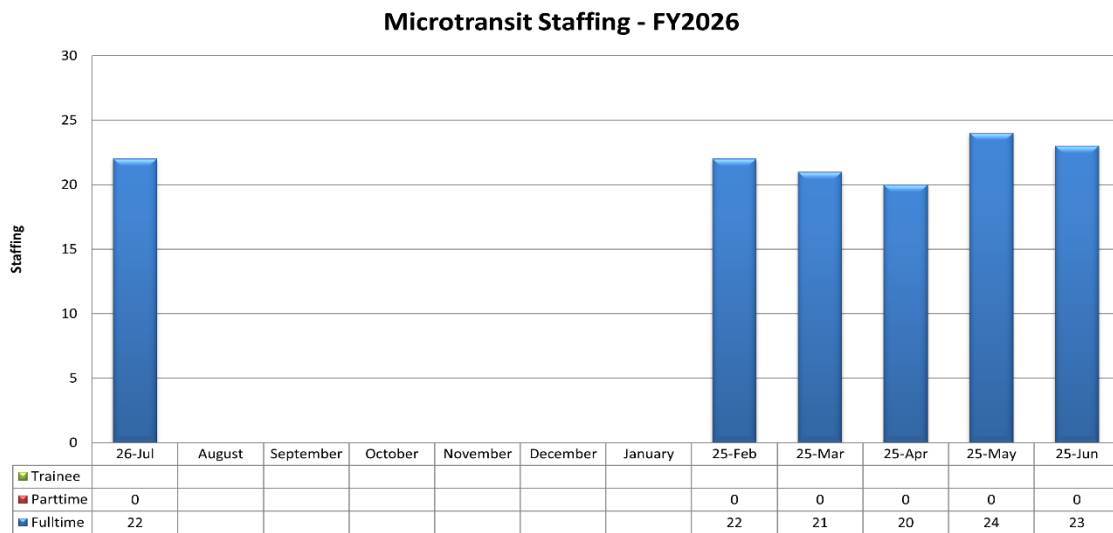
## February 2025 Booking – Operator Staffing (Fixed Route)



## Operator Attrition/Retention (Fixed Route)



## Operator Staffing (Microtransit)





**Meeting Date:** August 19, 2025  
**Staff Report:** Safety and Security Performance

## CURRENT STATUS:

Performance Indicator	Agency Averages	July (GRTC)
Miles Between Total NTD Defined Events	10,985	9,917
NTD Defined Event Rate Per 1,000,000 miles	3.5	3.3
<i>(Averages taken from other agencies with similar amount of annual VRM to GRTC)</i>		

### Fixed Route Traffic Incidents – Trend Report

<u>Traffic Incidents</u>	July	August	September	October	November	December	January	February	March	April	May	June	July
Passenger Incident	15	17	17	17	19	14	26	9	16	14	18	17	14
Pedestrian	0	0	0	1	0	0	0	0	1	2	0	1	0
Bicycle	1	0	0	0	0	0	0	0	0	1	0	0	0
Vehicle Rear End	2	1	1	2	6	2	2	1	1	3	2	4	0
Fixed Objects	13	9	13	11	9	16	15	18	9	10	6	5	9
Improper Turning	7	4	3	2	2	3	6	5	4	4	4	5	5
Company Vehicle	4	1	2	4	2	0	4	2	2	2	3	3	4
Bus Rear End Vehicle	0	1	1	1	0	0	3	2	0	1	1	0	1
Bus Hit Parked Vehicle	3	5	2	1	0	3	3	1	3	5	1	3	3
Total	49	38	39	39	38	38	59	38	36	42	35	38	36

### Monthly Percentages – July

Preventable – 32%

Non- Preventable – 68%

<u>Assaults</u>	<u>Bus-Related</u>
Verbal	3
Physical	0

### Specialized Related Incidents – Trend Report

<u>Traffic Incidents</u>	July	August	September	October	November	December	January	February	March	April	May	June	July
Passenger Incident	2	1	2	3	1	0	1	4	1	2	0	5	1
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	0	0	3	0	0	0	2	0	1	1	0
Fixed Objects	3	6	2	2	3	3	3	1	4	4	4	4	3
Improper Turning	1	1	2	1	1	0	1	1	2	0	0	2	1
Van Rear Ended Vehicle	0	0	0	0	0	0	0	1	1	0	0	0	0
Company Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	1
Van Hit Parked Vehicle	1	0	0	1	2	1	2	1	5	1	3	0	2
Total	4	9	6	7	10	4	7	8	15	7	9	11	8

### Monthly Percentages – July

Preventable – 66%

Non-Preventable – 33%

### Assaults                      Specialized-Related

Verbal                                      0

Physical                                    0

### Microtransit Related Incidents – Trend Report

<u>Traffic Incidents</u>	July	August	September	October	November	December	January	February	March	April	May	June	July
Passenger Incident	0	0	0	0	1	0	0	0	0	0	1	0	0
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	0	0	0	0	0	0	0	0	0	0	1
Fixed Objects	0	0	0	0	1	0	0	0	0	0	0	0	1
Improper Turning	0	1	0	0	0	0	0	0	1	1	0	0	0
Van Rear ended Vehicle	0	0	0	1	0	0	0	0	0	0	0	0	0
Company Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	0
Van Hit Parked Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	1	0	1	2	0	0	0	1	1	1	0	2

### Monthly Percentages – July

Preventable – 50%

Non-Preventable – 50%

### Assaults                      Microtransit

Verbal                                      0

Physical                                    0

### Security – Public Safety Officer – Trend Report

<u>Security Incidents at DTS/HQ</u>	July	August	September	October	November	December	January	February	March	April	May	June	July
Medical Response	0	0	0	0	1	1	0	4	9	7	9	9	14
Verbal Assault	3	1	4	3	1	3	2	7	2	1	1	4	3
Vandalism	0	0	1	0	0	1	0	0	0	0	3	0	1
Brandishing Weapon	0	1	2	0	0	0	0	2	1	0	1	1	0
Miscellaneous	0	0	0	1	0	0	0	3	1	2	0	0	0
Physical Assault	1	1	2	0	0	0	2	0	0	4	1	1	1
Physical Assaults (Transit Employee)	0	0	1	0	0	0	0	0	0	1	0	0	1
Passenger Assistance	0	0	0	0	0	0	0	2	2	3	1	1	1
Public Intoxication	0	1	0	2	0	2	0	5	1	1	2	2	3
Onboard Vehicle Incidents									2	2	2	1	4
Police Involvement	1	1	4	4	0	1	2	8	4	2	6	1	3
Total	4	4	10	6	2	7	4	23	22	23	26	20	27

## DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger's slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

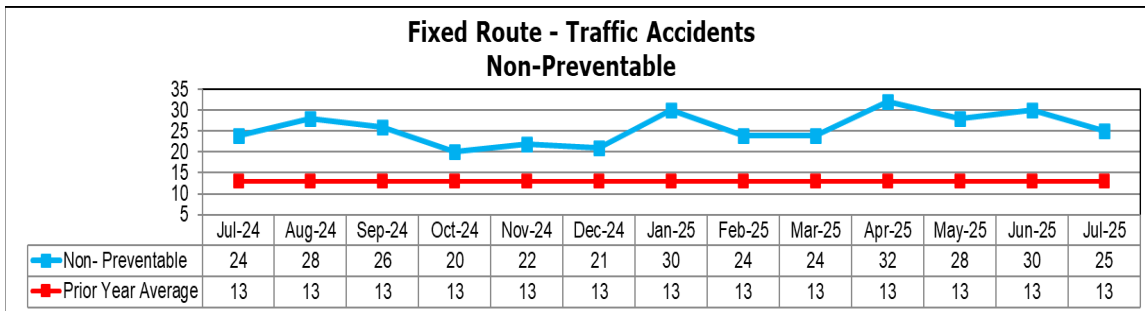
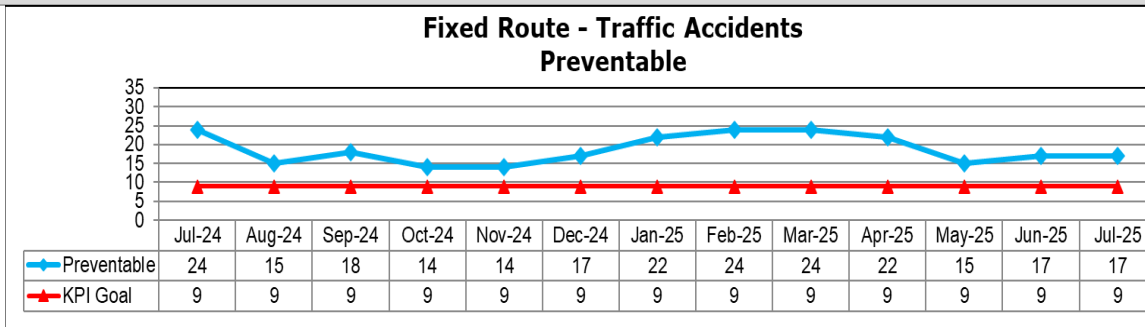
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonably to avoid a collision, committed an error, or failed to react to the errors of others.

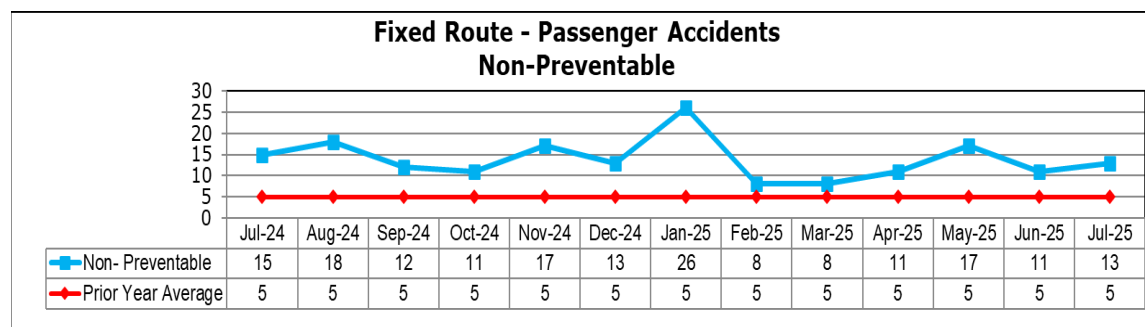
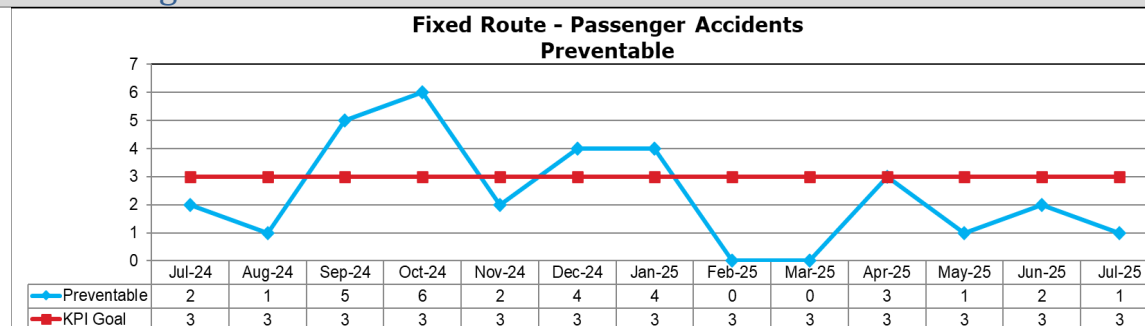
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

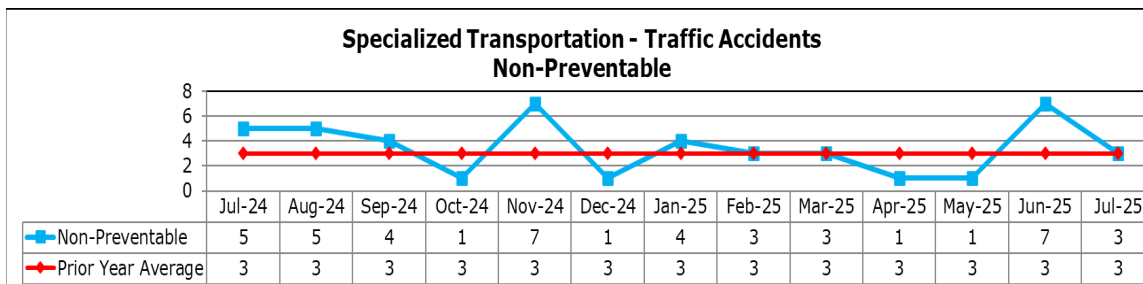
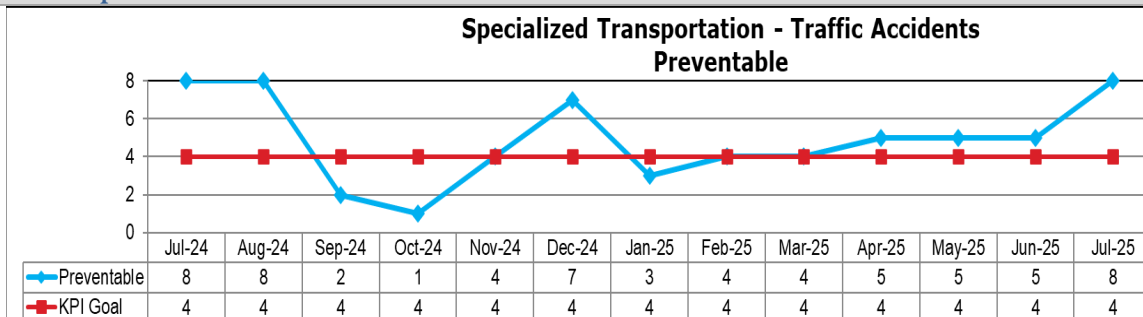
## Fixed Route – Traffic Accident Data



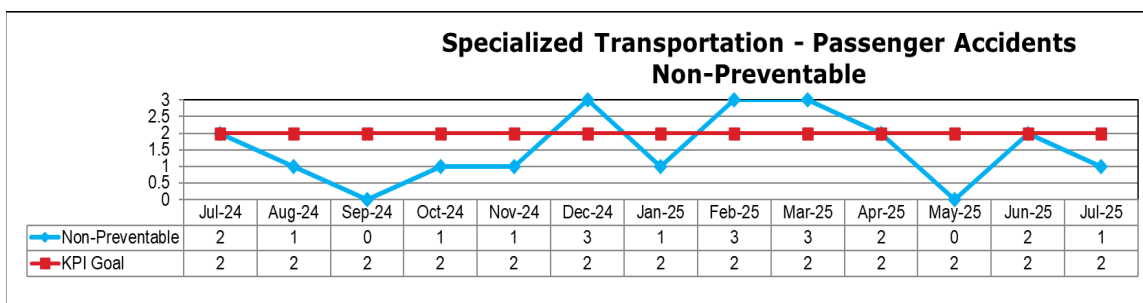
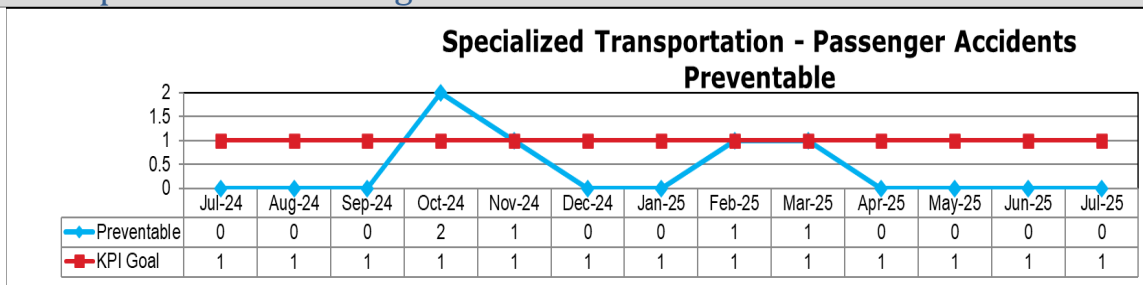
## Fixed Route – Passenger Accident Data



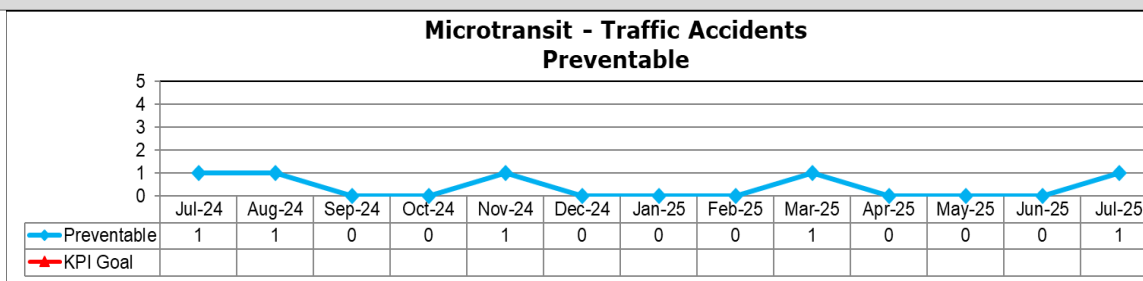
## Specialized Transportation – Traffic Accident Data

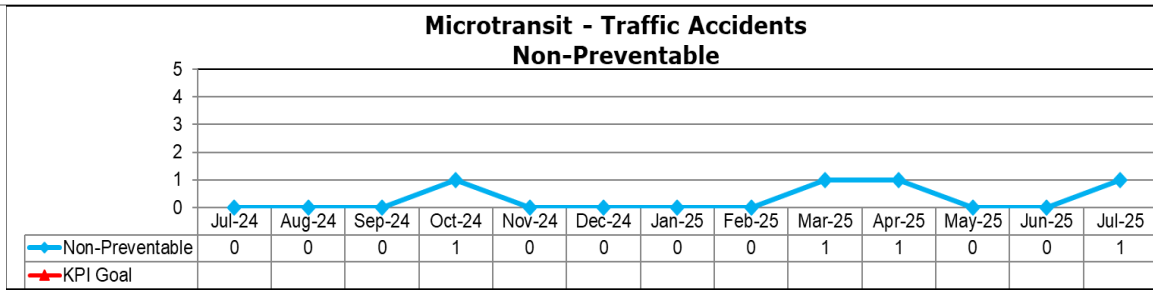


## Specialized Transportation – Passenger Accident Data

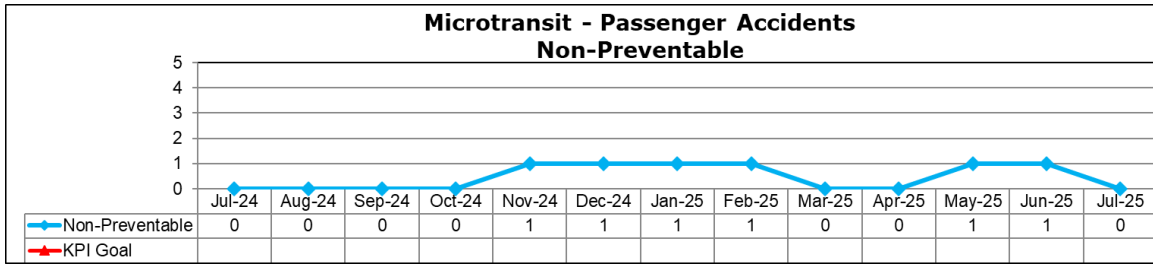
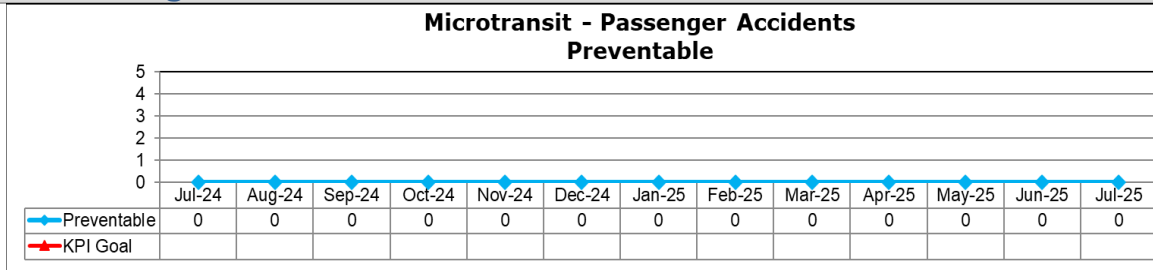


## Microtransit – Traffic Accident Data

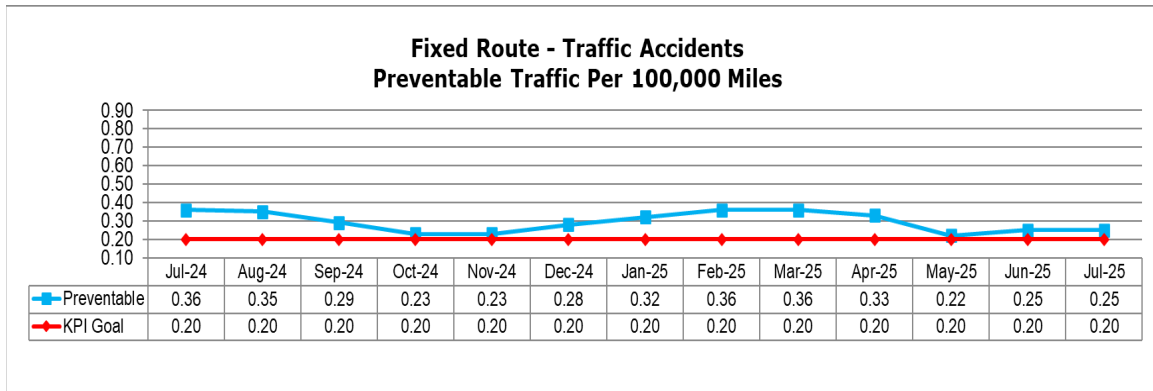
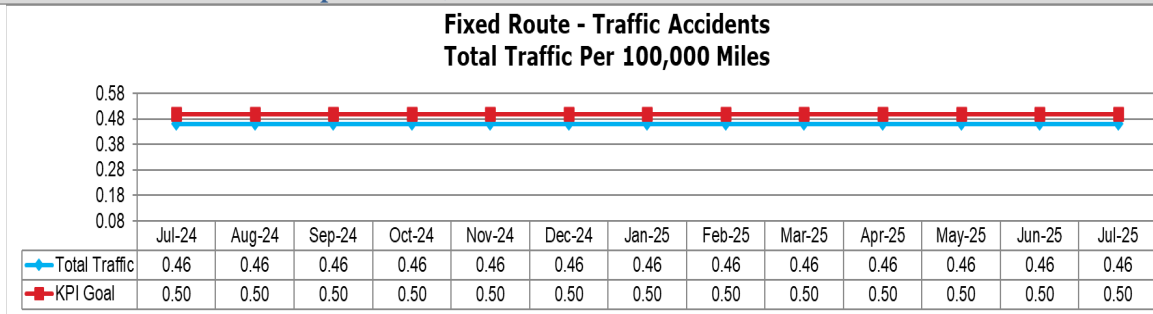




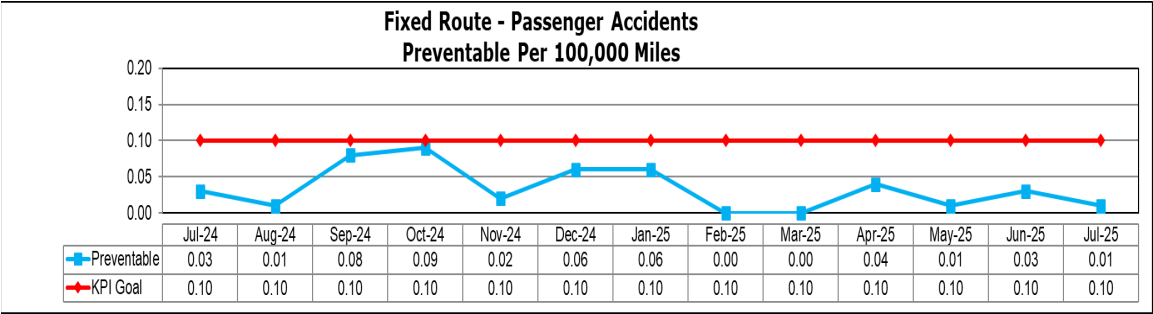
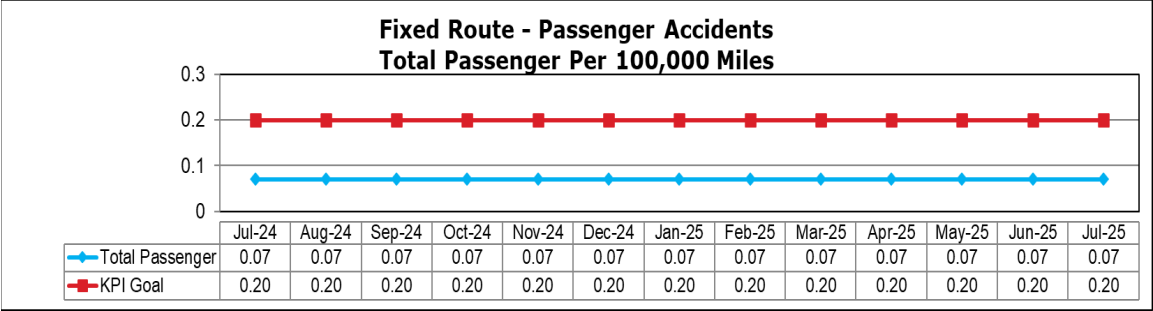
## Microtransit – Passenger Accident Data



## Fixed Route – Traffic Accidents per 100,000 Miles



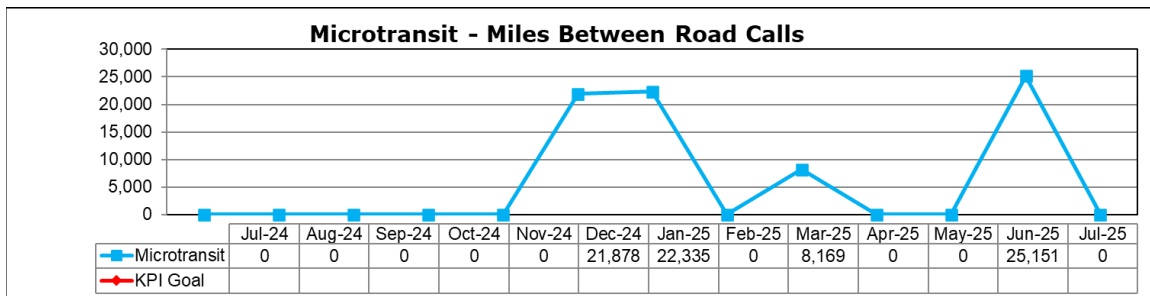
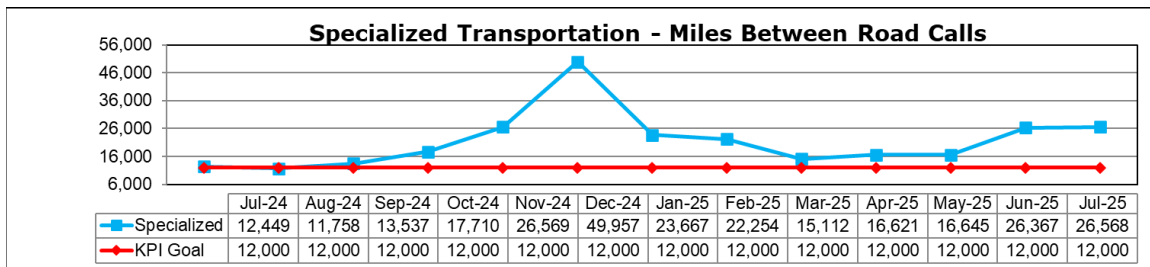
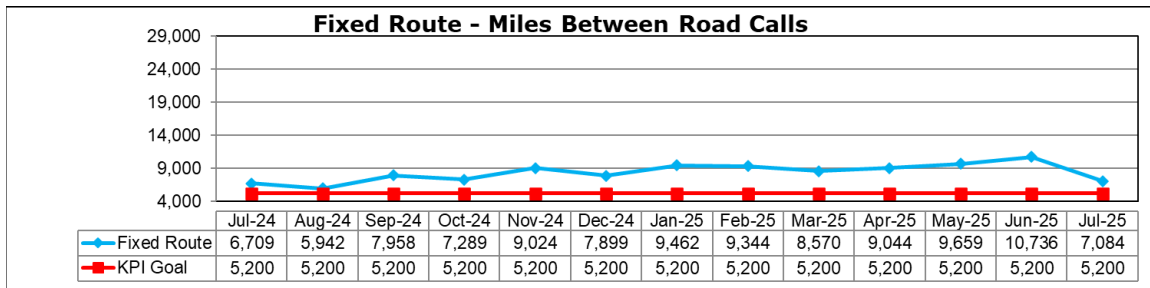
Fixed Route – Passenger Accidents per 100,000 Mile



**Meeting Date:** August 19, 2025  
**Staff Report:** Maintenance Performance

## CURRENT STATUS

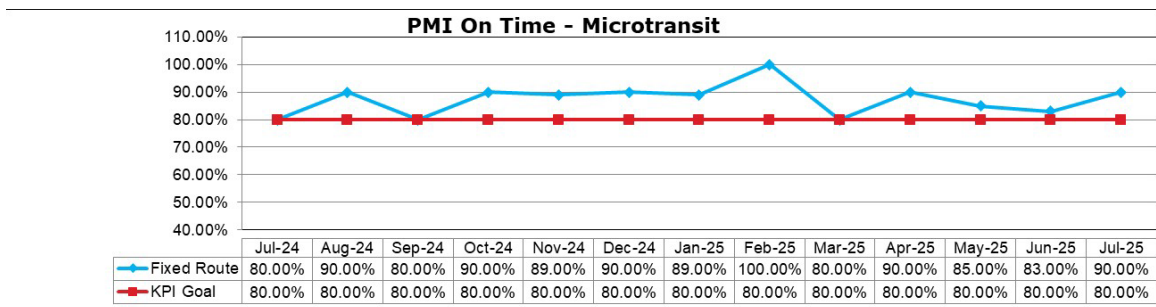
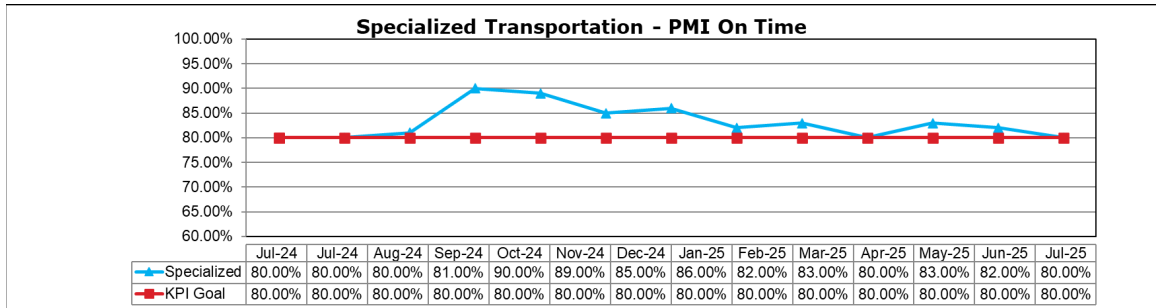
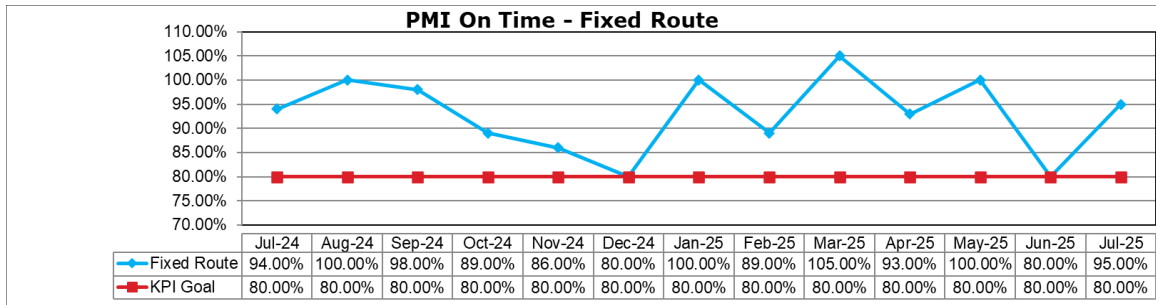
GRTC maintains a total fleet of 157 fixed-route buses, including 142 active in regular service and 15 designated for contingency use. Additionally, we operate 88 paratransit vans and 22 microtransit vans. Our operational data and performance metrics reflect the vehicles actively serving our community.



## PREVENTIVE MAINTENANCE

Preventive maintenance compliance for July was 88, 80% goal across all service modes. Fixed route achieved 95%, paratransit reached 80%, and microtransit maintained 90% compliance. During July, an average of 7.5% of the fixed-route fleet was down for service repairs, maintaining a 20% spare ratio.





## CURRENT STAFFING LEVELS

Mechanics	Vacancies – 0
General Utilities	Vacancies – 0
General Property	Vacancies – 0
BRT/Shelter Cleaners	Vacancies – 0

Our team remains committed to providing a safe, clean, and efficient transit system for our riders. We conduct routine cleaning and detailed maintenance of our fleet to enhance reliability and service quality. Bus shelters, stops, and BRT platforms are regularly serviced and power washed to improve the customer experience.

**Meeting Date:** August 19, 2025

**Staff Report:** Fixed Route, Microtransit, and Specialized Transportation - Rider Comments

## FIXED ROUTE REPORT

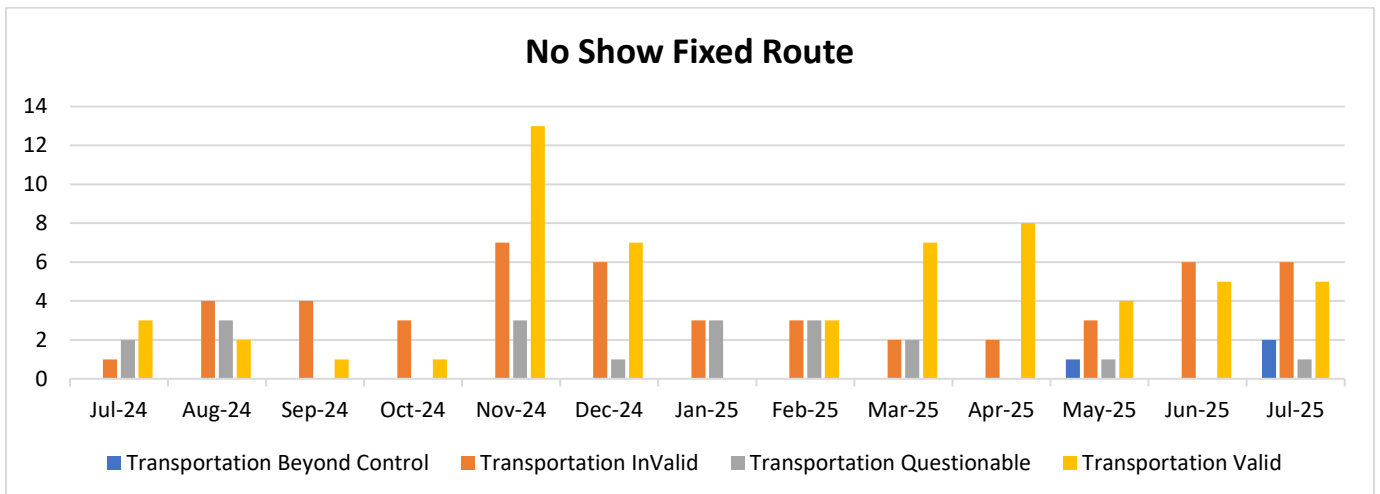
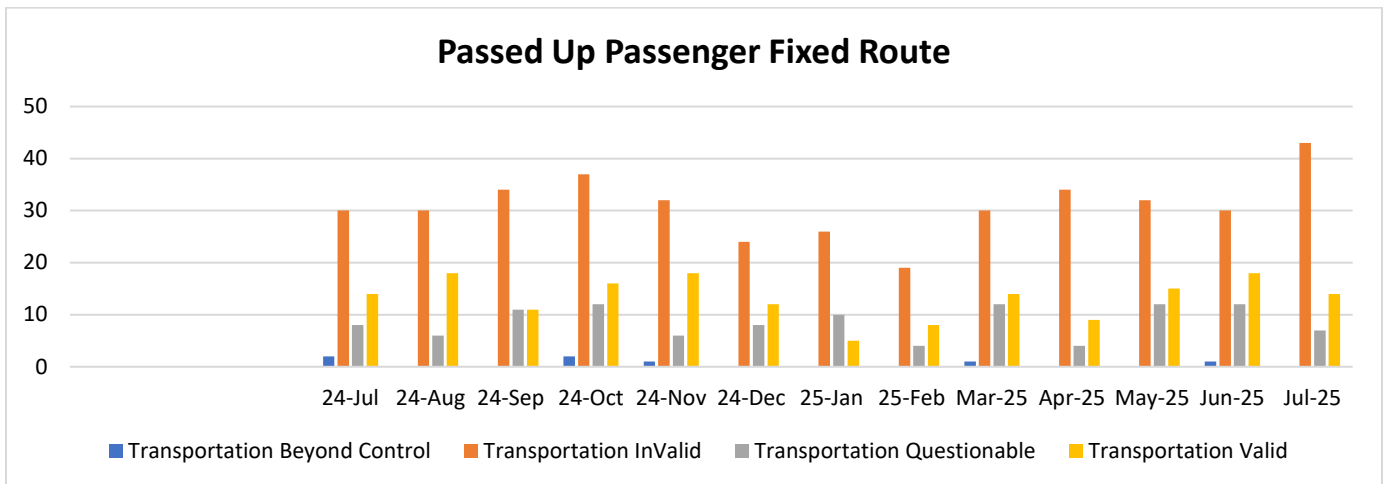
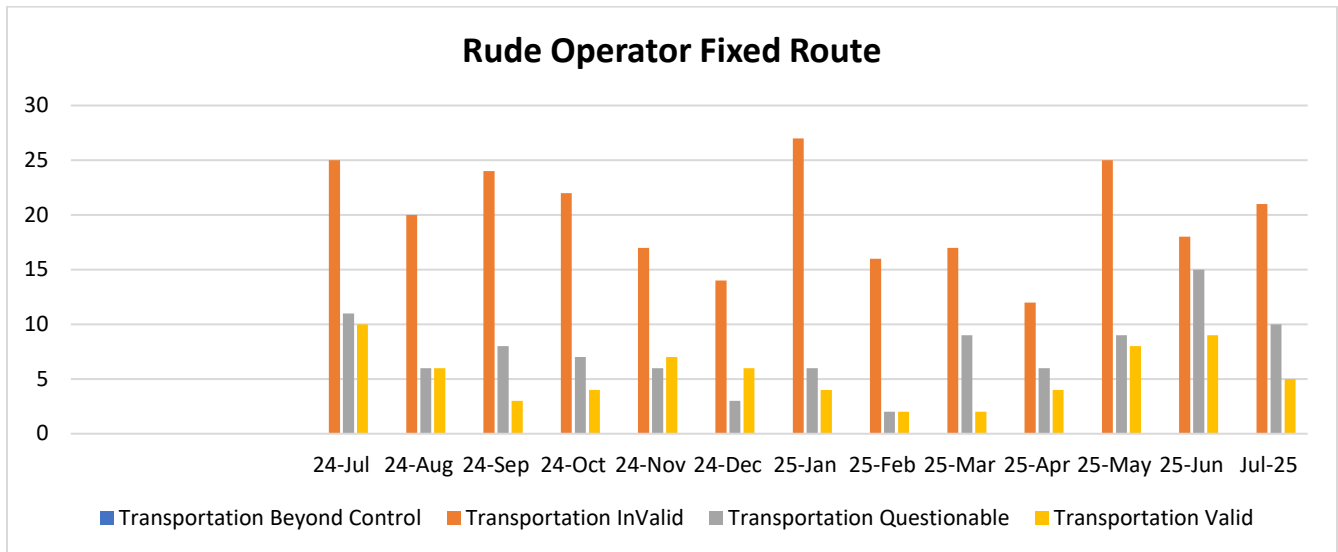
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	5	21	10	0	0	36
Passed Up Passenger	14	43	7	0	0	64
No Show	5	6	1	2	0	14
Late Schedule	4	3	3	0	0	10
Improper Operations of Vehicle	5	3	3	0	0	11
Early Schedule	7	8	1	0	0	16
Planning/Scheduling	0	0	0	0	7	7
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	7	17	25	8	0	57
Total	47	101	50	10	7	215

## DEFINITIONS FOR COMPLAINTS

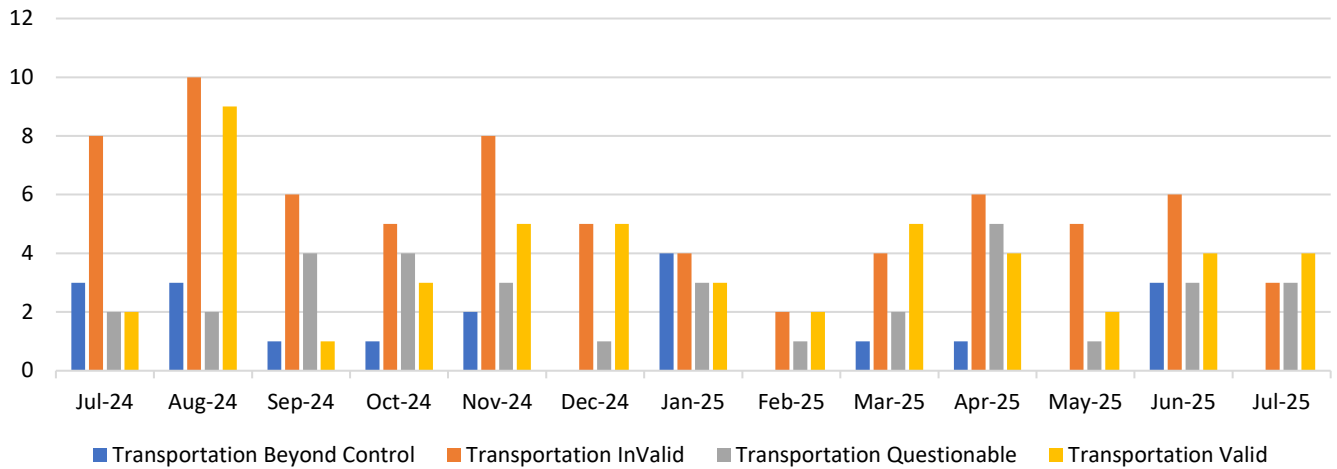
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

## FIXED ROUTE TREND REPORT

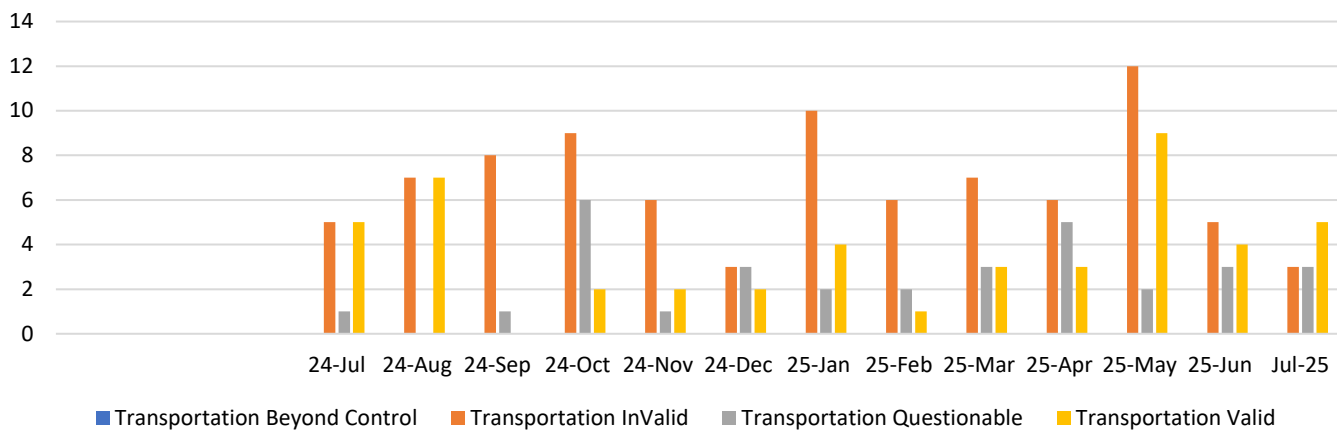
Complaint	July	August	September	October	November	December	January	February	March	April	May	June	July
Rude Operator	10	6	3	4	7	6	4	2	2	4	8	9	5
Passed Up Passenger	14	18	11	16	18	12	5	8	14	9	15	18	14
No Show	3	2	1	1	13	7	3	3	7	8	4	5	5
Late Schedule	2	9	1	3	5	5	3	2	5	4	2	4	4
Improper Operations of Vehicle	5	7	0	2	2	2	4	1	3	3	9	4	5
Early Schedule	5	6	3	3	4	8	2	2	5	9	4	9	7
Planning/Scheduling	0	0	0	10	0	0	0	0	1	0	0	0	0
IT/Mobile App	0	0	0	0	0	1	0	1	1	0	0	0	0
Other – Misc.	0	5	6	11	9	0	4	6	6	1	7	10	7
Total	39	53	25	40	58	41	25	25	44	38	49	55	47
Commendations	7	10	11	9	3	3	6	4	10	15	10	4	4



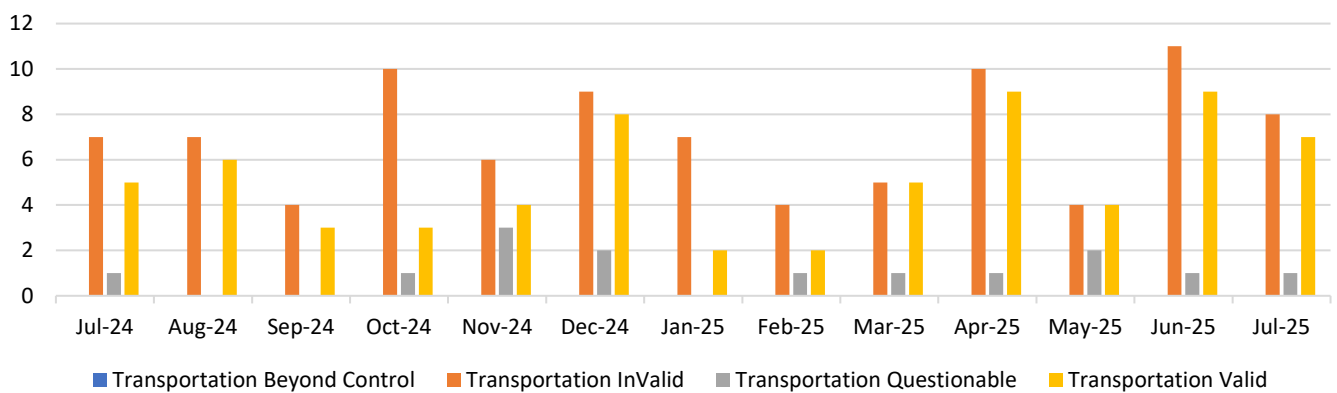
### Late Schedule Fixed Route



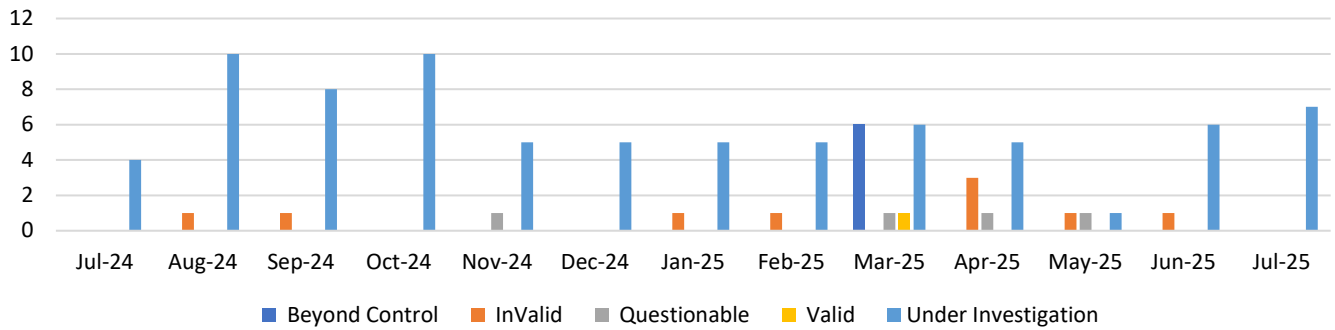
### Improper Operation of Vehicle or Equipment Fixed Route



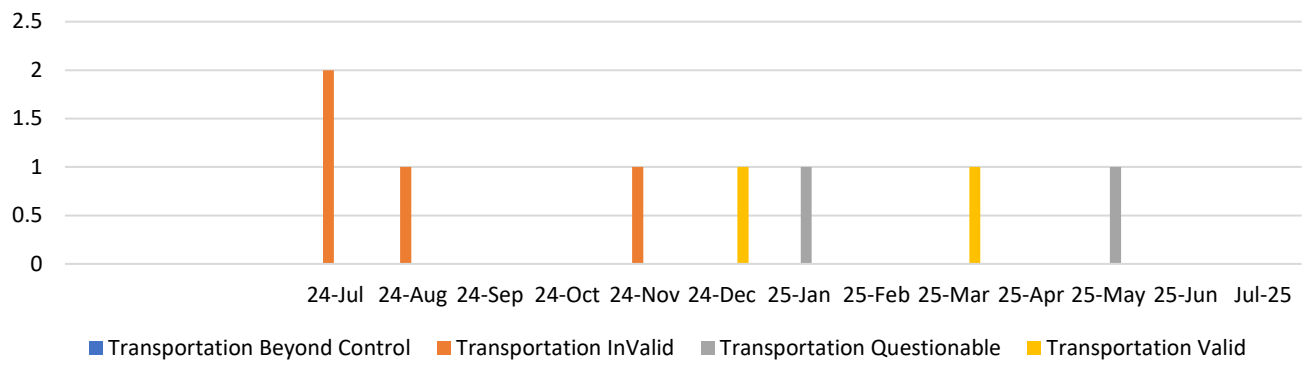
### Early Schedule Fixed Route



### Planning- Scheduling Fixed Route



### IT Mobile App Fixed Route



## SPECIALIZED TRANSPORTATION REPORT

Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	3	4	1	0	0	8
Passed Up Passenger	0	0	0	0	0	0
No Show	0	1	0	0	0	1
Late Schedule	5	1	0	0	0	6
Improper Operations of Vehicle	4	0	0	0	0	4
Early Schedule	1	0	0	0	0	1
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	7	5	0	0	0	12
Total	20	11	1	0	0	32

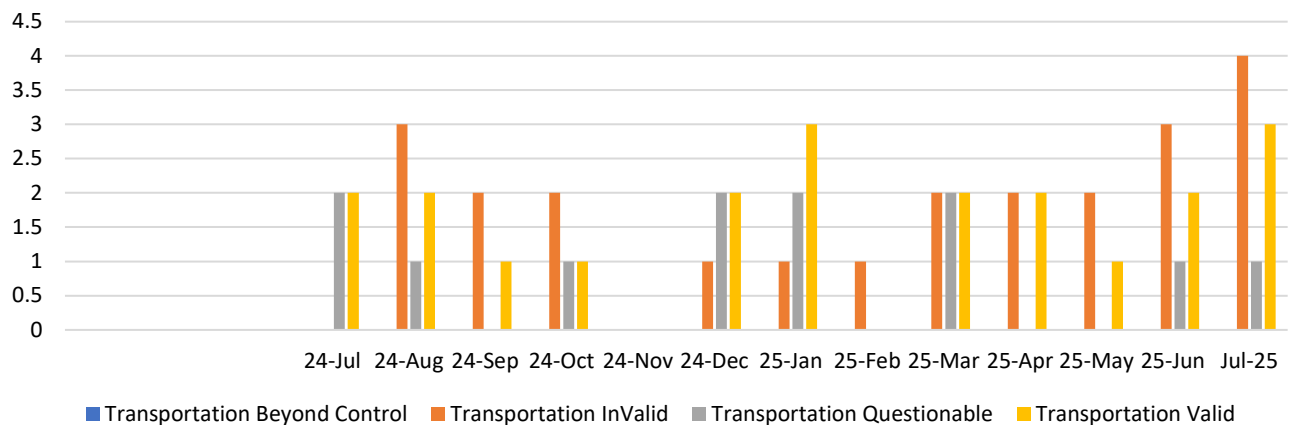
## DEFINITIONS FOR COMPLAINTS

Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

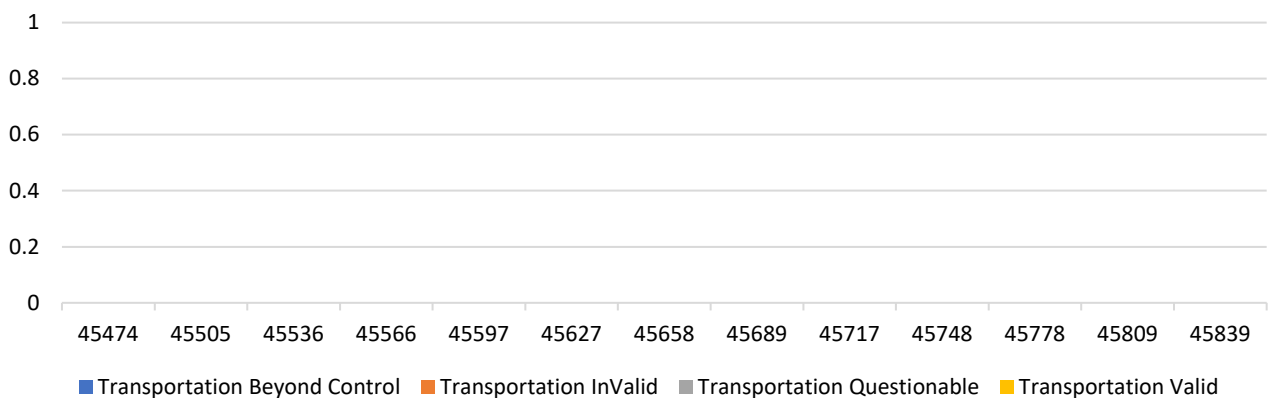
## SPECIALIZED TRANSPORTATION TREND REPORT

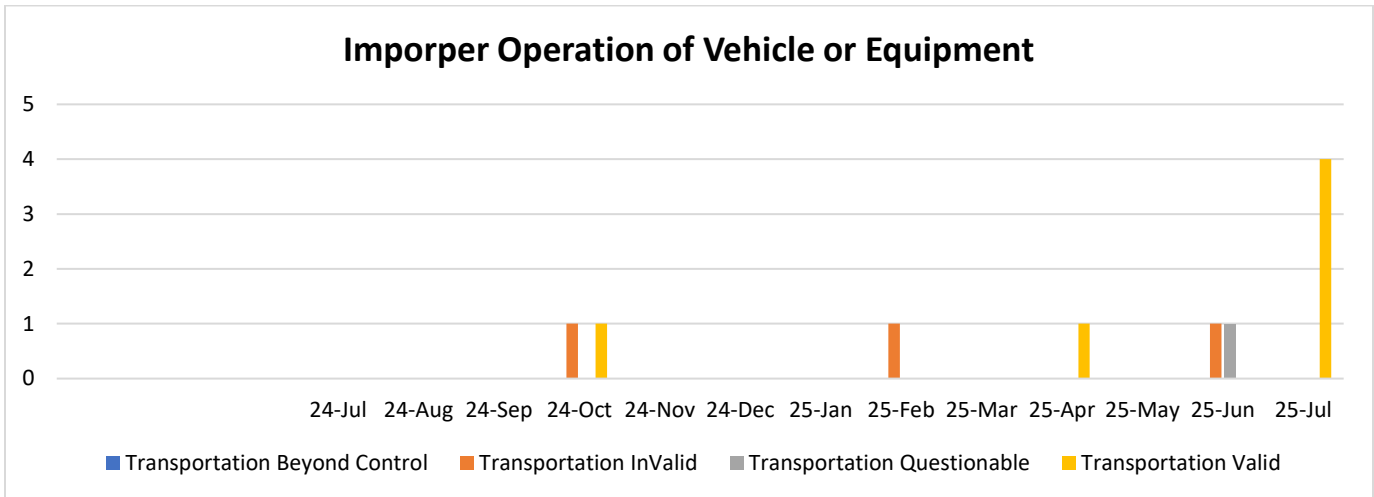
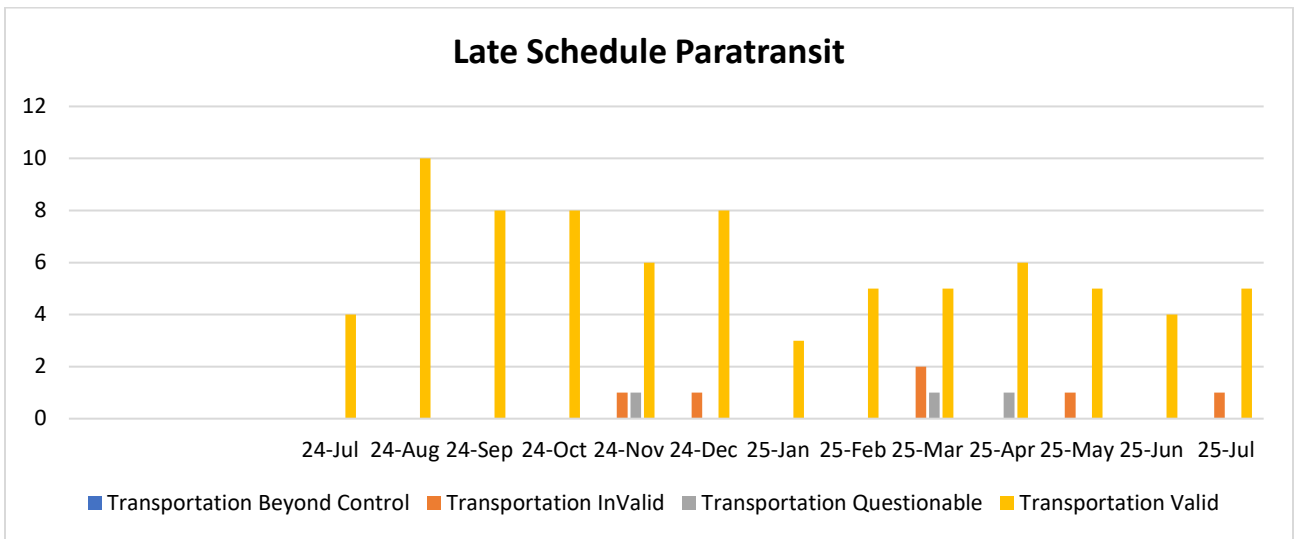
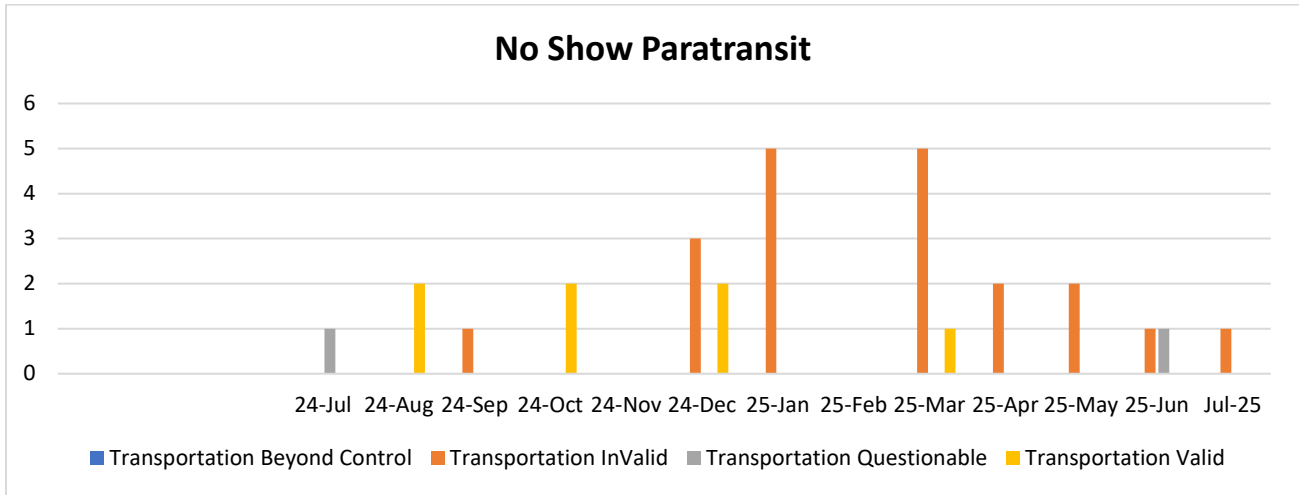
Complaint	July	August	September	October	November	December	January	February	March	April	May	June	July
Rude Operator	2	2	1	1	0	2	3	2	6	2	1	2	3
Passed Up Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0
No Show	0	2	0	2	0	2	0	0	6	0	0	0	0
Late Schedule	4	10	8	9	6	8	3	5	8	6	5	4	5
Improper Operations of Vehicle	0	0	0	0	2	0	1	2	2	0	0	0	4
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0	1
Planning/Scheduling	0	0	0	0	0	0	0	0	0	0	0	0	0
IT/Mobile App	0	0	0	1	0	0	0	0	0	0	0	1	0
Other – Misc.	5	4	5	3	3	9	3	10	4	9	3	4	7
Total	11	18	14	16	11	21	10	19	26	17	9	11	20
Commendations	2	3	1	1	1	2	5	1	4	0	0	4	9

### Rude Operator Paratransit

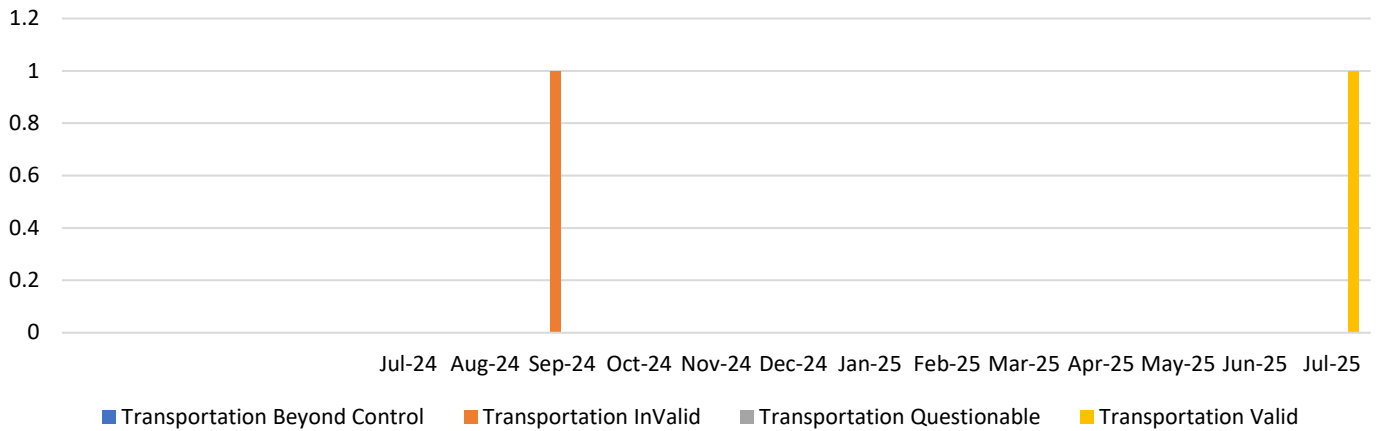


### Passed Up Passenger Paratransit

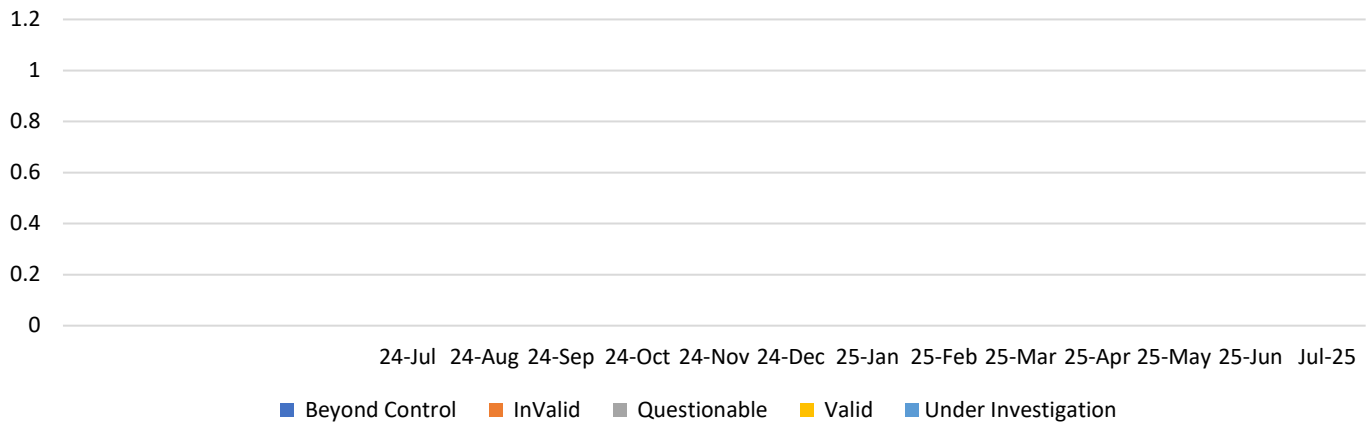




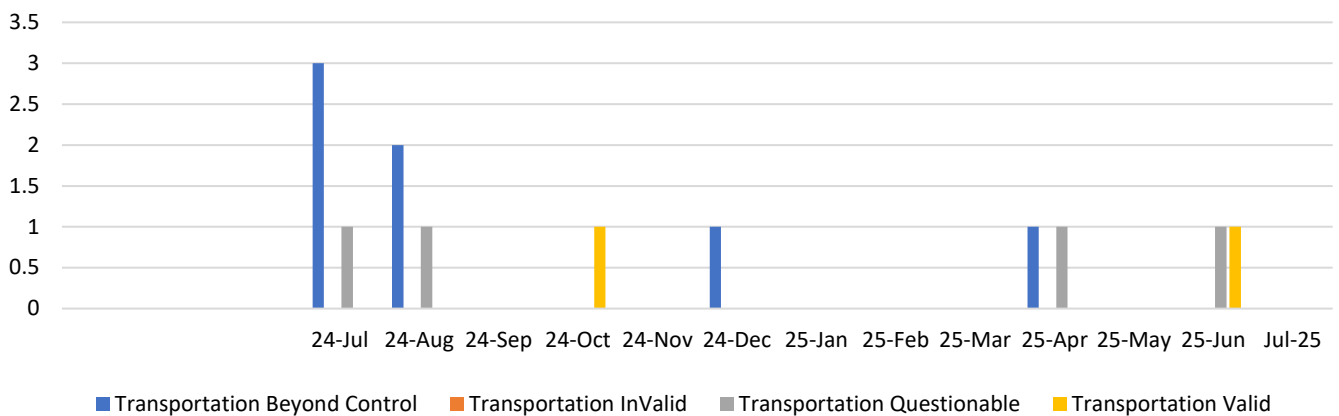
### Early Schedule Paratransit



### Planning and Scheduling Paratransit



### IT Mobile App Paratransit





## MICROTRANSIT REPORT

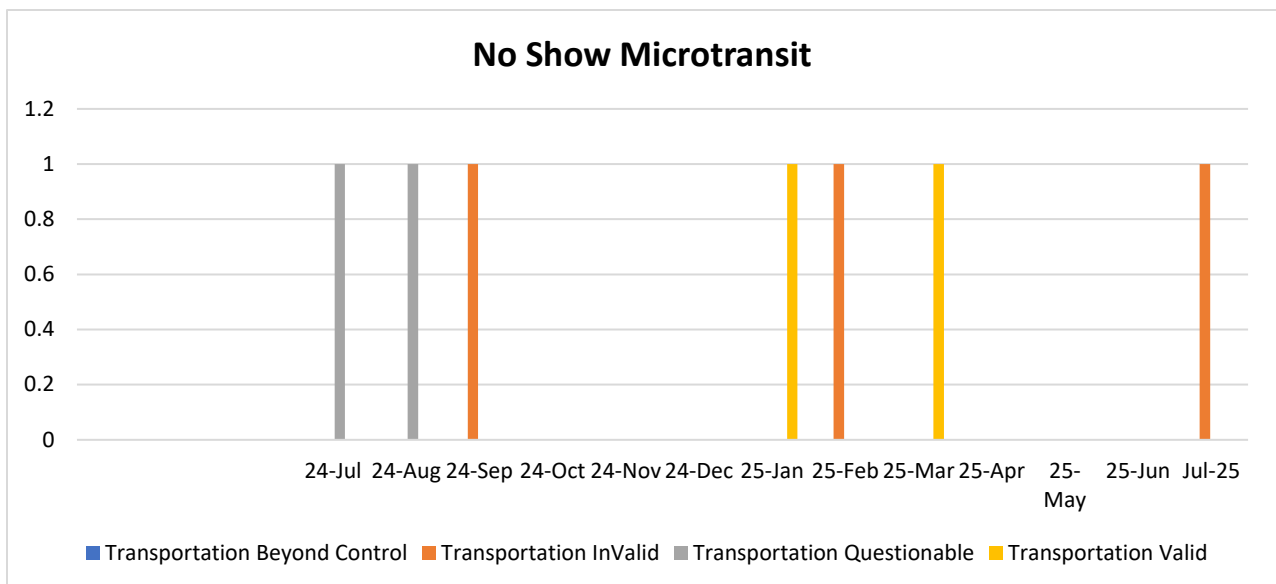
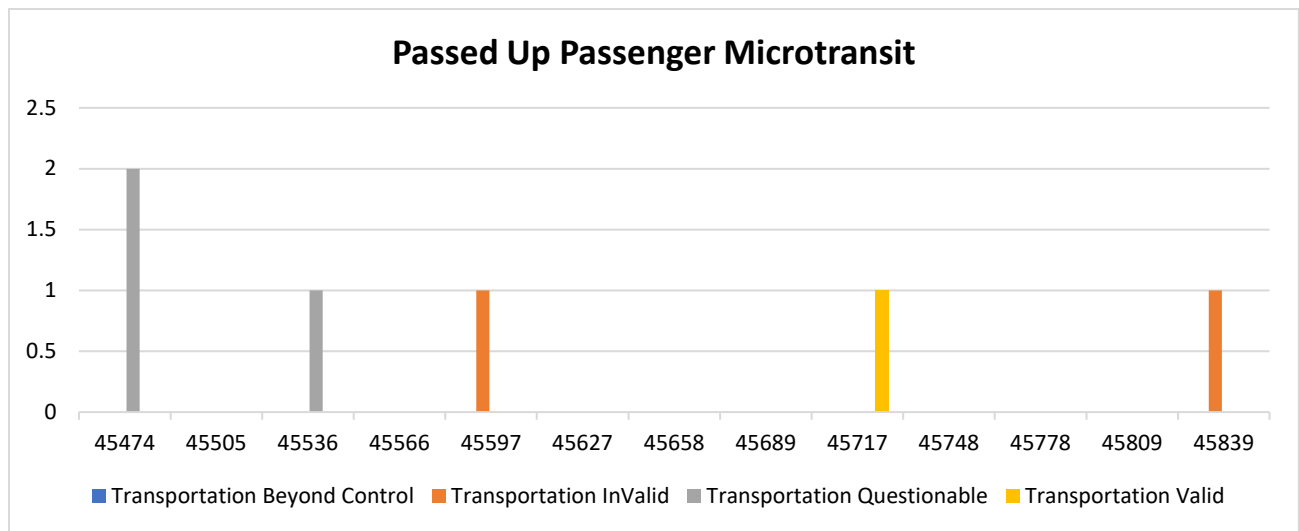
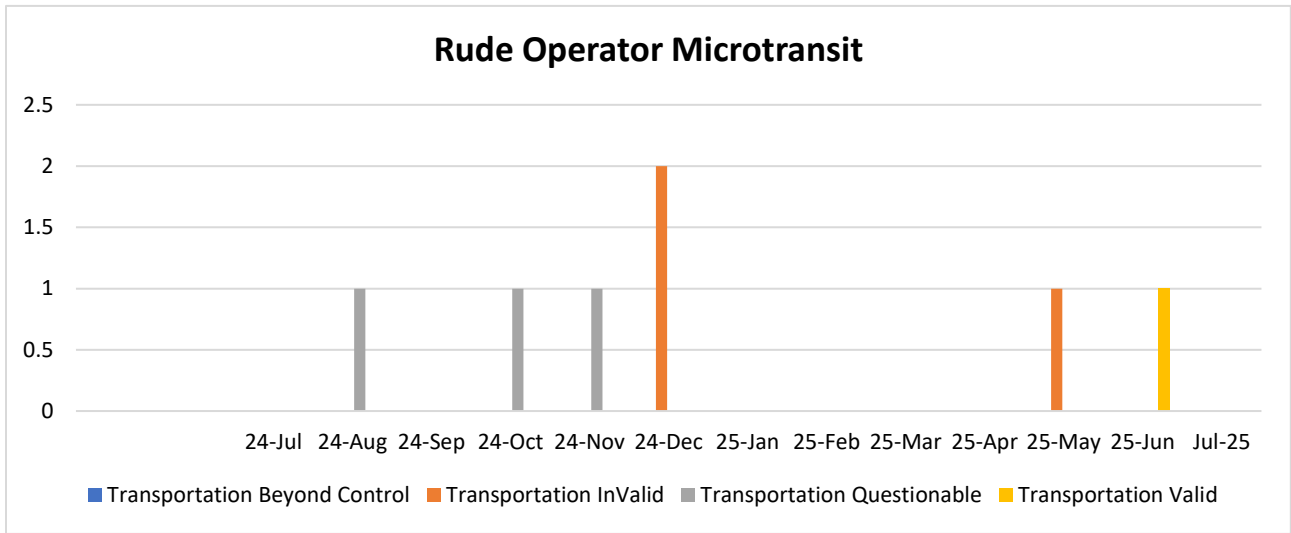
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	0	0	0	0	0	0
Passed Up Passenger	0	1	0	0	0	1
No Show	0	1	0	0	0	1
Late Schedule	0	0	0	0	0	0
Improper Operations of Vehicle	0	0	0	0	0	0
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	0	0	0	0	0	0
Total	0	2	0	0	0	2

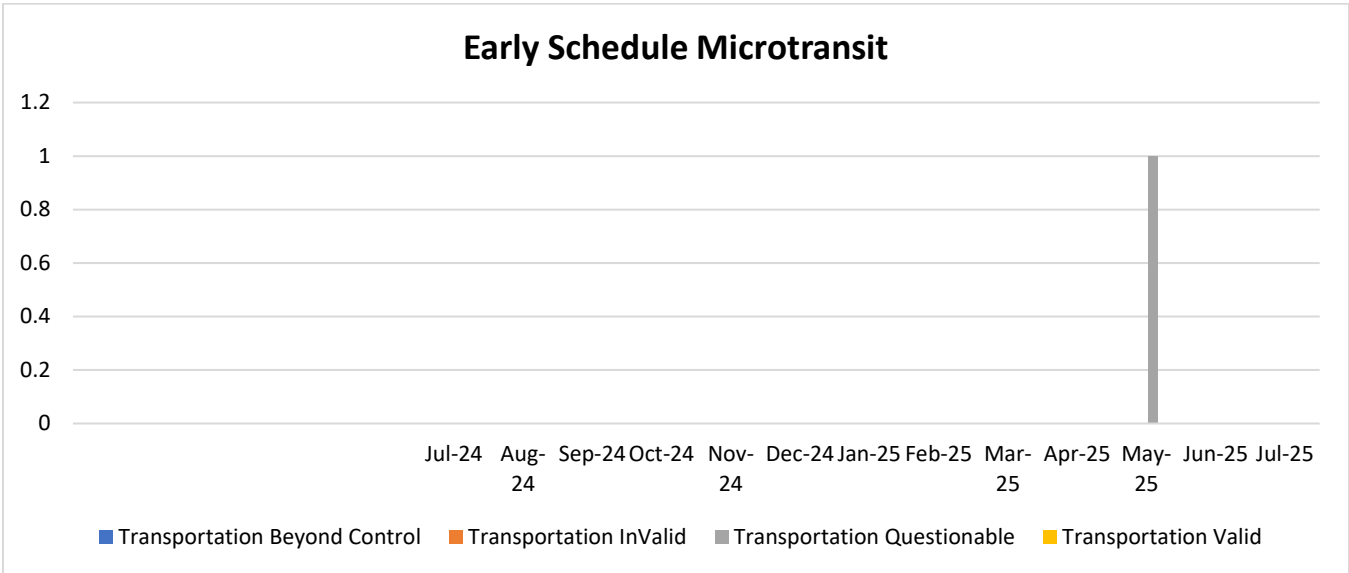
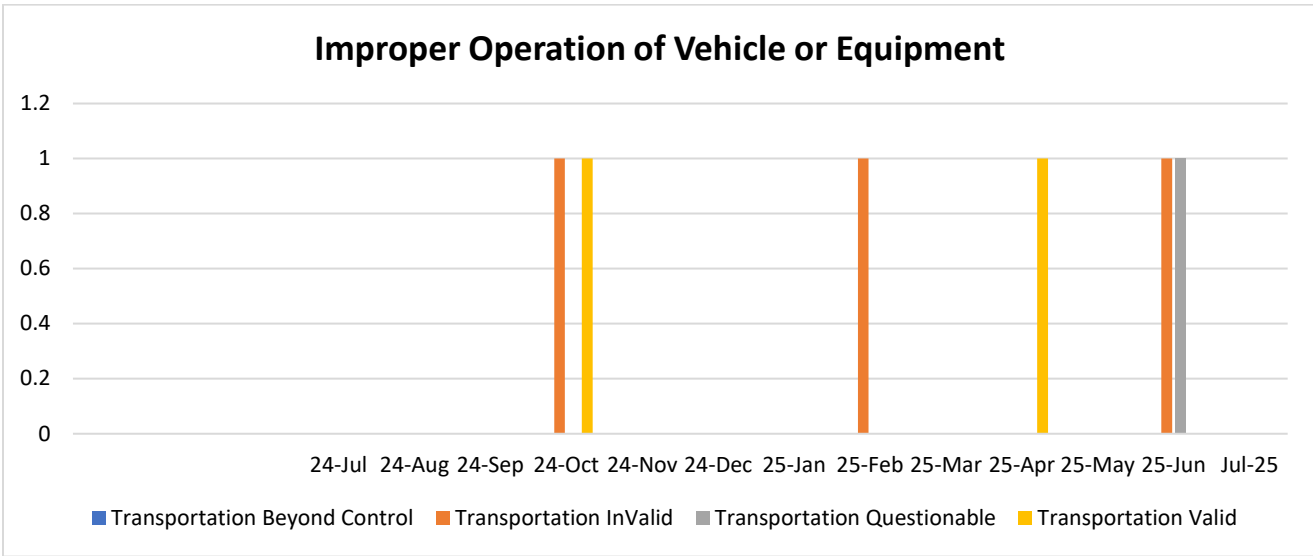
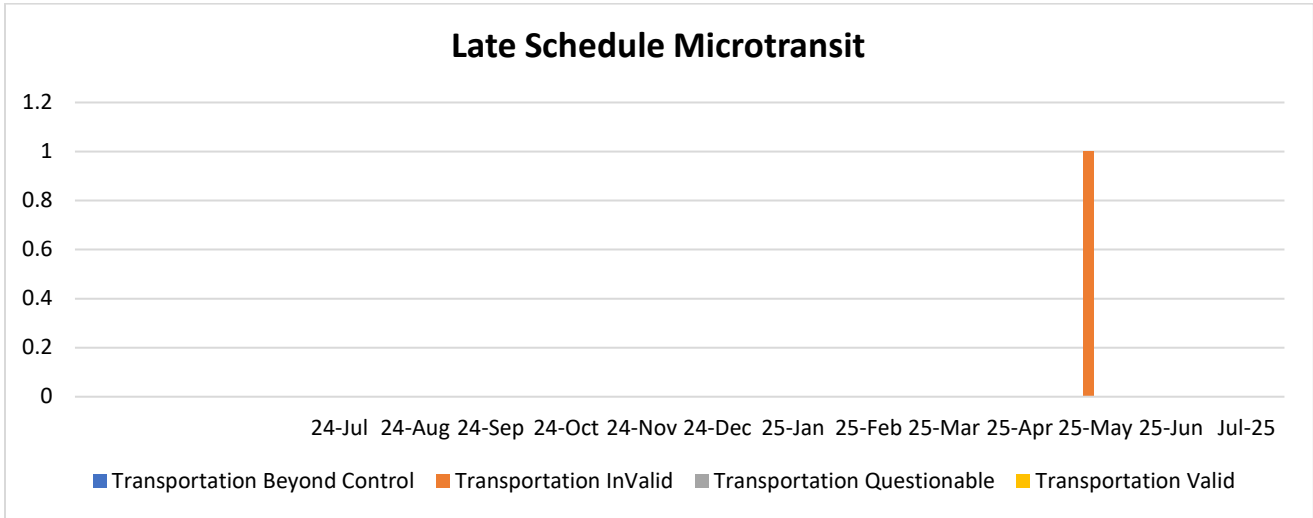
## DEFINITIONS FOR COMPLAINTS

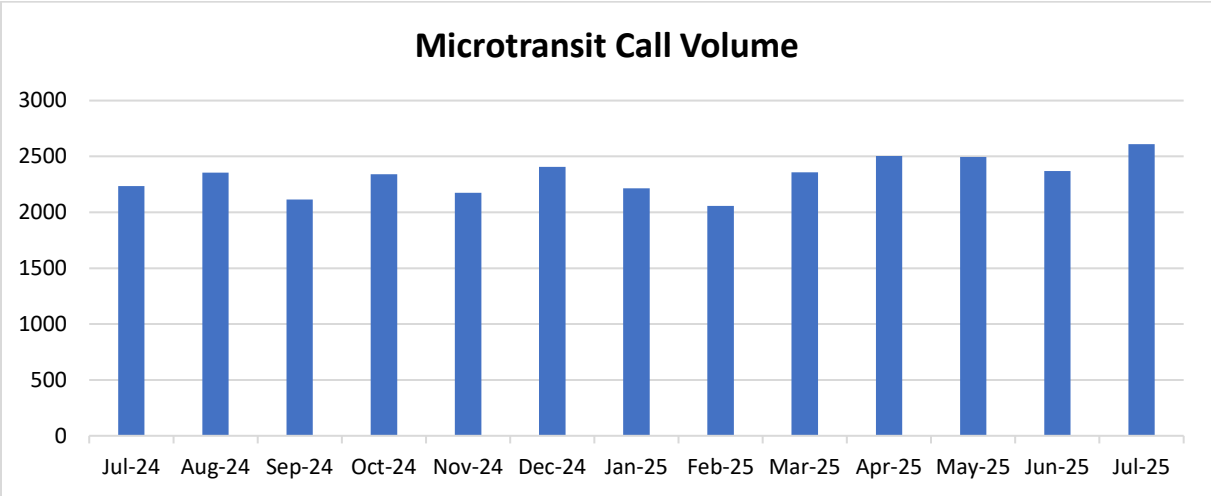
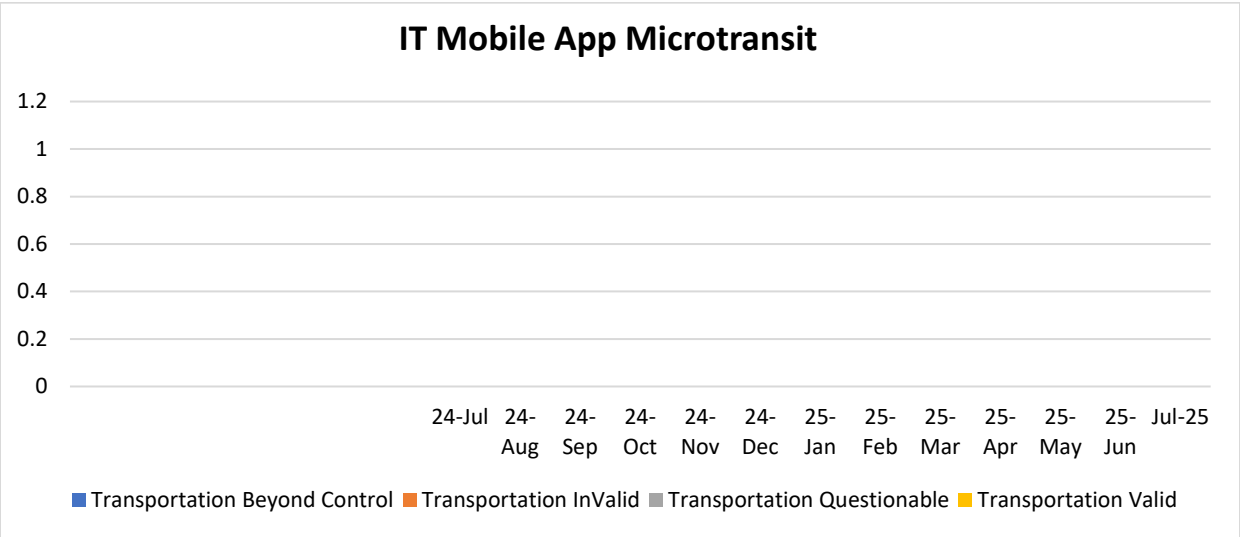
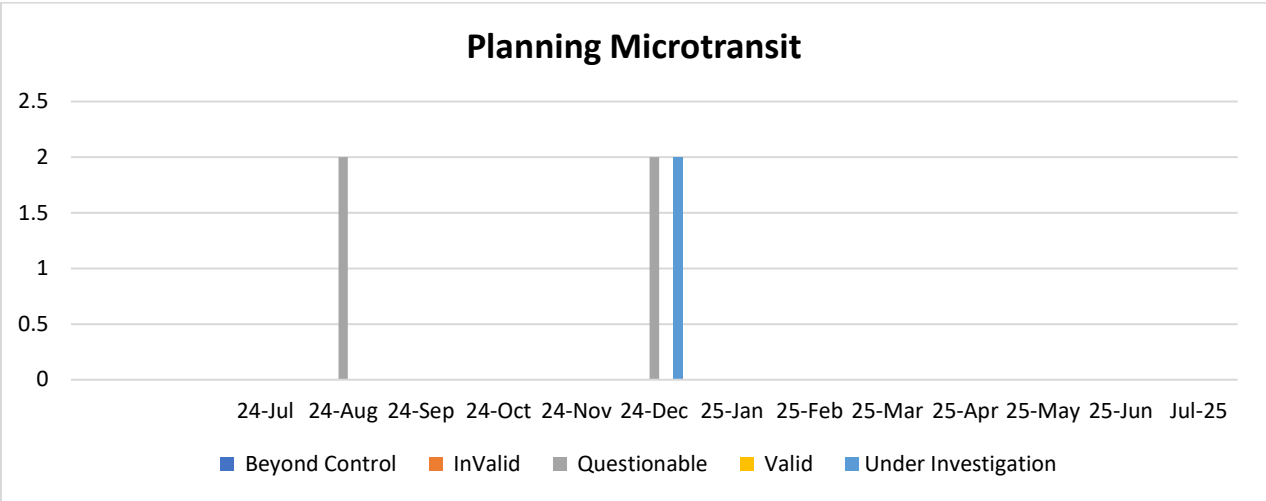
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Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

## MICROTRANSIT TREND REPORT

Complaint	July	August	September	October	November	December	January	February	March	April	May	June	July
Rude Operator	0	0	0	0	0	0	0	0	0	0	0	1	0
Passed Up Passenger	0	0	0	0	0	0	0	0	1	0	0	0	0
No Show	0	0	0	0	0	0	1	0	0	0	0	0	0
Late Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Operations of Vehicle	0	0	0	1	0	0	0	0	0	1	0	0	0
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	2	0	0	0	0	0	0	0
IT/Mobile (VIA)	0	0	0	0	0	0	0	0	0	0	0	0	0
Other – Misc.	0	0	0	0	1	0	0	0	0	0	0	0	0
Total	0	0	0	1	1	2	1	0	1	1	0	1	0
Commendations	0	0	2	0	1	0	0	0	3	0	0	2	1







**Meeting Date:** August 19, 2025  
**Staff Report:** Monthly Ridership Report

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## **BACKGROUND:**

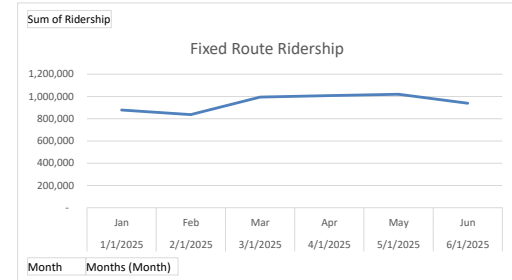
The “Monthly Ridership Report” (MRR) includes comparisons between the ridership of the current month, prior month, year prior to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC provides including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction.

## **UPDATES:**

The corrected ridership for the month of June is attached. The ridership update for the month of July 2025 will be provided by Frank Adarkwa.

**GRTC TRANSIT SYSTEM  
MONTHLY RIDERSHIP REPORT June 2025**

	(June 2025)	(May 2025)	MoM%	(June 2024)	YoY % (FY2024)	(June 2023)	YoY % (FY2023)
<b>Fixed Route</b>							
Local-Fixed Route	765,915	839,887	-8.81%	774,789	-1.15%	671,301	14.09%
- Richmond (fixed)	599,572	663,326	-9.61%	630,088	-4.84%	554,191	8.19%
-Henrico (fixed)	166,342	176,561	-5.79%	144,701	14.96%	117,109	42.04%
Local-Pulse	161,075	172,727	-6.75%	152,185	5.84%	146,920	9.63%
Express Routes	7,462	7,130	4.65%	7,488	-0.35%	7,763	-3.88%
<b>Total Fixed Route</b>	<b>934,451</b>	<b>1,019,744</b>	<b>-8.36%</b>	<b>934,462</b>	<b>0.00%</b>	<b>825,984</b>	<b>13.13%</b>
<b>Specialized Transportation</b>							
CARE/CARE Plus	23,273	24,909	-6.57%	20,760	12.11%	20,353	14.35%
CARE On-Demand	NA	3,935	#VALUE!	3,593	#VALUE!	4,084	#VALUE!
<b>Total Specialized</b>	<b>23,273</b>	<b>28,844</b>	<b>-19.31%</b>	<b>24,353</b>	<b>-4.43%</b>	<b>24,437</b>	<b>-4.76%</b>
<b>Microtransit</b>							
<b>Total Microtransit</b>	<b>7,963</b>	<b>8,170</b>	<b>-2.53%</b>	<b>5,159</b>	<b>54.35%</b>		
<b>TOTAL Fixed Route, Specialized, &amp; Micro</b>	<b>965,687</b>	<b>1,056,758</b>	<b>-8.62%</b>	<b>963,974</b>	<b>0.18%</b>	<b>850,421</b>	<b>13.55%</b>



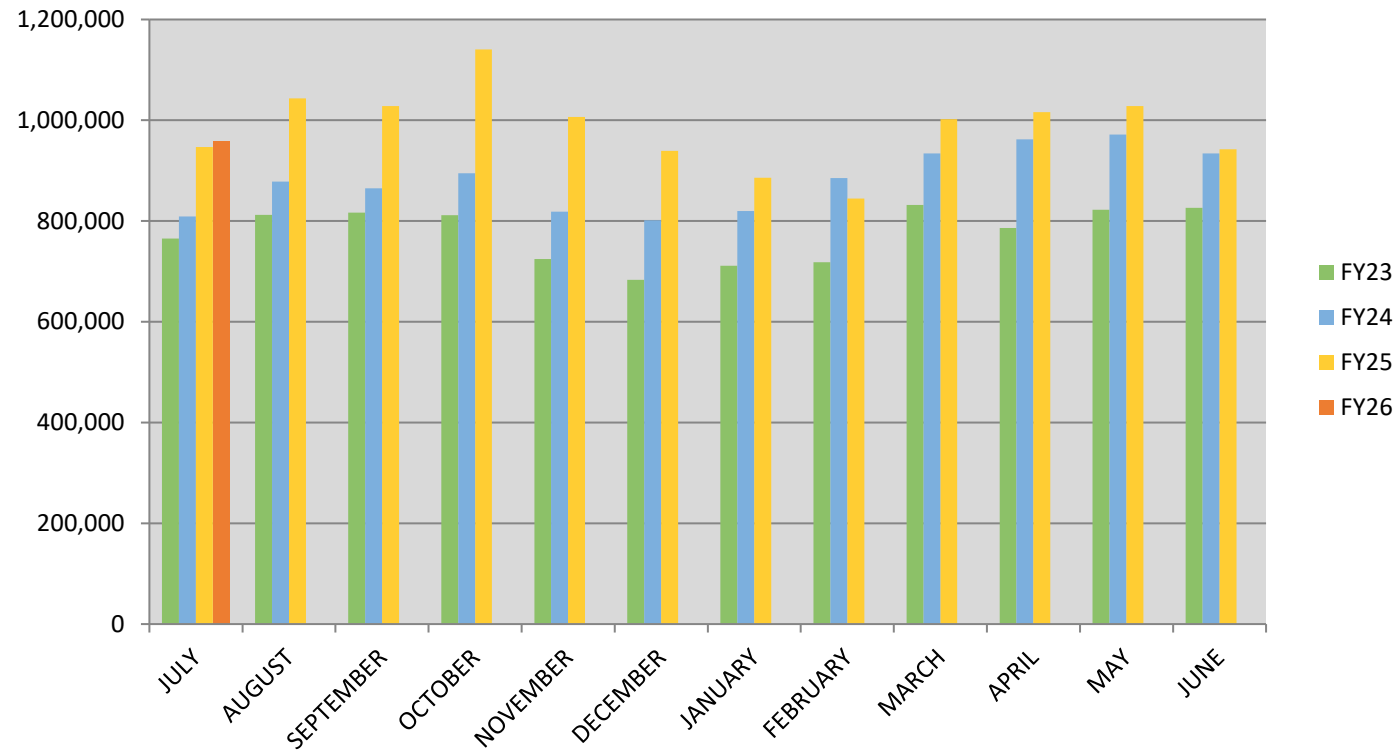
	2025 FYTD	2024 FYTD (July '23 - June '24)	YoY %* (FY2024)	2023 FYTD (July '22 - June '23)	YoY % (FY2023)
<b>Fixed Route</b>					
Local- Fixed Route	9,628,746	8,687,677	10.83%	7,511,130	28.19%
Local- Pulse	2,023,590	1,786,356	13.28%	1,702,654	18.85%
Express Routes	88,740	93,298	-4.89%	95,017	-6.61%
<b>Total Fixed Route</b>	<b>11,741,076</b>	<b>10,567,331</b>	<b>11.11%</b>	<b>9,308,801</b>	<b>26.13%</b>
<b>Specialized Transportation</b>					
CARE/CARE Plus	270,852	236,414	14.57%	242,536	11.67%
CARE On-Demand	41,594	43,929	-5.32%	51,038	-18.50%
<b>Total Specialized</b>	<b>312,446</b>	<b>280,343</b>	<b>11.45%</b>	<b>293,574</b>	<b>6.43%</b>
<b>Microtransit</b>					
<b>Total Microtransit</b>	<b>89,539</b>	<b>20,605</b>	<b>334.55%</b>		
<b>**Microtransit service began 11/17/2023</b>					
<b>TOTAL FIXED ROUTE **, SPECIALIZED &amp; MICROTRANSIT</b>	<b>12,143,061</b>	<b>10,868,279</b>	<b>11.73%</b>	<b>9,602,375</b>	<b>26.46%</b>

	(May '25)	YoY % (May '24) (FY2024)	YoY % (May '23) (FY2023)
<b>Van Pool</b>			
Van Pool	16,477	15,400 6.99%	13,027 26.48%

\*\*Vanpool data is received a month behind

## Systemwide Ridership Three Year Comparison

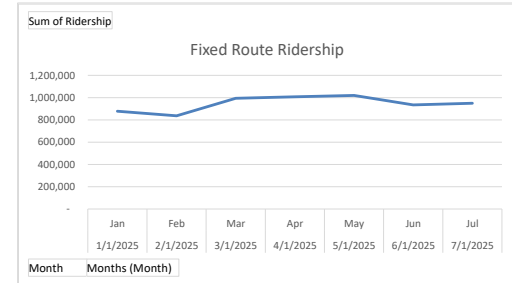
Source: RideCheck Plus APC Data



\* includes BRT, local, express, and microtransit (starting 11/13/2023)

**GRTC TRANSIT SYSTEM  
MONTHLY RIDERSHIP REPORT JULY 2025**

	(July 2025)	(June 2025)	MoM%	(July 2024)	YoY % (FY2025)	(July 2023)	YoY % (FY2024)
<b>Fixed Route</b>							
Local-Fixed Route	770,161	765,915	0.55%	777,727	-0.97%	659,716	16.74%
- Richmond (fixed)	600,119	599,572	0.09%	633,545	-5.28%	545,191	10.07%
-Henrico (fixed)	170,042	166,342	2.22%	144,182	17.94%	114,524	48.48%
Local-Pulse	169,606	161,075	5.30%	160,266	5.83%	141,612	19.77%
Express Routes	9,357	7,462	25.40%	8,871	5.48%	7,462	25.39%
<b>Total Fixed Route</b>	<b>949,124</b>	<b>934,451</b>	<b>1.57%</b>	<b>946,864</b>	<b>0.24%</b>	<b>808,789</b>	<b>17.35%</b>
<b>Specialized Transportation</b>							
CARE/CARE Plus	24,923	23,273	7.09%	21,912	13.74%	19,657	26.79%
CARE On-Demand			#DIV/0!	3,654	-100.00%	2,979	-100.00%
<b>Total Specialized</b>	<b>24,923</b>	<b>23,273</b>	<b>7.09%</b>	<b>25,566</b>	<b>-2.52%</b>	<b>22,636</b>	<b>10.10%</b>
<b>Microtransit</b>							
<b>Total Microtransit</b>	<b>8,420</b>	<b>7,963</b>	<b>5.74%</b>	<b>6,477</b>	<b>30.00%</b>		
<b>TOTAL Fixed Route, Specialized, &amp; Micro</b>	<b>982,467</b>	<b>965,687</b>	<b>1.74%</b>	<b>978,907</b>	<b>0.36%</b>	<b>831,425</b>	<b>18.17%</b>



	2026 FYTD	2025 FYTD (July '24)	YoY %* (FY2025)	2024 FYTD (July '23)	YoY % (FY2024)
<b>Fixed Route</b>					
Local- Fixed Route	770,161	777,727	-0.97%	659,716	16.74%
Local- Pulse	169,606	160,266	5.83%	141,612	19.77%
Express Routes	9,357	8,871	5.48%	7,462	25.39%
<b>Total Fixed Route</b>	<b>949,124</b>	<b>946,864</b>	<b>0.24%</b>	<b>808,789</b>	<b>17.35%</b>
<b>Specialized Transportation</b>					
CARE/CARE Plus	24,923	21,912	13.74%	19,657	26.79%
CARE On-Demand	0	3,654	-100.00%	2,979	-100.00%
<b>Total Specialized</b>	<b>24,923</b>	<b>25,566</b>	<b>-2.52%</b>	<b>22,636</b>	<b>10.10%</b>
<b>Microtransit</b>					
<b>Total Microtransit</b>	<b>8,420</b>	<b>6,477</b>	<b>30.00%</b>		
<b>**Microtransit service began 11/17/2023</b>					
<b>TOTAL FIXED ROUTE , SPECIALIZED &amp; MICROTRANSIT</b>	<b>982,467</b>	<b>978,907</b>	<b>0.36%</b>	<b>831,425</b>	<b>18.17%</b>

	(June '25)	YoY % (June '24) (FY2024)	YoY % (June '23) (FY2023)
<b>Van Pool</b>			
Van Pool	16,541	13,168 25.62%	12,684 30.41%

*\*\*Vanpool data is received a month behind*



**Meeting Date: August 19, 2025**  
**Information Item: June 2025 Financial Report**

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## **BACKGROUND**

Attached is the Financial Report for the twelve months ending June 30, 2025. John Zinzarella will highlight the key points.

# Financial Report

## For the Twelve Months Ending June 30, 2025

### Key Highlights

#### Revenues

Year to date Revenues favorable to budget	\$ 8,643,422.72
Year to Date Actual Revenues	\$ 99,013,709.72
Year to Date Budgeted Revenues	\$ 90,370,287.00

Favorable Federal Funds \$11.112M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.542M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$1.040M YTD)), favorable Directly Generated Funds \$115.374k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$4.174M) due to the timing of grant funded projects versus budget.

#### Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 3,388,740.40
Year to date Actual Operating Expenditures	\$ 86,981,546.60
Year to Date Budgeted Operating Expenditures	\$ 90,370,287.00

Favorable services \$5.598M due timing of planning consulting projects and advertising, slightly favorable labor \$44.958k which is due to unfavorable Vehicle Operations labor of (\$0.848M) due to trainee wages and benefits of \$0.800M which is being funded by ARPA funds offset by lower than budgeted FTEs in General & Administrative functions, offset by slightly unfavorable utilities (\$10.630k), unfavorable insurance premium expense (\$0.754M) due to the booking of a higher than budgeted provision for self insured losses, unfavorable materials and supplies (\$0.534M) due to higher than budgeted quantities and cost of parts and purchased transportation (\$1.149M) due to higher demand for GRTC programs (CARE and CARE plus services).

<b><u>Net Operating Position - Surplus / (Deficit)</u></b>	<b>\$ 11,875,596.48</b>
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#### Balance Sheet and Cash Flow

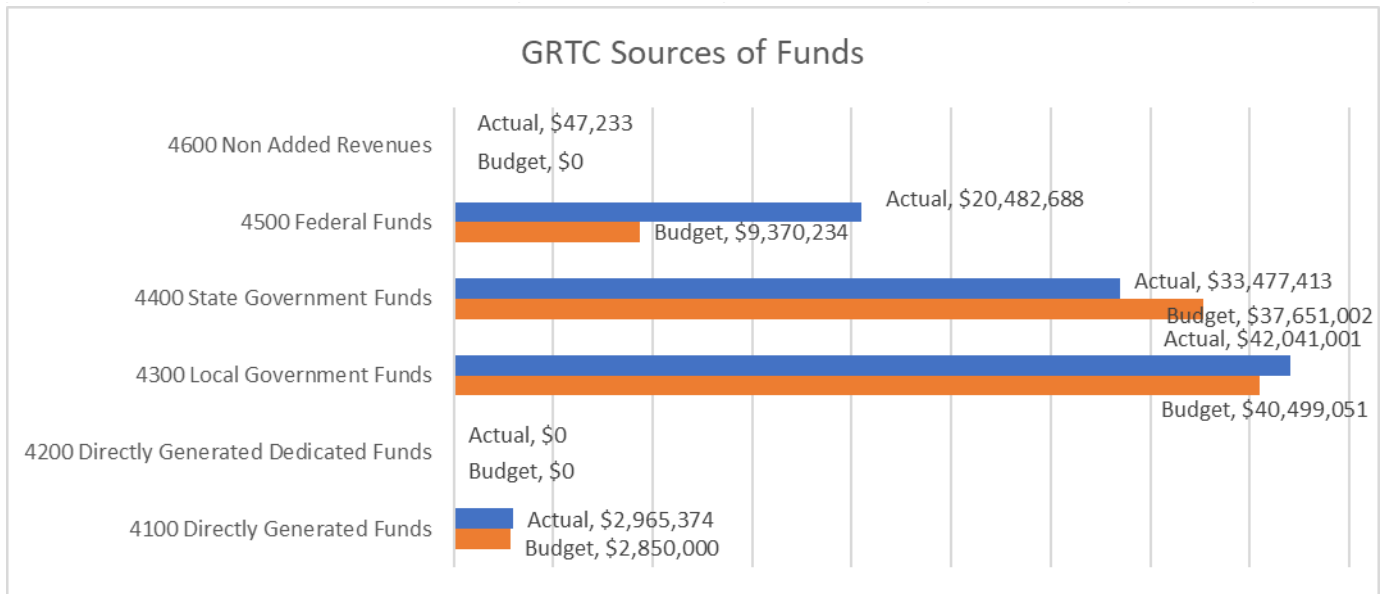
Balance sheet with cash position of		\$9,846,744
Operating Cash Account	\$5,018,703	
Capital Cash Account	\$4,828,041	

**GRTC Transit System**  
**Source of Funds**  
**Year to Date June 30, 2025**

	Month Ended June 30, 2025			Year to Date June 30, 2025		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
<b>4100 Directly Generated Funds</b>	<b>\$ 341,171.47</b>	<b>\$ 236,566.85</b>	<b>\$ 104,604.62</b>	<b>\$ 2,965,374.06</b>	<b>\$ 2,850,000.00</b>	<b>\$ 115,374.06</b>
4110 Total Passenger Fares	100,000.00	100,000.00	-	1,200,000.00	1,200,000.00	-
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	-	-	-	37,650.00	-	37,650.00
4140 Auxiliary Transportation Revenue	7,350.00	75,000.00	(67,650.00)	174,078.80	605,000.00	(430,921.20)
4150 Other Agency Revenues	233,821.47	61,566.85	172,254.62	1,553,645.26	1,045,000.00	508,645.26
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
<b>4200 Directly Generated Dedicated Funds</b>						
<b>4300 Local Government Funds</b>	<b>\$ 3,593,332.80</b>	<b>\$ 3,292,328.64</b>	<b>\$ 301,004.16</b>	<b>\$ 42,041,001.38</b>	<b>\$ 40,499,051.00</b>	<b>\$ 1,541,950.38</b>
4310 General Revenues of the Local Government	3,593,332.80	3,292,328.64	301,004.16	42,041,001.38	40,499,051.00	1,541,950.38
<b>4400 State Government Funds</b>	<b>\$ 2,925,383.12</b>	<b>\$ 3,257,779.95</b>	<b>\$ (332,396.83)</b>	<b>\$ 33,477,413.36</b>	<b>\$ 37,651,002.00</b>	<b>\$ (4,173,588.64)</b>
4410 General Revenues of the State Government	2,925,383.12	3,257,779.95	(332,396.83)	33,477,413.36	37,651,002.00	(4,173,588.64)
<b>4500 Federal Funds</b>	<b>\$ 1,529,437.77</b>	<b>\$ 390,938.74</b>	<b>\$ 1,138,499.03</b>	<b>\$ 20,482,688.16</b>	<b>\$ 9,370,234.00</b>	<b>\$ 11,112,454.16</b>
5307 FTA Urbanized Area Formula Program	442,562.85	375,652.03	66,910.82	8,548,041.14	9,023,680.00	(475,638.86)
5307 CARES Act Urbanized Area Program Funds	1,086,874.92	15,286.71	1,071,588.21	11,934,647.02	346,554.00	11,588,093.02
<b>4600 Non Added Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 47,232.76</b>	<b>\$ -</b>	<b>\$ 47,232.76</b>
4630 Sales and Disposals of Assets	-	-	-	47,232.76	-	47,232.76
<b>Total Sources of Funds</b>	<b>\$ 8,389,325.16</b>	<b>\$ 7,177,614.18</b>	<b>\$ 1,211,710.98</b>	<b>\$ 99,013,709.72</b>	<b>\$ 90,370,287.00</b>	<b>\$ 8,643,422.72</b>

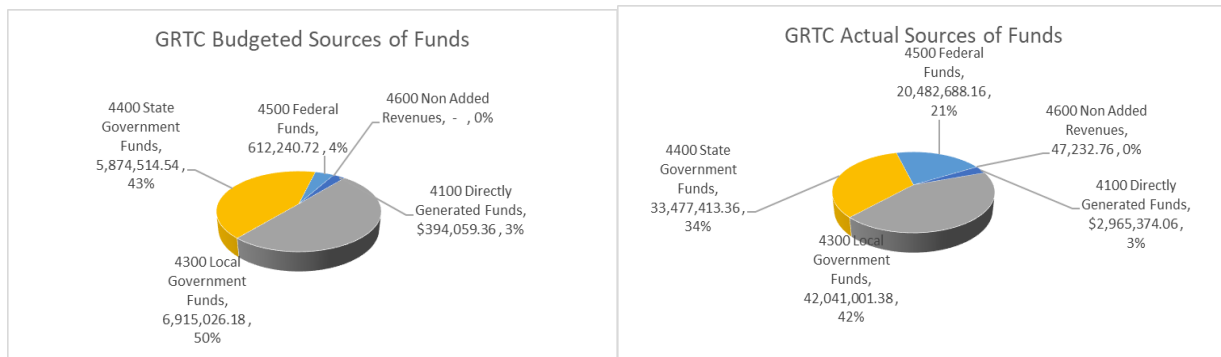
## GRTC Transit System Year to Date June 30, 2025

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 2,850,000.00	\$ 2,965,374.06	\$ 115,374.06	4.05%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	40,499,051.00	42,041,001.38	1,541,950.38	3.81%
4400 State Government Funds	37,651,002.00	33,477,413.36	(4,173,588.64)	-11.08%
4500 Federal Funds	9,370,234.00	20,482,688.16	11,112,454.16	118.59%
4600 Non Added Revenues	-	47,232.76	47,232.76	n/a
	<u>\$ 90,370,287.00</u>	<u>\$ 99,013,709.72</u>	<u>\$ 8,643,422.72</u>	<u>9.56%</u>



Revenues are favorable versus budget by \$8.643M or 9.56% as a result of:

Favorable Federal Funds \$11.112M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.542M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$1.040M YTD)), favorable Directly Generated Funds \$115.374k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$4.174M) due to the timing of grant funded projects versus budget.



## 45

**Total Operating Costs**

## GRTC Transit System Year to Date June 30, 2025

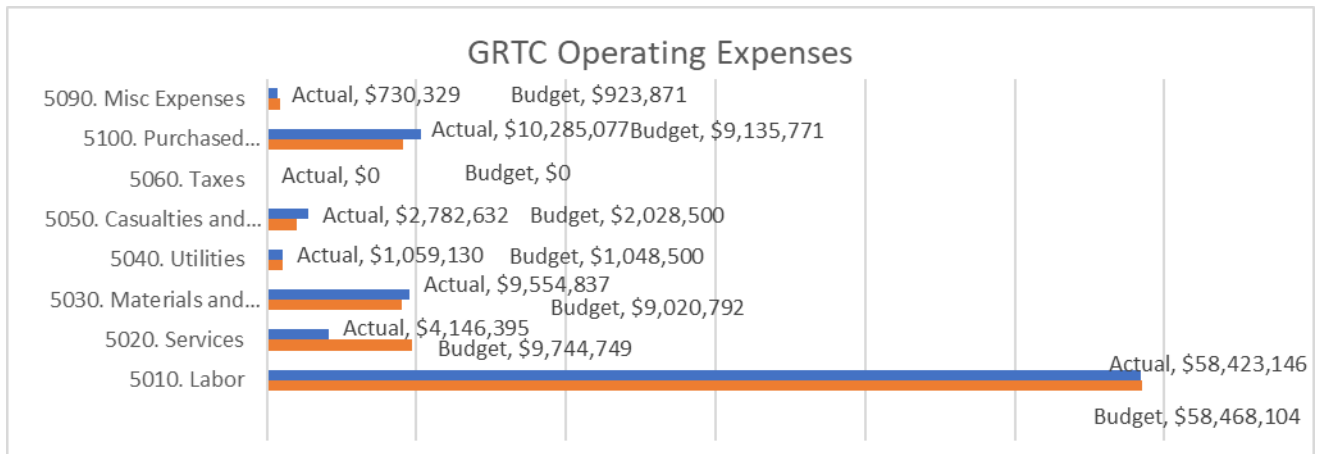
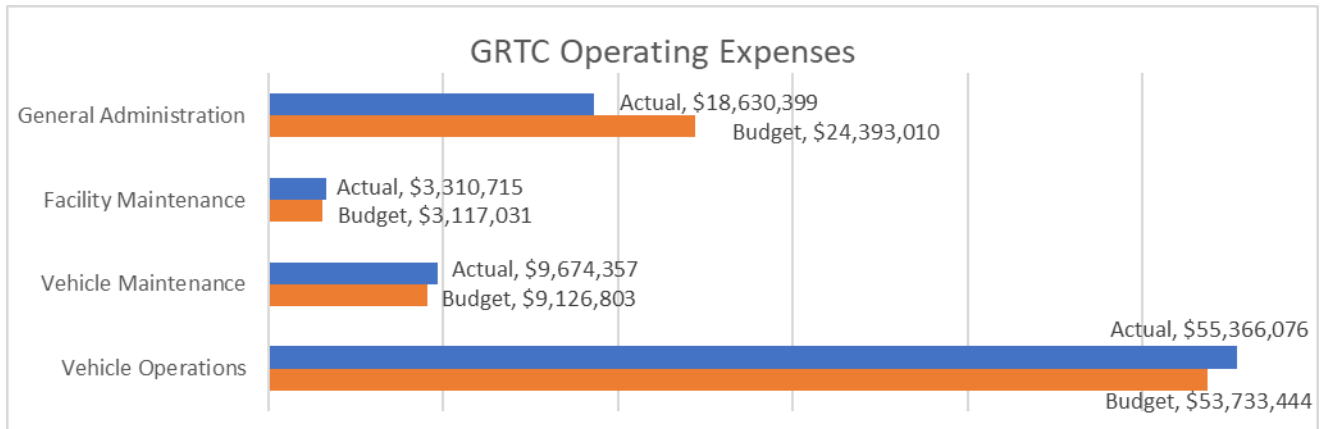
### Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 53,733,443.69	\$ 55,366,075.84	\$ (1,632,632.15)	103.04%
Vehicle Maintenance	9,126,802.69	9,674,356.89	(547,554.20)	106.00%
Facility Maintenance	3,117,031.10	3,310,714.59	(193,683.48)	106.21%
General Administration	24,393,009.51	18,630,399.29	5,762,610.23	76.38%
Total GRTC	\$ 90,370,287.00	\$ 86,981,546.60	\$ 3,388,740.40	96.25%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 58,468,104.00	\$ 58,423,146.46	\$ 44,957.54	99.92%
5020. Services	9,744,749.00	4,146,395.04	5,598,353.96	42.55%
5030. Materials and Supplies Consumed	9,020,792.00	9,554,837.06	(534,045.06)	105.92%
5040. Utilities	1,048,500.00	1,059,129.93	(10,629.93)	101.01%
5050. Casualties and Liability Costs	2,028,500.00	2,782,632.39	(754,132.39)	137.18%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	9,135,771.00	10,285,076.56	(1,149,305.56)	112.58%
5090. Misc Expenses	923,871.00	730,329.16	193,541.84	79.05%
Total GRTC	\$ 90,370,287.00	\$ 86,981,546.60	\$ 3,388,740.40	96.25%

Total Fleet Service Miles	6,898,275.84	6,850,789.48
Operating Expense per Mile	\$ 13.10	\$ 12.70

Total Fleet Service Hours	596,386.81	593,081.51
Operating Expense per Hour	\$ 151.53	\$ 146.66



Operating Expenses are favorable versus budget by \$3.389M or 3.75% as a result of:

- Slightly favorable labor expenses of \$44.958k due to higher than budgeted Vehicle Operators in training than budgeted offset by higher than budgeted vacancies in the general and administrative groups. Operator Training wages and benefits are funded by ARPA funds in the amount of \$0.800M year to date.
- Favorable purchased services of \$5.598M due to the timing of consulting services versus budget.
- Unfavorable materials and supplies of (\$534.045k) due to price increases of replacement bus parts versus budget assumptions.
- Slightly unfavorable Utilities expenses of (\$10.630k).
- Unfavorable casualties and liability expense of (\$0.754M) is due to increased self-insured liability versus budgetary assumption.
- Unfavorable purchased transportation services of (\$1.149M) due to actual demand differing from budgetary assumptions for CARE and CARE plus services.
- Favorable Miscellaneous expense of \$193.542k due to lower travel and training expense versus budget.

Operating Expense per Mile

	<b>Budget</b>	<b>Actual</b>
Vehicle Operations	\$ 7.79	\$ 8.08
Vehicle Maintenance	1.32	1.41
Facility Maintenance	0.45	0.48
General Administration	3.54	2.72
Total GRTC	\$ 13.10	\$ 12.70

Operating Expense per Mile

	<b>Budget</b>	<b>Actual</b>
5010. Labor	\$ 8.48	\$ 8.53
5020. Services	1.41	0.61
5030. Materials and Supplies Consumed	1.31	1.39
5040. Utilities	0.15	0.15
5050. Casualties and Liability Costs	0.29	0.41
5060. Taxes	-	-
5100. Purchased Transportation Service	1.32	1.50
5090. Misc Expenses	0.13	0.11
Total GRTC	\$ 13.10	\$ 12.70

Operating Expense per Hour

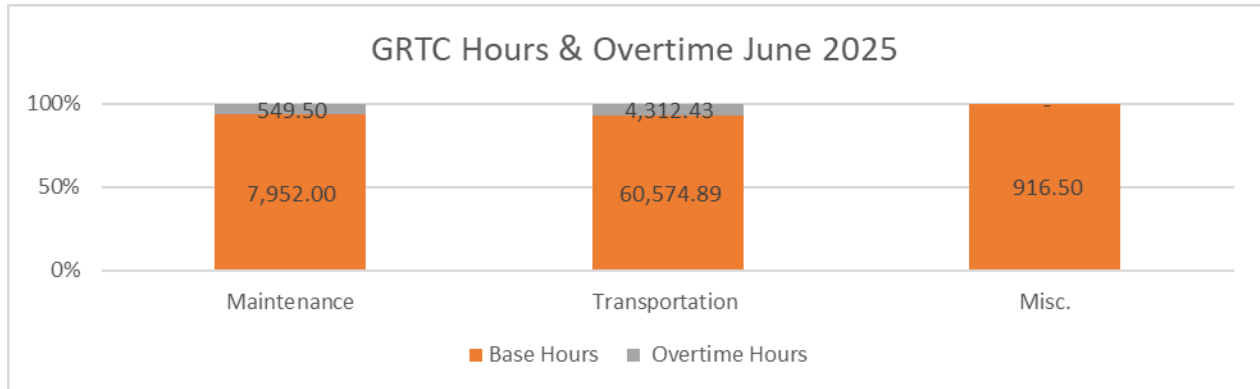
	<b>Budget</b>	<b>Actual</b>
Vehicle Operations	\$ 90.10	\$ 93.35
Vehicle Maintenance	15.30	16.31
Facility Maintenance	5.23	5.58
General Administration	40.90	31.41
Total GRTC	\$ 151.53	\$ 146.66

### Operating Expense per Hour

	Budget	Actual
5010. Labor	\$ 98.04	\$ 98.51
5020. Services	16.34	6.99
5030. Materials and Supplies Consumed	15.13	16.11
5040. Utilities	1.76	1.79
5050. Casualties and Liability Costs	3.40	4.69
5060. Taxes	-	-
5100. Purchased Transportation Service	15.32	17.34
5090. Misc Expenses	1.55	1.23
Total GRTC	\$ 151.53	\$ 146.66

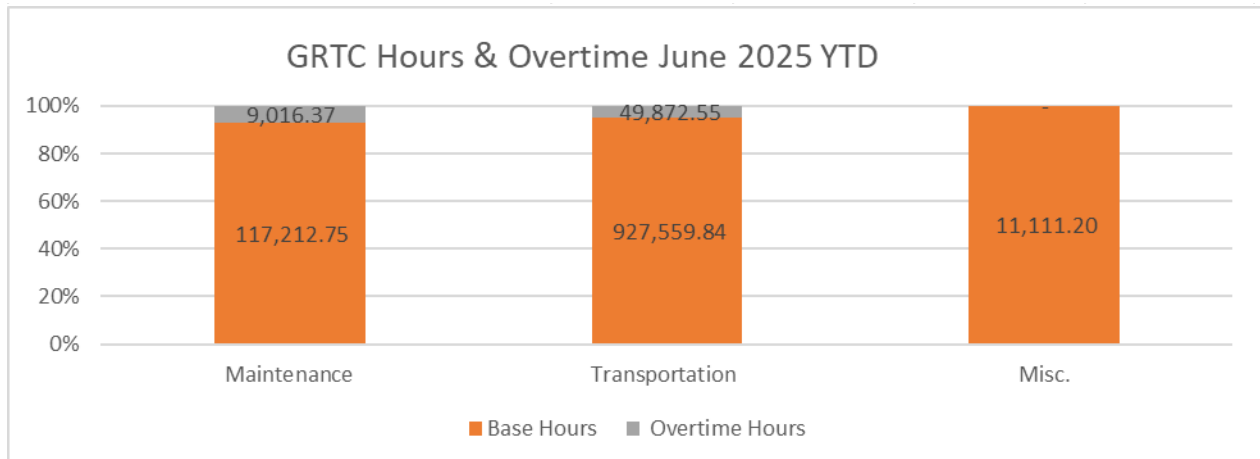
### GRTC Headcount @ June 30, 2025

	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	78	75	3	96.15%
Transportation	416	392	24	94.23%
Planning, Scheduling & Marketing	23	20	3	86.96%
Insurance & Safety	10	16	(6)	160.00%
General & Administrative	63	57	6	90.48%
<b>Reflects Actual Total Heads (Not FTEs)</b>	<b>590</b>	<b>560</b>	<b>30</b>	<b>94.92%</b>



### GRTC Hours & Overtime (6/1/2025-6/28/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	8,501.50	7,952.00	549.50	6.91%
Transportation	64,887.32	60,574.89	4,312.43	7.12%
Misc.	916.50	916.50	-	0.00%
	<b>74,305.32</b>	<b>69,443.39</b>	<b>4,861.93</b>	<b>7.00%</b>



### GRTC Hours & Overtime (6/30/2024-6/28/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	126,229.12	117,212.75	9,016.37	7.69%
Transportation	977,432.39	927,559.84	49,872.55	5.38%
Misc.	11,111.20	11,111.20	-	0.00%
	<b>1,114,772.71</b>	<b>1,055,883.79</b>	<b>58,888.92</b>	<b>5.58%</b>



**GRTC Transit System**  
**STATEMENT OF INCOME**  
**BUDGET VS. ACTUAL**

**For the Twelve Months Ending June 30, 2025**

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2025 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
<b>Operating Revenue:</b>									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	-	F	1,200,000	1,200,000	-	F	1,200,000
Charter Revenue	-	-	-	F	-	37,650	37,650	F	-
Advertising Revenue	75,000	7,350	(67,650)	U	605,000	174,079	(430,921)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
<b>Total Operating Revenue</b>	<b>\$ 175,000</b>	<b>\$ 107,350</b>	<b>\$ (67,650)</b>	U	<b>\$ 1,805,000</b>	<b>\$ 1,411,729</b>	<b>\$ (393,271)</b>	U	<b>\$ 1,805,000</b>
<b>Other Income:</b>									
Ridefinders	44,384	28,812	(15,572)	U	540,000	372,420	(167,580)	U	540,000
Interest Income	16,767	95,376	78,609	F	500,000	1,069,821	569,821	F	500,000
Non-Transportation Income	417	300	(117)	U	5,000	2,070	(2,930)	U	5,000
<b>Total Other Income</b>	<b>\$ 61,567</b>	<b>\$ 124,488</b>	<b>\$ 62,921</b>	F	<b>\$ 1,045,000</b>	<b>\$ 1,444,311</b>	<b>\$ 399,311</b>	F	<b>\$ 1,045,000</b>
<b>Operating Contributions:</b>									
COVID Relief Acts VA2020-023	15,287	1,086,875	1,071,588	F	346,554	11,934,647	11,588,093	F	346,554
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	375,652	442,563	66,911	F	9,023,680	8,548,041	(475,639)	U	9,023,680
Oper contrib - State	3,257,780	2,926,650	(331,130)	U	37,651,002	33,504,766	(4,146,236)	U	37,651,002
Oper contrib - CVTA	2,045,587	2,045,587	-	F	24,547,044	24,547,044	-	F	24,547,044
Oper contrib - Richmond	757,717	830,370	72,653	F	9,092,606	11,293,169	2,200,563	F	9,092,606
Oper contrib - Henrico	363,867	394,396	30,529	F	4,366,407	4,366,407	-	F	4,366,407
Oper contrib - Petersburg	16,667	16,667	-	F	200,000	200,000	-	F	200,000
Oper contrib - Chesterfield	21,824	305,046	283,222	F	1,252,994	1,602,028	349,034	F	1,252,994
Oper Contrib Local	-	-	-	F	-	5,000	5,000	F	-
Oper contrib - GRTC Fund Balance	86,667	-	(86,667)	U	1,040,000	-	(1,040,000)	U	1,040,000
<b>Total Operating Contributions:</b>	<b>\$ 6,941,047</b>	<b>\$ 8,048,154</b>	<b>\$ 1,107,106</b>	F	<b>\$ 87,520,287</b>	<b>\$ 96,001,103</b>	<b>\$ 8,480,816</b>	F	<b>\$ 87,520,287</b>
<b>Net Operating Revenue</b>	<b>\$ 7,177,614</b>	<b>\$ 8,279,991</b>	<b>\$ 1,102,377</b>	F	<b>\$ 90,370,287</b>	<b>\$ 98,857,143</b>	<b>\$ 8,486,856</b>	F	<b>\$ 90,370,287</b>
<b>Operating Expenses:</b>									
Equipment & Facility Maintenance	1,407,658	1,583,003	175,346	U	15,776,609	16,311,323	534,714	U	15,776,609
Transportation	2,677,837	2,667,212	(10,625)	F	32,243,249	33,337,031	1,093,782	U	32,243,249
Planning, Scheduling & Marketing	767,369	217,345	(550,024)	F	9,381,004	4,026,105	(5,354,899)	F	9,381,004
Insurance and Safety	282,556	281,260	(1,296)	F	3,400,596	4,437,266	1,036,670	U	3,400,596
General and Administrative	1,468,578	1,435,906	(32,672)	F	17,310,026	15,638,762	(1,671,264)	F	17,310,026
Purchase of Service - Spectran & Van Pool	764,807	926,424	161,617	U	9,135,771	10,285,077	1,149,306	U	9,135,771
Operating Taxes and Licenses	258,794	235,977	(22,818)	F	3,123,032	2,945,983	(177,049)	F	3,123,032
<b>Total Operating Expenses</b>	<b>\$ 7,627,600</b>	<b>\$ 7,347,128</b>	<b>\$ (280,472)</b>	F	<b>\$ 90,370,287</b>	<b>\$ 86,981,547</b>	<b>\$ (3,388,740)</b>	F	<b>\$ 90,370,288</b>
<b>Change in Net Postion</b>	<b>\$ (449,986)</b>	<b>\$ 932,863</b>	<b>\$ 1,382,849</b>	F	<b>\$ -</b>	<b>\$ 11,875,596</b>	<b>\$ 11,875,596</b>	F	<b>\$ (1)</b>
Operating Ratio	8.38%	12.37%	49.99%		9.59%	10.38%	0.78%		
Farebox Recovery Ratio	1.46%	1.56%	0.10%		1.48%	1.56%	0.09%		

**GRTC Transit System**  
**Balance Sheet**  
**As of June 30,2025**

	Current Month June 30, 2025	Prior Month May 31, 2025	Prior Year End June 30, 2024
<b>ASSETS</b>			
<b>Current Assets:</b>			
Cash	\$9,848,361	\$10,862,557	\$3,362,190
Working Funds	7,358	7,358	64,522
Capital Funds	11,095,890	11,010,806	7,266,566
Accounts Receivable, net	8,913,622	10,011,343	9,659,338
Motor Bus Parts Inventory	1,201,004	1,209,539	1,037,453
Gasoline Inventory	6,934	8,412	10,821
Diesel Fuels Inventory	16,983	17,258	27,372
Lubricants Inventory	50,234	58,654	70,306
Prepayments	<u>229,992</u>	<u>463,627</u>	<u>374,605</u>
Total Current Assets	\$31,370,377	\$33,649,556	\$21,873,172
<b>Tangible Property:</b>			
Property and Equipment	206,018,947	203,832,164	189,720,996
Accumulated Depreciation	<u>(108,679,627)</u>	<u>(108,279,627)</u>	<u>(103,879,627)</u>
Net Property	\$97,339,320	\$95,552,537	\$85,841,369
<b>Other Assets:</b>			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	58,095,955	54,943,898	47,175,056
Intangible Asset - Software, net of amortization	4,936,681	4,936,681	4,240,773
Right of Use Asset	1,226,431	1,226,431	1,226,431
Deferred Outflows GASB 68	17,446,444	17,446,444	17,446,444
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>90,198,263</u>	<u>87,046,206</u>	<u>78,581,456</u>
<b>TOTAL ASSETS</b>	<b><u>\$218,907,960</u></b>	<b><u>\$216,248,299</u></b>	<b><u>\$186,295,996</u></b>
<b>LIABILITIES AND CAPITAL</b>			
<b>Current Liabilities:</b>			
Accounts Payable	6,069,435	5,610,818	3,651,295
Wages Payable	2,796,485	2,818,475	2,729,823
Taxes Accrued	49,797	46,313	82,878
Deferred Revenues CVTA	56,250,739	55,144,270	45,360,458
Other Current Liabilities	<u>965,331</u>	<u>2,448,579</u>	<u>3,017,911</u>
Total Current Liabilities	\$66,131,789	\$66,068,456	\$54,842,365
<b>Non-current Liabilities:</b>			
N/P City, OPEB and GASB 68	\$ 82,035,776	\$ 82,035,776	\$ 82,035,776
<b>Reserves:</b>			
Injuries, Loss, and Damage	<u>2,012,046</u>	<u>2,012,046</u>	<u>1,320,700</u>
Total Reserves	<u>\$2,012,046</u>	<u>\$2,012,046</u>	<u>\$1,320,700</u>
<b>TOTAL LIABILITIES</b>	<b>150,179,610</b>	<b>150,116,278</b>	<b>138,198,841</b>
<b>Capital:</b>			
Common Stock	50,005	50,005	50,005
Paid-In Capital	130,355,075	128,715,908	134,151,299
Fund Balance - Accumulated Depreciation	(101,004,669)	(100,604,669)	(96,204,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>75,417,890</u>	<u>74,060,728</u>	<u>46,190,471</u>
Total Capital	\$ 50,68,728,350	\$ 66,132,021	\$ 48,097,155
<b>TOTAL LIABILITIES AND CAPITAL</b>	<b><u>\$ 218,907,960</u></b>	<b><u>\$ 216,248,299</u></b>	<b><u>\$ 186,295,996</u></b>

**Greater Richmond Transit Company**  
**Cash Flow Projection**  
**August 19, 2025**

	Actual						Expected		
	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25
Beginning Balance	\$ 8,495,341	\$ 9,676,278	\$ 8,613,628	\$ 11,355,570	\$ 7,422,919	\$ 7,009,020	\$ 7,415,760	\$ 7,650,166	\$ 8,352,711
<b>Revenue</b>									
Advertising & Charter Revenue	22,650	23,355	-	49,988	5,430	5,982			
CVTA	-	-	6,136,761	-	-	7,150,038			7,150,038
Federal	1,379,119	4,918,181	5,845	2,094,747	4,920,578	-	2,500,000	1,250,000	1,250,000
State	-	-	-	-	-	-	-	-	-
Operating Assistance	1,689,179	1,689,179	1,689,179	1,689,179	1,689,174	1,595,813	1,595,813	1,595,813	1,595,813
Capital	457,097	1,536,991	1,935,338	2,452,680	570,458	706,378	2,544,710	1,050,000	1,050,000
Zero Fare	1,313,980	-	-	-	-	-			
Route extensions	974,958	486,074	124,982	762,336	425,834	108,408	600,000	300,000	300,000
Local - Chesterfield	292,970	212,246	92,652	181,361	109,925	116,670		269,274	
LOCAL - COR	4,644,709	-	5,040	-	350	-		4,775,690	
LOCAL - HNCO	-	-	1,091,602	-	-	-	2,244,770		
LOCAL - Petersburg	-	33,388	-	-	50,000	16,667	16,667	16,667	16,667
LOCAL -Bon Secours	-	-	-	-	-	-			
Ridefinders	43,745	34,375	28,503	28,503	33,528	28,887	35,000	35,000	35,000
Other Income	40,279	21,915	27,337	62,938	17,230	22,823	35,000	35,000	35,000
VCU	-	-	-	-	-	-			
<b>Cash In</b>	<b>\$ 10,858,686</b>	<b>\$ 8,955,704</b>	<b>\$ 11,137,239</b>	<b>\$ 7,321,731</b>	<b>\$ 7,822,507</b>	<b>\$ 9,751,665</b>	<b>\$ 9,571,960</b>	<b>\$ 9,327,443</b>	<b>\$ 11,432,518</b>
<b>Expenses</b>									
Wages & Benefits	4,824,411	5,482,465	4,740,515	4,008,674	3,945,760	6,450,529	4,860,734	4,901,870	4,912,935
SGR / Maintenance	587,242	692,625	576,790	594,179	528,708	338,685	602,298	560,075	584,670
Fuel & Lubricants	358,167	416,637	178,654	250,461	193,463	270,750	266,424	276,365	263,089
Materials & Supplies	10,590	45,056	15,076	17,924	7,903	17,683	22,022	19,465	22,330
Casualty & Insurance	141,337	34,872	467,190	282,951	34,716	806,063	246,733	287,695	275,295
Services	167,980	62,877	59,253	92,895	118,164	101,479	105,796	101,206	103,432
Purchased Services	892,724	894,734	783,063	809,629	842,926	72,969	1,600,000	842,292	839,970
Utilities	55,313	99,088	50,417	74,331	52,608	7,778	69,648	58,455	69,400
Travel & Training	2,363	25,580	555	4,787	2,275	29,288	6,958	10,258	8,984
Miscellaneous	12,281	88,790	16,303	95,188	126,297	74,724	56,941	67,218	54,380
Capital	2,625,342	2,175,629	1,507,480	5,023,363	2,383,585	1,174,978	1,500,000	1,500,000	1,500,000
<b>Cash Out</b>	<b>\$ 9,677,749</b>	<b>\$ 10,018,355</b>	<b>\$ 8,395,297</b>	<b>\$ 11,254,382</b>	<b>\$ 8,236,406</b>	<b>\$ 9,344,925</b>	<b>\$ 9,337,553</b>	<b>\$ 8,624,899</b>	<b>\$ 8,634,486</b>
<b>Cash Position</b>	<b>\$ 9,676,278</b>	<b>\$ 8,613,628</b>	<b>\$ 11,355,570</b>	<b>\$ 7,422,919</b>	<b>\$ 7,009,020</b>	<b>\$ 7,415,760</b>	<b>\$ 7,650,166</b>	<b>\$ 8,352,711</b>	<b>\$ 11,150,742</b>

**GRTC Transit System**  
**CVTA Special Fund Quarterly Report**  
**For the Quarter Ended September 30, 2025**

**Data Through August 4, 2025**

<b>Beginning Balance @ June 30, 2025</b>	<b>\$ 58,095,874.12</b>
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**Receipts:**

August 4, 2025 GRTC 15% Funds Distribution - Month of June 2025	\$ 3,143,029.95	
GRTC 15% Funds Distribution - Month of July 2025		
GRTC 15% Funds Distribution - Month of August 2025		
July 1, 2025 Interest Income WF Treasury Sweep June 2025	\$ 104,261.05	
July 31, 2025 Interest Income LGIP EM- July 2025	\$ 81,660.47	
July 31, 2025 July 2025 LGIP EM Share unrealized gain/(loss)	\$ (24,759.75)	
August 1, 2025 Interest Income WF Treasury Sweep July 2025	\$ 92,199.98	
Interest Income LGIP EM- August 2025		
August 2025 LGIP EM Share unrealized gain/(loss)		
Interest Income WF Treasury Sweep August 2025		
Interest Income LGIP EM- September 2025		
September 2025 LGIP EM Share unrealized gain/(loss)		
		\$ 3,396,391.70

**Uses:**

Costs incurred in preparing GRTC Regional Public Transportation Plan	\$ -
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Costs incurred in preparing GRTC Micromobility Plan	\$ -
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**GRTC Operating and Capital Expense**

GRTC Operating Expense Qtr 1 FY2026 Draw	\$ (7,150,038.00)	
GRTC Capital Expense Qtr 1 FY2026 Local Share Draw	<u>\$ (425,750.00)</u>	
<b>Subtotal GRTC Operating and Capital Expense</b>		<b>\$ (7,575,788.00)</b>

<b>Ending Balance @ August 4, 2025</b>	<b>\$ 53,916,477.82</b>
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**Fund Balance Composition @ August 4, 2025**

Unrestricted Funds	\$ -	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Restricted Funds: GRTC FY2026 Regional Public Transportation Plan preparation	\$ 31,250.00	
Restricted Funds: GRTC FY2026 On Demand Micromobility Study	\$ 31,250.00	
Restricted Funds: GRTC FY2026/2027 GRTC Operating and Capital Expenses	<u>\$ 53,144,914.48</u>	
	<u>\$ 53,978,977.82</u>	

**CVTA Funds:**

Balance @ August 4, 2025 in Wells Fargo	\$ 100,000.00	
Balance @ August 4, 2025 in Wells Fargo Treasury Sweep	\$ 28,851,268.07	
Balance @ July 31, 2025 in LGIP EM	<u>\$ 24,965,209.75</u>	
	<u>\$ 53,916,477.82</u>	

<b>Wells Fargo Balance at August 4, 2025</b>	<b>\$ 28,951,268.07</b>	
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Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Restricted Funds: GRTC FY2026 Regional Public Transportation Plan preparation	\$ 31,250.00	
Restricted Funds: GRTC FY2026 On Demand Micromobility Study	\$ 31,250.00	
<b>Surplus - Available for Investment - Treasury Sweep or LGIP</b>	<b>\$ 28,117,204.73</b>	

**Meeting Date:** August 19, 2025  
**Information Item:** Recent and Upcoming Procurements

## BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

The following is a list of procurements approved by GRTC's board chair falling below the \$100,000 threshold requiring majority approval by GRTC's Board of Directors but above the CEO's authority of \$50,000.

Date	Purchase Order #	Vendor	Purpose	Amount	Requested By	Approved By
8/5/2025	119035	Waco Inc	Emergency Demo/Reconstruction Services for of Damaged WB Government Center Pulse Station	\$88,019.51	Steve McNally	Board Chair

## CURRENT STATUS:

### Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/ PENDING/ PLANNED)
Fleet Fixed Route Passenger Awareness Monitor	IT	\$750,000	Winter 2025	Y	Existing
BRT Station Real Time Passenger Information Upgrade	IT	\$1,560,000	Q1-2026	Y	Existing
ERP Implementation Services	IT	\$3,500,000	Winter 2025	Y	Pending

Network & Server Infrastructure Replacements/VMware vSphere and vSAN	IT	\$674,000	Summer 2025	Y	Planned
Business Application Software - HASTUS Self-Service Software Module	IT	\$135,000	Summer 2025	Y	Planned
Business Application Software - Swiftly Transit Data Software	IT	\$145,500	Fall 2025	Y	Planned
Cyber Security Assessment & Improvement (Artic Wolf, MSPs, Security Assessment)	IT	\$200,000	Summer 2025	Y	Planned
Automated Gates	Safety	\$100,000	Fall 2025	Y	Ready
Refuse Collection Services	Facilities	\$150,000	Q2 2025	Y	Ready

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.