

A regular meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. July 15, 2025, at GRTC, 301 East Belt Boulevard, 3rd Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://www.youtube.com/watch?v=21JamkGb4Dw>.

Agenda

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- VIII. Chief Executive Officer’s Report – Sheryl Adams
- IX. Board Chair’s Report
- X. Other Business
- XI. Adjourn

**MINUTES
JUNE 12, 2025
GRTC BOARD OF DIRECTORS
SPECIAL BOARD MEETING**

Members Present: Tyrone E. Nelson, Chair, Henrico County
Jim Ingle, Vice Chair, Chesterfield County
Ellen Robertson, Secretary/Treasurer, City of Richmond
Dave Anderson, Chesterfield County
Sharon Ebert, Chesterfield County
Terrell Hughes, Henrico County
Nicole Jones, City of Richmond
Dan Schmitt, Henrico County
Barb Smith, Chesterfield County

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
John Zinzarella, Chief Administrative Financial Officer
Frank Adarkwa, Director of Planning & Scheduling
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Jamal Briggs, Senior ITS Project Manager
Jean Lombos, IT Client Services Manager
Ashley Potter, Communications Manager
Lora Toothman, Capital Improvement Program Manager
David Wilde, IT Intern
Janice Witt, Executive Assistant
Stephanie Power, RVA Rapid Transit
Dironna Clarke, City of Richmond

I. Call to Order & Introductions

This Special Meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on June 12, 2025, by Chairman Nelson at 3PM at GRTC, 3rd Floor Conference Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address:

II. Public Comments

The public notice, meeting agenda, and agenda attachments for this June 12, 2025 Special Meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com. There were no public comments.

III. Board Meeting Minutes – May 20, 2025

Mr. Anderson motioned to approve the May 20, 2025 Board Meeting minutes. Mr. Hughes seconded, and the motion carried unanimously.

IV. Consent Agenda

- A. Title VI Analysis of June 2025 Service Changes
- B. Change Order – Additional Traffic Analysis for Western BRT
- C. Change Request – ERP Implementation Preparation Support Services
- D. Change Order – ETI Surveys and Right of Way

Mr. Ingle motioned to approve the Consent Agenda. Mr. Hughes seconded, and the motion carried unanimously.

Staff requested the Downtown Transfer Hub Solicitation Support be added to the Agenda. The Chairman requested a motion to add this item to the Agenda. Ms. Robertson motioned to approve the request, Mr. Schmitt seconded, and the motion carried unanimously.

Downtown Transfer Hub Solicitation Support

Ms. Torres reviewed the Action Item and highlighted the following: An MOU was approved by the GRTC Board in Fall 2024, and by City Council in January 2025 to progress the former public safety building site forward with the intent to develop a permanent transfer station. The City of Richmond has been awarded \$2 million federal dollars that are matched with \$750k City of Richmond CVTA dollars and \$250k GRTC CVTA dollars to progress several parcels in the downtown area that include the future transfer station. GRTC has also applied for BUILD grant to fund construction. GRTC is coordinating with the City to move the site to the Economic Development Authority (EDA) as identified in the MOU. GRTC needs additional support from HR&A as the project progresses, to include coordination with the city on the larger downtown study regarding this project, as well as solicitation support for development. Staff recommends that the Board authorize the CEO to submit a change order/task order to HR&A for a not to exceed the amount of \$203,000 to continue to support GRTC with the development of a permanent downtown bus transfer hub and mixed-use development at the former public safety building. Ms. Robertson motioned to grant staffs request, Mr. Hughes seconded, and the motion carried unanimously.

V. Action Item

A. FY26 Annual Operating and Capital Budget

Ms. Torres gave a detailed presentation on the FY26 Proposed Budget which included key expenses and revenue assumptions for the FY2026 Proposed Operating and Capital budgets. Staff recommends that the GRTC Board of Directors approve the key budget assumption that GRTC will remain fare free throughout FY2026 and adopt the GRTC FY2026 Operating Budget in the amount of \$106,561,608 (\$94,506,657 Baseline \$12,054,951 Grant Funded Projects) and the FY2026 Capital Budget in the amount of \$43,696,503 as presented in the presentation.

After a long discussion, Ms. Robertson motioned to accept the proposed budget with the amendment to cover the operational cost to keep Route 5 at 15-minute frequency and the funds will come from the FY2025 Surplus. Ms. Jones seconded, and the motion carried unanimously.

VI. Chief Executive Officer's Report

No Report

VII. Board Chair's Report

A. The regular June Board meeting has been cancelled.

VIII. Adjourn

There being no further business, the meeting adjourned at 4:30PM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date

Meeting Date: July 15, 2025

CONSENT AGENDA ITEMS

- Purchase of Five (5) Motor Coach Replacement Vehicles – Kevin Hernandez
- Purchase of Ten (10) Paratransit Replacement Vehicles – Kevin Hernandez
- Mechanical, Electrical, and Plumbing Contract – Kevin Hernandez
- Motorized Gate for Facility Entrances – Tony Carter
- Pavement Remediation & Paratransit Lot Design – Lora Toothman
- Enterprise Virtual Server Infrastructure Hardware, Licenses, and Services – Dexter Hurt



Meeting Date: July 15, 2025
Consent Agenda: Five (5) Replacement Motor Coach Buses

BACKGROUND:

GRTC has provided commuter express service for decades, connecting the Greater Richmond region—including Henrico County, Chesterfield County, and the City of Petersburg—to downtown Richmond. This express service features limited stops and primarily highway travel, requiring the use of motor coach-style buses to meet rider expectations and service demands.

Currently, GRTC operates five commuter buses from Motor Coach Industries (MCI) that were purchased in 2010 and have exceeded their 12-year useful life, with nearly 400,000 miles each. These vehicles now present increasing maintenance challenges due to the age-related unavailability of parts, frequent downtime, and rising costs. When out of service, we are forced to use fixed-route buses, which not only strains our regular fleet but also compromises the comfort and quality expected on commuter routes.

With over 7,000 riders per month, maintaining reliability and rider satisfaction is essential. To address these challenges, GRTC seeks approval to replace the current aging commuter fleet with five (5) new MCI D45CRTLE motor coaches. These new low-floor vehicles will enhance accessibility—offering a lower ADA-accessible deck and an upper deck for general seating—and include advanced diesel engine technology for improved fuel efficiency and lower emissions. (Note: CNG models are currently unavailable for this bus type.)

This investment will ensure continued high-quality service for express route riders and alleviate strain on our fixed-route operations.

HIGHLIGHTS:

- The Washington State Department of Enterprise Services has a cooperative purchasing agreement (Contract # 06719-01) for buses with Motor Coach Industries (MCI) and is authorized to make their contract available to other local or federal government agencies or entities. Staff have reviewed the agreement and determined it complies with all federal laws and requirements and includes the vehicles and options GRTC needs for its fleet.
- The unit price is \$964,297.55 inclusive of a vehicle warranty for major parts.
- MCI anticipates bus delivery by mid-2026/early-2027.
- Current pricing includes an estimate for radio system and diagnostic equipment. A separate procurement may be necessary for any required changes in excess amount during our production schedule and meetings.
- This purchase will be funded with federal, state and local funds.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Motor Coach Industries (MCI) in the amount of \$4,821,487.76 for the purchase of five (5) motor coach vehicles.

Ellen Robertson, Secretary
GRTC Board of Directors

Date



Meeting Date: July 15, 2025
Consent Agenda: Ten (10) Replacement Paratransit Vehicles

BACKGROUND:

To provide clean, safe and reliable transportation to GRTC's customers in the Richmond region, staff evaluate the age and condition of its fleet to identify vehicles eligible for replacement. Part of this evaluation is the consideration of funding and future replacement opportunities. There are ten (10) paratransit vehicles that are currently eligible for replacement. At this time staff would like to place an order for 10 Ford TurtleTop Terra Transit cutaway vehicles.

HIGHLIGHTS

- The Georgia State Department of Administrative Services (DOAS) has a contract with ABC Companies (Contract # 99999-SPD-SPD0000212-0010) for a 10- Passenger, body-on-chassis, Ford TurtleTop Terra Transit cutaway bus that GRTC may utilize.
- The price for a 2025/2026 TurtleTop cutaway bus is \$180,652.
- The price for the TurtleTop Terra Transit includes a five (5) year/100,000-mile warranty that covers the entire vehicle bumper-to-bumper, inclusive of cosmetic and mechanical components.
- GRTC's paratransit fleet is currently 100% CNG-powered. The addition of these new vehicles will maintain that commitment to clean fuel while enhancing operational efficiency with expanded CNG tank capacity—reducing the need for midday refueling.
- If approved, the Contractor will be given notice to produce 10 vans immediately.
- Currently, the production lead time is unestablished but there is an expected delivery date of one year from notice his purchase will be funded with federal, state and local funding.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to ABC Companies, Inc. in the amount of \$1,806,522.60 for the purchase of 10 CNG-powered paratransit vehicles.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: July 15, 2025

Consent Agenda: Mechanical, Electrical, and Plumbing (MEP) Services

BACKGROUND:

To ensure GRTC's facilities remain in a state of good repair, it is essential to have a qualified contractor perform preventive maintenance and respond to mechanical, electrical, and plumbing (MEP) service needs. In addition to routine upkeep, services are required for emergency response and the repair or replacement of aging infrastructure in GRTC's 24/7 operating environment.

GRTC previously executed an MEP agreement in 2023; however, it did not fully address the continued upgrades and escalating demands associated with facility aging and round-the-clock use. As a result, staff recommended reissuing a Request for Proposals (RFP) for a more comprehensive contract.

HIGHLIGHTS:

- A competitive Request for Proposals (RFP) process was conducted in accordance with GRTC's procurement policies.
- The Evaluation Committee recommends awarding the contract to Colonial Webb Contractors Company, the highest-ranked proposer whose submission met all requirements and offered the best overall value.
- The proposed contract includes an initial three-year term, with two one-year renewal options.
- The contract includes:
 - Expanded preventive maintenance services for HVAC, Electrical and Plumbing
 - Provide all labor, equipment, tools and materials needed for the MEP and BAS systems.
 - 24/7 emergency response support
 - Installation of new equipment as needed
 - Technical assistance and project work related to aging infrastructure and operational needs

RECOMMENDATION:

That the Board of Directors authorizes the CEO to execute a three-year agreement for a not to exceed amount of \$5,325,846 and discretion to exercise the two, one-year options with Colonial Webb Contractors Company for a total contract value not to exceed \$11,952,848.40.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: July 15, 2025
Consent Agenda: Motorized Gates – Bus Entrance

BACKGROUND:

In response to growing safety concerns and recent incidents involving criminal activity, disturbances, and threats to facility security, there has been an increased call from both management and staff to enhance perimeter protection. As a first step, GRTC will upgrade existing gate infrastructure to include automation and motorization at the bus entrance on the maintenance side of the facility.

The existing entrance infrastructure is outdated and unreliable, consisting of simple arm-style gates that are prone to mechanical failure and frequent accidental damage. Additionally, there is a static gate that can only open or close manually. These gates offer minimal security, as they can be bypassed by walking around the sides, leaving the facility vulnerable to unauthorized access.

The new motorized gate system will improve controlled access, reduce unauthorized entry, and strengthen the agency's overall security posture. A future phase will include the installation of similar gates at the employee parking lot entrance, which is currently in the planning stage and expected later in the fiscal year.

A competitive procurement process was conducted in accordance with GRTC's procurement policies and applicable regulations. Hurricane Fence has been selected to complete the installation.

This project is being funded with federal, state and local funds.

HIGHLIGHTS:

- Supply and installation of automated upgrades to existing security gates, access control systems, and supporting infrastructure
- Integration with current security systems, including CCTV, keycard access, and facility monitoring tools
- Warranty coverage and ongoing maintenance and support services included to ensure long-term reliability and performance

RECOMMENDATION:

GRTC staff request that the Board of Directors approve the CEO entering into an agreement with Hurricane Fence for the services of upgrades to the existing gate by adding motorization and automation. The total amount of the agreement is \$80,604.00.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: July 15, 2025

Consent Agenda: Pavement Remediation and Paratransit Lot Design

BACKGROUND:

Greater Richmond Transit Company (GRTC) moved to the facility located at 301 East Belt Boulevard Richmond, Virginia 23442 in 2010. This included an employee parking lot and a bus storage lot. In 2014, GRTC acquired a 2.48-acre lot that was constructed to support paratransit and non-revenue vehicles. Over the years the parking lots have deteriorated and reached well past its useful life.

GRTC is seeking professional Architectural and Engineering Services to develop pavement remediation and paratransit lot redesign civil construction documents and support services. The Consultant will advise GRTC on the best course of action for asphalt repair or replacement, including the advisability of using full-depth reclamation throughout the facility. They will be responsible for the preparation of construction documents related to major pavement remediation for the entire facility, along with a redesign of the paratransit lot. Construction documents shall include a cover sheet, demolition plan, site layout plan, construction phasing with a traffic control plan, grading plan, utility remediation plan, curb repair plan, detail sheets showing the paving, utility remediation, ADA compliance, traffic signs, markings and traffic control details for civil site construction, and a maintenance plan. Final plans will be submitted to GRTC for review and approval from internal leadership.

HIGHLIGHTS:

- GRTC requested a task order proposal through its Architecture and Engineering (A&E) Multiple Award Services Contract, currently held by Wendel Architecture, PE and Timmons Group. The project manager and evaluators received proposals from both contractors. Proposals were evaluated and ranked. Evaluators then held Oral Discussions with both proposers and a request for Best and Final Offers (BAFO's) were requested from both Wendel and Timmons. The BAFO's were evaluated and ranked and Wendel's proposal was determined to be best value.
- This is funded with federal, state and local funding.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to award a task order to Wendel Architecture, PE in the amount of \$161,348.76 for professional Architectural and Engineering services.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: July 15, 2025
Consent Agenda: Enterprise Server Infrastructure and Services

BACKGROUND:

In September 2018, the Board approved the Data Center Infrastructure, Components, and Licensing. This initiative encompassed new server hardware, software, and licensing necessary for our core operations, which have expanded to over 150 servers containing more than 1 TB of agency data. The infrastructure supporting our ongoing growth and expansion is significantly beyond the industry standard age for replacement and is currently operating with expired warranties, jeopardizing business continuity. As this infrastructure serves as the foundation of our operations, we require new equipment to increase server capacity, replace obsolete hardware, and ensure business continuity through warranted services.

HIGHLIGHTS:

- The Virginia IT Agency (VITA) currently has agreements with Achieve One for server storage hardware and services that can be sourced to support the infrastructure. (VITA Contract Number: VA-181203-AC1)
- The solution combines cutting-edge data center technology with Dell's high-performance platform to deliver exceptional efficiency. This advanced architecture not only maximizes resource use but also guarantees reliability and scalability, making it perfect for growing data needs. It strikes a strategic balance between cost-effectiveness and strong performance, helping GRTC improve operational capabilities while reducing investment costs.
- The total cost for this purchase includes server hardware, storage hardware, server licenses, and professional installation and configuration service support at a not-to-exceed price of \$472,087.
- This purchase will be entirely funded with federal, state, and local funds.

Grant #	Federal (28%)	State (68%)	Local (4%)
1458-2024-2 / 73025-21	\$132,184.36	\$321,019.16	\$18,883.48

RECOMMENDATION:

That the Board of Directors authorizes the CEO to issue a purchase order to Achieve One for a total cost of \$472,087 for enterprise virtual data center infrastructure hardware components, licenses, and installation services.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: July 15, 2025
Item Title: Operational Performance

UPDATES:

Mr. Hernandez will provide highlights for the Operational Performance for the month of June. The following Departments will be included: Operations, Safety and Security, Maintenance, and Customer Service.

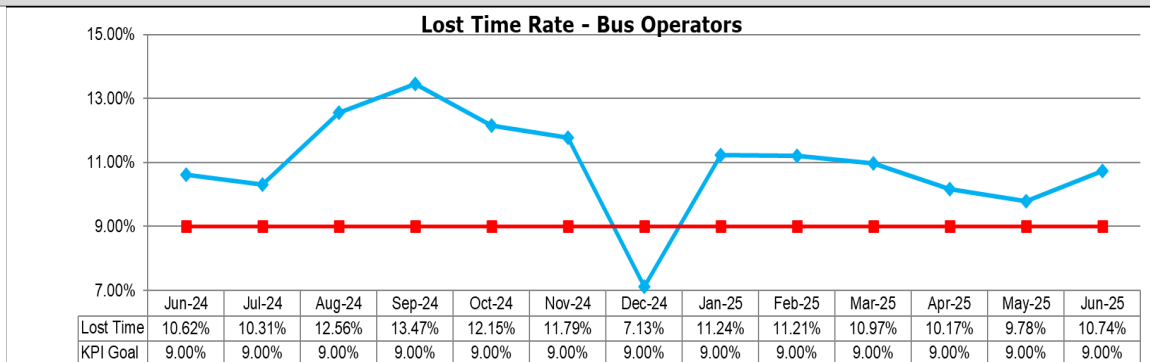
Meeting Date: July 15, 2025
Item Title: Operating Performance

HIGHLIGHTS:

The current staffing for June is 326 full-time fixed-route (FR) operators and 23 part-time FR operators with 0 FR operators in training. There is no net change from the month of May for both full-time and part-time FR operators. Microtransit had a decrease of 1 operator, ending the month of June with 23 operators. Staffing remains stable and sufficient to meet service demand for FR operations; recruitment for operators for Microtransit will be required in July to maintain sufficient staffing.

CURRENT STATUS:

Fixed Route Performance – Lost Time Rate – Bus Operators



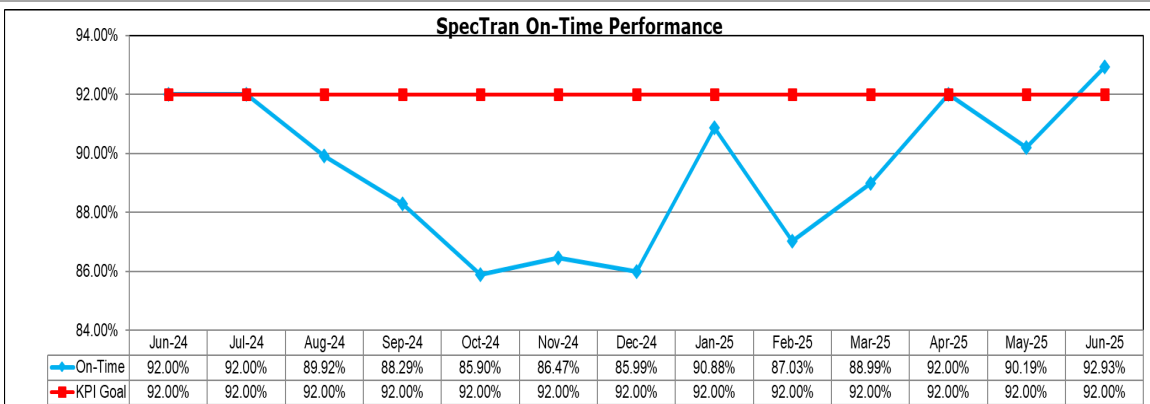
Fixed Route Performance – Scheduled Trips Operated

Not available.

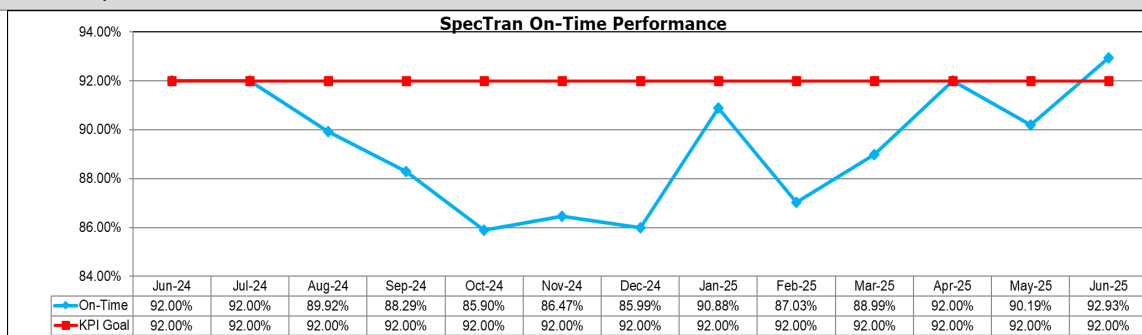
Fixed Route Performance – On-Time Performance

Not available.

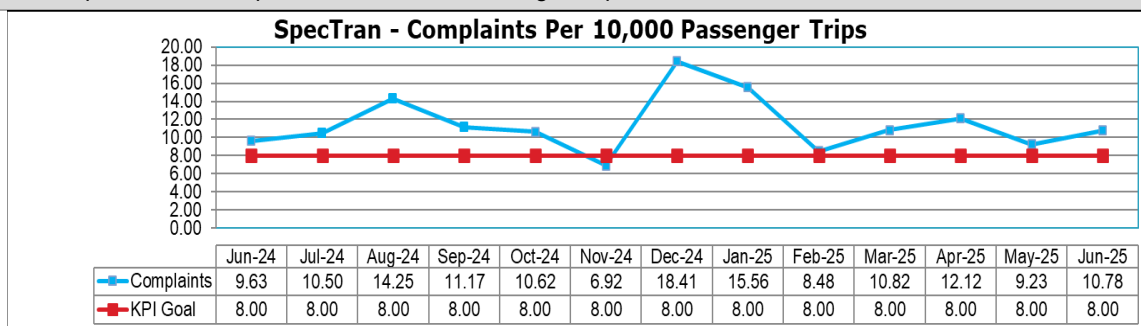
Specialized Transportation – No Shows



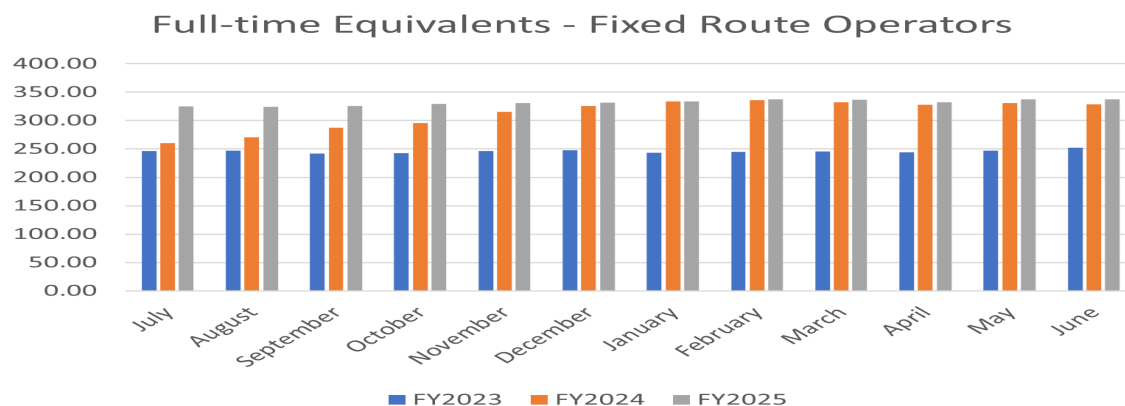
Specialized Transportation – On-Time Performance



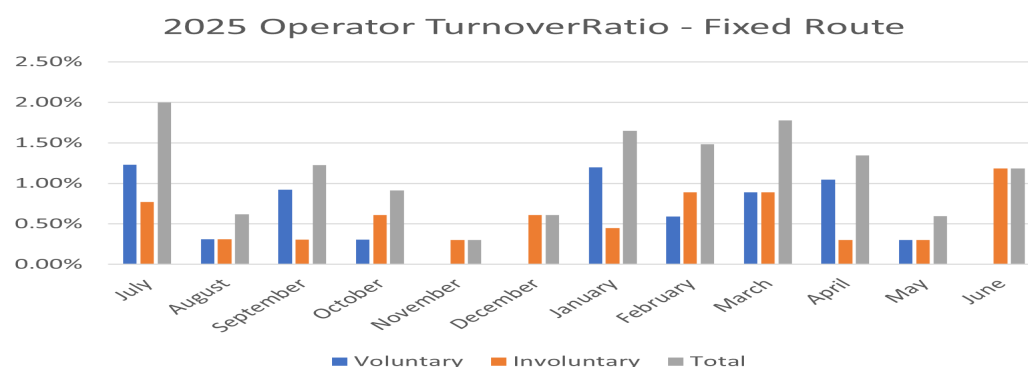
Specialized Transportation – Complaints Per 10,000 Passenger Trips



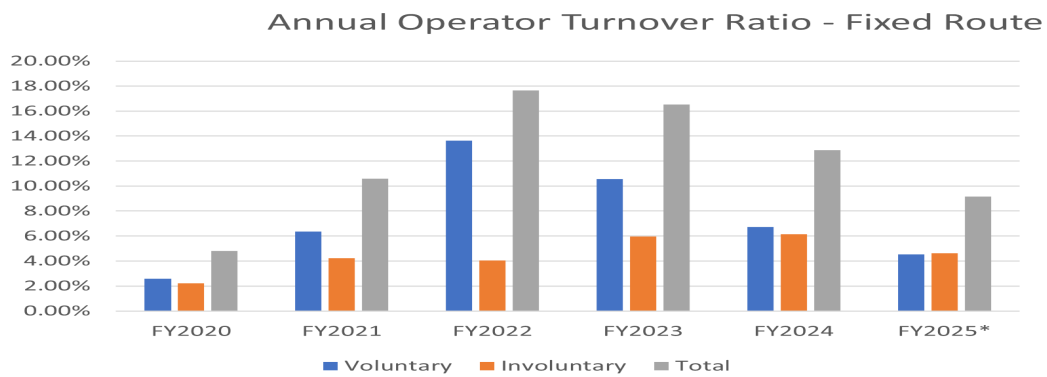
Operators – Full Time Equivalents (Fixed Route)



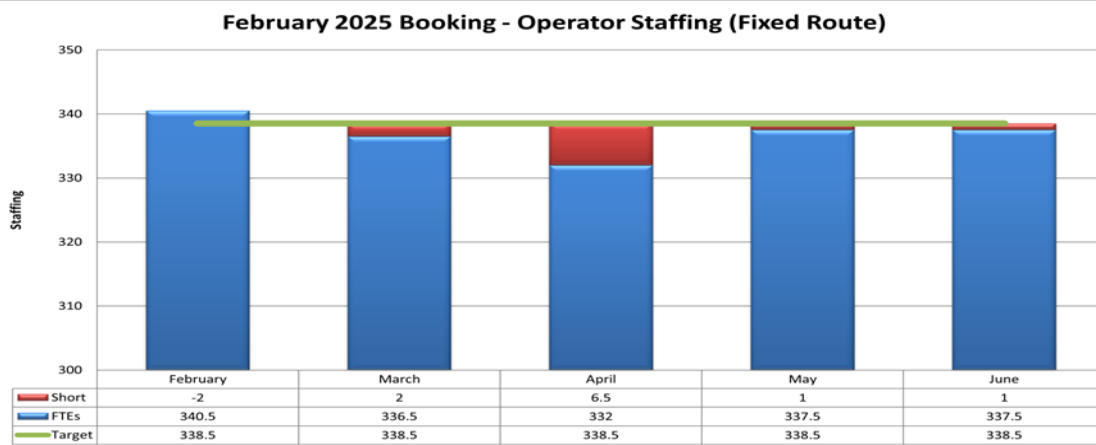
Operator Turnover Ratio – FY2025 (Fixed Route)



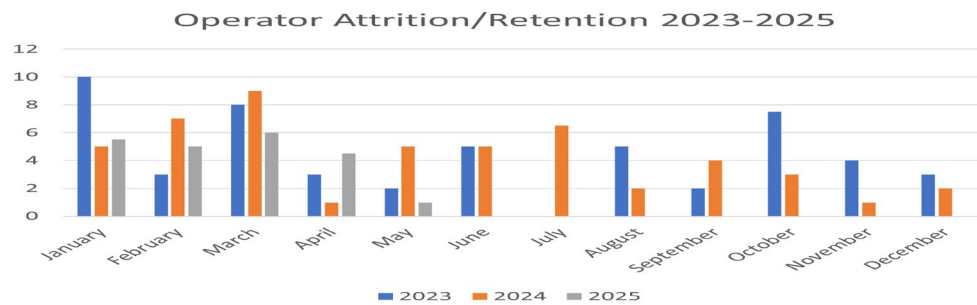
Annual Operator Turnover Ratio (Fixed Route)



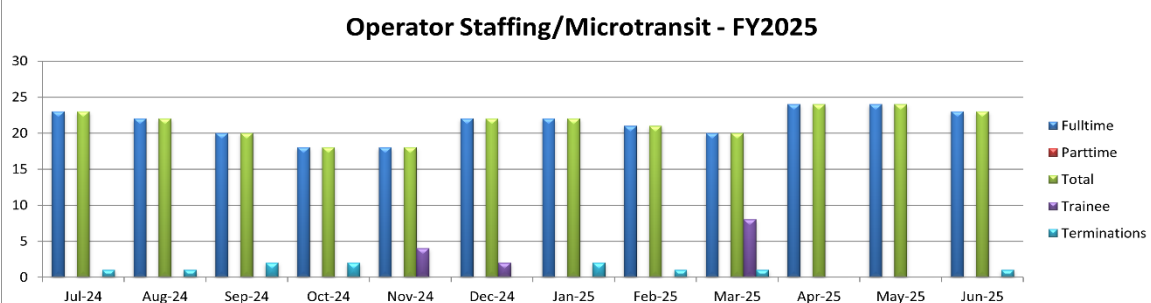
February 2025 Booking – Operator Staffing (Fixed Route)



Operator Retention (Fixed Route)



Operator Staffing (Microtransit)



Meeting Date: July 15, 2025
Staff Report: Safety and Security Performance

CURRENT STATUS:

Performance Indicator	Agency Averages	June (GRTC)
Miles Between Total NTD Defined Events	10,985	8,958
NTD Defined Event Rate Per 1,000,000 miles	3.5	3.1
<i>(Averages taken from other agencies with similar amount of annual VRM to GRTC)</i>		

Fixed Route Traffic Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	11	15	17	17	17	19	14	26	9	16	14	18	17
Pedestrian	0	0	0	0	1	0	0	0	0	1	2	0	1
Bicycle	0	1	0	0	0	0	0	0	0	0	1	0	0
Vehicle Rear End	3	2	1	1	2	6	2	2	1	1	3	2	4
Fixed Objects	6	13	9	13	11	9	16	15	18	9	10	6	5
Improper Turning	3	7	4	3	2	2	3	6	5	4	4	4	5
Company Vehicle	1	4	1	2	4	2	0	4	2	2	2	3	3
Bus Rear End Vehicle	0	0	1	1	1	0	0	3	2	0	1	1	0
Bus Hit Parked Vehicle	5	3	5	2	1	0	3	3	1	3	5	1	3
Total	29	49	38	39	39	38	38	59	38	36	42	35	38

Monthly Percentages – June

Preventable – 33 %

Non- Preventable – 68%

Assaults	Bus-Related
Verbal	02
Physical	00

Specialized Related Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	4	2	1	2	3	1	0	1	4	1	2	0	5
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	1	0	0	0	0	3	0	0	0	2	0	1	1
Fixed Objects	1	3	6	2	2	3	3	3	1	4	4	4	4
Improper Turning	1	1	1	2	1	1	0	1	1	2	0	0	2
Van Rear Ended Vehicle	0	0	0	0	0	0	0	0	1	1	0	0	0
Company Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Van Hit Parked Vehicle	1	1	0	0	1	2	1	2	1	5	1	3	0
Total	7	4	9	6	7	10	4	7	8	15	7	9	11

Monthly Percentages – June

Preventable – 36%

Non-Preventable – 64%

Assaults Specialized-Related

Verbal 0

Physical 0

Microtransit Related Incidents – Trend Report

<u>Traffic Incidents</u>	June	July	August	September	October	November	December	January	February	March	April	May	June
Passenger Incident	0	0	0	0	0	1	0	0	0	0	0	1	0
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	0	0	0	0	0	0	0	0	0	0	0
Fixed Objects	1	0	0	0	0	1	0	0	0	0	0	0	0
Improper Turning	0	0	1	0	0	0	0	0	0	1	1	0	0
Van Rear ended Vehicle	0	0	0	0	1	0	0	0	0	0	0	0	0
Company Vehicle	0	1	0	0	0	0	0	0	0	0	0	0	0
Van Hit Parked Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	1	1	0	1	2	0	0	0	1	1	1	0

Monthly Percentages – June

Preventable – 0%

Non-Preventable – 0%

Assaults Microtransit

Verbal 1

Physical 0

Security – Public Safety Officer – Trend Report

<u>Security Incidents at DTS/HQ</u>	June	July	August	September	October	November	December	January	February	March	April	May	June
Medical Response	0	0	0	0	0	1	1	0	4	9	7	9	9
Verbal Assault	2	3	1	4	3	1	3	2	7	2	1	1	4
Vandalism	0	0	0	1	0	0	1	0	0	0	0	3	0
Brandishing Weapon	0	0	1	2	0	0	0	0	2	1	0	1	1
Miscellaneous	1	0	0	0	1	0	0	0	3	1	2	0	0
Physical Assault	0	1	1	2	0	0	0	2	0	0	4	1	1
Physical Assaults (Transit Employee)	0	0	0	1	0	0	0	0	0	0	1	0	0
Passenger Assistance	0	0	0	0	0	0	0	0	2	2	3	1	1
Public Intoxication	0	0	1	0	2	0	2	0	5	1	1	2	2
Onboard Vehicle Incidents										2	2	2	1
Police Involvement	2	1	1	4	4	0	1	2	8	4	2	6	1
Total	3	4	4	10	6	2	7	4	23	22	23	26	20

DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger's slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

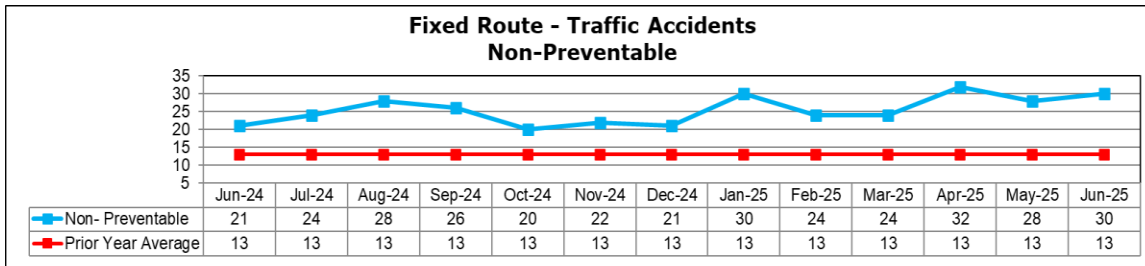
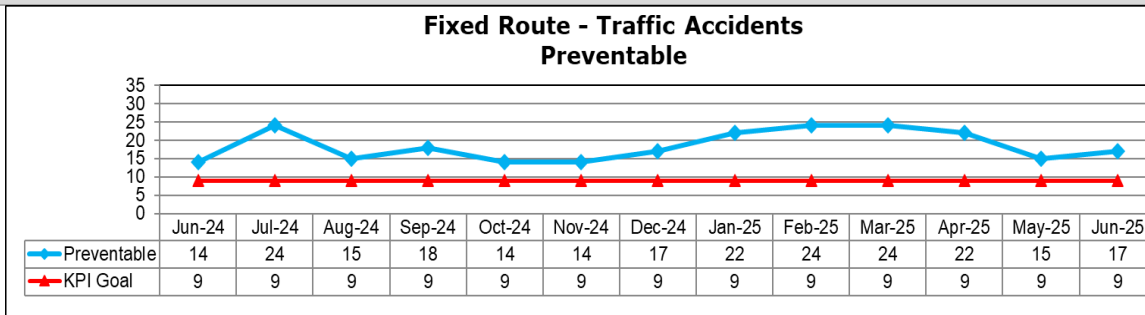
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonably to avoid a collision, committed an error, or failed to react to the errors of others.

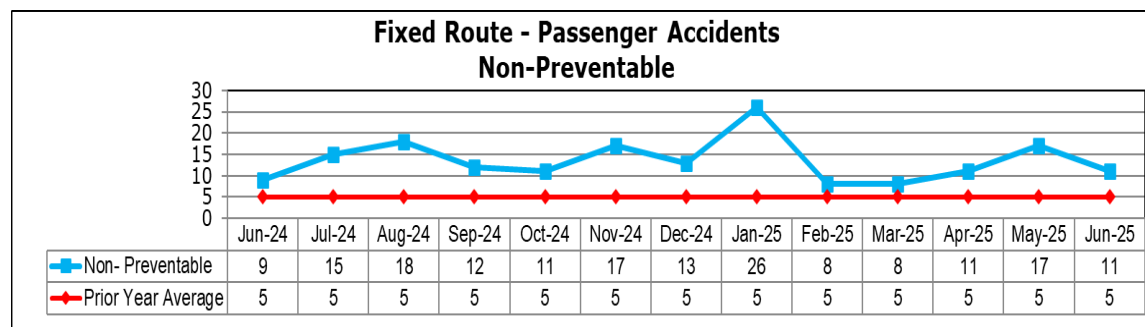
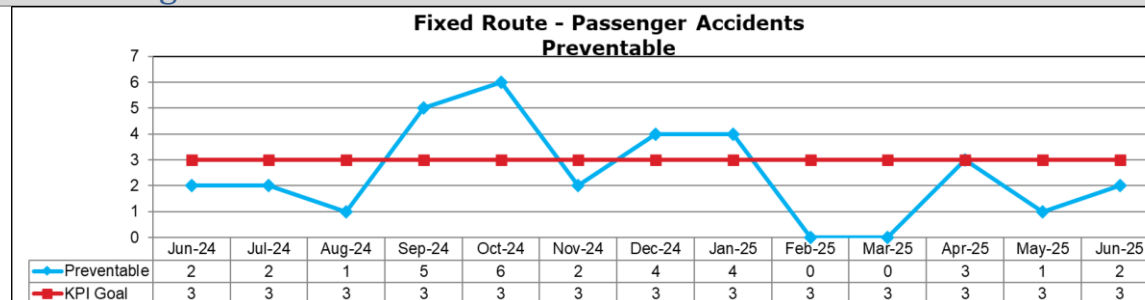
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

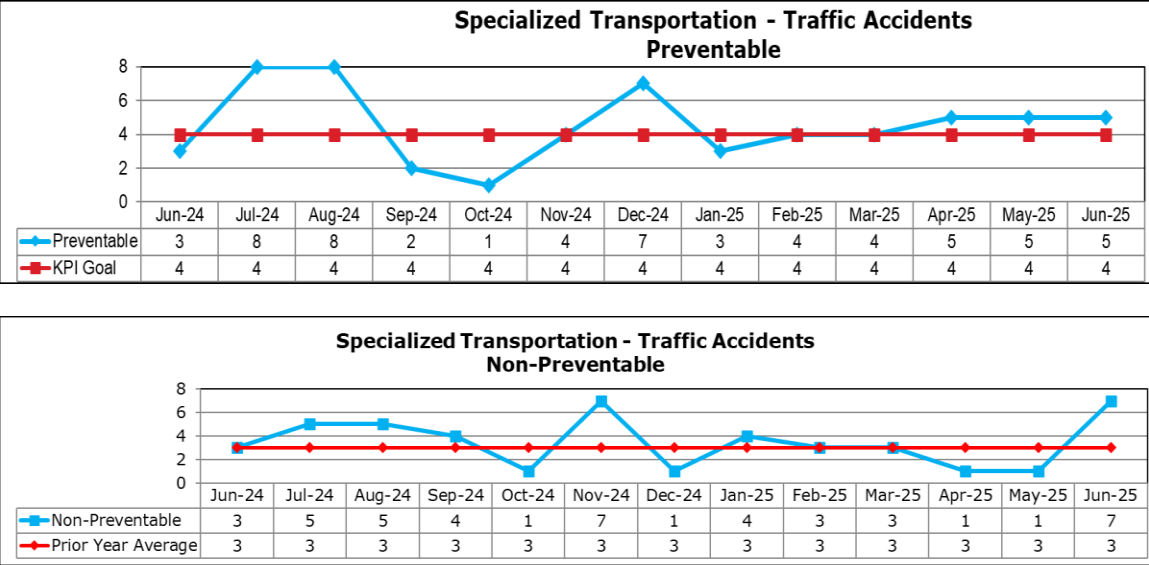
Fixed Route – Traffic Accident Data



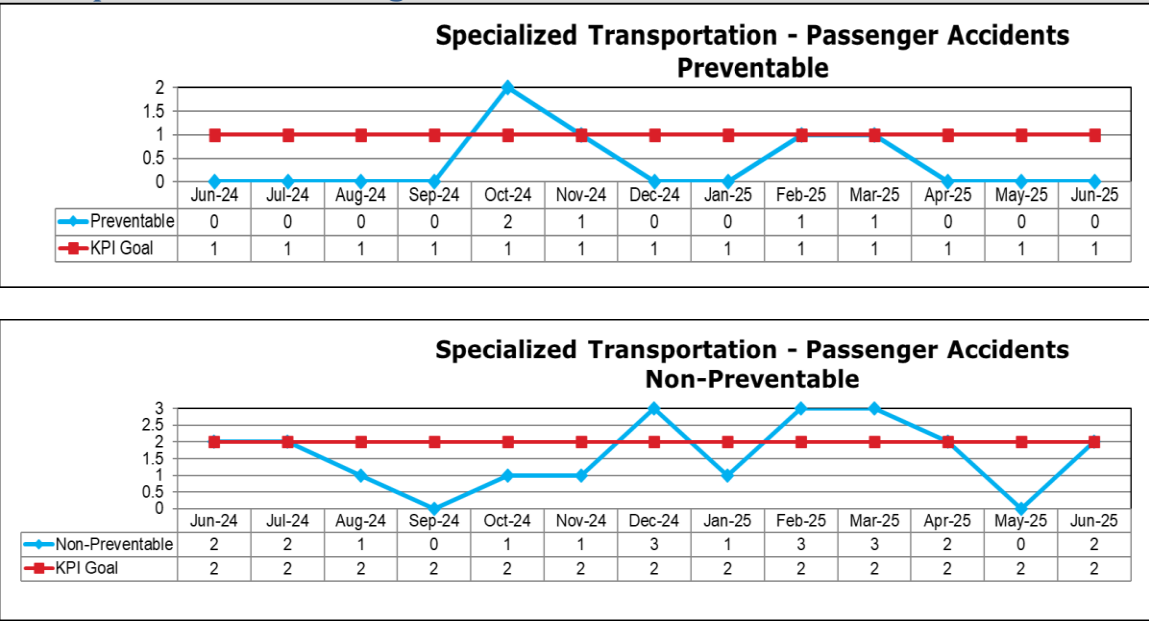
Fixed Route – Passenger Accident Data



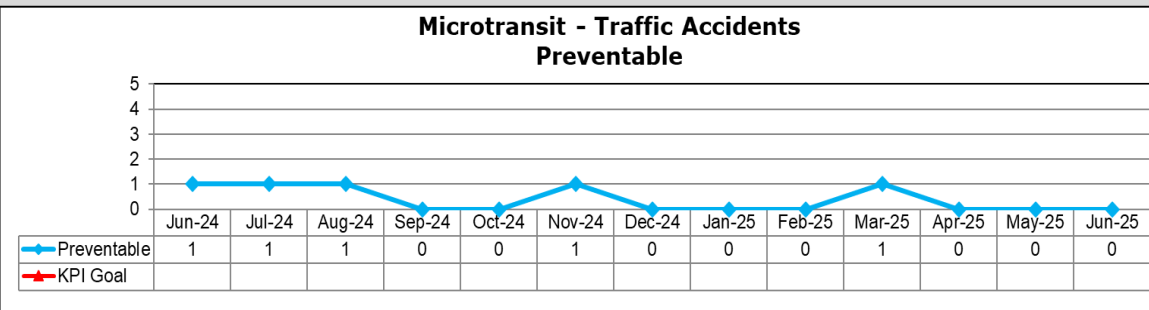
Specialized Transportation – Traffic Accident Data

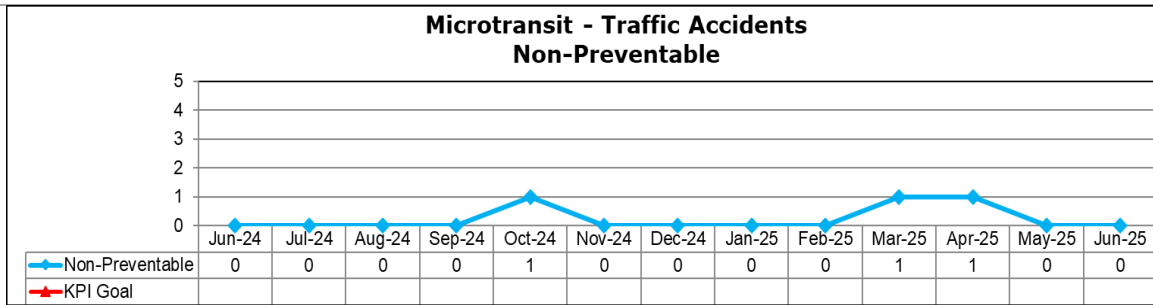


Specialized Transportation – Passenger Accident Data

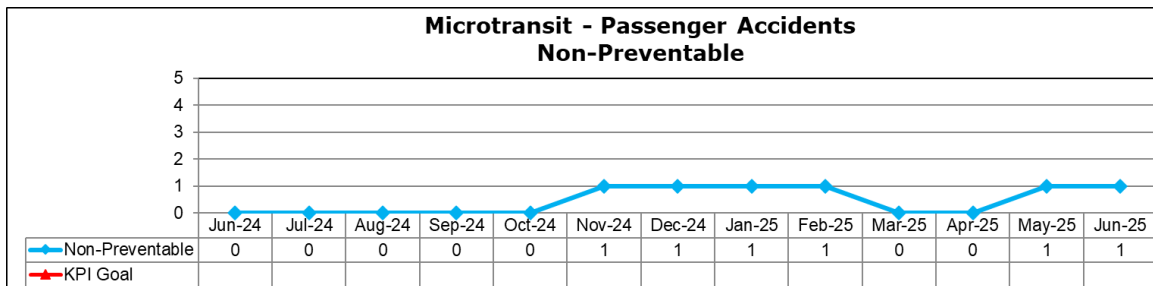
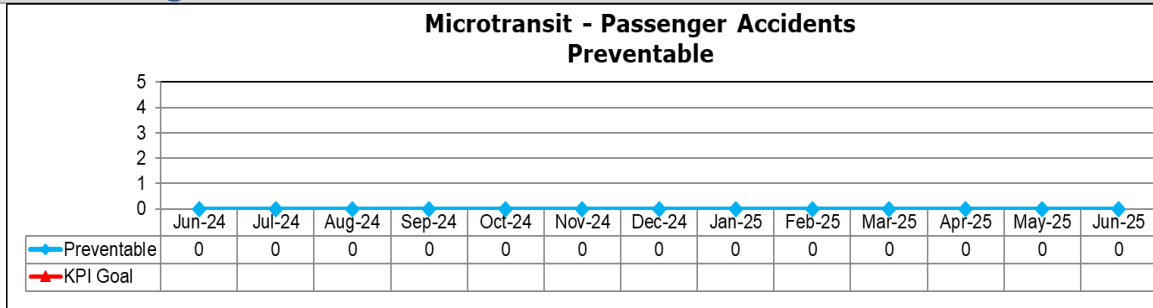


Microtransit – Traffic Accident Data

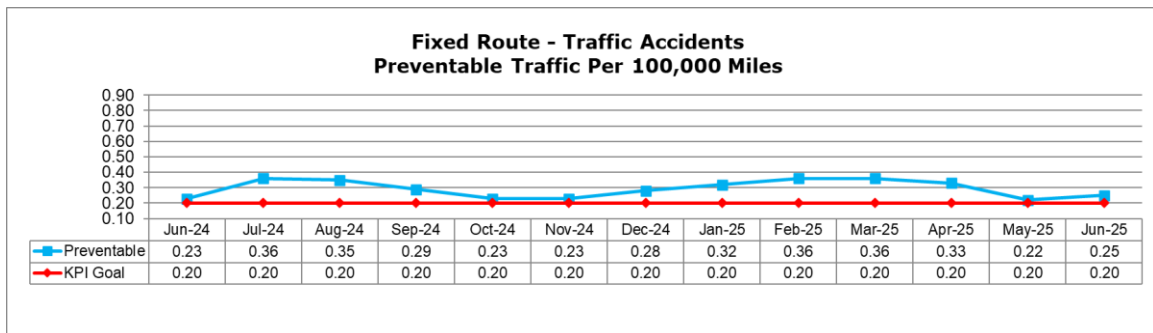
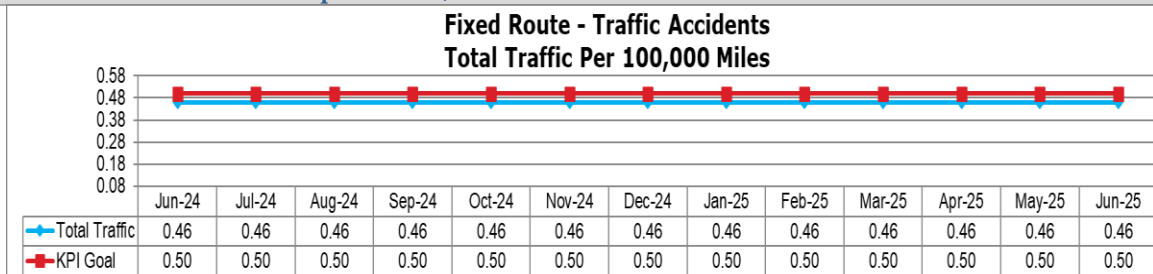




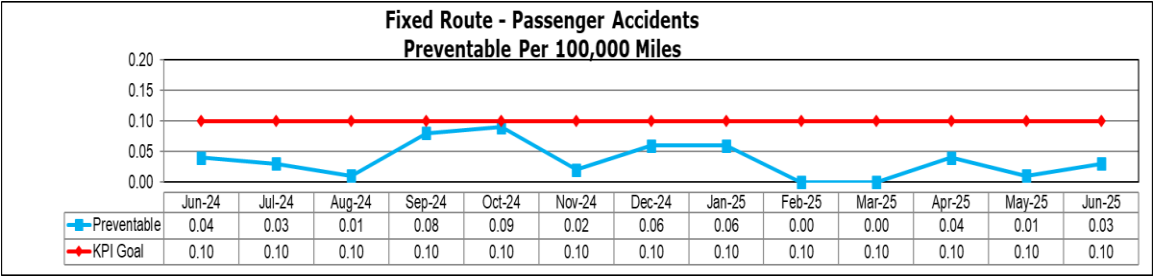
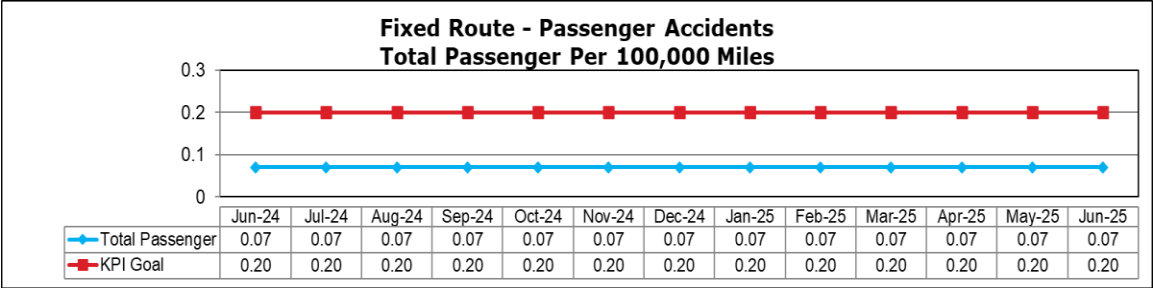
Microtransit – Passenger Accident Data



Fixed Route – Traffic Accidents per 100,000 Miles



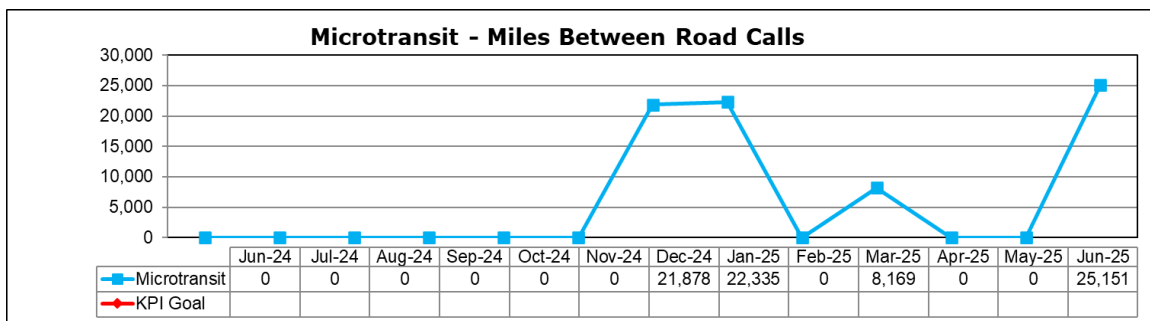
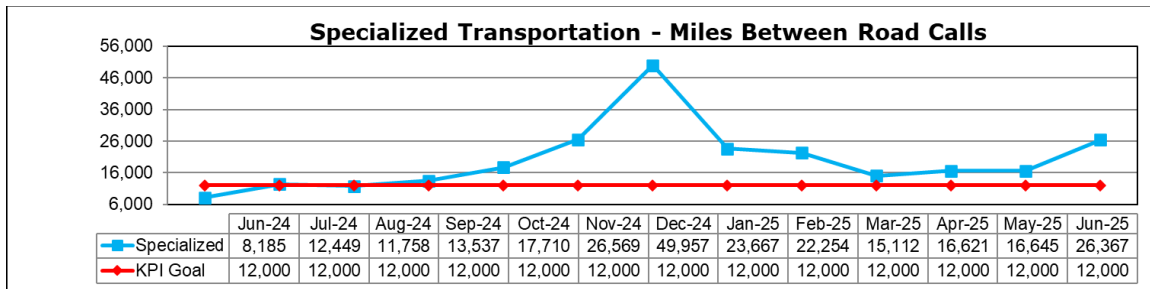
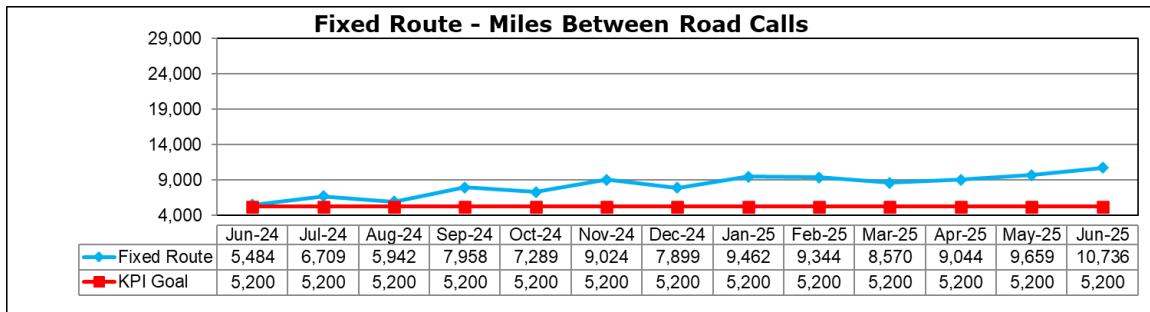
Fixed Route – Passenger Accidents per 100,000 Mile



Meeting Date: July 15, 2025
Staff Report: Maintenance Performance

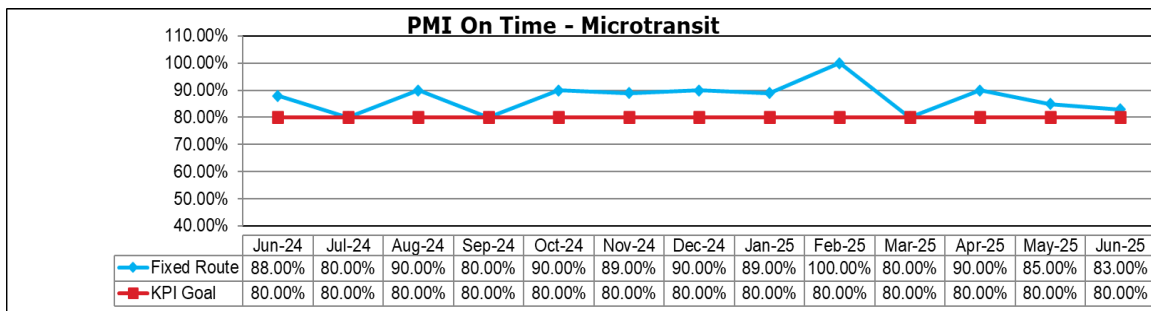
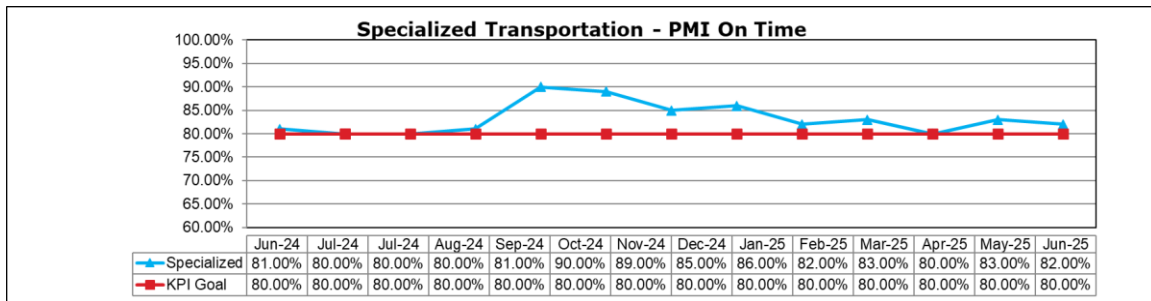
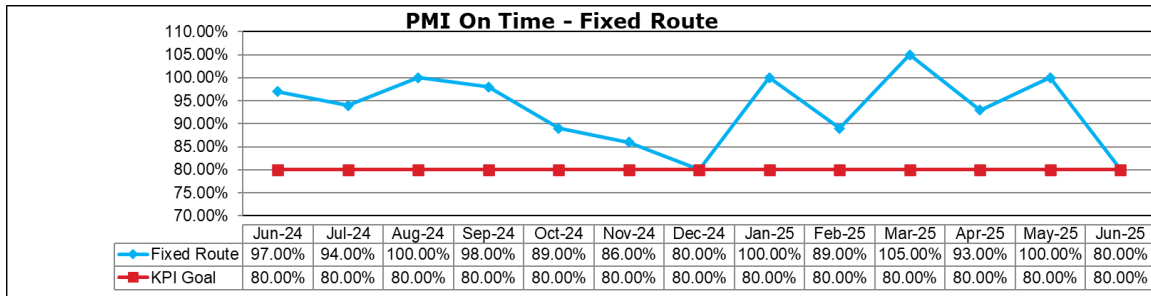
CURRENT STATUS

GRTC maintains a total fleet of 157 fixed-route buses, including 142 active in regular service and 15 designated for contingency use. Additionally, we operate 88 paratransit vans and 22 microtransit vans. Our operational data and performance metrics reflect the vehicles actively serving our community.



PREVENTIVE MAINTENANCE

Preventive maintenance compliance for June, 80% goal across all service modes. Fixed route achieved 80%, paratransit reached 82%, and microtransit maintained 83% compliance. During June, an average of 7.5% of the fixed-route fleet was down for service repairs, maintaining a 20% spare ratio.



CURRENT STAFFING LEVELS

Mechanics	Vacancies – 2
General Utilities	Vacancies – 0
General Property	Vacancies – 0
BRT/Shelter Cleaners	Vacancies – 0

Our team remains committed to providing a safe, clean, and efficient transit system for our riders. We conduct routine cleaning and detailed maintenance of our fleet to enhance reliability and service quality. Bus shelters, stops, and BRT platforms are regularly serviced and power washed to improve the customer experience.

Meeting Date: July 15, 2025

Staff Report: Fixed Route, Microtransit, and Specialized Transportation - Rider Comments

FIXED ROUTE REPORT

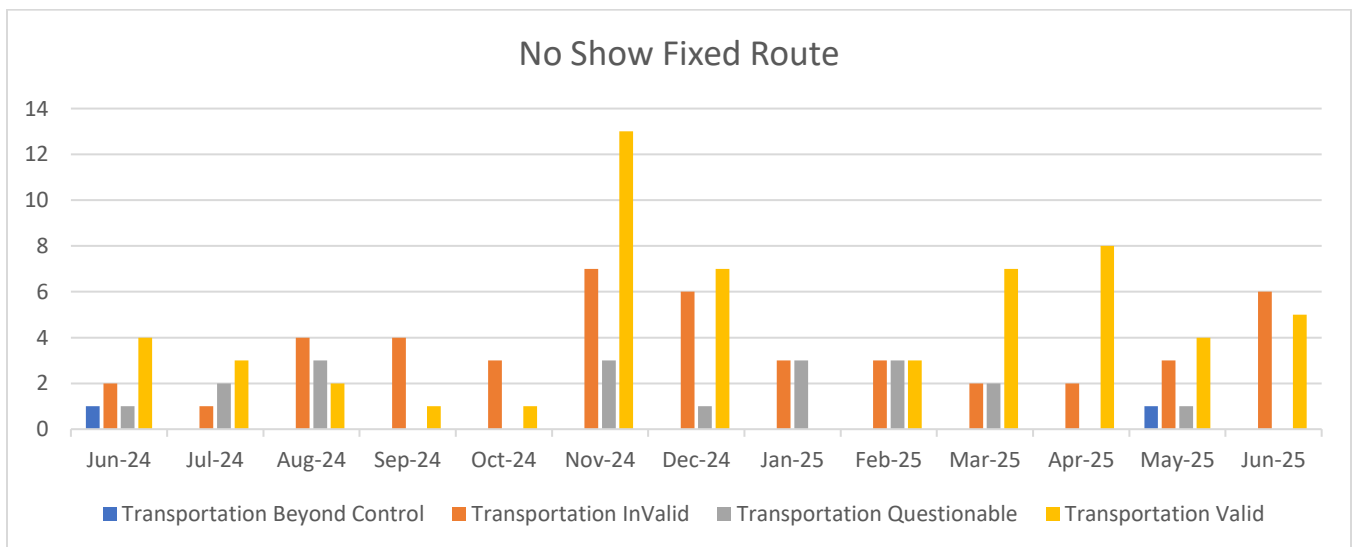
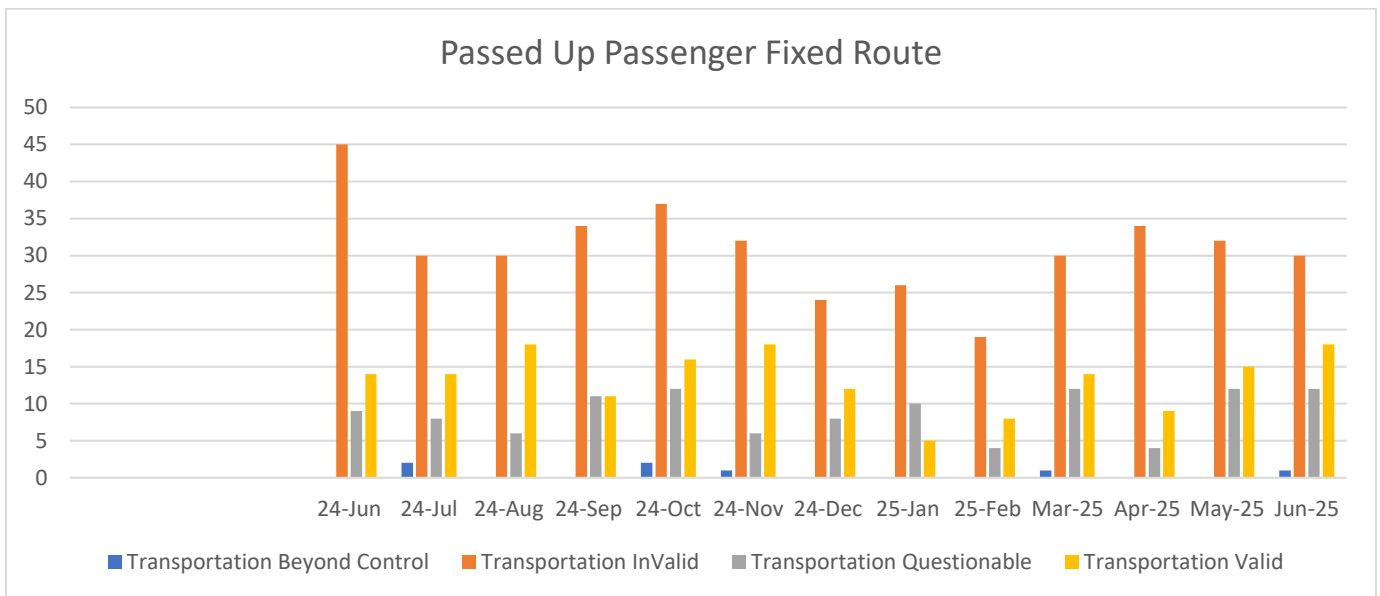
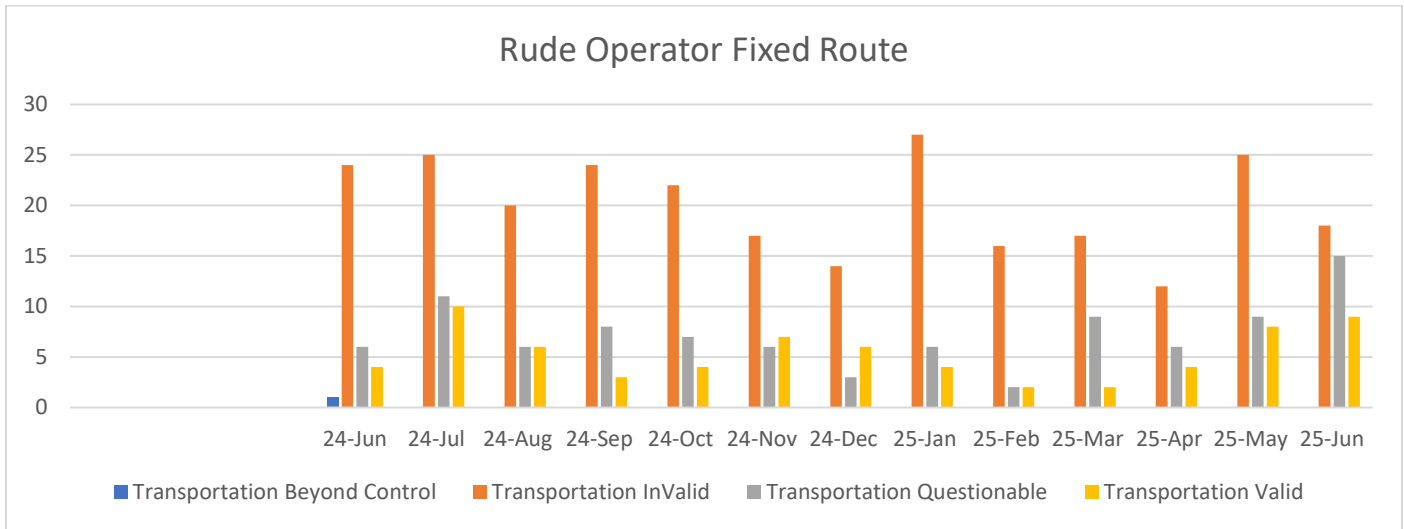
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	9	18	15	0	0	42
Passed Up Passenger	18	30	12	1	0	61
No Show	5	6	0	0	0	11
Late Schedule	4	6	3	3	0	16
Improper Operations of Vehicle	4	5	3	0	0	12
Early Schedule	9	11	1	0	0	21
Planning/Scheduling	0	1	0	0	6	7
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	6	16	31	6	0	59
Total	55	93	65	10	6	229

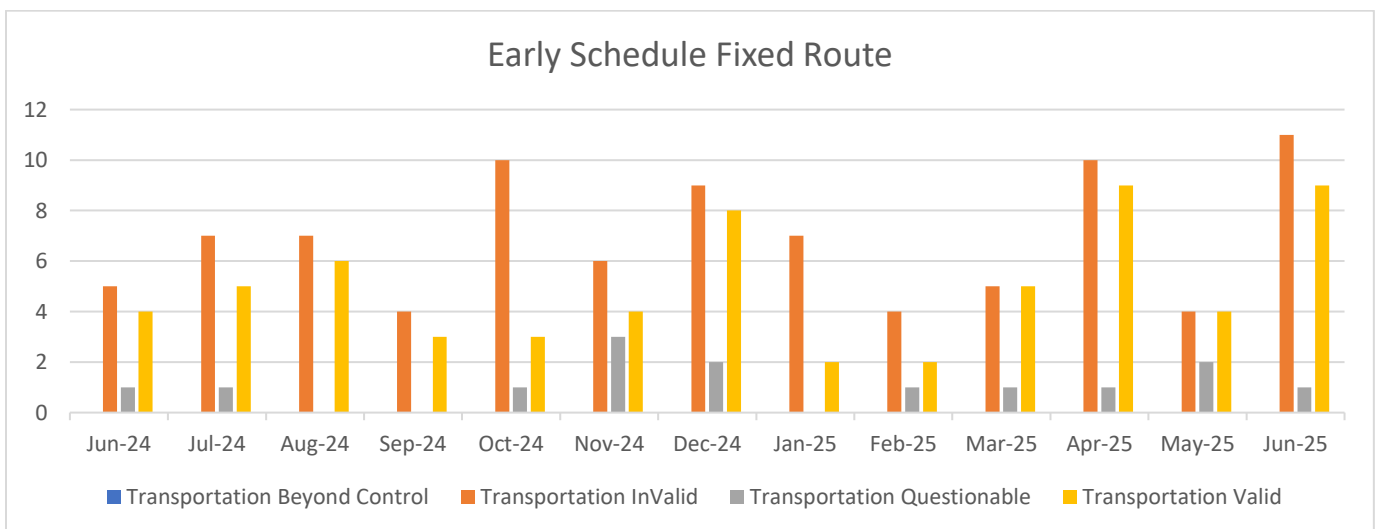
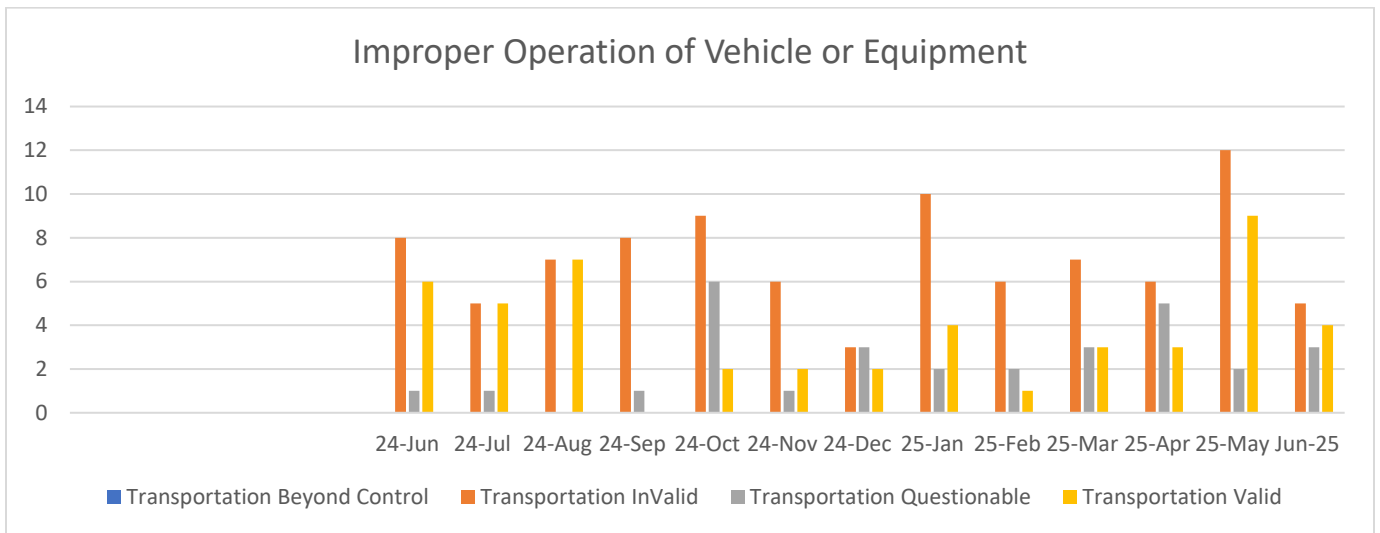
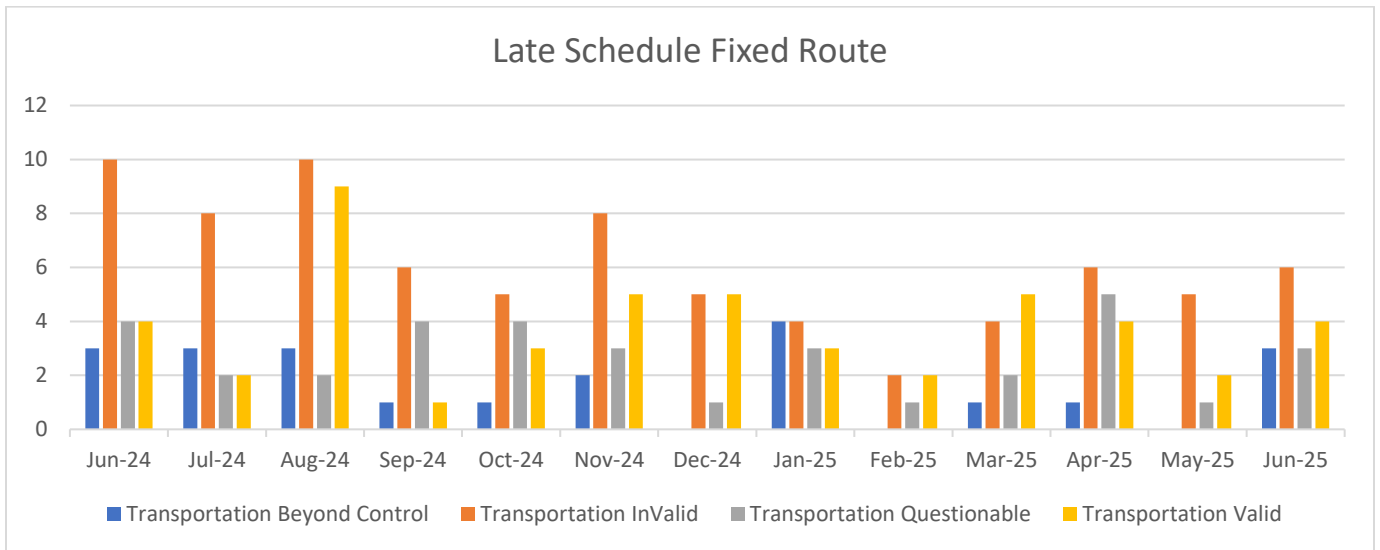
DEFINITIONS FOR COMPLAINTS

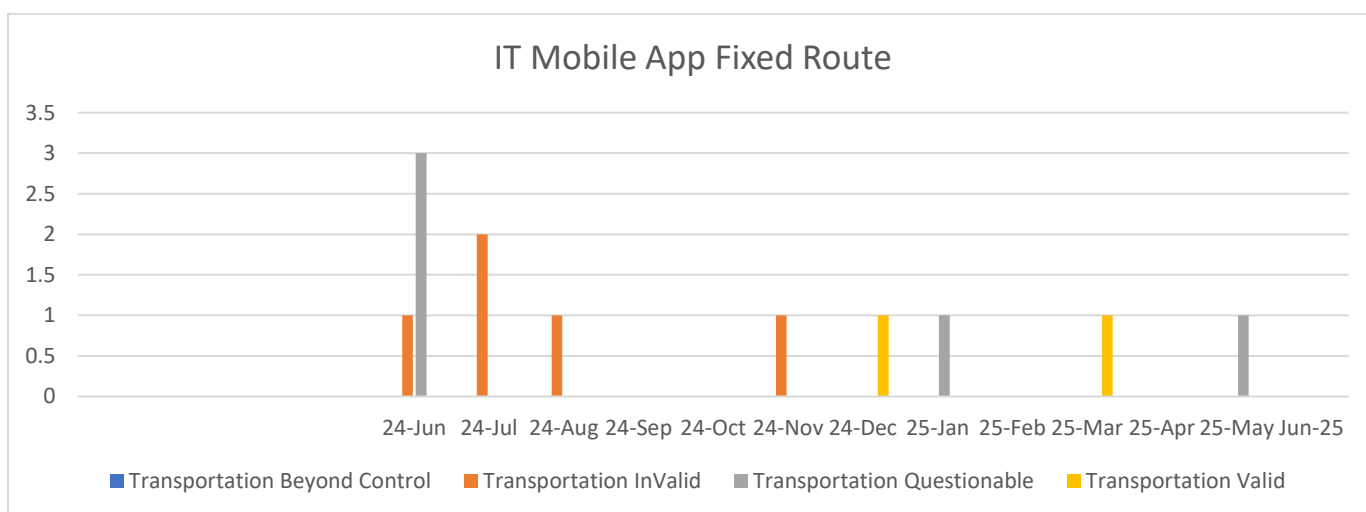
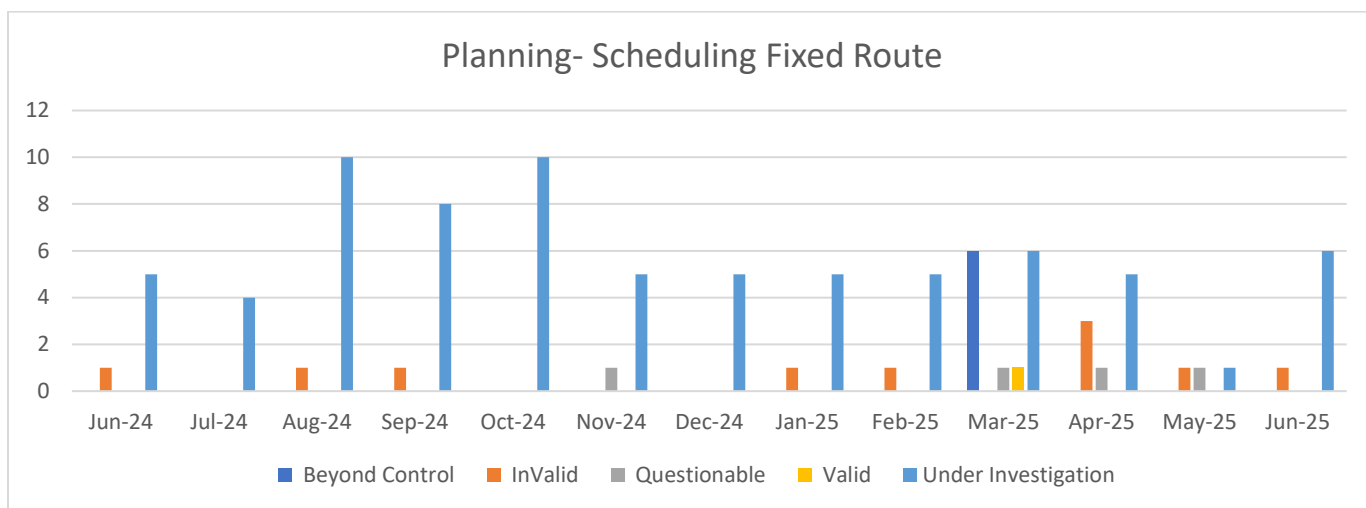
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

FIXED ROUTE TREND REPORT

Complaint	June	July	August	September	October	November	December	January	February	March	April	May	June
Rude Operator	4	10	6	3	4	7	6	4	2	2	4	8	9
Passed Up Passenger	14	14	18	11	16	18	12	5	8	14	9	15	18
No Show	4	3	2	1	1	13	7	3	3	7	8	4	5
Late Schedule	4	2	9	1	3	5	5	3	2	5	4	2	4
Improper Operations of Vehicle	6	5	7	0	2	2	2	4	1	3	3	9	4
Early Schedule	4	5	6	3	3	4	8	2	2	5	9	4	9
Planning/Scheduling	0	0	0	0	10	0	0	0	0	1	0	0	0
IT/Mobile App	0	0	0	0	0	0	1	0	1	1	0	0	0
Other – Misc.	6	0	5	6	11	9	0	4	6	6	1	7	10
Total	42	39	53	25	40	58	41	25	25	44	38	49	55
Commendations	6	7	10	11	9	3	3	6	4	10	15	10	4







SPECIALIZED TRANSPORTATION REPORT

Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	2	3	1	0	0	6
Passed Up Passenger	0	0	0	0	0	0
No Show	0	1	1	0	0	2
Late Schedule	4	0	0	0	0	4
Improper Operations of Vehicle	0	0	0	0	0	0
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	1	0	1	0	0	2
Other - Miscellaneous	4	9	0	0	0	13
Total	11	13	3	0	0	27

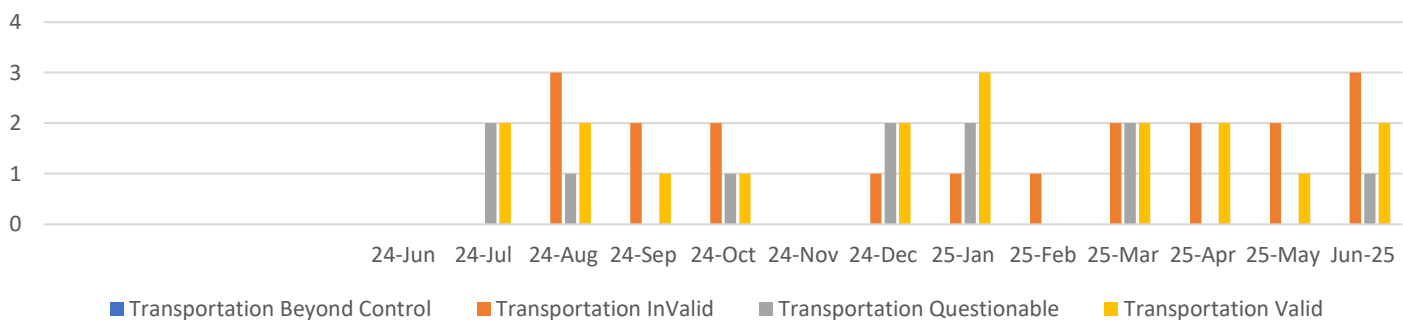
DEFINITIONS FOR COMPLAINTS

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Under Investigation – more research is needed based on information provided

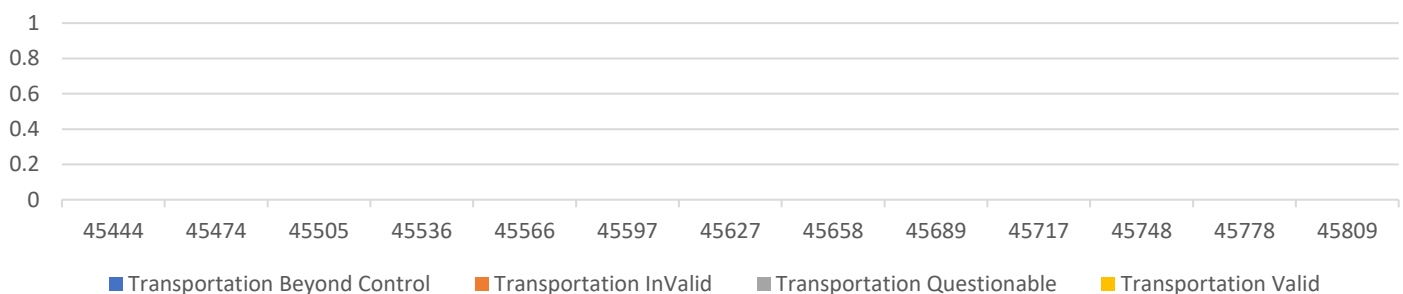
SPECIALIZED TRANSPORTATION TREND REPORT

Complaint	June	July	August	September	October	November	December	January	February	March	April	May	June
Rude Operator	0	2	2	1	1	0	2	3	2	6	2	1	2
Passed Up Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0
No Show	0	0	2	0	2	0	2	0	0	6	0	0	0
Late Schedule	4	4	10	8	9	6	8	3	5	8	6	5	4
Improper Operations of Vehicle	3	0	0	0	0	2	0	1	2	2	0	0	0
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0	0	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	1	0	0	0	0	0	0	0	1
Other – Misc.	13	5	4	5	3	3	9	3	10	4	9	3	4
Total	20	11	18	14	16	11	21	10	19	26	17	9	11
Commendations	3	2	3	1	1	1	2	5	1	4	0	0	4

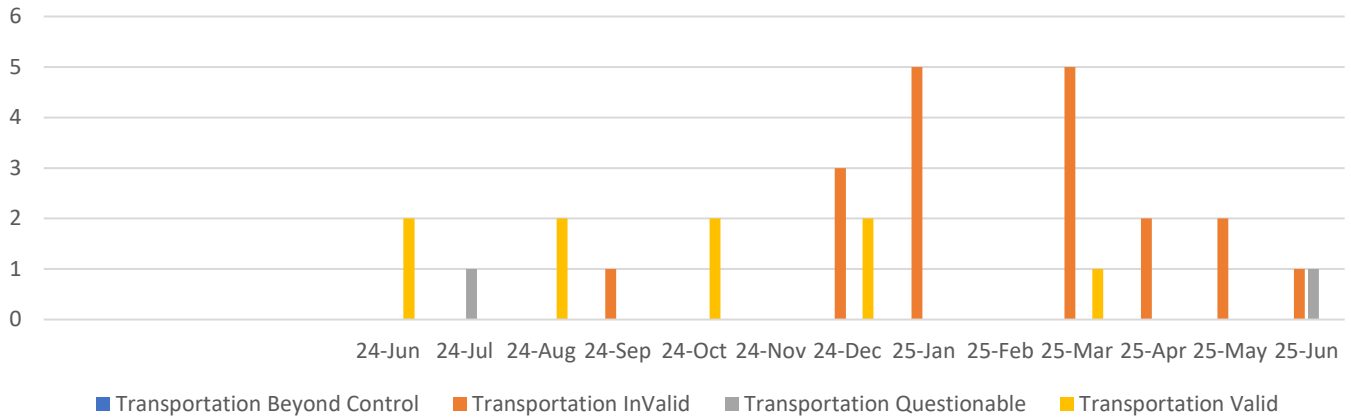
Rude Operator Paratransit



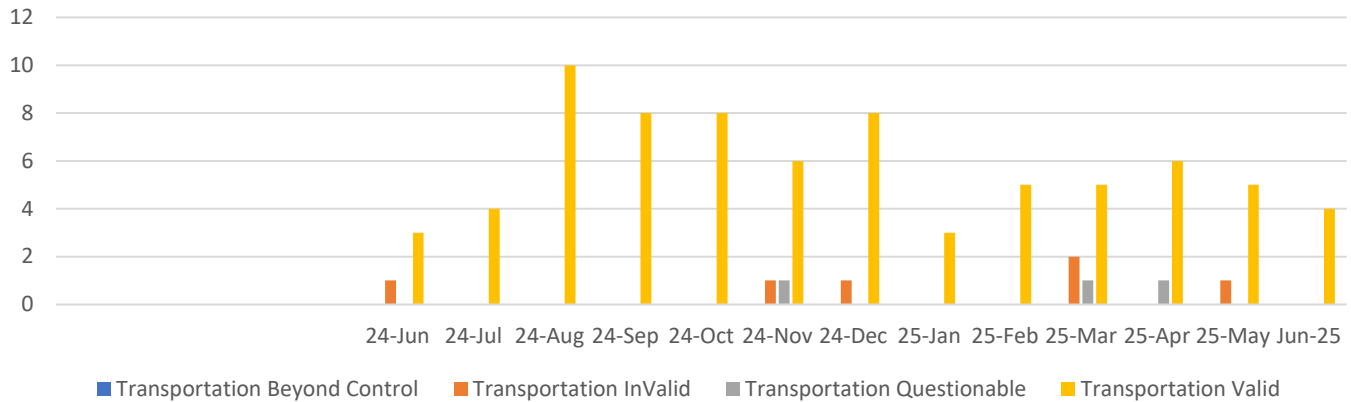
Passed Up Passenger Paratransit



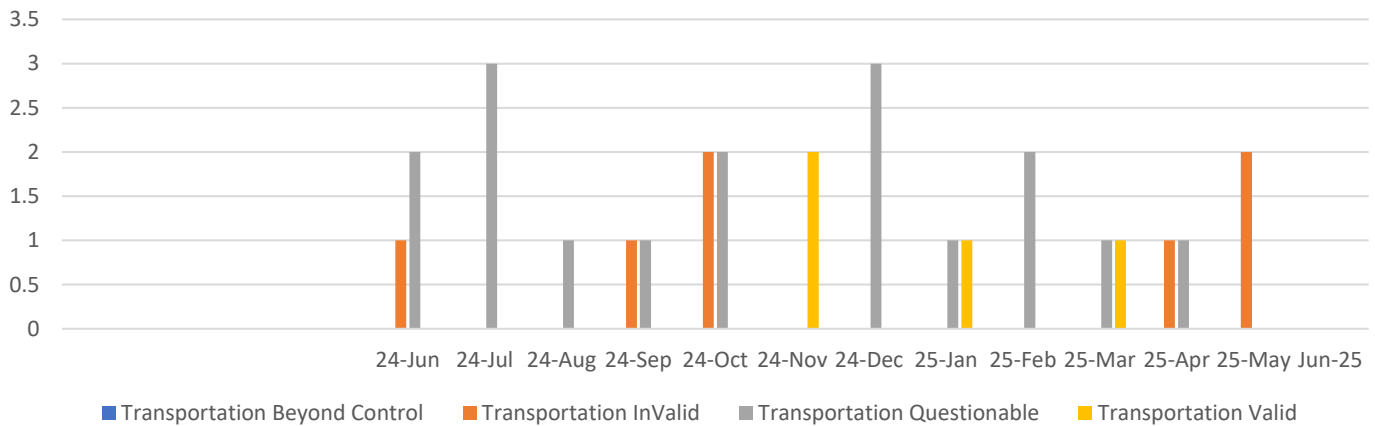
No Show Paratransit



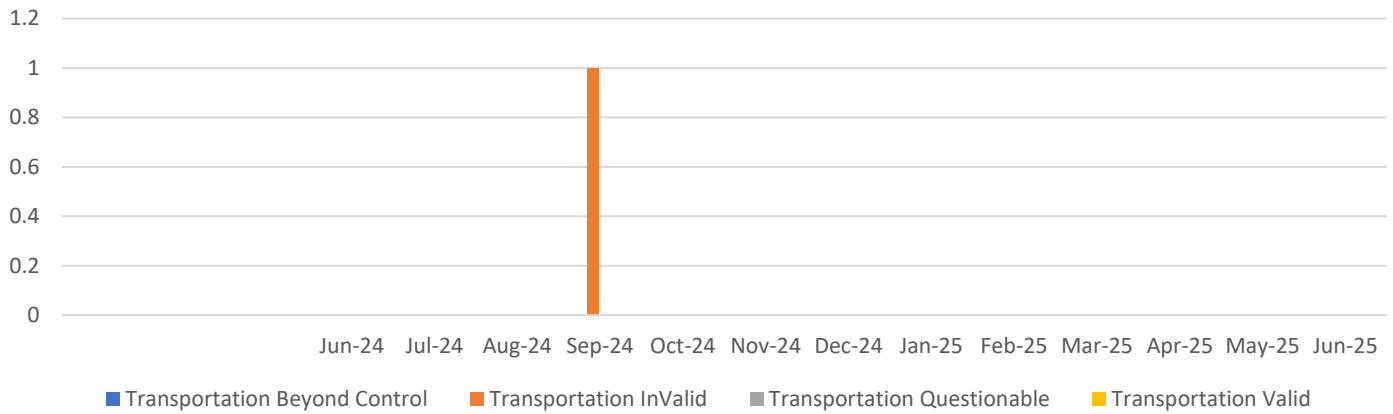
Late Schedule Paratransit



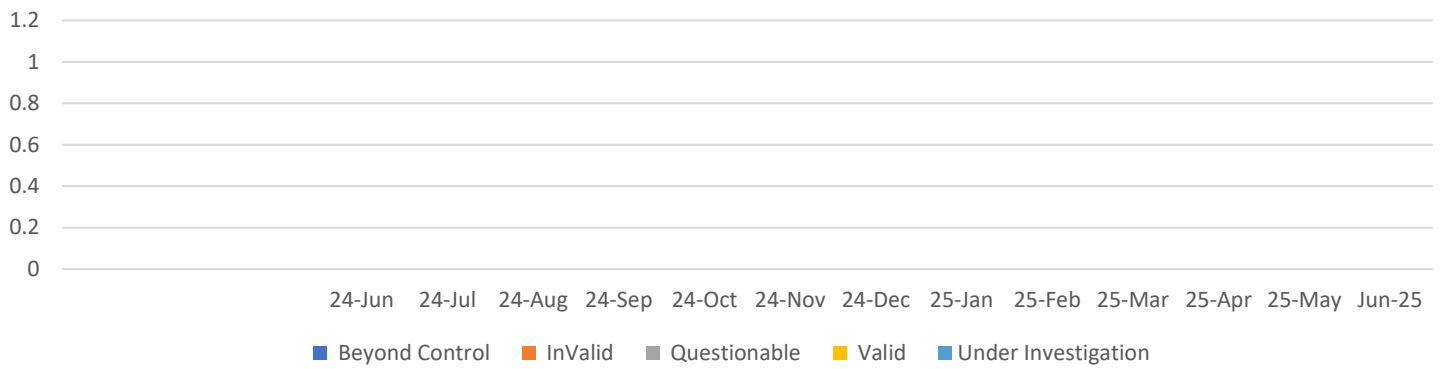
Improper Operation of Vehicle or Equipment



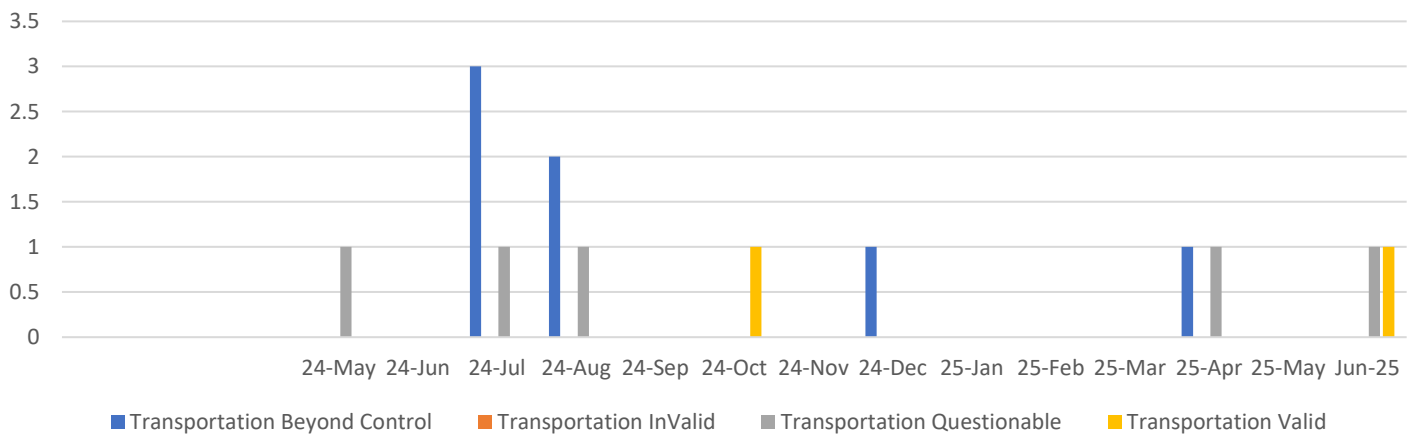
Early Schedule Paratransit



Planning and Scheduling Paratransit



IT Mobile App Paratransit



MICROTRANSIT REPORT

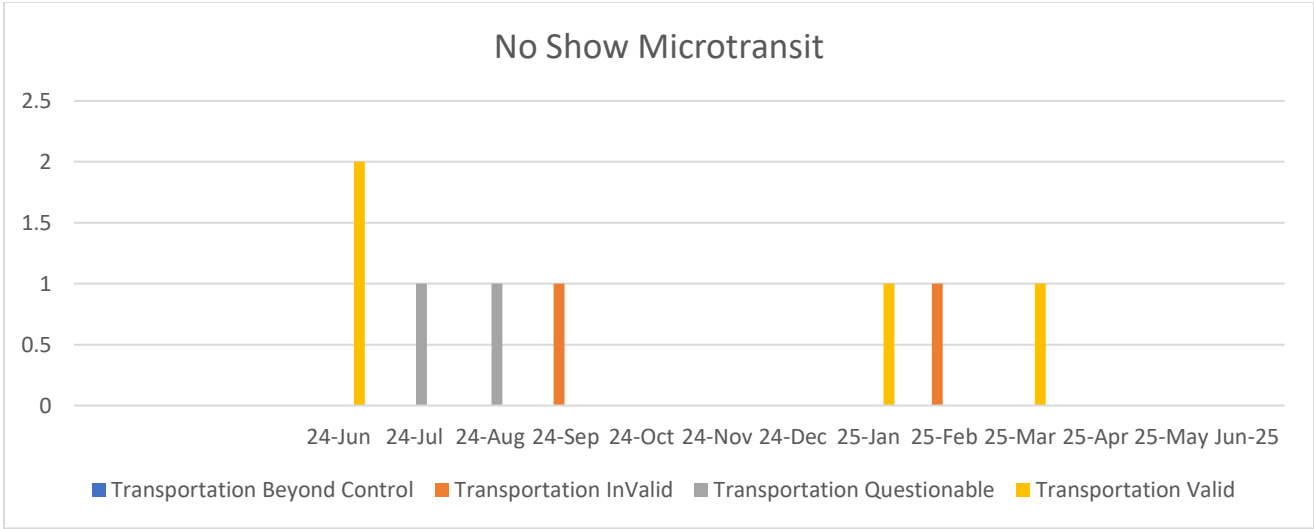
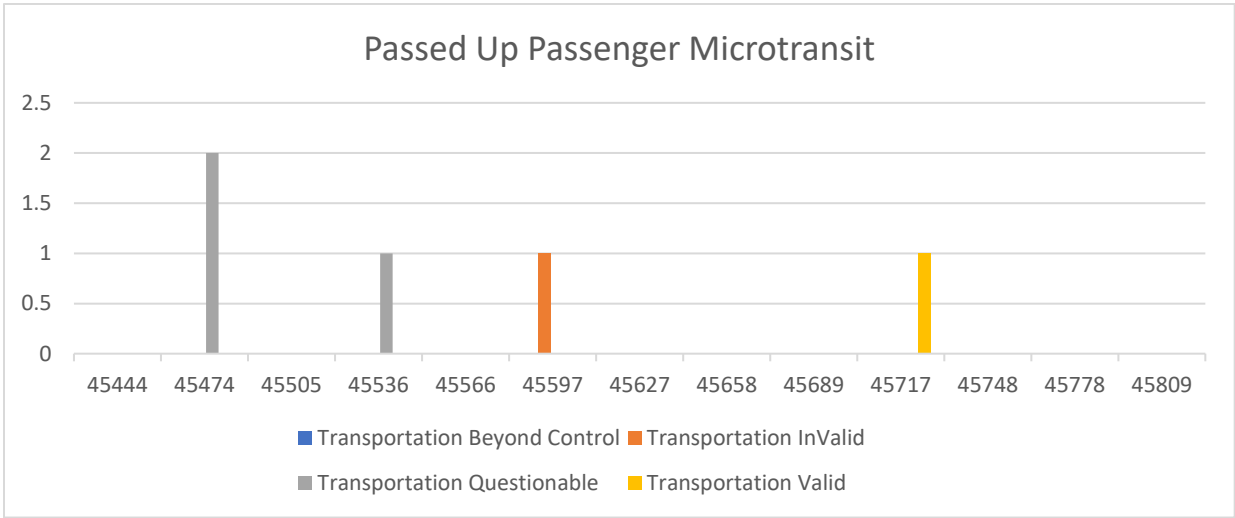
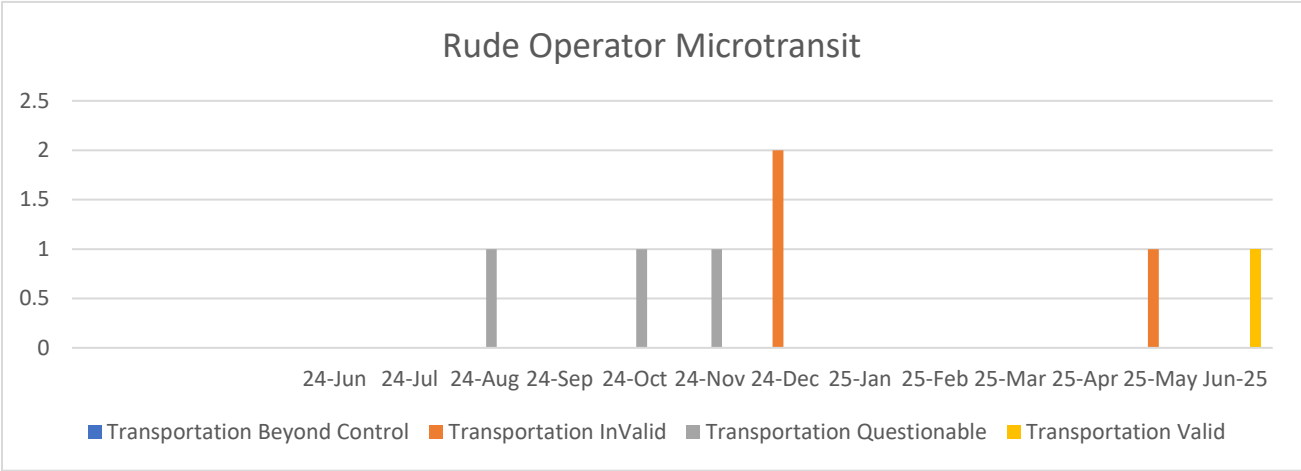
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	1	0	0	0	0	1
Passed Up Passenger	0	0	0	0	0	0
No Show	0	0	0	0	0	0
Late Schedule	0	0	0	0	0	0
Improper Operations of Vehicle	0	1	1	0	0	2
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	0	1	0	0	0	1
Total	1	2	1	0	0	4

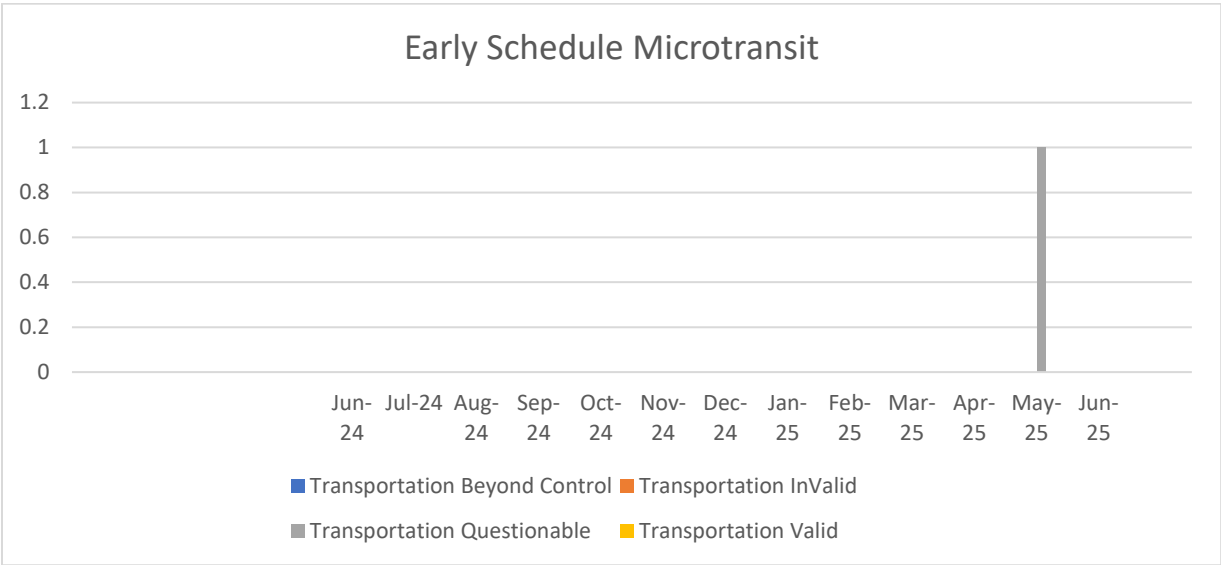
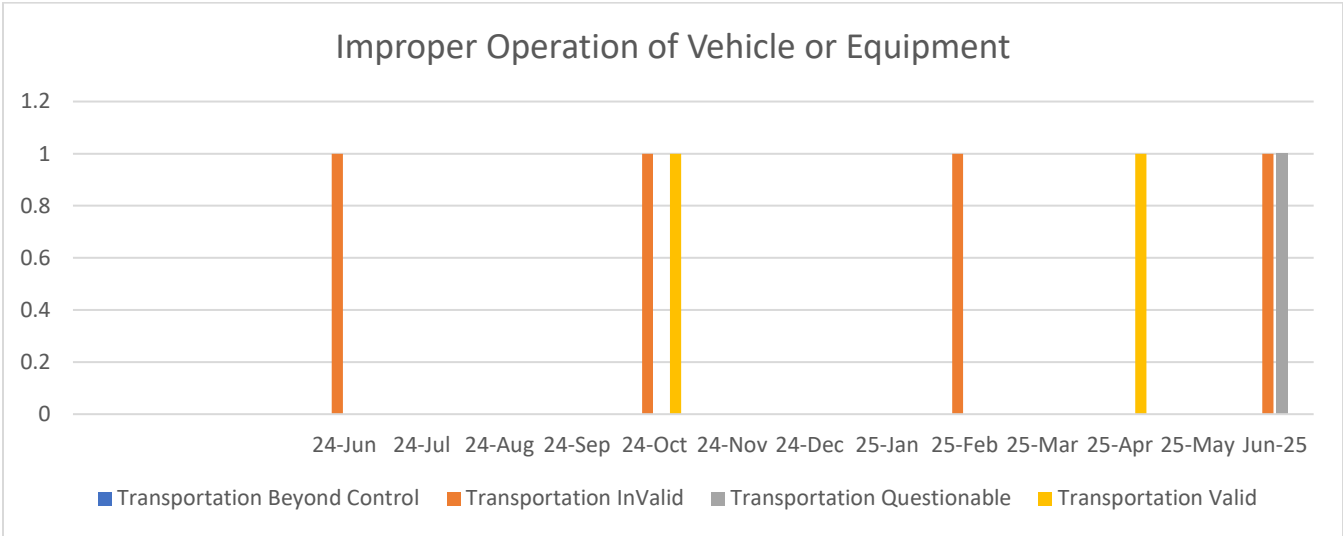
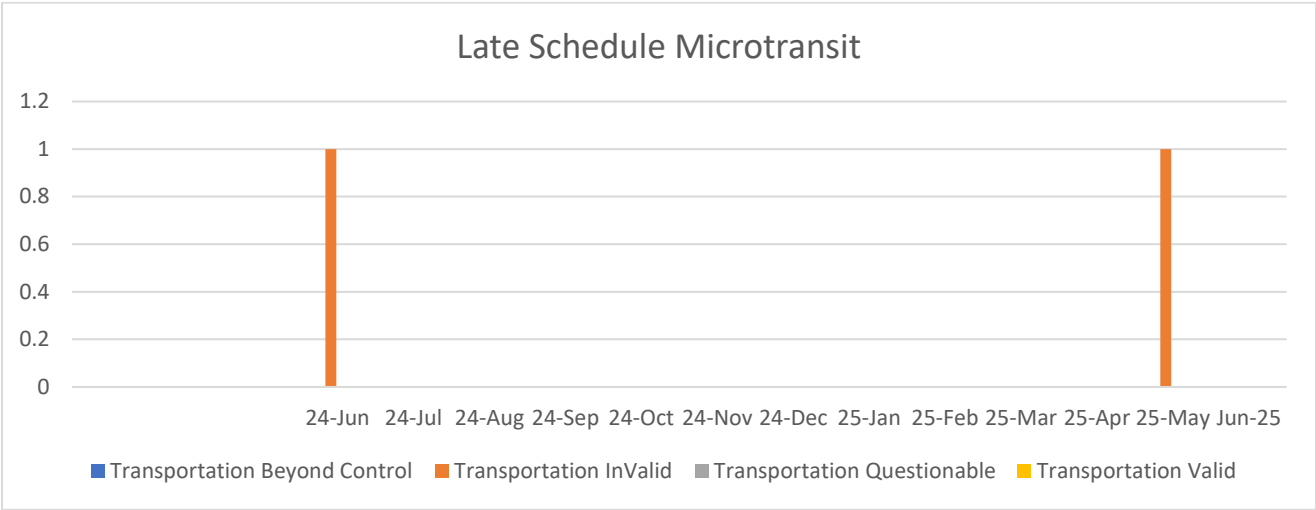
DEFINITIONS FOR COMPLAINTS

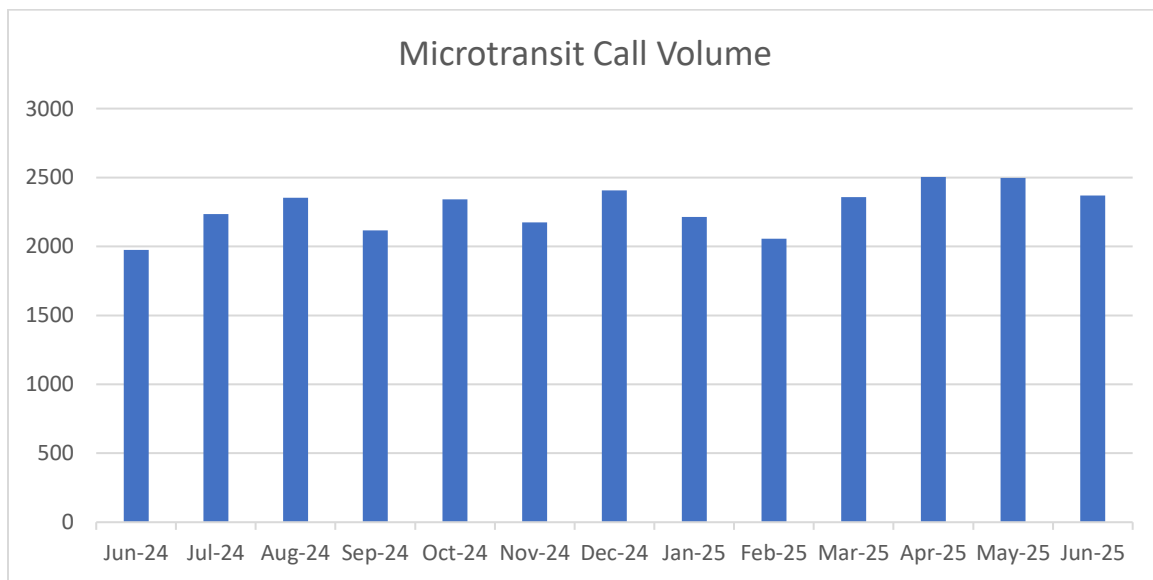
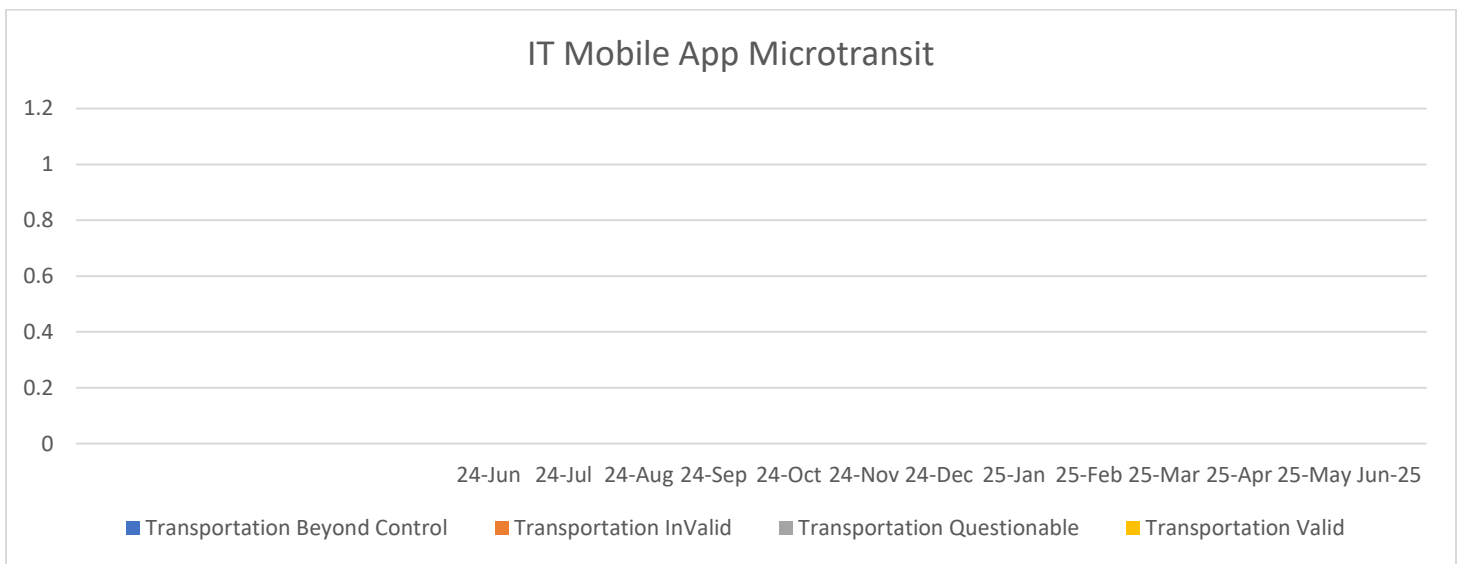
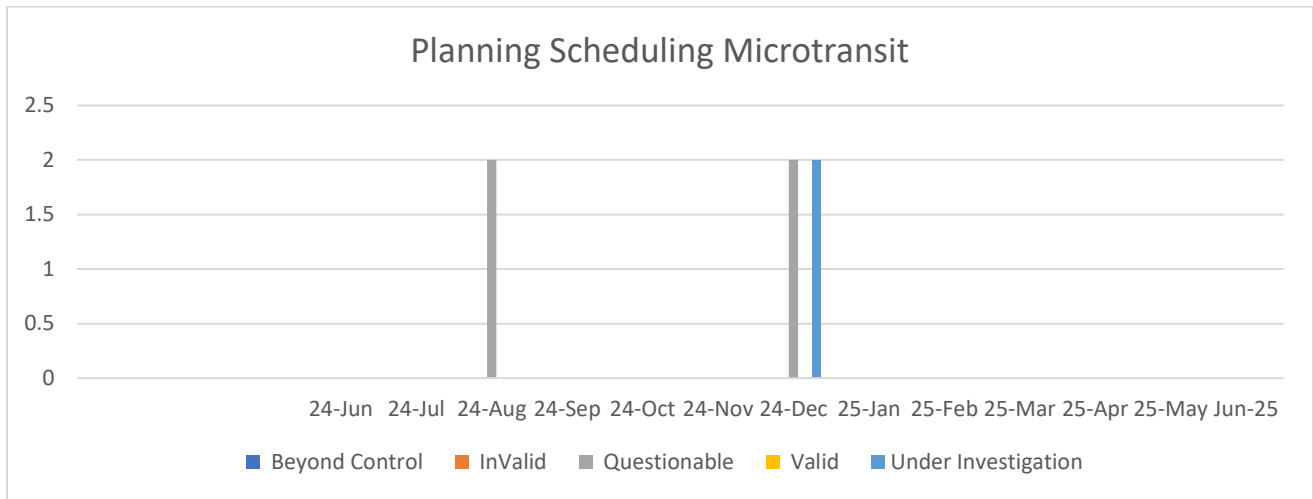
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Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

MICROTRANSIT TREND REPORT

Complaint	June	July	August	September	October	November	December	January	February	March	April	May	June
Rude Operator	0	0	0	0	0	0	0	0	0	0	0	0	1
Passed Up Passenger	0	0	0	0	0	0	0	0	0	1	0	0	0
No Show	2	0	0	0	0	0	0	1	0	0	0	0	0
Late Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Improper Operations of Vehicle	0	0	0	0	1	0	0	0	0	0	1	0	0
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0	2	0	0	0	0	0	0
IT/Mobile (VIA)	0	0	0	0	0	0	0	0	0	0	0	0	0
Other – Misc.	0	0	0	0	0	1	0	0	0	0	0	0	0
Total	2	0	0	0	1	1	2	1	0	1	1	0	1
Commendations	1	0	0	2	0	1	0	0	0	3	0	0	2







Meeting Date: July 15, 2025

Staff Report: Monthly Ridership Report

BACKGROUND:

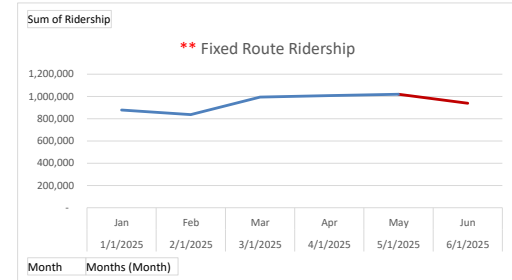
The “Monthly Ridership Report” (MRR) includes comparisons between the ridership of the current month, prior month, year prior to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC provides including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction.

UPDATES:

The ridership update for the month of June 2025 will be provided by Frank Adarkwa.

GRTC TRANSIT SYSTEM
MONTHLY RIDERSHIP REPORT June 2025 **ESTIMATED FIXED ROUTE

	(June 2025)**	(May 2025)	MoM%	(June 2024)	YoY % (FY2024)	(June 2023)	YoY % (FY2023)
Fixed Route							
Local-Fixed Route **	778,601	839,887	-7.30%	774,789	0.49%	671,301	15.98%
- Richmond (fixed)	607,043	663,326	-8.48%	630,088	-3.66%	554,191	9.54%
-Henrico (fixed)	171,558	176,561	-2.83%	144,701	18.56%	117,109	46.49%
Local-Pulse **	153,170	172,727	-11.32%	152,185	0.65%	146,920	4.25%
Express Routes **	7,261	7,130	1.84%	7,488	-3.03%	7,763	-6.46%
Total Fixed Route	939,032	1,019,744	-7.91%	934,462	0.49%	825,984	13.69%
Specialized Transportation							
CARE/CARE Plus	23,273	24,909	-6.57%	20,760	12.11%	20,353	14.35%
CARE On-Demand	NA	3,935	#VALUE!	3,593	#VALUE!	4,084	#VALUE!
Total Specialized	23,273	28,844	-19.31%	24,353	-4.43%	24,437	-4.76%
Microtransit							
Total Microtransit	7,963	8,170	-2.53%	5,159	54.35%		
TOTAL Fixed Route, Specialized, & Micro	970,268	1,056,758	-8.18%	963,974	0.65%	850,421	14.09%



	2025 FYTD **	2024 FYTD (July '23 - June '24)	YoY %* (FY2024)	2023 FYTD (July '22 - June '23)	YoY % (FY2023)
Fixed Route					
Local- Fixed Route **	9,641,432	8,687,677	10.98%	7,511,130	28.36%
Local- Pulse **	2,015,685	1,786,356	12.84%	1,702,654	18.38%
Express Routes **	88,540	93,298	-5.10%	95,017	-6.82%
Total Fixed Route	11,745,657	10,567,331	11.15%	9,308,801	26.18%
Specialized Transportation					
CARE/CARE Plus	270,852	236,414	14.57%	242,536	11.67%
CARE On-Demand	41,594	43,929	-5.32%	51,038	-18.50%
Total Specialized	312,446	280,343	11.45%	293,574	6.43%
Microtransit					
Total Microtransit	89,539	20,605	334.55%		
**Microtransit service began 11/17/2023					
TOTAL FIXED ROUTE **, SPECIALIZED & MICROTRANSIT	12,147,642	10,868,279	11.77%	9,602,375	26.51%

	(May '25)	YoY % (May '24) (FY2024)	YoY % (May '23) (FY2023)
Van Pool			
Van Pool	16,477	15,400 6.99%	13,027 26.48%

****Vanpool data is received a month behind**

Meeting Date: July 15, 2025
Board Subcommittee: Development

CURRENT STATUS:

The Development Subcommittee met on Thursday, July 10, 2025 at 1:30PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address: <https://www.youtube.com/@ridegrtc/streams>.

AGENDA:

- Consent Agenda Items
 - Purchase of Five (5) Motor Coach Replacement Vehicles – Kevin Hernandez
 - Purchase of Ten (10) Paratransit Replacement Vehicles – Kevin Hernandez
 - Mechanical, Electrical, and Plumbing Contract – Kevin Hernandez
 - Motorized Gate for Facility Entrances – Tony Carter
 - Pavement Remediation & Paratransit Lot Design – Lora Toothman
 - Enterprise Virtual Server Infrastructure Hardware, Licenses, and Services – Dexter Hurt
- Project Updates
- Performance Updates
- Next Steps Priority Service and Capital Fund Strategy

UPDATES:

The Chair, Barb Smith, will provide an update of the meeting.

Meeting Date: July 15, 2025

Board Subcommittee: Finance

CURRENT STATUS:

The Finance Subcommittee met on Thursday, July 10, 2025 at 3PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address:

<https://www.youtube.com/@ridegrtc/streams>.

AGENDA:

- Budget Book Update
- May Financials
- Consent Agenda Items for July Board Meeting
- Next Steps Priority Service and Capital Fund Strategy
- Audit

UPDATES:

The Chair, Jim Ingle, will provide an update of the meeting.

Meeting Date: July 15, 2025
Staff Report: May 2025 Financial Report

BACKGROUND

Attached is the Financial Report for the eleven months ending May 31, 2025.

Financial Report

For the Eleven Months Ending May 31, 2025

Key Highlights

Revenues

Year to date Revenues favorable to budget	\$ 7,431,711.74
Year to Date Actual Revenues	\$ 90,624,384.56
Year to Date Budgeted Revenues	\$ 83,192,672.82

Favorable Federal Funds \$9.974M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.241M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$0.953M YTD)), favorable Directly Generated Funds \$10.769k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$3.841M) due to the timing of grant funded projects versus budget.

Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 3,108,268.39
Year to date Actual Operating Expenditures	\$ 79,634,418.48
Year to Date Budgeted Operating Expenditures	\$ 82,742,686.87

Favorable services \$5.109M due timing of planning consulting projects and advertising, slightly favorable utilities \$41.715k, offset by unfavorable labor (\$21.553k) which is due to unfavorable Vehicle Operations labor of (\$0.871M) due to trainee wages and benefits of \$0.765M which is being funded by ARPA funds offset by lower than budgeted FTEs in General & Administrative functions, unfavorable insurance premium expense (\$0.777M) due to the booking of the provision for self insured losses, unfavorable materials and supplies (\$0.473M) due to higher than budgeted quantities and cost of parts and purchased transportation (\$0.988M) due to higher demand for GRTC programs (CARE and CARE plus services).

<u>Net Operating Position - Surplus / (Deficit)</u>	\$ 10,942,733.32
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Balance Sheet and Cash Flow

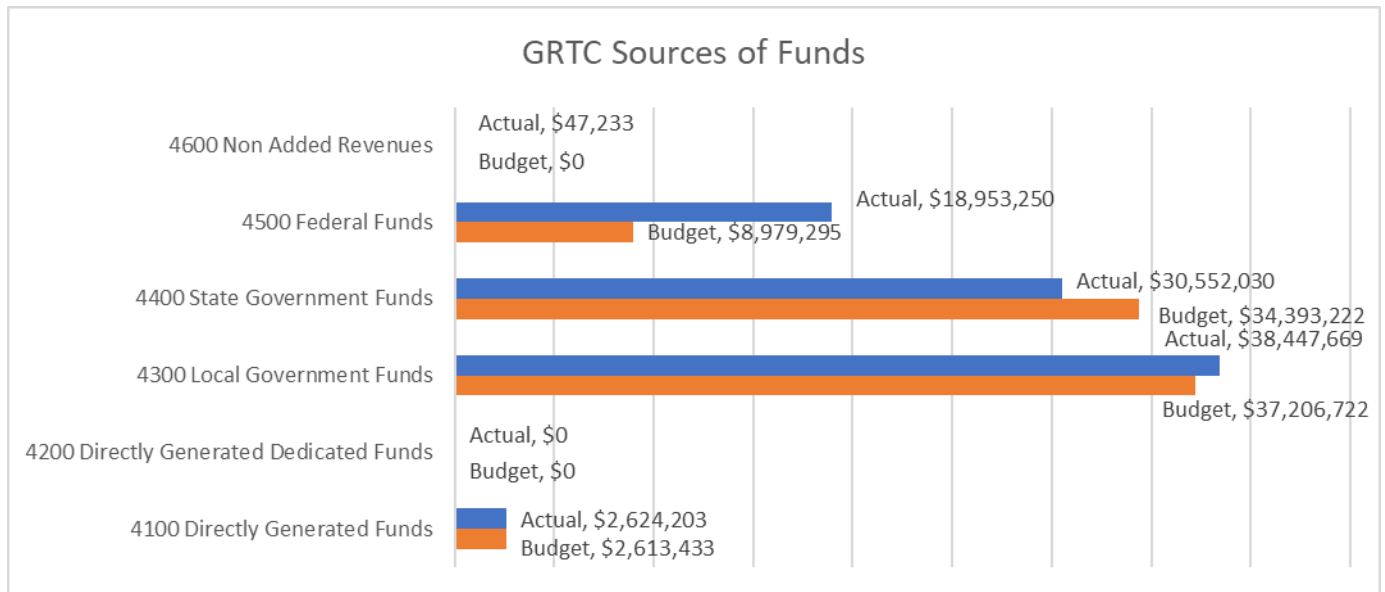
Balance sheet with cash position of		\$10,862,557
Operating Cash Account	\$6,063,470	
Capital Cash Account	\$4,799,087	

GRTC Transit System
Source of Funds
Year to Date May 31, 2025

	Month Ended May 31, 2025			Year to Date May 31, 2025		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
4100 Directly Generated Funds	\$ 287,006.62	\$ 242,721.61	\$ 44,285.01	\$ 2,624,202.59	\$ 2,613,433.15	\$ 10,769.44
4110 Total Passenger Fares	100,000.00	100,000.00	-	1,100,000.00	1,100,000.00	-
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	-	-	-	37,650.00	-	37,650.00
4140 Auxiliary Transportation Revenue	49,831.30	75,000.00	(25,168.70)	166,728.80	530,000.00	(363,271.20)
4150 Other Agency Revenues	137,175.32	67,721.61	69,453.71	1,319,823.79	983,433.15	336,390.64
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
4200 Directly Generated Dedicated Funds						
4300 Local Government Funds	\$ 3,303,516.90	\$ 3,292,328.76	\$ 11,188.14	\$ 38,447,668.58	\$ 37,206,722.36	\$ 1,240,946.22
4310 General Revenues of the Local Government	3,303,516.90	3,292,328.76	11,188.14	38,447,668.58	37,206,722.36	1,240,946.22
4400 State Government Funds	\$ 2,774,993.80	\$ 3,257,778.97	\$ (482,785.17)	\$ 30,552,030.24	\$ 34,393,222.05	\$ (3,841,191.81)
4410 General Revenues of the State Government	2,774,993.80	3,257,778.97	(482,785.17)	30,552,030.24	34,393,222.05	(3,841,191.81)
4500 Federal Funds	\$ 1,718,958.53	\$ 390,939.31	\$ 1,328,019.22	\$ 18,953,250.39	\$ 8,979,295.26	\$ 9,973,955.13
5307 FTA Urbanized Area Formula Program	520,128.00	375,652.42	144,475.58	8,105,478.29	8,648,027.97	(542,549.68)
5307 CARES Act Urbanized Area Program Funds	1,198,830.53	15,286.89	1,183,543.64	10,847,772.10	331,267.29	10,516,504.81
4600 Non Added Revenues	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 47,232.76	\$ -	\$ 47,232.76
4630 Sales and Disposals of Assets	1,500.00	-	1,500.00	47,232.76	-	47,232.76
Total Sources of Funds	\$ 8,085,975.85	\$ 7,183,768.65	\$ 902,207.20	\$ 90,624,384.56	\$ 83,192,672.82	\$ 7,431,711.74

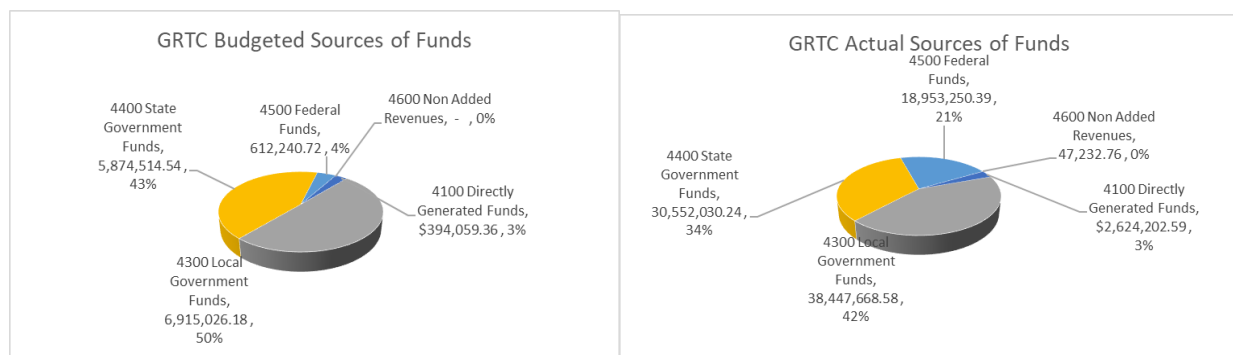
GRTC Transit System Year to Date May 31, 2025

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 2,613,433.15	\$ 2,624,202.59	\$ 10,769.44	0.41%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	37,206,722.36	38,447,668.58	1,240,946.22	3.34%
4400 State Government Funds	34,393,222.05	30,552,030.24	(3,841,191.81)	-11.17%
4500 Federal Funds	8,979,295.26	18,953,250.39	9,973,955.13	111.08%
4600 Non Added Revenues	-	47,232.76	47,232.76	n/a
	<u>\$ 83,192,672.82</u>	<u>\$ 90,624,384.56</u>	<u>\$ 7,431,711.74</u>	<u>8.93%</u>



Revenues are favorable versus budget by \$7.432M or 8.93% as a result of:

Favorable Federal Funds \$9.974M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.241M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$0.953M YTD)), favorable Directly Generated Funds \$10.769k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$3.841M) due to the timing of grant funded projects versus budget.



GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

Total Operating Costs

	Vehicle Operations			Vehicle Maintenance			Facility Maintenance			General Administration			Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
5010. LABOR	\$ 38,264,315.03	\$ 37,393,747.27	\$ (870,567.76)	\$ 5,321,672.00	\$ 5,311,608.76	\$ (10,063.24)	\$ 1,685,708.50	\$ 1,725,557.47	\$ 39,848.97	\$ 8,334,632.05	\$ 9,153,861.12	\$ 819,229.07	\$ 53,606,327.58	\$ 53,584,774.62	\$ (21,552.96)
01. Operator Salaries and Wages	21,919,384.15	23,199,538.60	1,280,154.45	-	-	-	-	-	-	-	-	-	21,919,384.15	23,199,538.60	1,280,154.45
02. Operator's Paid Absences	2,608,996.97	-	(2,608,996.97)	-	-	-	-	-	-	-	-	-	2,608,996.97	-	(2,608,996.97)
Operator Vacation	910,822.16	-	(910,822.16)	-	-	-	-	-	-	-	-	-	910,822.16	-	(910,822.16)
Operator Sick	645,091.82	-	(645,091.82)	-	-	-	-	-	-	-	-	-	645,091.82	-	(645,091.82)
Holiday	1,053,082.99	-	(1,053,082.99)	-	-	-	-	-	-	-	-	-	1,053,082.99	-	(1,053,082.99)
Operator FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	2,129,650.56	2,584,041.32	454,390.76	3,392,343.80	3,583,693.36	191,349.56	1,204,716.15	1,316,568.70	111,852.55	5,830,634.95	6,341,404.02	510,769.07	12,557,345.46	13,825,707.40	1,268,361.94
Dispatch	194,400.07	284,660.97	90,260.90	-	-	-	-	-	-	-	-	-	194,400.07	284,660.97	90,260.90
Operations Supervision	1,935,250.49	2,299,380.35	364,129.86	-	-	-	-	-	-	-	-	-	1,935,250.49	2,299,380.35	364,129.86
Maintenance	-	-	-	3,392,343.80	3,583,693.36	191,349.56	1,204,716.15	1,316,568.70	111,852.55	5,830,634.95	6,341,404.02	510,769.07	4,597,059.95	4,900,262.06	303,202.11
Administration	-	-	-	-	-	-	-	-	-	-	-	-	5,830,634.95	6,341,404.02	510,769.07
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-	169,955.19	-	(169,955.19)	87,497.05	-	(87,497.05)	-	-	-	257,452.24	-	(257,452.24)
Vacation	-	-	-	79,261.68	-	(79,261.68)	31,596.40	-	(31,596.40)	-	-	-	110,858.08	-	(110,858.08)
Sick	-	-	-	30,540.23	-	(30,540.23)	18,230.09	-	(18,230.09)	-	-	-	48,770.32	-	(48,770.32)
Holiday	-	-	-	60,153.28	-	(60,153.28)	37,670.56	-	(37,670.56)	-	-	-	97,823.84	-	(97,823.84)
FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
05. Fringe Benefits	11,606,283.35	11,610,167.35	3,884.00	1,759,373.01	1,727,915.40	(31,457.61)	393,495.30	408,988.77	15,493.47	2,503,997.10	2,812,457.10	308,460.00	16,263,148.76	16,559,528.62	296,379.86
Employment Taxes	1,889,916.92	1,994,593.14	104,676.22	266,590.66	277,231.10	10,640.44	94,673.80	101,848.50	7,174.70	458,206.15	490,564.96	32,358.81	2,709,387.53	2,864,237.70	154,850.17
Health and Welfare Expenses	5,466,774.31	5,647,961.98	181,187.67	771,140.22	785,017.59	13,877.37	273,853.46	288,397.89	14,544.43	1,325,407.27	1,389,101.47	63,694.21	7,837,175.25	8,110,478.93	273,303.68
Retirement Costs/Pension Plans	3,582,792.08	3,425,021.14	(157,770.94)	579,398.77	563,106.41	(16,292.36)	1,118.87	-	(1,118.87)	604,957.43	842,515.82	237,558.39	4,768,267.15	4,830,643.37	62,376.22
Workers Compensation	476,138.19	367,049.43	(109,088.76)	67,163.79	51,016.68	(16,147.12)	23,851.74	18,742.39	(5,109.36)	115,438.64	90,274.85	(25,163.80)	682,592.37	527,083.34	(155,509.03)
Other Fringe Benefits	190,661.85	175,541.66	(15,120.19)	75,079.56	51,543.62	(23,535.94)	(2.56)	2.56	-	(12.39)	12.39	-	265,726.46	227,085.28	(38,641.18)
5020. SERVICES	\$ 61,587.50	\$ 73,333.37	\$ 11,745.87	\$ -	\$ -	\$ -	\$ 1,039,779.95	\$ 887,708.26	\$ (152,071.69)	\$ 2,734,212.32	\$ 7,983,450.95	\$ 5,249,238.63	\$ 3,835,579.77	\$ 8,944,492.58	\$ 5,108,912.81
03. Professional and Technical Services	-	-	-	-	-	-	-	-	-	2,392,906.22	7,289,350.20	4,896,443.98	2,392,906.22	7,289,350.20	4,896,443.98
BRT Fare Collection and Security Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	-	-	-	69,072.00	60,000.00	(9,072.00)	69,072.00	60,000.00	(9,072.00)
Legal Fees	-	-	-	-	-	-	-	-	-	20,598.80	137,500.00	116,901.20	20,598.80	137,500.00	116,901.20
Human Resources Consulting	-	-	-	-	-	-	-	-	-	39,105.00	64,166.63	25,061.63	39,105.00	64,166.63	25,061.63
Planning and Scheduling Consulting	-	-	-	-	-	-	-	-	-	1,766,216.07	5,376,859.82	3,610,643.75	1,766,216.07	5,376,859.82	3,610,643.75
Computer Consulting	-	-	-	-	-	-	-	-	-	2,295.00	5,500.00	3,205.00	2,295.00	5,500.00	3,205.00
Advertising and Promotion	-	-	-	-	-	-	-	-	-	495,619.35	1,645,323.75	1,149,704.40	495,619.35	1,645,323.75	1,149,704.40
05. Contract Maintenance Services	-	-	-	-	-	-	1,039,779.95	887,708.26	(152,071.69)	115,600.92	412,500.00	296,899.08	1,155,380.87	1,300,208.26	144,827.39
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Maintenance	-	-	-	-	-	-	-	-	-	115,600.92	412,500.00	296,899.08	115,600.92	412,500.00	296,899.08
BRT Station Maintenance	-	-	-	-	-	-	141,850.34	201,666.63	59,816.29	-	-	-	141,850.34	201,666.63	59,816.29
Building Maintenance	-	-	-	-	-	-	897,929.61	686,041.63	(211,887.98)	-	-	-	897,929.61	686,041.63	(211,887.98)
09. Other Services	61,587.50	73,333.37	11,745.87	-	-	-	0.00	-	(0.00)	225,705.18	281,600.75	55,895.57	287,292.68	354,934.12	67,641.44
Advertising	-	-	-	-	-	-	-	-	-	28,654.40	44,916.63	16,262.23	28,654.40	44,916.63	16,262.23
Ad commission Lottery Updates	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ADA Ride	-	-	-	-	-	-	-	-	-	83,277.81	83,278.25	0.44	83,277.81	83,278.25	0.44
Drug and Alcohol Testing	26,712.50	32,083.37	5,370.87	-	-	-	-	-	-	-	-	-	26,712.50	32,083.37	5,370.87
Medical Exam Testing	34,875.00	41,250.00	6,375.00	-	-	-	-	-	-	-	-	-	34,875.00	41,250.00	6,375.00
Misc	-	-	-	-	-	-	0.00	-	(0.00)	113,772.97	153,405.87	39,632.90	113,772.97	153,405.87	39,632.90
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,859,511.08	\$ 3,279,325.14	\$ 419,814.06	\$ 3,567,177.02	\$ 2,987,127.75	\$ (580,049.27)	\$ 236,643.45	\$ 242,343.83	\$ 5,700.38	\$ 1,984,428.90	\$ 1,666,193.96	\$ (318,234.94)	\$ 8,647,760.45	\$ 8,174,990.68	\$ (472,769.77)
01. Fuel and Lubricants	2,277,706.93	2,649,325.14	371,618.21	175,118.62	80,902.75	(94,215.87)	-	-	-	7,275.56	-	(7,275.56)	2,460,101.11	2,730,227.89	270,126.78
02. Tires and Tubes	581,429.15	630,000.00	48,570.85	-	-	-	-	-	-	-	-	-	581,429.15	630,000.00	48,570.85
09. Other Materials and Supplies	375.00	-	(375.00)	3,392,058.40	2,906,225.00	(485,833.40)	236,643.45	242,343.83	5,700.38	1,977,153.34	1,666,193.96	(310,959.38)	5,606,230.19	4,814,762.79	(791,467.40)
Vehicle Equip. and Parts Supplies (Inc Cares Act)	-	-	-	3,392,058.40	2,906,225.00	(485,833.40)	-	-	-	549,063.04	-	(549,063.04)	3,941,121.44	2,906,225.00	(1,034,896.44)
Other Equipment and Supplies	375.00	-	(375.00)	-	-	-	410,469.42	560,916.60	150,447.18	-	-	-	647,487.87	803,260.43	155,772.56
Office Equipment	-	-	-	-	-	-	953,870.71	1,068,942.49	115,071.78	-	-	-	953,870.71	1,068,942.49	115,071.78
Admin. Supplies	-	-	-	-	-	-	63,750.17	36,334.87	(27,415.30)	-	-	-	63,750.17	36,334.87	(27,415.30)
5040. UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 919,410.08	\$ 961,125.00	\$ 41,714.92	\$ 919,410.08	\$ 961,125.00	\$ 41,714.92
Telecommunication	-	-	-	-	-	-	290,974.60	247,500.00	(43,474.60)	-	-	-	290,974.60	247,500.00	(43,474.60)
Utilities	-	-	-	-	-	-	628,435.48	713,625.00	85,189.52	-	-	-	628,435.48	713,625.00	85,189.52
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,636,561.56	\$ 1,859,458.37	\$ (777,103.19)	\$ 2,636,561.56	\$ 1,859,458.37	\$ (777,103.19)
General Liability	-	-	-	-	-	-	1,038,208.37	1,003,750.00	(34,458.37)	-	-	-	1,038,208.37	1,003,750.00	(34,458.37)
Auto Liability	-	-	-	-	-	-	65,673.49	55,000.00	(10,673.49)	-	-	-	65,673.49	55,000.00	(10,673.49)
Physical Damage	-	-	-	-	-	-	1,464,436.15	572,916.63	(891,519.52)	-	-	-	1,464,436.15	572,916.63	(891,519.52)
All Other	-	-	-	-	-	-	68,243.55	227,791.74	159,548.19	-	-	-	68,243.55	227,791.74	159,548.19
5060. TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 9,358,652.28	\$ 8,370,963.87	\$ (987,688.41)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,358,652.28	\$ 8,370,963.87	\$ (987,688.41)
01. Purchased Transportation - SpecTran	8,304,837.72	7,179,766.00	(1,125,071.72)	-	-	-	-	-	-	-	-	-	8,304,837.72	7,179,766.00	(1,125,071.72)
02. Purchased Transportation VanPool	1,053,814.56	1,191,197.87	137,383.31	-	-	-	-	-	-	-	-	-	1,053,814.56	1,191,197.87	137,383.31
5090. MISCELLANEOUS EXPENSES	\$ 138,848.30	\$ 100,833.37	\$ (38,014.93)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 491,278.46	\$ 746,048.38	\$ 254,769.92	\$ 630,126.76	\$ 846,881.75	\$ 216,754.99
02. Travel and Meetings	-	-	-	-	-	-	108,121.32	142,187.76	34,066.44	-	-	-	108,121.32	142,187.76	34,066.44
08. Advertising/Promotion Media	-	-	-	-	-	-	7,043.79	37,496.25	30,452.46	-	-	-	7,043.79	37,496.25	30,452.46
09. Other Miscellaneous Expenses	138,848.30	100,833.37	(38,014.93)	-	-	-	376,113.35								

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 53,606,327.58	\$ 53,584,774.62	\$ (21,552.96)
01. Operator Salaries and Wages	21,919,384.15	23,199,538.60	1,280,154.45
02. Operator's Paid Absences	2,608,996.97	-	(2,608,996.97)
Operator Vacation	910,822.16	-	(910,822.16)
Operator Sick	645,091.82	-	(645,091.82)
Holiday	1,053,082.99	-	(1,053,082.99)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	12,557,345.46	13,825,707.40	1,268,361.94
Dispatch	194,400.07	284,660.97	90,260.90
Operations Supervision	1,935,250.49	2,299,380.35	364,129.86
Maintenance	4,597,059.95	4,900,262.06	303,202.11
Administration	5,830,634.95	6,341,404.02	510,769.07
04. Other Paid Absences (Non revenue vehicle operator personnel)	257,452.24	-	(257,452.24)
Vacation	110,858.08	-	(110,858.08)
Sick	48,770.32	-	(48,770.32)
Holiday	97,823.84	-	(97,823.84)
FMLA or other leave	-	-	-
05. Fringe Benefits	16,263,148.76	16,559,528.62	296,379.86
Employment Taxes	2,709,387.53	2,864,237.70	154,850.17
Health and Welfare Expenses	5,892,330.69	5,806,689.08	(85,641.61)
Retirement Costs/Pension Plans	4,768,267.15	4,830,643.37	62,376.22
Workers Compensation	682,592.37	527,083.34	(155,509.03)
Other Fringe Benefits	2,210,571.02	2,530,875.13	320,304.11
5020. SERVICES	\$ 3,835,579.77	\$ 8,944,492.58	\$ 5,108,912.81
03. Professional and Technical Services	2,392,906.22	7,289,350.20	4,896,443.98
BRT Fare Collection and Security Services	-	-	-
Audit Fees	69,072.00	60,000.00	(9,072.00)
Legal Fees	20,598.80	137,500.00	116,901.20
Human Resources Consulting	39,105.00	64,166.63	25,061.63
Planning and Scheduling Consulting	1,766,216.07	5,376,859.82	3,610,643.75
Computer Consulting	2,295.00	5,500.00	3,205.00
Advertising and Promotion	495,619.35	1,645,323.75	1,149,704.40
05. Contract Maintenance Services	1,155,380.87	1,300,208.26	144,827.39
Vehicle Maintenance	-	-	-
Computer Maintenance	115,600.92	412,500.00	296,899.08
BRT Station Maintenance	141,850.34	201,666.63	59,816.29
Building Maintenance	897,929.61	686,041.63	(211,887.98)
09. Other Services	287,292.68	354,934.12	67,641.44
Advertising	28,654.40	44,916.63	16,262.23
Ad commission Lottery Updates	-	-	-
ADA Ride	83,277.81	83,278.25	0.44
Drug and Alcohol Testing	26,712.50	32,083.37	5,370.87
Medical Exam Testing	34,875.00	41,250.00	6,375.00
Misc	113,772.97	153,405.87	39,632.90
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 8,647,760.45	\$ 8,174,990.68	\$ (472,769.77)
01. Fuel and Lubricants	2,460,101.11	2,730,227.89	270,126.78
02. Tires and Tubes	581,429.15	630,000.00	48,570.85
09. Other Materials and Supplies	5,606,230.19	4,814,762.79	(791,467.40)
Vehicle Equip. and Parts Supplies (inc Cares Act)	3,912,941.14	2,906,225.00	(1,006,716.14)
Other Equipment and Supplies	675,668.17	803,260.43	127,592.26
Office Equipment	953,870.71	1,068,942.49	115,071.78
Admin. Supplies	63,750.17	36,334.87	(27,415.30)

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2025**

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 919,410.08	\$ 961,125.00	\$ 41,714.92
Telecommunication	290,974.60	247,500.00	(43,474.60)
Utilities	628,435.48	713,625.00	85,189.52
5050. CASUALTIES AND LIABILITY COSTS	\$ 2,636,561.56	\$ 1,859,458.37	\$ (777,103.19)
General Liability	1,038,208.37	1,003,750.00	(34,458.37)
Auto Liability	65,673.49	55,000.00	(10,673.49)
Physical Damage	1,464,436.15	572,916.63	(891,519.52)
All Other	68,243.55	227,791.74	159,548.19
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 9,358,652.28	\$ 8,370,963.87	\$ (987,688.41)
01. Purchased Transportation - SpecTran	8,304,837.72	7,179,766.00	(1,125,071.72)
02. Purchased Transportation VanPool	1,053,814.56	1,191,197.87	137,383.31
5090. MISCELLANEOUS EXPENSES	\$ 630,126.76	\$ 846,881.75	\$ 216,754.99
02. Travel and Meetings	108,121.32	142,187.76	34,066.44
08. Advertising/Promotion Media	7,043.79	37,496.25	30,452.46
09. Other Miscellaneous Expenses	514,961.65	667,197.74	152,236.09
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 79,634,418.48	\$ 82,742,686.87	\$ 3,108,268.39
	100.00%	100.00%	

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

Vehicle Operations			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 38,264,315.03	\$ 37,393,747.27	\$ (870,567.76)
01. Operator Salaries and Wages	21,919,384.15	23,199,538.60	1,280,154.45
02. Operator's Paid Absences	2,608,996.97	-	(2,608,996.97)
Operator Vacation	910,822.16	-	(910,822.16)
Operator Sick	645,091.82	-	(645,091.82)
Holiday	1,053,082.99	-	(1,053,082.99)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	2,129,650.56	2,584,041.32	454,390.76
Dispatch	194,400.07	284,660.97	90,260.90
Operations Supervision	1,935,250.49	2,299,380.35	364,129.86
Maintenance	-	-	-
Administration	-	-	-
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation	-	-	-
Sick	-	-	-
Holiday	-	-	-
FMLA or other leave	-	-	-
05. Fringe Benefits	11,606,283.35	11,610,167.35	3,884.00
Employment Taxes	1,889,916.92	1,994,593.14	104,676.22
Health and Welfare Expenses	4,110,159.72	4,043,652.59	(66,507.13)
Retirement Costs/Pension Plans	3,582,792.08	3,425,021.14	(157,770.94)
Workers Compensation	476,138.19	367,049.43	(109,088.76)
Other Fringe Benefits	1,547,276.44	1,779,851.05	232,574.61
5020. SERVICES	\$ 61,587.50	\$ 73,333.37	\$ 11,745.87
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services	-	-	-
Audit Fees	-	-	-
Legal Fees	-	-	-
Human Resources Consulting	-	-	-
Planning and Scheduling Consulting	-	-	-
Computer Consulting	-	-	-
Advertising and Promotion	-	-	-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance	-	-	-
Computer Maintenance	-	-	-
BRT Station Maintenance	-	-	-
Building Maintenance	-	-	-
09. Other Services	61,587.50	73,333.37	11,745.87
Advertising	-	-	-
Ad commission Lottery Updates	-	-	-
ADA Ride	-	-	-
Drug and Alcohol Testing	26,712.50	32,083.37	5,370.87
Medical Exam Testing	34,875.00	41,250.00	6,375.00
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,859,511.08	\$ 3,279,325.14	\$ 419,814.06
01. Fuel and Lubricants	2,277,706.93	2,649,325.14	371,618.21
02. Tires and Tubes	581,429.15	630,000.00	48,570.85
09. Other Materials and Supplies	375.00	-	(375.00)
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-
Other Equipment and Supplies	375.00	-	(375.00)
Office Equipment	-	-	-
Admin. Supplies	-	-	-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2025**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 9,358,652.28	\$ 8,370,963.87	\$ (987,688.41)
01. Purchased Transportation - SpecTran	8,304,837.72	7,179,766.00	(1,125,071.72)
02. Purchased Transportation VanPool	1,053,814.56	1,191,197.87	137,383.31
5090. MISCELLANEOUS EXPENSES	\$ 138,848.30	\$ 100,833.37	\$ (38,014.93)
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses	138,848.30	100,833.37	(38,014.93)
5120. LEASES AND RENTALS			\$ -
5900 ADA Expenses			\$ -
Total Expenses	\$ 50,682,914.19	\$ 49,218,203.02	\$ (1,464,711.17)
	63.64%	59.48%	

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

Vehicle Maintenance			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 5,321,672.00	\$ 5,311,608.76	\$ (10,063.24)
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	3,392,343.80	3,583,693.36	191,349.56
Dispatch			-
Operations Supervision			-
Maintenance	3,392,343.80	3,583,693.36	191,349.56
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	169,955.19	-	(169,955.19)
Vacation	79,261.68	-	(79,261.68)
Sick	30,540.23	-	(30,540.23)
Holiday	60,153.28	-	(60,153.28)
FMLA or other leave	-	-	-
05. Fringe Benefits	1,759,373.01	1,727,915.40	(31,457.61)
Employment Taxes	266,590.66	277,231.10	10,640.44
Health and Welfare Expenses	579,776.90	562,032.54	(17,744.36)
Retirement Costs/Pension Plans	579,398.77	563,106.41	(16,292.36)
Workers Compensation	67,163.79	51,016.68	(16,147.12)
Other Fringe Benefits	266,442.88	274,528.67	8,085.79
5020. SERVICES	\$ -	\$ -	\$ -
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 3,567,177.02	\$ 2,987,127.75	\$ (580,049.27)
01. Fuel and Lubricants	175,118.62	80,902.75	(94,215.87)
02. Tires and Tubes			-
09. Other Materials and Supplies	3,392,058.40	2,906,225.00	(485,833.40)
Vehicle Equip. and Parts Supplies (inc Cares Act)	3,392,058.40	2,906,225.00	(485,833.40)
Other Equipment and Supplies			-
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2025**

	Vehicle Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other	-	-	-
5060. TAXES			\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses			-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 8,888,849.02	\$ 8,298,736.51	\$ (590,112.51)
	11.16%	10.03%	

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

Facility Maintenance			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 1,685,708.50	\$ 1,725,557.47	\$ 39,848.97
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>1,204,716.15</u>	<u>1,316,568.70</u>	<u>111,852.55</u>
Dispatch			-
Operations Supervision			-
Maintenance	1,204,716.15	1,316,568.70	111,852.55
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>87,497.05</u>	<u>-</u>	<u>(87,497.05)</u>
Vacation	31,596.40	-	(31,596.40)
Sick	18,230.09	-	(18,230.09)
Holiday	37,670.56	-	(37,670.56)
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>393,495.30</u>	<u>408,988.77</u>	<u>15,493.47</u>
Employment Taxes	94,673.80	101,848.50	7,174.70
Health and Welfare Expenses	205,894.99	206,478.17	583.18
Retirement Costs/Pension Plans	1,118.87	-	(1,118.87)
Workers Compensation	23,851.74	18,742.39	(5,109.36)
Other Fringe Benefits	67,955.91	81,919.72	13,963.81
5020. SERVICES	\$ 1,039,779.95	\$ 887,708.26	\$ (152,071.69)
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	<u>1,039,779.95</u>	<u>887,708.26</u>	<u>(152,071.69)</u>
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance	141,850.34	201,666.63	59,816.29
Building Maintenance	897,929.61	686,041.63	(211,887.98)
09. Other Services	<u>0.00</u>	<u>-</u>	<u>(0.00)</u>
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	0.00	-	(0.00)
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 236,643.45	\$ 242,343.83	\$ 5,700.38
01. Fuel and Lubricants			-
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>236,643.45</u>	<u>242,343.83</u>	<u>5,700.38</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)			-
Other Equipment and Supplies	236,643.45	242,343.83	5,700.38
Office Equipment			-
Admin. Supplies			-

**GRTC Transit System
Operating Expenses
Year to Date May 31, 2025**

	Facility Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES			\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses			-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 2,962,131.90	\$ 2,855,609.56	\$ (106,522.34)
	3.72%	3.45%	

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

General Administration			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 8,334,632.05	\$ 9,153,861.12	\$ 819,229.07
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	5,830,634.95	6,341,404.02	510,769.07
Dispatch			-
Operations Supervision			-
Maintenance			-
Administration	5,830,634.95	6,341,404.02	510,769.07
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation			-
Sick			-
Holiday			-
FMLA or other leave			-
05. Fringe Benefits	2,503,997.10	2,812,457.10	308,460.00
Employment Taxes	458,206.15	490,564.96	32,358.81
Health and Welfare Expenses	996,499.08	994,525.78	(1,973.30)
Retirement Costs/Pension Plans	604,957.43	842,515.82	237,558.39
Workers Compensation	115,438.64	90,274.85	(25,163.80)
Other Fringe Benefits	328,895.80	394,575.70	65,679.90
5020. SERVICES	\$ 2,734,212.32	\$ 7,983,450.95	\$ 5,249,238.63
03. Professional and Technical Services	2,392,906.22	7,289,350.20	4,896,443.98
BRT Fare Collection and Security Services	-	-	-
Audit Fees	69,072.00	60,000.00	(9,072.00)
Legal Fees	20,598.80	137,500.00	116,901.20
Human Resources Consulting	39,105.00	64,166.63	25,061.63
Planning and Scheduling Consulting	1,766,216.07	5,376,859.82	3,610,643.75
Computer Consulting	2,295.00	5,500.00	3,205.00
Advertising and Promotion	495,619.35	1,645,323.75	1,149,704.40
05. Contract Maintenance Services	115,600.92	412,500.00	296,899.08
Vehicle Maintenance			-
Computer Maintenance	115,600.92	412,500.00	296,899.08
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	225,705.18	281,600.75	55,895.57
Advertising	28,654.40	44,916.63	16,262.23
Ad commission Lottery Updates	-	-	-
ADA Ride	83,277.81	83,278.25	0.44
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	113,772.97	153,405.87	39,632.90
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,984,428.90	\$ 1,666,193.96	\$ (318,234.94)
01. Fuel and Lubricants	7,275.56	-	(7,275.56)
02. Tires and Tubes			-
09. Other Materials and Supplies	1,977,153.34	1,666,193.96	(310,959.38)
Vehicle Equip. and Parts Supplies (inc Cares Act)	520,882.74	-	(520,882.74)
Other Equipment and Supplies	438,649.72	560,916.60	122,266.88
Office Equipment	953,870.71	1,068,942.49	115,071.78
Admin. Supplies	63,750.17	36,334.87	(27,415.30)

GRTC Transit System
Operating Expenses
Year to Date May 31, 2025

General Administration			
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 919,410.08	\$ 961,125.00	\$ 41,714.92
Telecommunication	290,974.60	247,500.00	(43,474.60)
Utilities	628,435.48	713,625.00	85,189.52
5050. CASUALTIES AND LIABILITY COSTS	\$ 2,636,561.56	\$ 1,859,458.37	\$ (777,103.19)
General Liability	1,038,208.37	1,003,750.00	(34,458.37)
Auto Liability	65,673.49	55,000.00	(10,673.49)
Physical Damage	1,464,436.15	572,916.63	(891,519.52)
All Other	68,243.55	227,791.74	159,548.19
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ 491,278.46	\$ 746,048.38	\$ 254,769.92
02. Travel and Meetings	108,121.32	142,187.76	34,066.44
08. Advertising/Promotion Media	7,043.79	37,496.25	30,452.46
09. Other Miscellaneous Expenses	376,113.35	566,364.37	190,251.02
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 17,100,523.37	\$ 22,370,137.78	\$ 5,269,614.41
	21.47%	27.04%	

GRTC Transit System Year to Date May 31, 2025

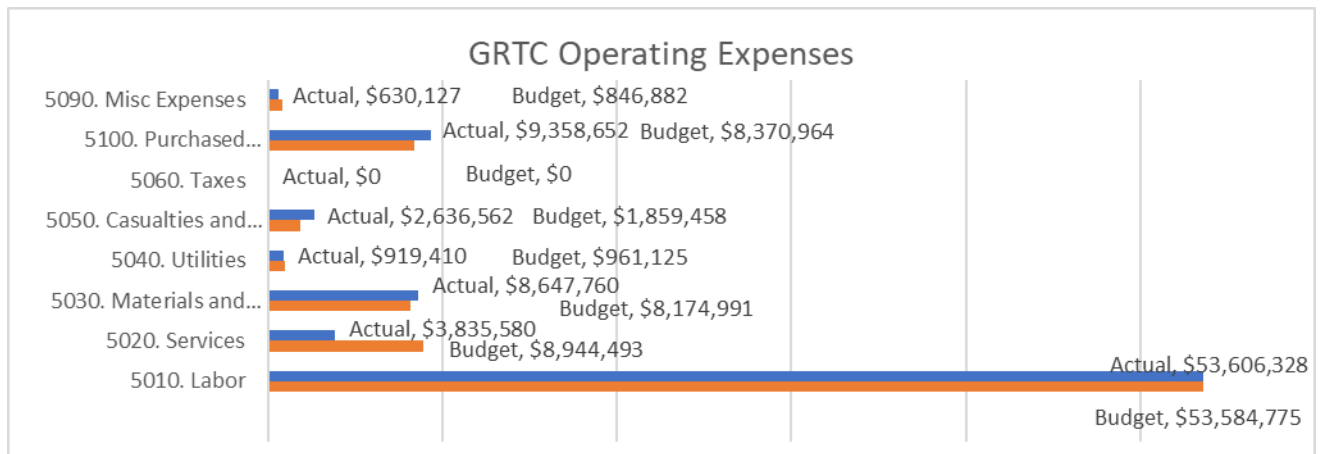
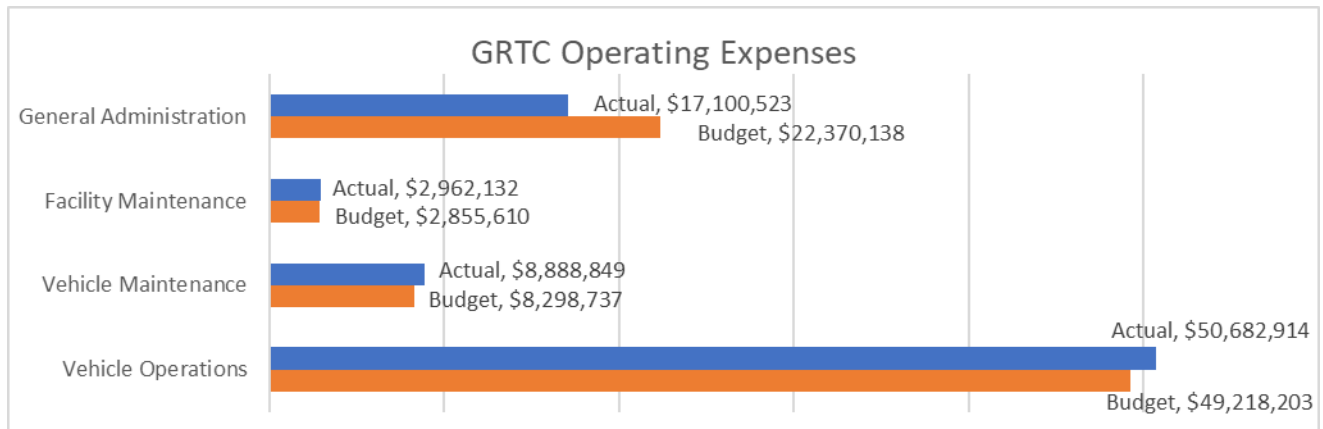
Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 49,218,203.02	\$ 50,682,914.19	\$ (1,464,711.17)	102.98%
Vehicle Maintenance	8,298,736.51	8,888,849.02	(590,112.51)	107.11%
Facility Maintenance	2,855,609.56	2,962,131.90	(106,522.34)	103.73%
General Administration	22,370,137.78	17,100,523.37	5,269,614.41	76.44%
Total GRTC	\$ 82,742,686.87	\$ 79,634,418.48	\$ 3,108,268.39	96.24%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 53,584,774.62	\$ 53,606,327.58	\$ (21,552.96)	100.04%
5020. Services	8,944,492.58	3,835,579.77	5,108,912.81	42.88%
5030. Materials and Supplies Consumed	8,174,990.68	8,647,760.45	(472,769.77)	105.78%
5040. Utilities	961,125.00	919,410.08	41,714.92	95.66%
5050. Casualties and Liability Costs	1,859,458.37	2,636,561.56	(777,103.19)	141.79%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	8,370,963.87	9,358,652.28	(987,688.41)	111.80%
5090. Misc Expenses	846,881.75	630,126.76	216,754.99	74.41%
Total GRTC	\$ 82,742,686.87	\$ 79,634,418.48	\$ 3,108,268.39	96.24%

Total Fleet Service Miles	6,317,806.95	6,273,100.03
Operating Expense per Mile	\$ 13.10	\$ 12.69

Total Fleet Service Hours	545,965.15	542,885.59
Operating Expense per Hour	\$ 151.55	\$ 146.69



Operating Expenses are favorable versus budget by \$3.108M or 3.76% as a result of:

- Slightly unfavorable labor expenses of (\$21.553k) due to higher than budgeted Vehicle Operators in training higher than budgeted offset by higher than budgeted vacancies in the general and administrative groups. Operator Training wages and benefits are funded by ARPA funds in the amount of \$0.765M year to date.
- Favorable purchased services of \$5.108M due to the timing of consulting services versus budget.
- Unfavorable materials and supplies of (\$472.770k) due to price increases of replacement bus parts versus budget assumptions.
- Favorable Utilities expenses of \$41.715k.
- Unfavorable casualties and liability expense of (\$0.777M) is due to increased self-insured liability versus budgetary assumption.
- Unfavorable purchased transportation services of (\$0.988M) due to actual demand differing from budgetary assumptions for CARE and CARE plus services.
- Favorable Miscellaneous expense of \$216.755k due to timing of travel expense versus budget.

Operating Expense per Mile

	Budget	Actual
Vehicle Operations	\$ 7.79	\$ 8.08
Vehicle Maintenance	1.31	1.42
Facility Maintenance	0.45	0.47
General Administration	3.54	2.73
Total GRTC	\$ 13.10	\$ 12.69

Operating Expense per Mile

	Budget	Actual
5010. Labor	\$ 8.48	\$ 8.55
5020. Services	1.42	0.61
5030. Materials and Supplies Consumed	1.29	1.38
5040. Utilities	0.15	0.15
5050. Casualties and Liability Costs	0.29	0.42
5060. Taxes	-	-
5100. Purchased Transportation Service	1.32	1.49
5090. Misc Expenses	0.13	0.10
Total GRTC	\$ 13.10	\$ 12.69

Operating Expense per Hour

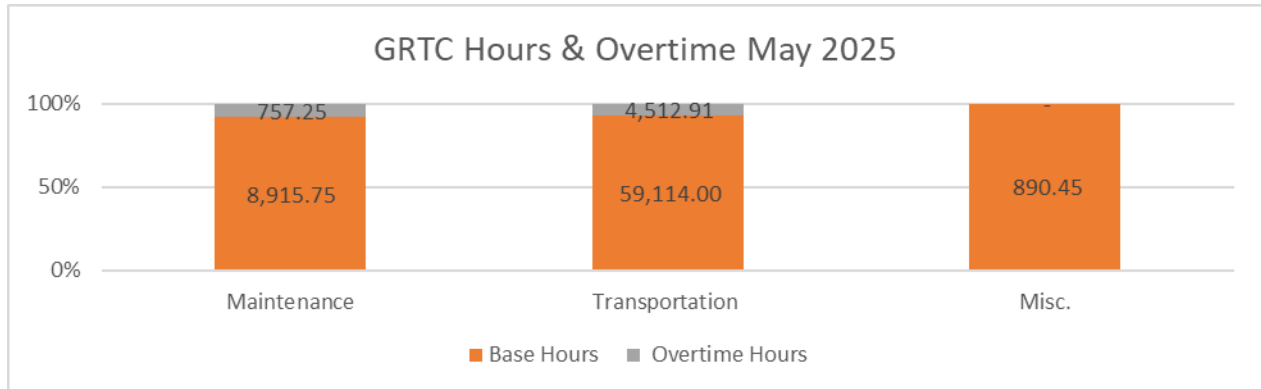
	Budget	Actual
Vehicle Operations	\$ 90.15	\$ 93.36
Vehicle Maintenance	15.20	16.37
Facility Maintenance	5.23	5.46
General Administration	40.97	31.50
Total GRTC	\$ 151.55	\$ 146.69

Operating Expense per Hour

	Budget	Actual
5010. Labor	\$ 98.15	\$ 98.74
5020. Services	16.38	7.07
5030. Materials and Supplies Consumed	14.97	15.93
5040. Utilities	1.76	1.69
5050. Casualties and Liability Costs	3.41	4.86
5060. Taxes	-	-
5100. Purchased Transportation Service	15.33	17.24
5090. Misc Expenses	1.55	1.16
Total GRTC	\$ 151.55	\$ 146.69

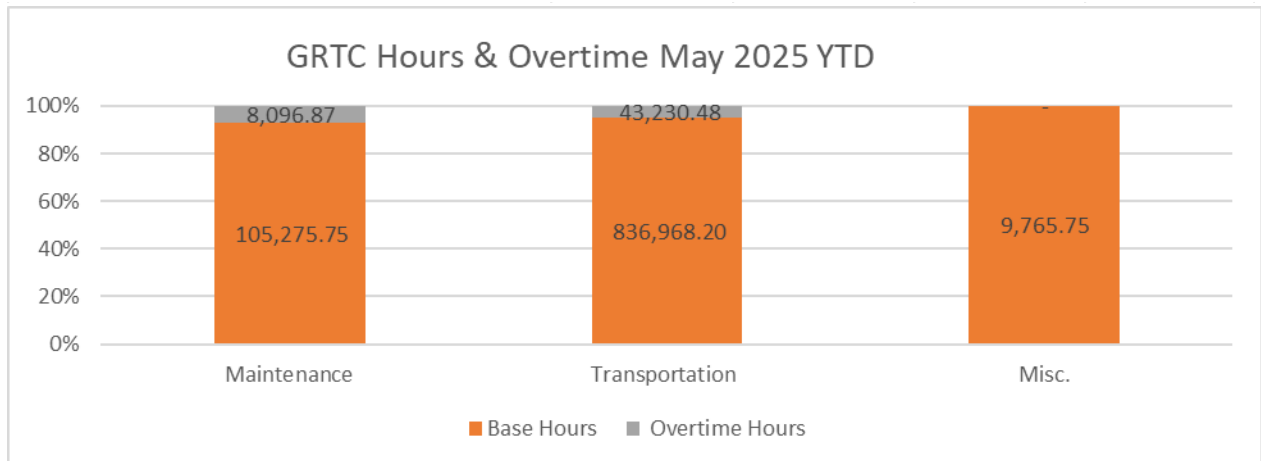
GRTC Headcount @ May 31, 2025

	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	78	75	3	96.15%
Transportation	416	400	16	96.15%
Planning, Scheduling & Marketing	23	20	3	86.96%
Insurance & Safety	10	16	(6)	160.00%
General & Administrative	63	56	7	88.89%
Reflects Actual Total Heads (Not FTEs)	590	567	23	96.10%



GRTC Hours & Overtime (5/4/2025-5/31/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	9,673.00	8,915.75	757.25	8.49%
Transportation	63,626.91	59,114.00	4,512.91	7.63%
Misc.	890.45	890.45	-	0.00%
	<u>74,190.36</u>	<u>68,920.20</u>	<u>5,270.16</u>	<u>7.65%</u>



GRTC Hours & Overtime (6/30/2024-5/31/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	✓ 113,372.62	105,275.75	8,096.87	7.69%
Transportation	✓ 880,198.68	836,968.20	43,230.48	5.17%
Misc.	✓ 9,765.75	9,765.75	-	0.00%
	<u>1,003,337.05</u>	<u>952,009.70</u>	<u>51,327.35</u>	<u>5.39%</u>

GRTC Transit System
STATEMENT OF INCOME
BUDGET VS. ACTUAL

For the Eleven Months Ending May 31, 2025

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2025 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
Operating Revenue:									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	-	F	1,100,000	1,100,000	-	F	1,200,000
Charter Revenue	-	-	-	F	-	37,650	37,650	F	-
Advertising Revenue	75,000	49,831	(25,169)	U	530,000	166,729	(363,271)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
Total Operating Revenue	\$ 175,000	\$ 149,831	\$ (25,169)	U	\$ 1,630,000	\$ 1,304,379	\$ (325,621)	U	\$ 1,805,000
Other Income:									
Ridefinders	45,863	28,503	(17,360)	U	495,616	343,608	(152,008)	U	540,000
Interest Income	21,442	108,302	86,860	F	483,233	974,445	491,212	F	500,000
Non-Transportation Income	417	370	(47)	U	4,583	1,770	(2,813)	U	5,000
Total Other Income	\$ 67,722	\$ 137,175	\$ 69,454	F	\$ 983,433	\$ 1,319,824	\$ 336,391	F	\$ 1,045,000
Operating Contributions:									
COVID Relief Acts VA2020-023	15,287	1,198,831	1,183,544	F	331,267	10,847,772	10,516,505	F	346,554
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	375,652	520,128	144,476	F	8,648,028	8,105,478	(542,550)	U	9,023,680
Oper contrib - State	3,257,779	2,774,994	(482,785)	U	34,393,222	30,578,116	(3,815,106)	U	37,651,002
Oper contrib - CVTA	2,045,587	2,045,587	-	F	22,501,457	22,501,457	-	F	24,547,044
Oper contrib - Richmond	757,717	843,716	85,999	F	8,334,889	10,423,368	2,088,479	F	9,092,606
Oper contrib - Henrico	363,867	394,396	30,529	F	4,002,540	4,002,540	-	F	4,366,407
Oper contrib - Petersburg	16,667	33,333	16,667	F	183,333	183,333	-	F	200,000
Oper contrib - Chesterfield	21,824	(18,515)	(40,339)	U	1,231,170	1,305,885	74,715	F	1,252,994
Oper Contrib Local	-	5,000	5,000	F	-	5,000	5,000	F	-
Oper contrib - GRTC Fund Balance	86,667	-	(86,667)	U	953,333	-	(953,333)	U	1,040,000
Total Operating Contributions:	\$ 6,941,047	\$ 7,797,469	\$ 856,422	F	\$ 80,579,240	\$ 87,952,949	\$ 7,373,710	F	\$ 87,520,287
Net Operating Revenue	\$ 7,183,769	\$ 8,084,476	\$ 900,707	F	\$ 83,192,673	\$ 90,577,152	\$ 7,384,479	F	\$ 90,370,287
Operating Expenses:									
Equipment & Facility Maintenance	1,421,490	1,343,662	(77,828)	F	14,368,951	14,728,320	359,369	U	15,776,609
Transportation	2,765,155	2,794,635	29,480	U	29,565,412	30,669,818	1,104,407	U	32,243,249
Planning, Scheduling & Marketing	771,493	353,963	(417,530)	F	8,613,635	3,808,760	(4,804,875)	F	9,381,004
Insurance and Safety	284,540	521,085	236,545	U	3,118,040	4,156,006	1,037,966	U	3,400,596
General and Administrative	1,486,278	1,272,755	(213,523)	F	15,841,448	14,202,856	(1,638,592)	F	17,310,026
Purchase of Service - Spectran & Van Pool	859,444	974,529	115,085	U	8,370,964	9,358,652	987,688	U	9,135,771
Operating Taxes and Licenses	267,421	249,270	(18,151)	F	2,864,238	2,710,007	(154,231)	F	3,123,032
Total Operating Expenses	\$ 7,855,822	\$ 7,509,899	\$ (345,923)	F	\$ 82,742,687	\$ 79,634,418	\$ (3,108,268)	F	\$ 90,370,288
Change in Net Postion	\$ (672,053)	\$ 574,577	\$ 1,246,630	F	\$ 449,986	\$ 10,942,733	\$ 10,492,747	F	\$ (1)
Operating Ratio	8.21%	8.73%	58.52%		9.71%	10.19%	0.48%		
Farebox Recovery Ratio	1.43%	1.53%	0.10%		1.48%	1.57%	0.09%		

GRTC Transit System
Balance Sheet
As of May 31, 2025

	Current Month May 31, 2025	Prior Month April 30, 2025	Prior Year End June 30, 2024
ASSETS			
Current Assets:			
Cash	\$10,862,557	\$14,239,630	\$3,362,190
Working Funds	7,358	7,358	64,522
Capital Funds	11,010,806	10,961,516	7,266,566
Accounts Receivable, net	10,011,343	11,161,836	9,659,338
Motor Bus Parts Inventory	1,209,539	1,204,775	1,037,453
Gasoline Inventory	8,412	3,076	10,821
Diesel Fuels Inventory	17,258	0	27,372
Lubricants Inventory	58,654	-	70,306
Prepayments	<u>463,627</u>	<u>694,732</u>	<u>374,605</u>
Total Current Assets	\$33,649,556	\$38,272,921	\$21,873,172
Tangible Property:			
Property and Equipment	203,832,164	202,802,183	189,720,996
Accumulated Depreciation	<u>(108,279,627)</u>	<u>(107,879,627)</u>	<u>(103,879,627)</u>
Net Property	\$95,552,537	\$94,922,556	\$85,841,369
Other Assets:			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	54,943,898	51,999,246	47,175,056
Intangible Asset - Software, net of amortization	4,936,681	4,936,681	4,240,773
Right of Use Asset	1,226,431	1,226,431	1,226,431
Deferred Outflows GASB 68	17,446,444	17,446,444	17,446,444
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>87,046,206</u>	<u>84,101,553</u>	<u>78,581,456</u>
TOTAL ASSETS	<u>\$216,248,299</u>	<u>\$217,297,031</u>	<u>\$186,295,996</u>
LIABILITIES AND CAPITAL			
Current Liabilities:			
Accounts Payable	5,610,818	8,876,066	3,651,295
Wages Payable	2,818,475	2,316,660	2,729,823
Taxes Accrued	46,313	28,304	82,878
Deferred Revenues CVTA	55,144,270	54,245,204	45,360,458
Other Current Liabilities	<u>2,448,579</u>	<u>3,477,836</u>	<u>3,017,911</u>
Total Current Liabilities	\$66,068,456	\$68,944,070	\$54,842,365
Non-current Liabilities:			
N/P City, OPEB and GASB 68	\$ 82,035,776	\$ 82,035,776	\$ 82,035,776
Reserves:			
Injuries, Loss, and Damage	<u>2,012,046</u>	<u>2,012,046</u>	<u>1,320,700</u>
Total Reserves	<u>\$2,012,046</u>	<u>\$2,012,046</u>	<u>\$1,320,700</u>
TOTAL LIABILITIES	150,116,278	152,991,892	138,198,841
Capital:			
Common Stock	50,005	50,005	50,005
Paid-In Capital	128,715,908	127,065,102	134,151,299
Fund Balance - Accumulated Depreciation	(100,604,669)	(100,204,669)	(96,204,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>74,060,728</u>	<u>73,484,652</u>	<u>46,190,471</u>
Total Capital	\$ 59,666,132,021	\$ 64,305,139	\$ 48,097,155
TOTAL LIABILITIES AND CAPITAL	<u>\$ 216,248,299</u>	<u>\$ 217,297,031</u>	<u>\$ 186,295,996</u>

Greater Richmond Transit Company
Cash Flow Projection
July 15, 2025

	Actual						Expected		
	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Beginning Balance	\$ 1,635,285	\$ 8,495,341	\$ 9,676,278	\$ 8,613,628	\$ 11,355,570	\$ 7,422,919	\$ 7,009,020	\$ 12,989,756	\$ 9,036,906
Revenue									
Advertising & Charter Revenue	600	22,650	23,355	-	49,988	5,430			
CVTA	6,136,761	-	-	6,136,761	-	-	7,150,038		
Federal	3,209,000	1,379,119	4,918,181	5,845	2,094,747	4,920,578	2,595,000	1,250,000	1,250,000
State		-	-	-	-	-	-	-	-
Operating Assistance	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179	1,689,174	1,595,813	1,595,813	1,595,813
Capital	234,481	457,097	1,536,991	1,935,338	2,452,680	570,458	2,800,000	1,050,000	1,050,000
Zero Fare	2,246,020	1,313,980	-	-	-	-			
Route extensions	2,177,586	974,958	486,074	124,982	762,336	425,834	350,000	300,000	300,000
Local - Chesterfield		292,970	212,246	92,652	181,361	109,925	108,408	110,000	177,319
LOCAL - COR		4,644,709	-	5,040	-	350			9,551,380
LOCAL - HNCO	1,091,602	-	-	1,091,602	-	-			1,122,385
LOCAL - Petersburg	33,333	-	33,388	-	-	50,000	16,667	16,667	16,667
LOCAL -Bon Secours		-	-	-	-	-			
Ridefinders	29,382	43,745	34,375	28,503	28,503	33,528	35,000	35,000	35,000
Other Income	26,150	40,279	21,915	27,337	62,938	17,230	35,000	35,000	35,000
VCU	600,000	-	-	-	-	-			
	\$ 17,474,094	\$ 10,858,686	\$ 8,955,704	\$ 11,137,239	\$ 7,321,731	\$ 7,822,507	\$ 14,685,926	\$ 4,392,480	\$ 15,133,563
Expenses									
Wages & Benefits	6,162,580	4,824,411	5,482,465	4,740,515	4,008,674	3,945,760	4,860,734	4,643,760	4,613,651
SGR / Maintenance	634,245	587,242	692,625	576,790	594,179	528,708	602,298	596,974	612,959
Fuel & Lubricants	201,159	358,167	416,637	178,654	250,461	193,463	266,424	277,301	263,089
Materials & Supplies	35,581	10,590	45,056	15,076	17,924	7,903	22,022	19,762	22,824
Casualty & Insurance	519,334	141,337	34,872	467,190	282,951	34,716	246,733	201,300	213,579
Services	133,604	167,980	62,877	59,253	92,895	118,164	105,796	101,161	103,623
Purchased Services	1,582,742	892,724	894,734	783,063	809,629	842,926	967,636	865,119	855,716
Utilities	86,133	55,313	99,088	50,417	74,331	52,608	69,648	66,901	76,407
Travel & Training	6,186	2,363	25,580	555	4,787	2,275	6,958	7,086	6,637
Miscellaneous	2,784	12,281	88,790	16,303	95,188	126,297	56,941	65,967	52,221
Capital	1,249,691	2,625,342	2,175,629	1,507,480	5,023,363	2,383,585	1,500,000	1,500,000	1,500,000
	\$ 10,614,038	\$ 9,677,749	\$ 10,018,355	\$ 8,395,297	\$ 11,254,382	\$ 8,236,406	\$ 8,705,189	\$ 8,345,330	\$ 8,320,706

Cash Position	\$ 8,495,341	\$ 9,676,278	\$ 8,613,628	\$ 11,355,570	\$ 7,422,919	\$ 7,009,020	\$ 12,989,756	\$ 9,036,906	\$ 15,849,763
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GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended June 30, 2025

Beginning Balance @ March 31, 2025	\$ 55,476,155.27
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Receipts:

April 24, 2025 GRTC 15% Funds Distribution - Month of March 2025	\$ 2,571,473.68	
May 29, 2025 GRTC 15% Funds Distribution - Month of April 2025	\$ 2,930,490.94	
June 26, 2025 GRTC 15% Funds Distribution - Month of May 2025	\$ 2,926,092.53	
April 1, 2025 Interest Income WF Treasury Sweep March 2025	\$ 102,211.02	
April 30, 2025 Interest Income LGIP EM- April 2025	\$ 76,553.04	
April 30, 2025 April 2025 LGIP EM Share unrealized gain/(loss)	\$ 49,051.85	
May 1, 2025 Interest Income WF Treasury Sweep April 2025	\$ 88,238.89	
May 30, 2025 Interest Income LGIP EM- May 2025	\$ 79,606.98	
May 30, 2025 May 2025 LGIP EM Share unrealized gain/(loss)	\$ (49,204.05)	
June 1, 2025 Interest Income WF Treasury Sweep May 2025	\$ 96,612.69	
June 30, 2025 Interest Income LGIP EM- June 2025	\$ 78,907.90	
June 30, 2025 June 2025 LGIP EM Share unrealized gain/(loss)	\$ 49,362.63	
		\$ 8,999,398.10

Uses:

Costs incurred in preparing GRTC Regional Public Transportation Plan	\$ -
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Costs incurred in preparing GRTC Micromobility Plan	\$ -
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GRTC Operating and Capital Expense

GRTC Operating Expense Qtr 4 FY2025 Draw	\$ (6,136,761.00)	
GRTC Capital Expense Qtr 4 FY2025 Local Share Draw	\$ (242,918.25)	
Subtotal GRTC Operating and Capital Expense		\$ (6,379,679.25)

Ending Balance @ June 30, 2025	\$ 58,095,874.12
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Fund Balance Composition @ June 30, 2025

Unrestricted Funds	\$ -	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Restricted Funds: GRTC FY2026/2027 GRTC Operating and Capital Expenses	\$ 57,324,310.78	
	\$ 58,095,874.12	

CVTA Funds:

Balance @ June 30, 2025 in Wells Fargo	\$ 100,000.00	
Balance @ June 30, 2025 in Wells Fargo Treasury Sweep	\$ 33,087,565.09	
Balance @ June 30, 2025 in LGIP EM	\$ 24,908,309.03	
	\$ 58,095,874.12	

Wells Fargo Balance at June 30, 2025	\$ 33,187,565.09	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Surplus - Available for Investment - Treasury Sweep or LGIP	\$ 32,416,001.75	

Meeting Date: July 15, 2025
Information Item: Recent and Upcoming Procurements

BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

The following is a list of procurements approved by GRTC's board chair falling below the \$100,000 threshold requiring majority approval by GRTC's Board of Directors but above the CEO's authority of \$50,000.

Date	Purchase Order #	Vendor	Purpose	Amount	Requested By	Approved By
6/10/2025	118617	RK&K	NEPA Analysis for Permanent Downtown Transfer Center	\$99,221	Antionette Haynes	Board Chair

CURRENT STATUS:

Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/ PENDING/ PLANNED)
General Printing Services	Marketing	TBD	Summer 2025	Y	Planned
Hastus Training for Schedulers	Planning	\$91,000	2025	TBD	Pending
Paratransit Parts	Maintenance	\$300,000	FY-2025	Y	Planned
Fleet Fixed Route Passenger Awareness Monitor	IT	\$750,000	Summer 2025	Y	Existing

BRT Station Real Time Passenger Information Upgrade	IT	\$1,560,000	Q4-2025	Y	Existing
ERP Implementation Services	IT	\$3,500,000	Spring 2025	Y	Pending
Network & Server Infrastructure Replacements/VMware vSphere and vSAN	IT	\$674,000	Summer 2025	Y	Planned
Business Application Software - HASTUS Self-Service Software Module	IT	\$135,000	Summer 2025	Y	Planned
Business Application Software - Swiftly Transit Data Software	IT	\$145,500	Fall 2025	Y	Planned
Cyber Security Assessment & Improvement (Artic Wolf, MSPs, Security Assessment)	IT	\$200,000	Summer 2025	Y	Planned
Automated Gates	Safety	\$100,000	Fall 2025	Y	Ready
Refuse Collection Services	Facilities	\$150,000	Q2 2025	Y	Ready

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.