

A regular meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders will be held concurrently at 8:00 a.m. May 20, 2025, at GRTC, 301 East Belt Boulevard, 3rd Floor Conference Room, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: https://www.youtube.com/watch?v=rT6cwCKx_9Y.

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XI.	Executive Session	
XII.	Other Business	
XIII.	Adjourn	

MINUTES
APRIL 15, 2025
GRTC BOARD OF DIRECTORS
BOARD MEETING

Members Present: Tyrone E. Nelson, Chair, Henrico County
Jim Ingle, Vice Chair, Chesterfield County
Ellen Robertson, Secretary/Treasurer, City of Richmond
Dave Anderson, Chesterfield County
Terrell Hughes, Henrico County
Sharon Ebert, City of Richmond
Nicole Jones, City of Richmond
Dan Schmitt, Henrico County
Barb Smith, Chesterfield County

Others Present: Bonnie Ashley, General Counsel
Sheryl Adams, Chief Executive Officer
Adrienne Torres, Chief of Staff
John Zinzarella, Chief Administrative Financial Officer
Kevin Hernandez, Chief Operating Officer
Frank Adarkwa, Director of Planning & Scheduling
Tim Barham, Director of Transportation
Tony Byrd, Director of Maintenance
Tony Carter, Director of Risk Management
Joe Dillard, Director of Equitable Innovation & Legislative Policy
Dexter Hurt, Director of Information Systems
Mike Hurt, Director of Marketing & Communications
Cherika Ruffin, Executive Director of RideFinders
Tonya Thompson, Director of Procurement
Monica Carter, Interim Assistant Director of Safety and Security
Leah Harrison, Grants Administrator
Ashley Potter, Communications Manager
Patricia Robinson, Assistant Director of Planning & Scheduling
Mercado Romeo, Information Systems - Technology
Elizabeth Szmurlo, Manager of Data Analytics
Lora Toothman, Capital Improvement Program Manager
Richard Troxell, Microtransit Transportation Supervisor
David Wilde, IT Intern
Janice Witt, Executive Assistant
Manuel Yambo, Transportation Supervisor
Dironna Clarke, City of Richmond
Eldridge Coles, Citizen
J'riah Guerrero, WeDriveU
Ken Lantz, PlanRVA
Stephanie Powers, RVA Rapid Transit
Sam Sink, Kimley-Horn
Daniel Wagner, City of Richmond

- I. Call to Order & Introductions
This meeting of the Board of Directors of the GRTC, Old Dominion Transit Management Company (ODTMC), and RideFinders was called to order on April 15, 2025, by Chairman Nelson at 8AM at GRTC, 3rd Floor Conference Room, 301 East Belt Boulevard, Richmond, Virginia. Video and audio of the meeting will be streamed live online and recorded for later viewing at the following web address: <https://www.youtube.com/user/ridegrtc>.
- II. Public Comments
The public notice, meeting agenda, and agenda attachments for this April 15, 2025 meeting of the Boards of GRTC, RideFinders, and Old Dominion Transit Management Company were posted at rideGRTC.com. There were no public comments.
- III. Board Meeting Minutes – March 18, 2025
Mr. Schmitt motioned to approve the March 18, 2025 Board Meeting minutes. Ms. Smith seconded, and the motion carried unanimously.
- IV. Consent Agenda
 - A. Clever Devices Maintenance Renewal 2025-2028
 - B. CM/CEI Task Order to ETI InstallationsMs. Robertson motioned to approve the Consent Agenda. Ms. Jones seconded, and the motion carried unanimously.
- V. Development Updates
 - A. Essential Transit Infrastructure (ETI) Progress Summary – Ms. Toothman gave a presentation on ETI Progress and updated the Board. Here are a few highlights: Wendell and Kimley-Horn are developing a 1–3-year implementation plan and an ongoing maintenance plan; design for installation of shelters in Richmond and Henrico to be complete by July 2025; system-wide ADA bus stop assessment completed April 9.
 - Shelters – 53 benches have been installed in the City of Richmond, Chesterfield and Henrico. Plans are under review or approved for a total of 29 shelter installations in the City of Richmond and Henrico County. Orders for a total of 32 shelters have been placed in 2025 with shelters anticipated for the City of Richmond, Chesterfield County, and Henrico County.
 - B. Project Updates – Ms. Toothman gave a presentation and updated the Board on the following projects: North/South BRT, North/South BRT TOD, BRT Western Extension, Western BRT Layover/Transfer Center, Pulse Station Modifications, 325 East Belt Blvd Remediation – Demo – and Construction, Permanent Downtown Transfer Station Study and TOD.
- VI. Operations Updates
 - A. Operational Performance – Mr. Hernandez gave a presentation on Operations and here are a few of the highlights.
 - Transportation
 - There were 322 full-time operators, 27 part-time fixed-route operators, and 15 trainees during March 2025.
 - Specialized on-time performance was 89% with a goal of 92%.
 - Microtransit
 - There were 20 microtransit operators with a goal of 30 and there were eight trainees.
 - Safety and Security Department
 - Fixed Route reportable events decreased.
 - Paratransit had fifteen reported events; and one reported for Microtransit.

- Security (Public Safety) – there was an increase in medical response, no physical assaults reported, and four calls required police response.
- Patrols began in March 2025 for Willow Lawn and Pulse Stations to assist with non-DTS incidents.
- Public Safety Ambassadors (PSAs) official launch was Sunday, March 30, 2025. Here are some highlights of March:
 - PSA monitoring CCTV alerted dispatch with live details after operator reported a fight outside the bus (not at the DTS).
 - PSA stayed onboard a crowded bus near reported shooting activity to support the operator and alerted dispatch.
 - PSA responded to an unresponsive passenger, prepared for first aid, and supported until first responders arrived.
 - PSA assisted a group of young girls at DTS and rode with them to ensure they reached their destination safely.
- Customer Service
 - There were 44 fixed route complaints for March.
 - There were ten (10) paratransit complaints for March.
 - There were three (3) Microtransit complaints for March.
 - Seventeen commendations were received for the entire system.
- Maintenance
 - Preventative Maintenance (PM) continues to meet our 80% goal on all 250 vehicles, ensuring reliable service and extending fleet longevity.
 - There were 42 work orders created for Facilities and 46 completed in March.
 - EV Charger Construction is ongoing for EV LINK vans.
 - 9000-series Articulated buses have begun arriving to GRTC – inspection, testing, and training underway.
- B. Ridership Performance
 - Fixed Route – Total Ridership: Local Routes 3rd Quarter Total Boardings for FY25 was 2,221,008; BRT 3rd Quarter Total Boardings for FY25 was 469,619; and Express Routes 3rd Quarter Total Boardings for FY25 was 18,472.
 - The following is the LINK 3rd Quarter Total Ridership for the five Microtransit zones:
 - Azalea: 8,567
 - Ashland: 8,642
 - Sandston: 3,911
 - Cloverdale: 1,742
 - Powhatan: 395

VII. Financial Updates

- A. Mr. Zinzarella reviewed the February 2025 financials.
- B. Mr. Zinzarella stated that the Finance Committee will meet on May 8 at 3pm. The budget will be presented to the Finance Committee with a recommendation for acceptance and the budget will be presented to the Board at the May 20 Board meeting for approval.

VIII. Chief Executive Officer's Report

- A. Ms. Adams congratulated the Employees of the Month – Manuel Yambo (Transportation), Elizabeth Szmurlo (Planning), and Mercado Romeo (Information Systems – Technology).

IX. Board Chair's Report

- A. Chairman Nelson stated that zero fare will remain in place for FY26. While the Board has not formally adopted the FY26 budget, current projections show we will meet the funding needs to continue zero fare service through the next fiscal year.

X. Executive Session - Personnel

Mr. Nelson moved that GRTC's Board of Directors hold a closed meeting pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for the discussion and consideration of the performance and compensation of the Chief Executive Officer of GRTC. The motion was seconded by Ms. Jones, and the motion carried unanimously.

Mr. Nelson moved that this closed meeting was convened pursuant to the Virginia Freedom of Information Act and that, according to Sections 2.2-3712 of the Code of Virginia, it was conducted in conformity with Virginia law and that nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Mr. Nelson requested a Roll Call Vote which was unanimous.

XI. Other Business

XII. Adjourn

There being no further business, the meeting adjourned at 10:02AM.

APPROVED:

Tyrone E. Nelson, Chair
GRTC Board of Directors

Date

Meeting Date: May 20, 2025

CONSENT AGENDA ITEMS

- Good Year Tire Lease Contract Modifications
- Bus Operator Shields

Meeting Date: May 20, 2025

Consent Agenda: Tire Lease Services – Contract Modification

BACKGROUND:

GRTC maintains a fleet of 160+ vehicles with varied tire sizes and replacement schedules. The original tire leasing contract with The Goodyear Tire & Rubber Company was approved following a competitive Invitation for Bids (IFB) issued on June 26, 2023. Three bids were received, and Goodyear was selected as the most responsive and responsible bidder. The contract includes a variable rate per tire type based on actual mileage and a fixed rate for on-site support personnel, with a 3-year base term and two 1-year renewal options.

This is a request for a contract adjustment to account for the addition of the new 60-foot articulated buses to the fleet. These vehicles, manufactured by a different OEM than the rest of GRTC's rolling stock, require a different tire size and configuration—10 tires per bus—compared to standard 6 tires per 40-foot buses. Because the current contract was awarded prior to the procurement of the articulated buses, the original scope did not include these tire requirements.

This change order ensures continued support for vehicle reliability and state of good repair across the entire fleet. The updated contract value now includes these articulated units and reflects the long-term needs of the agency.

RECOMMENDATION:

That the Board of Directors authorizes the CEO to execute an adjustment to the 3-year term of \$203,166.72 with The Goodyear Tire & Rubber Company. The total value of the contract was \$1,957,670.02; the new value will be \$2,160,836.74.

Ellen Robertson, Secretary
GRTC Board of Directors

Date



Meeting Date: May 20, 2025

Consent Agenda: Driver Barriers Retrofit Project - Adjustment

BACKGROUND:

In March 2025, the Board approved GRTC's procurement and installation of protective driver barriers on 79 buses as part of our commitment to improving operator safety. Since that time, and in response to operator feedback and recent data on assault risks, GRTC requested a modification to the original barrier design to further enhance protection. The updated design addresses vulnerabilities in the standard barrier model that allowed individuals to reach around and physically or verbally assault operators, posing serious risks to both the operator and passengers.

As a result of the design enhancement, the total project value has been updated to \$787,400 (an additional \$68,318 of the original requested amount of \$719,082). The modified barriers provide increased operator compartment security and reflect recommendations from our safety committee and compliance with FTA safety directives.

HIGHLIGHTS:

- Vendor Selection: Following a competitive solicitation process, Midwest Bus Corporation was the lowest, responsive, and responsible bidder and was selected to complete the procurement and installation of the driver barriers.
- Cost Evaluation: An Independent Cost Estimate was conducted, and the proposed fee from Midwest Bus Corporation was found to be fair, reasonable, and below the estimated cost.
- Timeline: The project is expected to be completed by the end of 2025, contingent on the availability of parts and supplies.
- Funding: This project will be fully funded through federal funds.
- New Total Project Value: \$787,400

RECOMMENDATION:

GRTC Staff recommends that the Board of Directors authorize the CEO to approve the procurement and installation of driver barriers on 79 buses with Midwest Bus Corporation for a new total project value of \$787,400.

Ellen Robertson, Secretary
GRTC Board of Directors

Date

Meeting Date: May 20, 2025
Item Title: Operational Performance

UPDATES:

Mr. Hernandez will provide highlights for the Operational Performance for the month of April. The following Departments will be included: Operations, Safety and Security, Maintenance, and Customer Service.

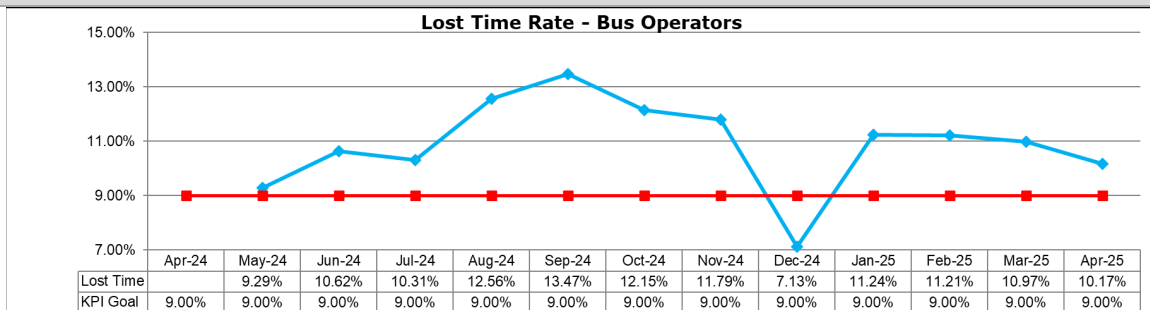
Meeting Date: May 20, 2025
Item Title: Operating Performance

HIGHLIGHTS:

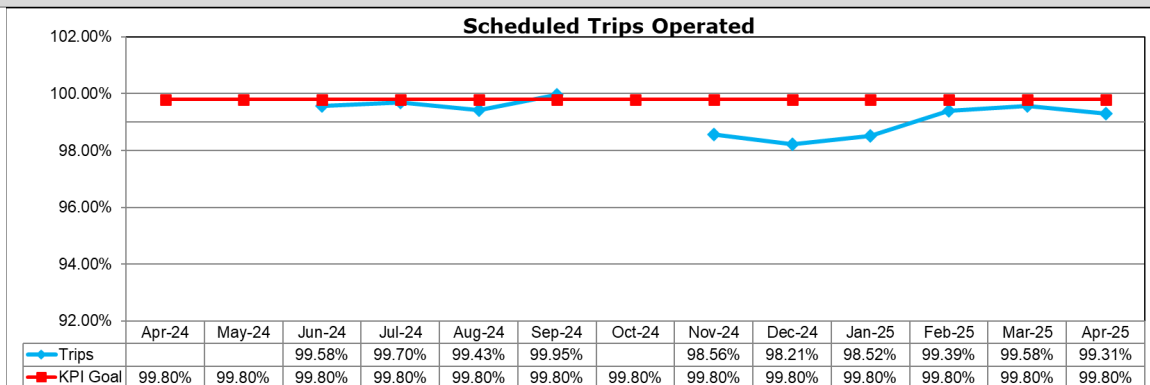
The current staffing for April is 321 full-time fixed-route (FR) operators and 22 part-time FR operators with 14 FR operators in training. This is a net loss of two full-time FR operators, a loss of five part-time FR operators. Microtransit had a gain of four operators, ending the month of April with 24 operators. Staffing remains stable and sufficient to meet service demand for both departments.

CURRENT STATUS:

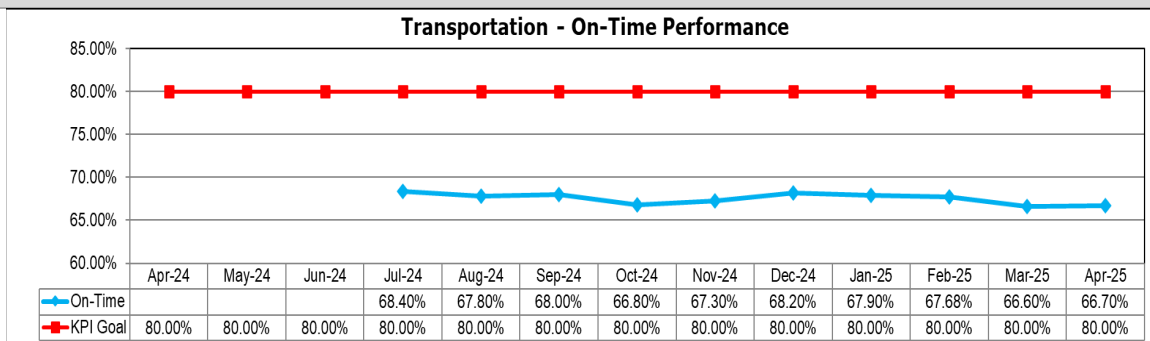
Fixed Route Performance – Lost Time Rate – Bus Operators



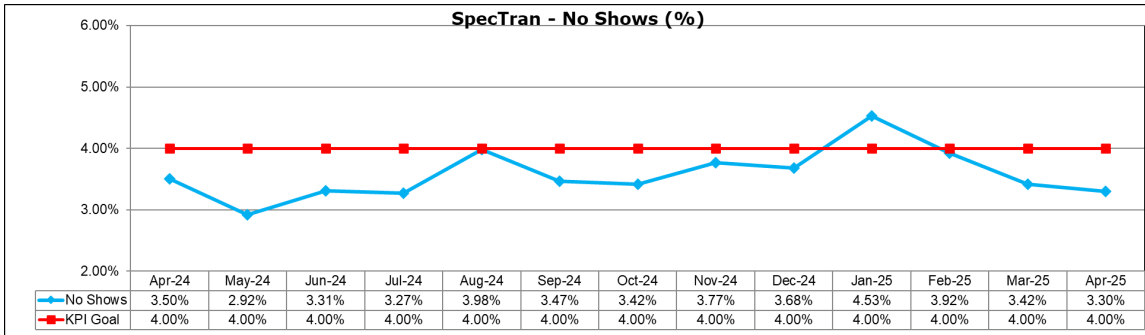
Fixed Route Performance – Scheduled Trips Operated



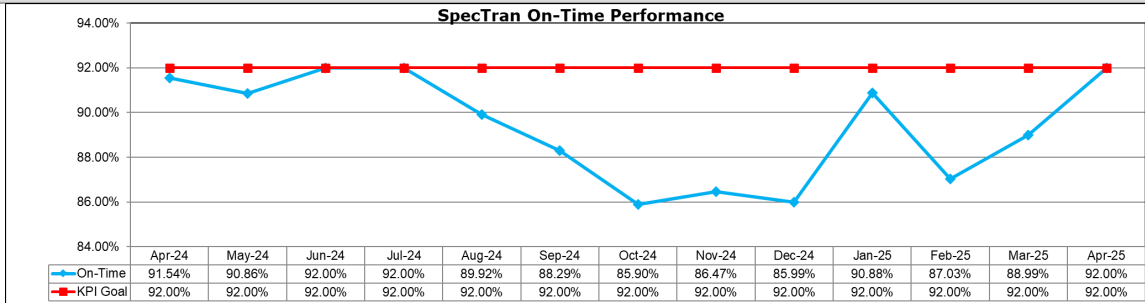
Fixed Route Performance – On-Time Performance



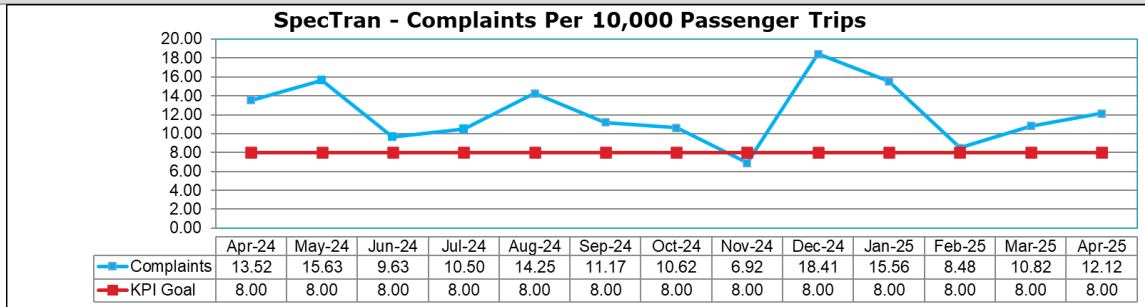
Specialized Transportation – No Shows



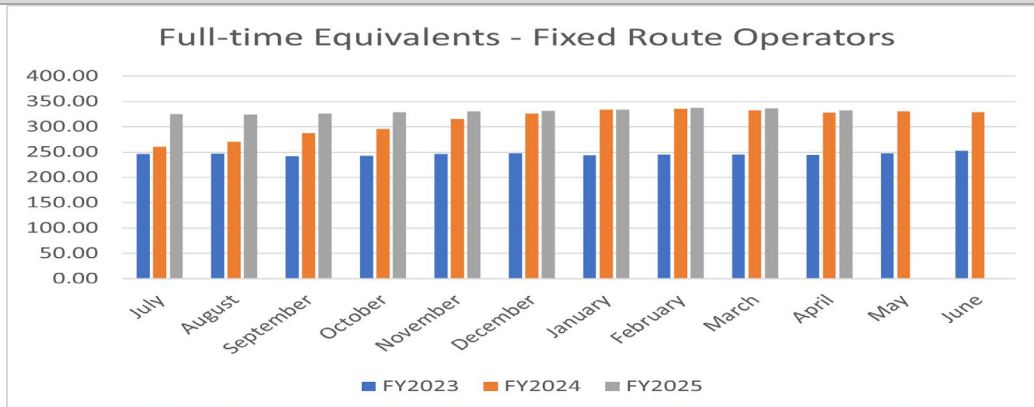
Specialized Transportation – On-Time Performance

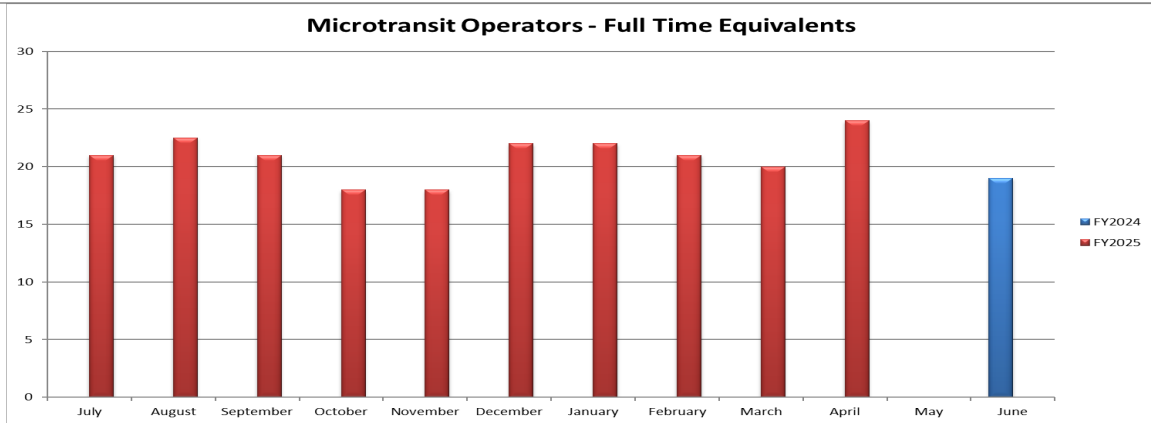


Specialized Transportation – Complaints Per 10,000 Passenger Trips

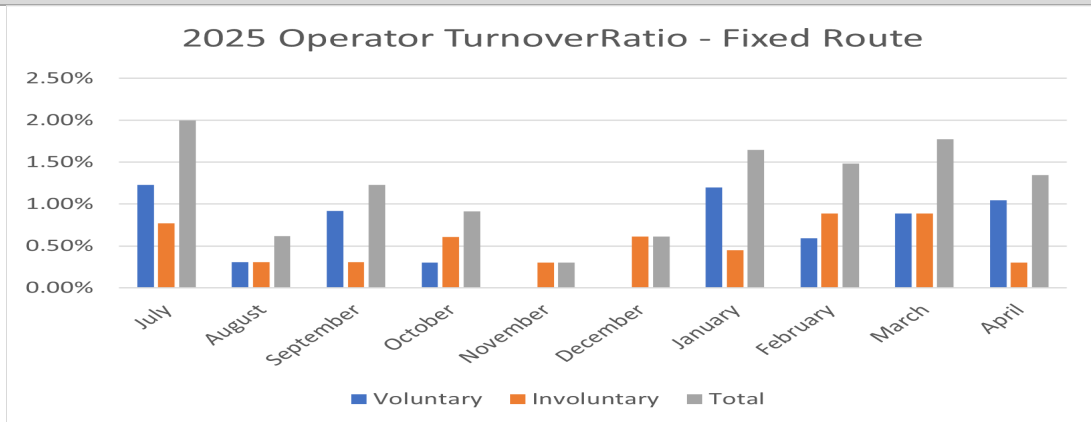


Operators – Full Time Equivalents (Microtransit)

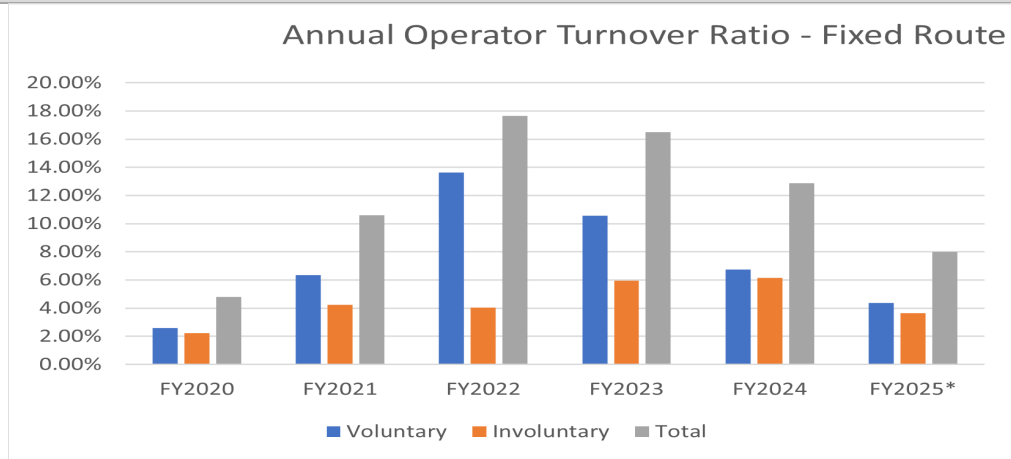




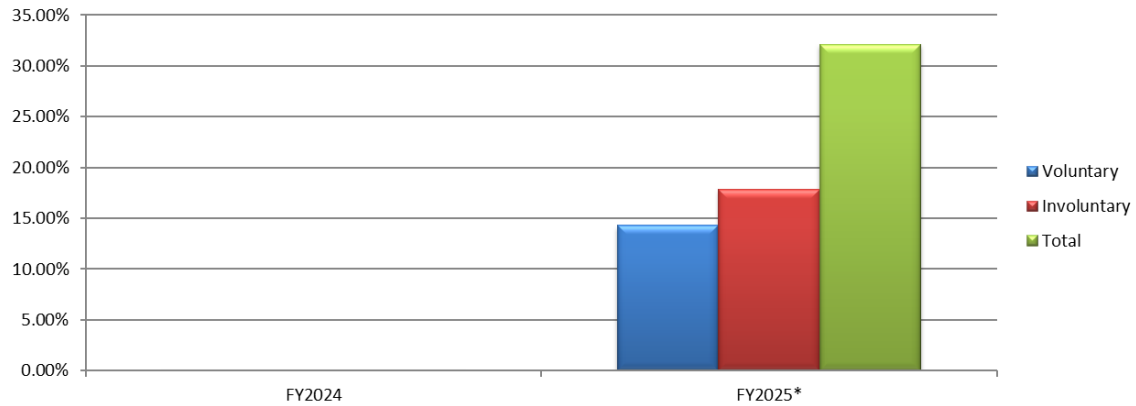
Operator Turnover Ratio – FY2025 (Fixed Route)



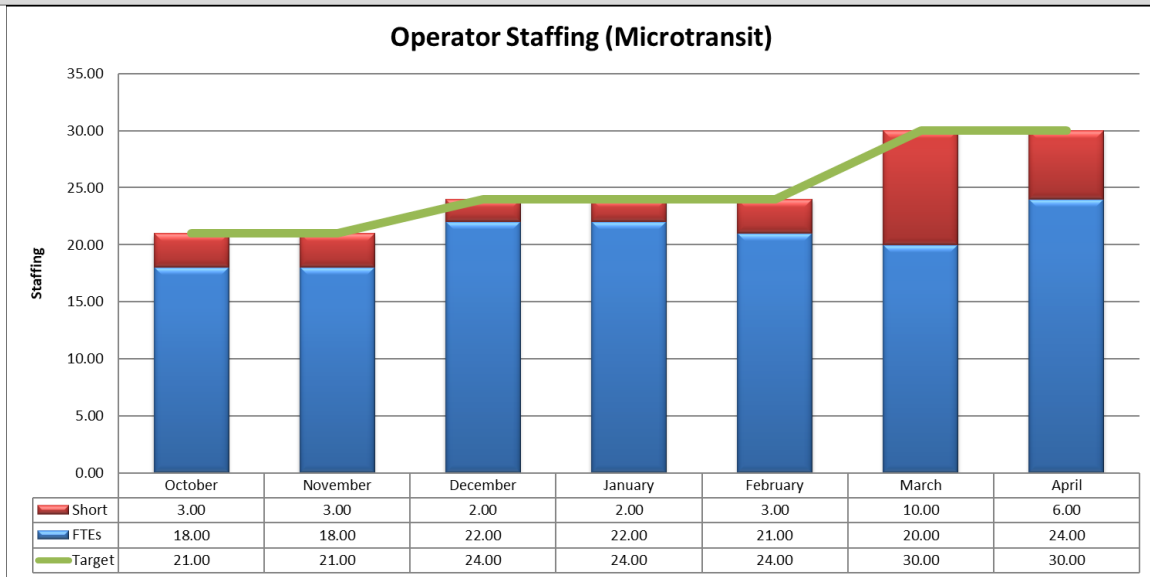
Annual Operator Turnover Ratio (Fixed Route and Microtransit)



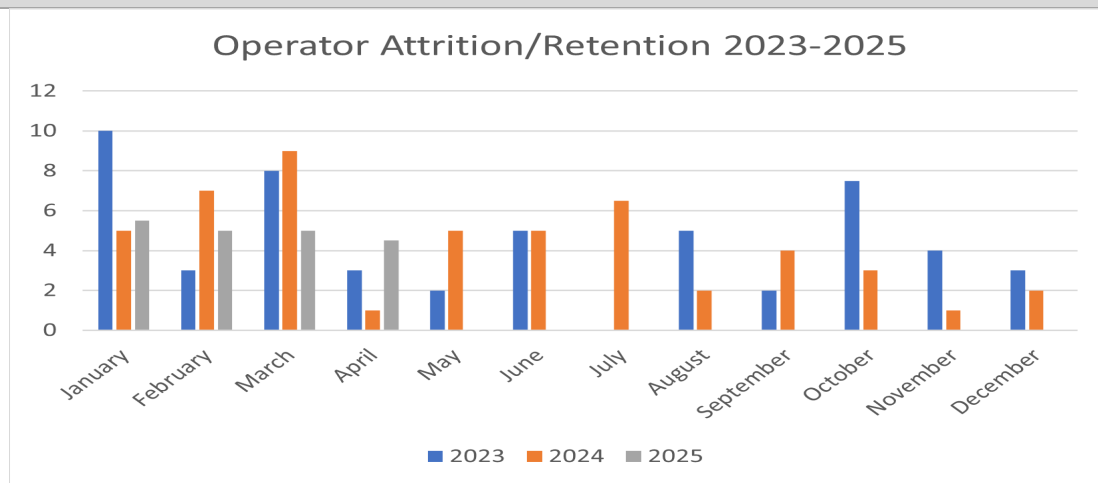
Annual Operator Turnover Ratio - Microtransit

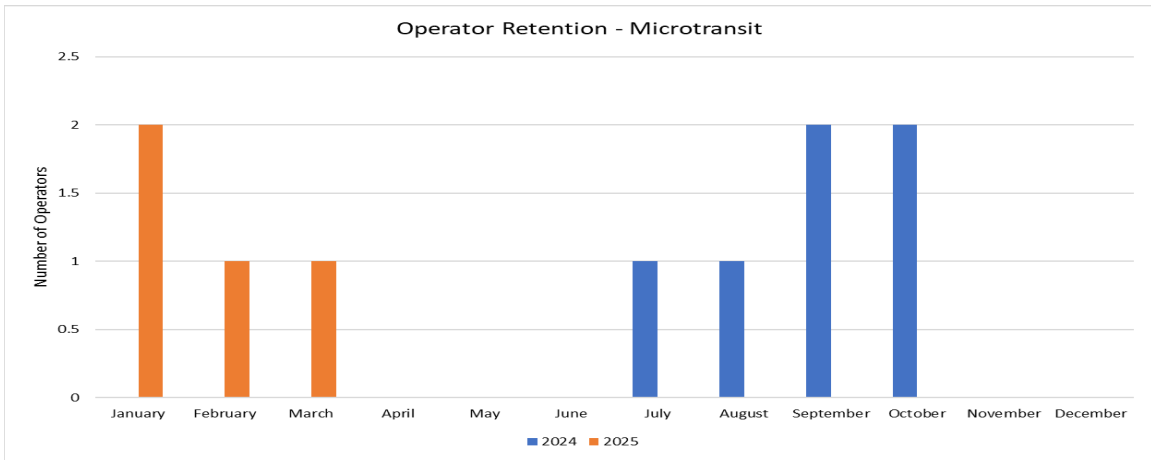


February 2025 Booking – Operator Staffing (Microtransit)

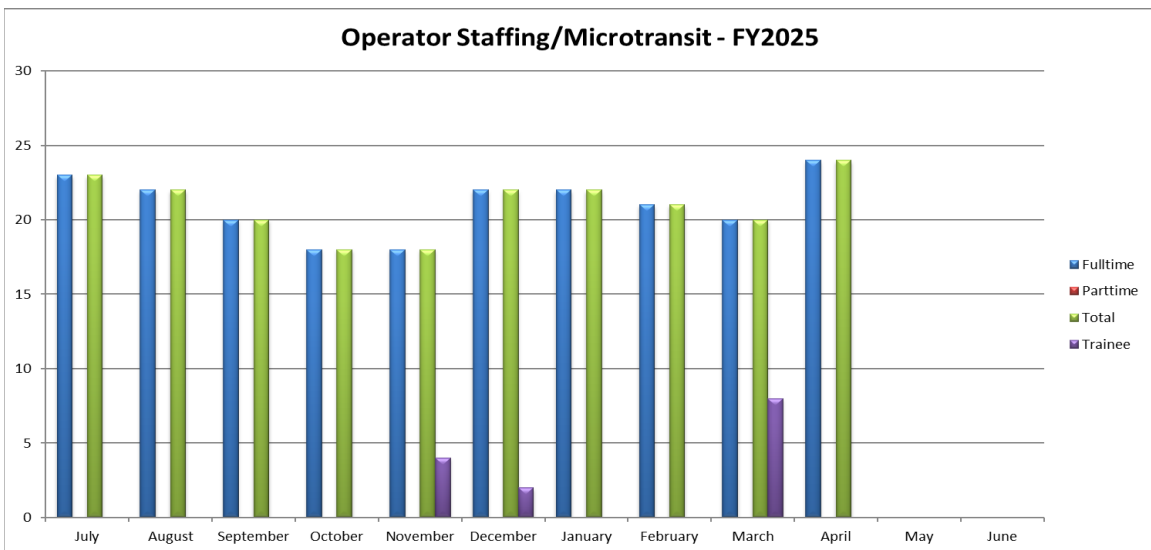
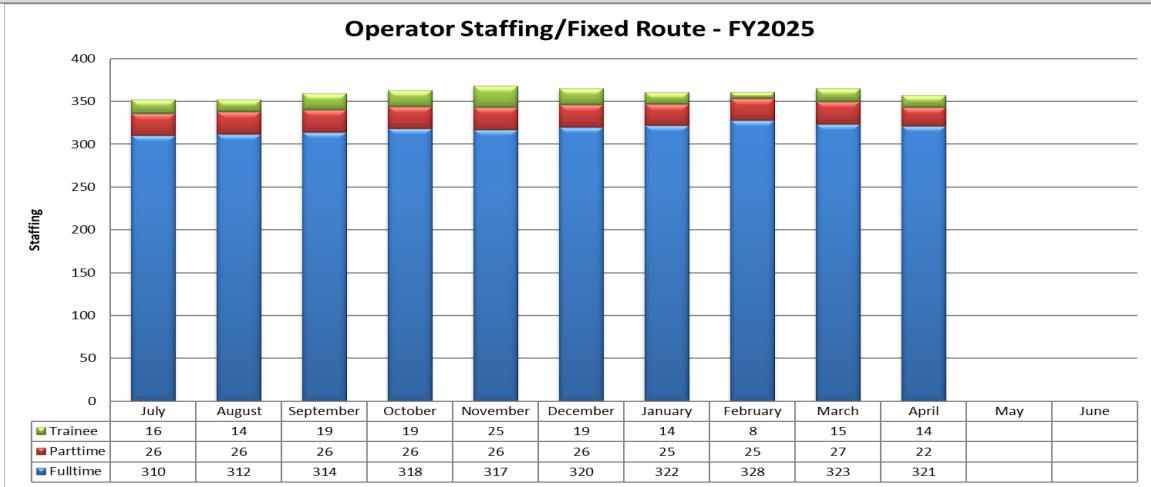


Operator Retention (Fixed Route and Microtransit)





Operator Staffing (Fixed Route and Microtransit)



Meeting Date: May 20, 2025
Staff Report: Safety and Security Performance

CURRENT STATUS:

Performance Indicator	Agency Averages	April (GRTC)
Miles Between Total NTD Defined Events	10,985	8,857
NTD Defined Event Rate Per 1,000,000 miles	3.5	3.0
<i>(Averages taken from other agencies with similar amount of annual VRM to GRTC)</i>		

Fixed Route Traffic Incidents – Trend Report

Traffic Incidents	April	May	June	July	August	September	October	November	December	January	February	March	April
Passenger Incident	9	10	11	15	17	17	17	19	14	26	9	16	14
Pedestrian	0	0	0	0	0	0	1	0	0	0	0	1	2
Bicycle	0	0	0	1	0	0	0	0	0	0	0	0	1
Vehicle Rear End	3	3	3	2	1	1	2	6	2	2	1	1	3
Fixed Objects	7	9	6	13	9	13	11	9	16	15	18	9	10
Improper Turning	3	2	3	7	4	3	2	2	3	6	5	4	4
Company Vehicle	6	2	1	4	1	2	4	2	0	4	2	2	2
Bus Rear End Vehicle	1	1	0	0	1	1	1	0	0	3	2	0	1
Bus Hit Parked Vehicle	3	2	5	3	5	2	1	0	3	3	1	3	5
Total	32	29	29	49	38	39	39	38	38	59	38	36	42

Monthly Percentages – April

Preventable – 37%
 Non- Preventable – 63%

Assaults	Bus-Related
Verbal	3
Physical	1

Specialized Related Incidents – Trend Report

Traffic Incidents	April	May	June	July	August	September	October	November	December	January	February	March	April
Passenger Incident	1	1	4	2	1	2	3	1	0	1	4	1	2
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	1	0	0	0	0	3	0	0	0	2	0
Fixed Objects	3	3	1	3	6	2	2	3	3	3	1	4	4
Improper Turning	1	0	1	1	1	2	1	1	0	1	1	2	0
Van Rear ended Vehicle	0	0	0	0	0	0	0	0	0	0	1	1	0
Company Vehicle	1	0	0	0	0	0	0	0	0	0	0	0	0
Van Hit Parked Vehicle	1	0	1	1	0	0	1	2	1	2	1	5	1
Total	7	4	7	4	9	6	7	10	4	7	8	15	7

Monthly Percentages – April

Preventable – 62%

Non- Preventable – 38%

Assaults Specialized-Related

Verbal 0

Physical 0

Microtransit Related Incidents – Trend Report

<u>Traffic Incidents</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Passenger Incident	0	0	0	0	0	0	0	1	0	0	0	0	0
Pedestrian	0	0	0	0	0	0	0	0	0	0	0	0	0
Bicycle	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Rear Ended	0	0	0	0	0	0	0	0	0	0	0	0	0
Fixed Objects	0	0	1	0	0	0	0	1	0	0	0	0	0
Improper Turning	0	1	0	0	1	0	0	0	0	0	0	1	1
Van Rear ended Vehicle	0	0	0	0	0	0	1	0	0	0	0	0	0
Company Vehicle	1	0	0	1	0	0	0	0	0	0	0	0	0
Van Hit Parked Vehicle	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	1	1	1	1	0	1	2	0	0	0	1	1

Monthly Percentages – April

Preventable – 0%

Non- Preventable – 100%

Assaults Microtransit

Verbal 0

Physical 0

Security – Public Safety Officer – Trend Report

<u>Security Incidents at DTS/HQ</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>
Medical Response	0	0	0	0	0	0	0	1	1	0	4	9	7
Verbal Assault	4	3	2	3	1	4	3	1	3	2	7	2	1
Vandalism	0	0	0	0	0	1	0	0	1	0	0	0	0
Brandishing Weapon	1	0	0	0	1	2	0	0	0	0	2	1	0
Miscellaneous	0	0	1	0	0	0	1	0	0	0	3	1	2
Physical Assault	1	1	0	1	1	2	0	0	0	2	0	0	4
Physical Assaults (Transit Employee)	0	1	0	0	0	1	0	0	0	0	0	0	1
Passenger Assistance	1	0	0	0	0	0	0	0	0	0	2	2	3
Public Intoxication	1	0	0	0	1	0	2	0	2	0	5	1	1
Onboard Vehicle Incidents												2	2
Police Involvement	3	2	2	1	1	4	4	0	1	2	8	4	2
Total	8	5	3	4	4	10	6	2	7	4	23	22	23

DEFINITIONS:

Assault: Any act of aggression, verbal or physical, towards an operator or rider which stops operations and in which supervision and/or police are involved in response.

Bicycle Incident: Bicycle comes into contact with the bus.

Incident: An event or occurrence of an accident or impact.

National Transit Database (NTD) Defined Event: Collision involving on a roadway transit vehicle where any (including private) vehicle is towed away or passenger or driver is transported from scene for medical attention.

Non-Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances and unrelated to GRTC vehicle movement.

Non-Preventable Traffic Incident: A motor vehicle collision in which the Operator committed no driving error and reacted reasonably to the error of others.

Passenger Incidents: Any accident involving a passenger's slip, trip or fall while boarding, alighting or on board the bus.

Pedestrian Incident: Pedestrian comes into contact with the bus.

Physical Assault: Any assault involving physical harm or unwanted physical contact towards an operator or between riders and in which supervision and /or police are requested/required to respond.

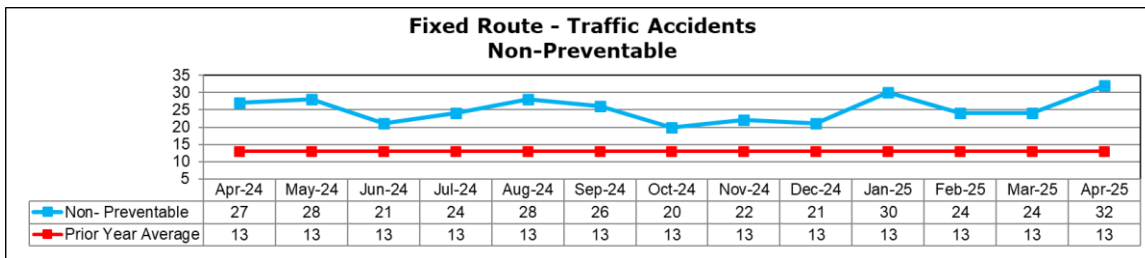
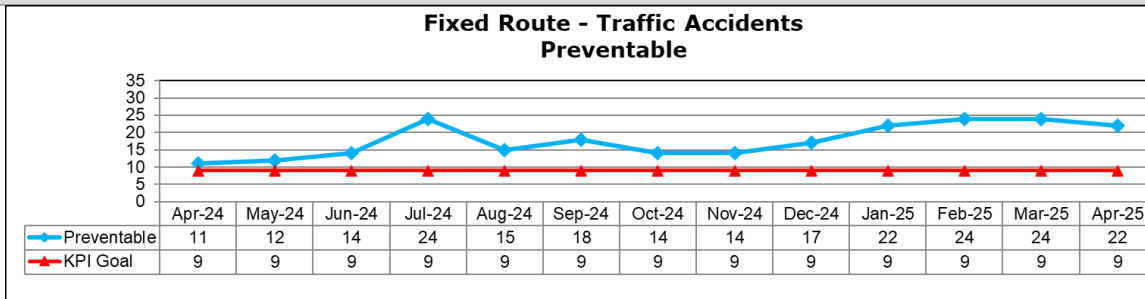
Preventable Passenger Incident: A passenger trip, slip or fall, while boarding, alighting or on board the bus related to normal operating environment and pathway clearances in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

Preventable Traffic Incident: A motor vehicle collision in which the Operator did not do everything reasonable to avoid a collision, committed an error, or failed to react to the errors of others.

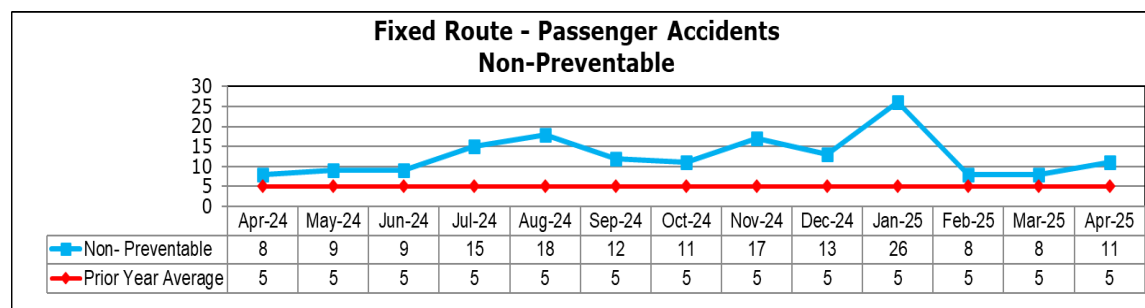
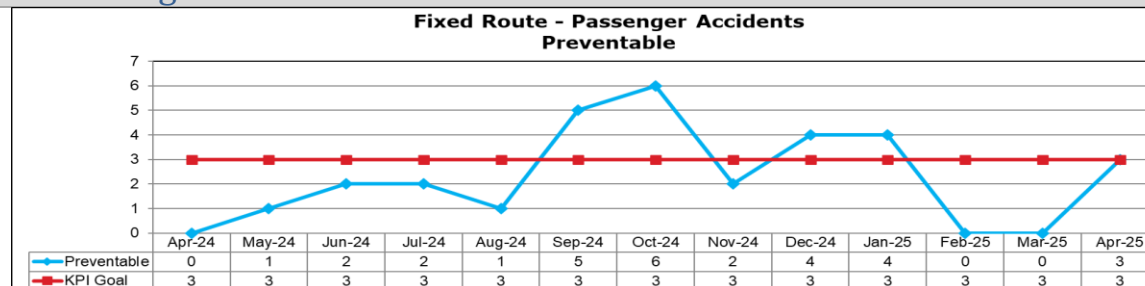
Verbal Assault: – Any assault involving a verbal exchange with harmful and/or threatening content towards an operator or between riders and in which supervision and /or police are requested/required to respond.

VRM/Vehicle Revenue Miles: The number of miles traveled by transit vehicles in revenue service.

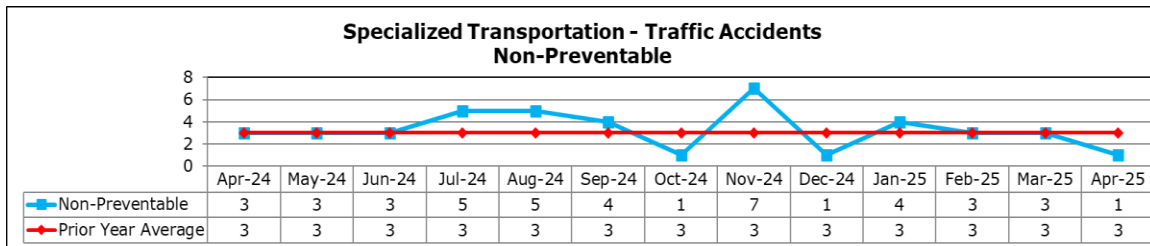
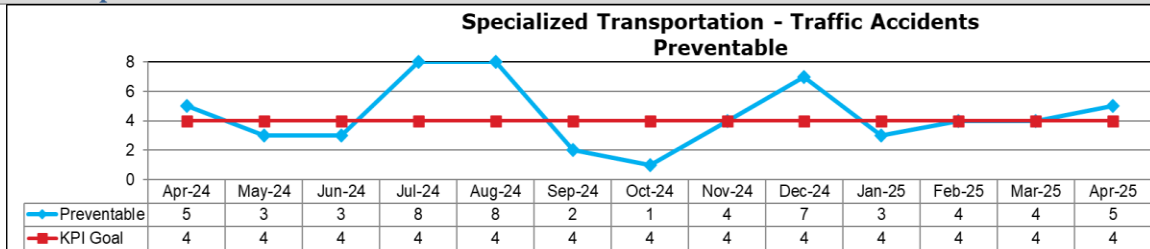
Fixed Route – Traffic Accident Data



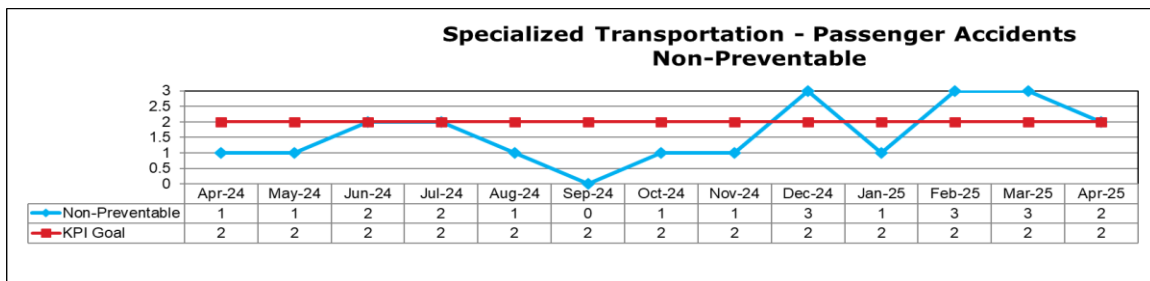
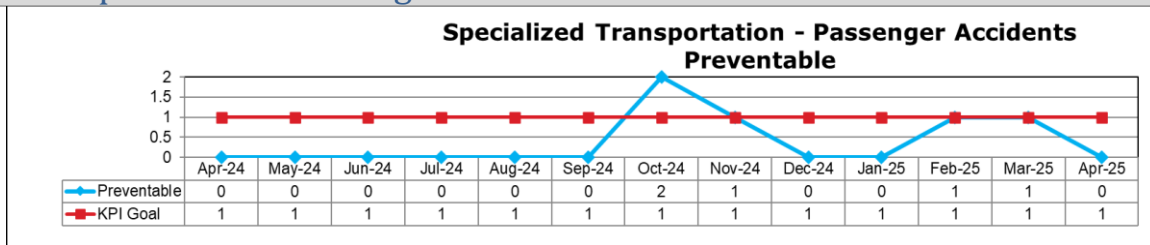
Fixed Route – Passenger Accident Data



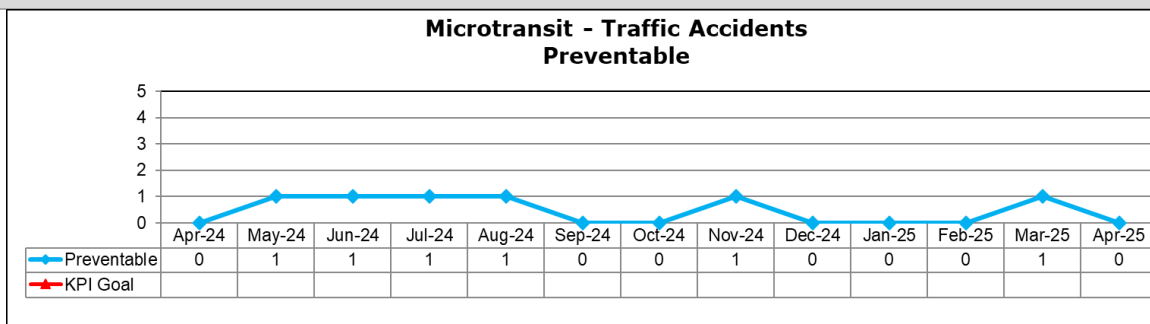
Specialized Transportation – Traffic Accident Data

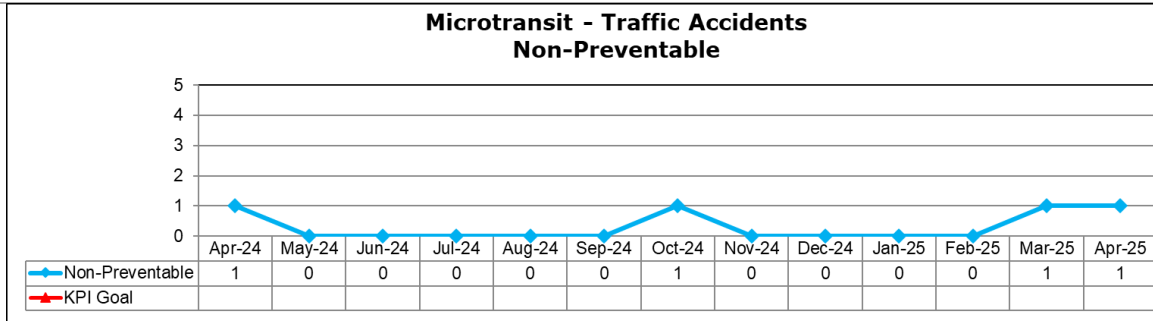


Specialized Transportation – Passenger Accident Data

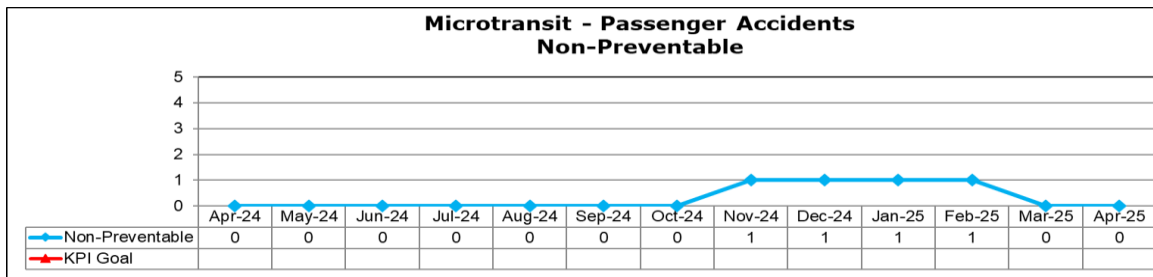
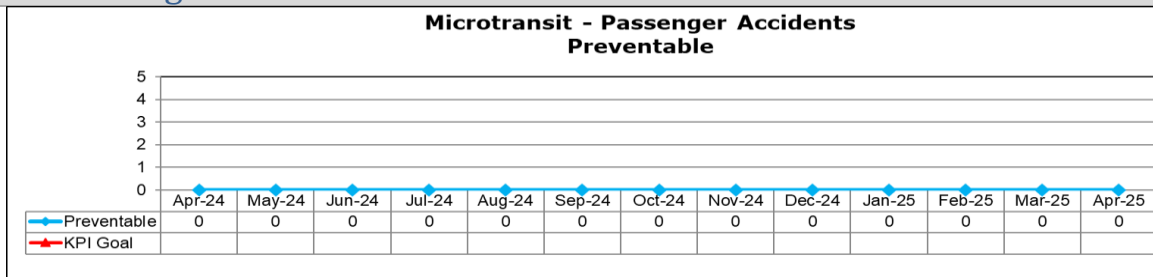


Microtransit – Traffic Accident Data

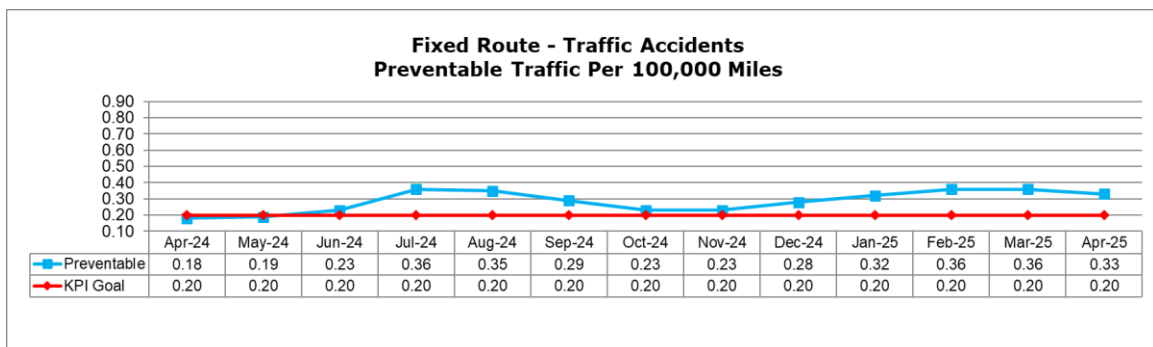
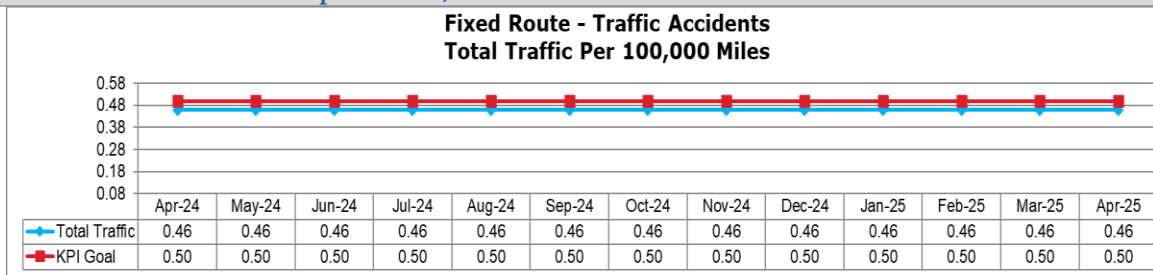




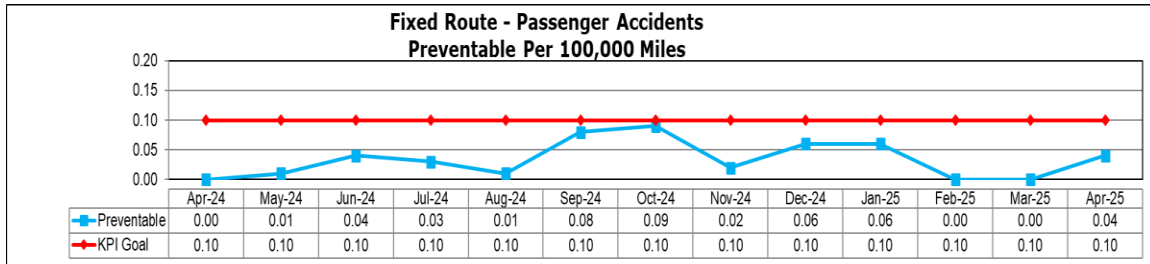
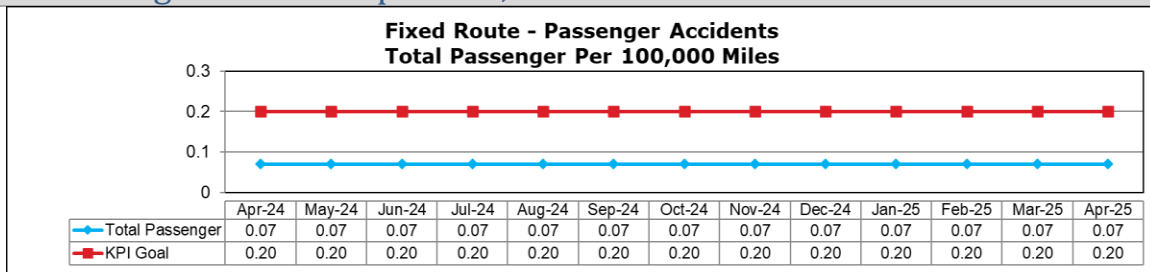
Microtransit – Passenger Accident Data



Fixed Route – Traffic Accidents per 100,000 Miles



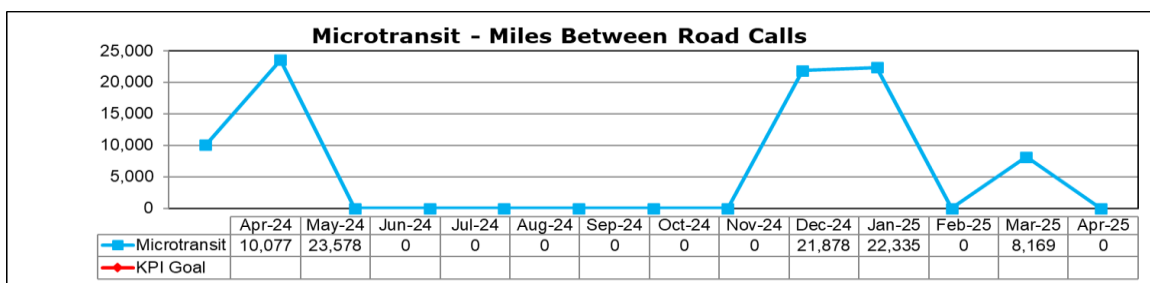
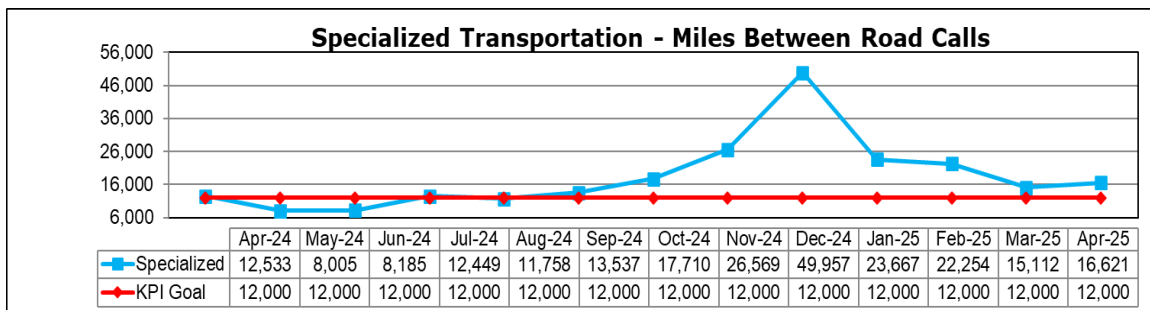
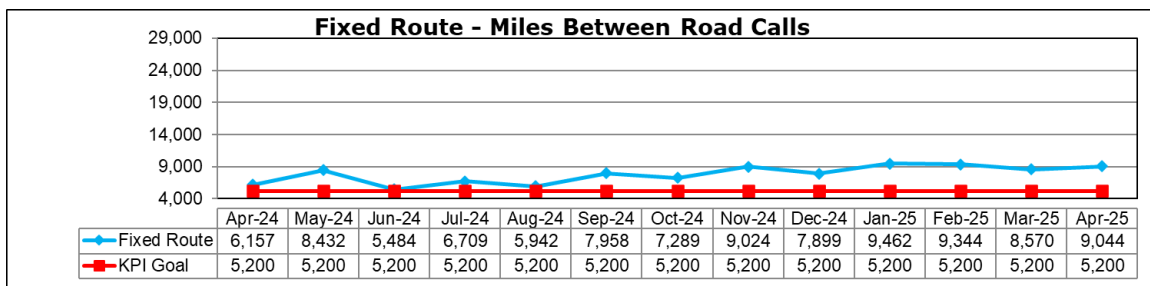
Fixed Route – Passenger Accidents per 100,000 Mile



Meeting Date: May 20, 2025
Staff Report: Maintenance Performance

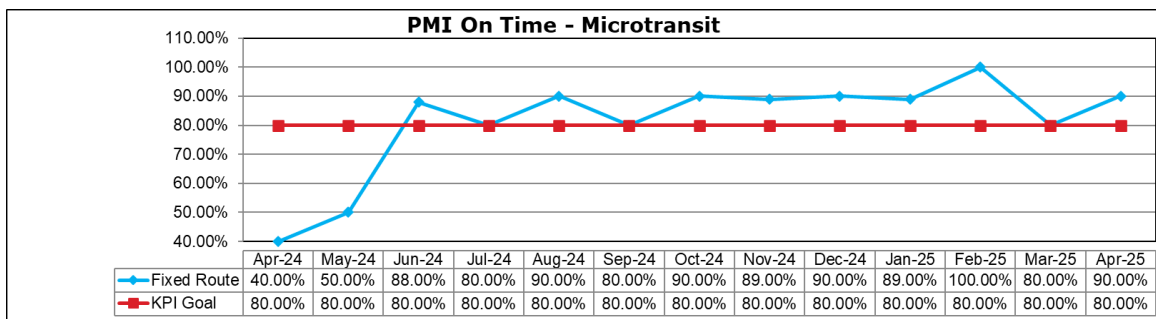
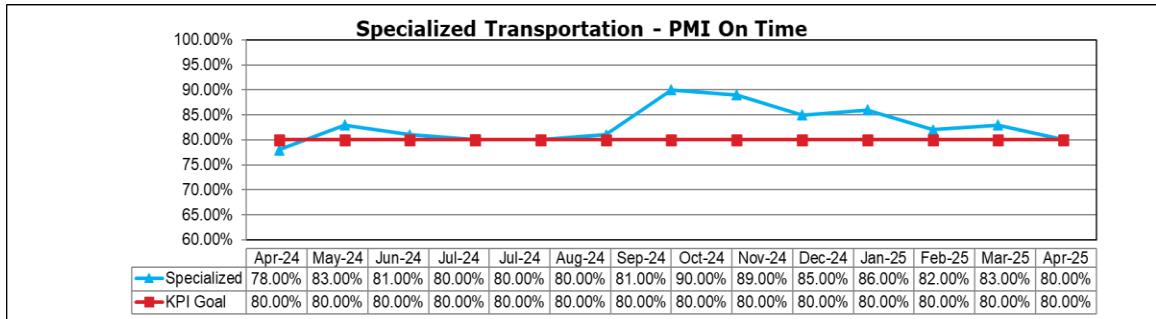
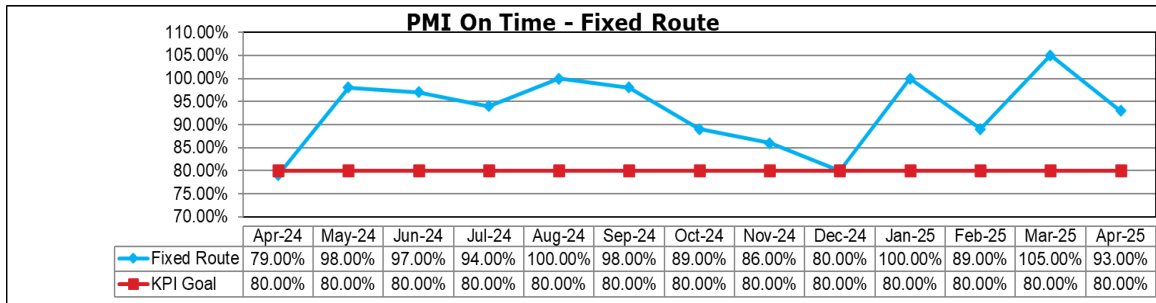
CURRENT STATUS

GRTC maintains a total fleet of 157 fixed-route buses, including 142 active in regular service and 15 designated for contingency use. Additionally, we operate 88 paratransit vans and 22 microtransit vans. Our operational data and performance metrics reflect the vehicles actively serving our community.



PREVENTIVE MAINTENANCE

Preventive maintenance compliance for April exceeded the 80% goal across all service modes. Fixed-route achieved 93%, paratransit reached 80%, and microtransit maintained 100% compliance. During April, an average of 8% of the fixed-route fleet was down for service repairs, maintaining a 20% spare ratio.



CURRENT STAFFING LEVELS

Mechanics	Vacancies – 1 (Retired)
General Utilities	Vacancies – 0
General Property	Vacancies – 0
BRT/Shelter Cleaners	Vacancies – 0

Our team remains committed to providing a safe, clean, and efficient transit system for our riders. We conduct routine cleaning and detailed maintenance of our fleet to enhance reliability and service quality. Bus shelters, stops, and BRT platforms are regularly serviced and power washed to improve the customer experience.

Meeting Date: May 20, 2025

Staff Report: Fixed Route, Microtransit, and Specialized Transportation - Rider Comments

FIXED ROUTE REPORT

Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	4	12	6	0	0	22
Passed Up Passenger	9	34	4	0	0	47
No Show	8	2	0	0	0	10
Late Schedule	4	6	5	1	0	16
Improper Operations of Vehicle	3	6	5	0	0	14
Early Schedule	9	10	1	0	0	20
Planning/Scheduling	0	3	1	0	5	9
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	1	11	20	8	0	40
Total	38	84	42	9	5	178

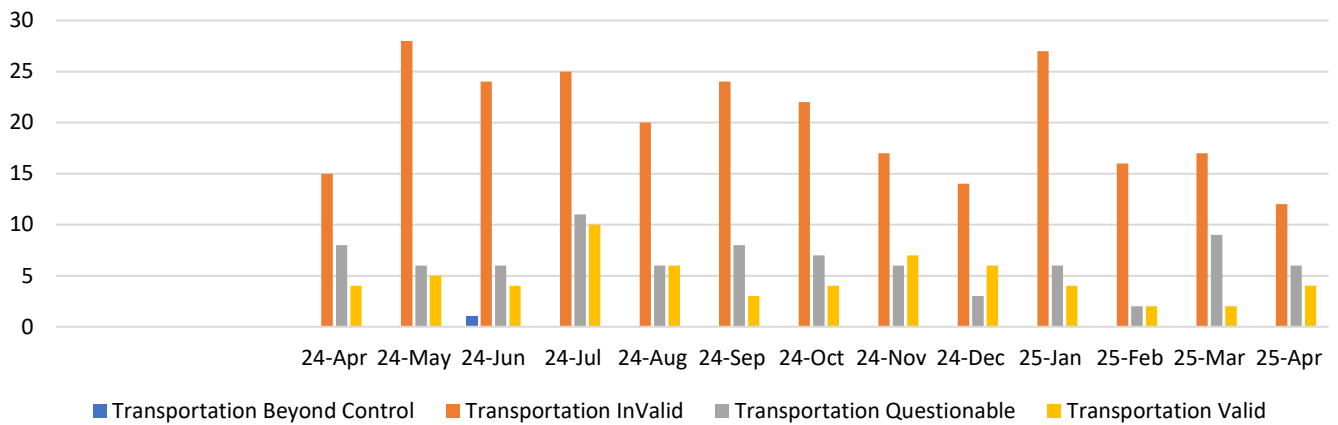
DEFINITIONS FOR COMPLAINTS

Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC’s control
Under Investigation – more research is needed based on information provided

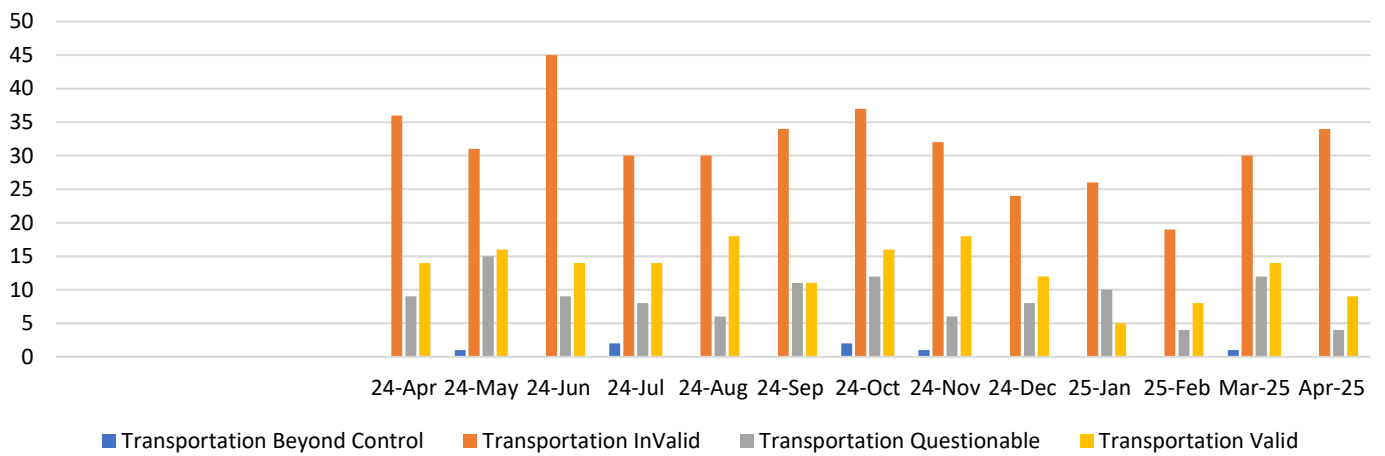
FIXED ROUTE TREND REPORT

Complaint	April	May	June	July	August	September	October	November	December	January	February	March	April
Rude Operator	4	5	4	10	6	3	4	7	6	4	2	2	4
Passed Up Passenger	14	16	14	14	18	11	16	18	12	5	8	14	9
No Show	3	3	4	3	2	1	1	13	7	3	3	7	8
Late Schedule	6	1	4	2	9	1	3	5	5	3	2	5	4
Improper Operations of Vehicle	2	3	6	5	7	0	2	2	2	4	1	3	3
Early Schedule	6	6	4	5	6	3	3	4	8	2	2	5	9
Planning/Scheduling	0	0	0	0	0	0	10	0	0	0	0	1	0
IT/Mobile App	0	0	0	0	0	0	0	0	1	0	1	1	0
Other – Misc.	11	7	6	0	5	6	11	9	0	4	6	6	1
Total	46	41	42	39	53	25	40	58	41	25	25	44	38
Commendations	6	8	6	7	10	11	9	3	3	6	4	10	15

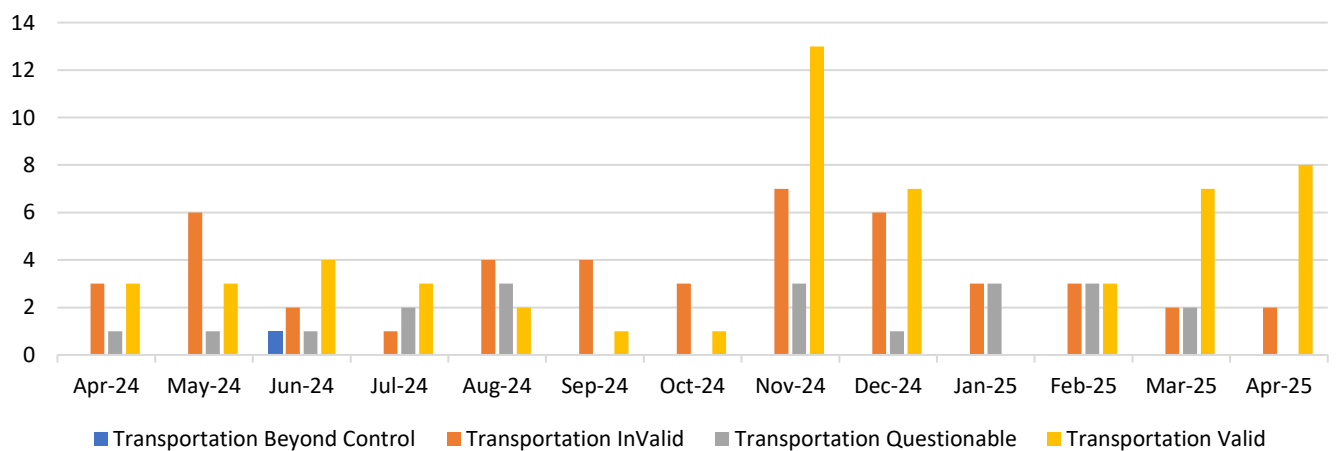
Rude Operator Fixed Route



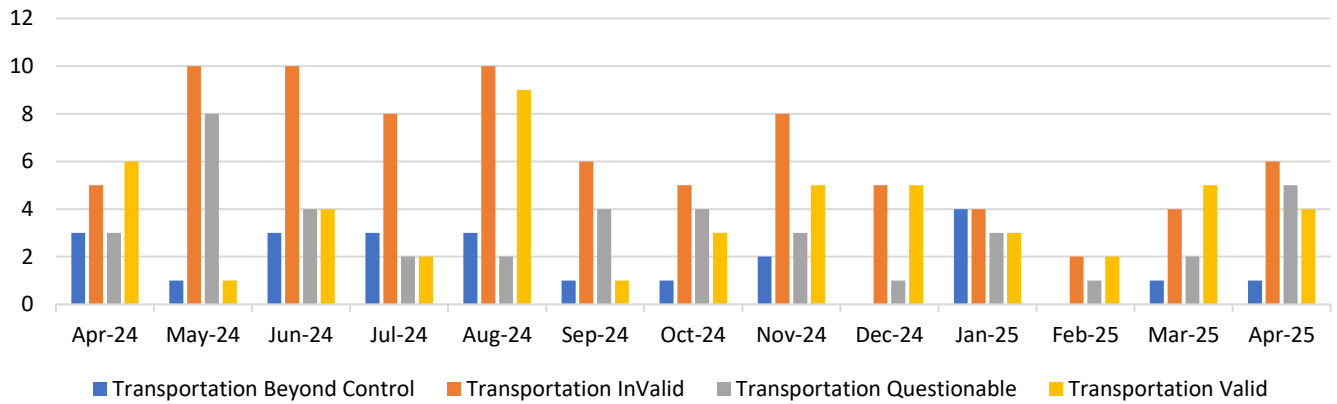
Passed Up Passenger Fixed Route



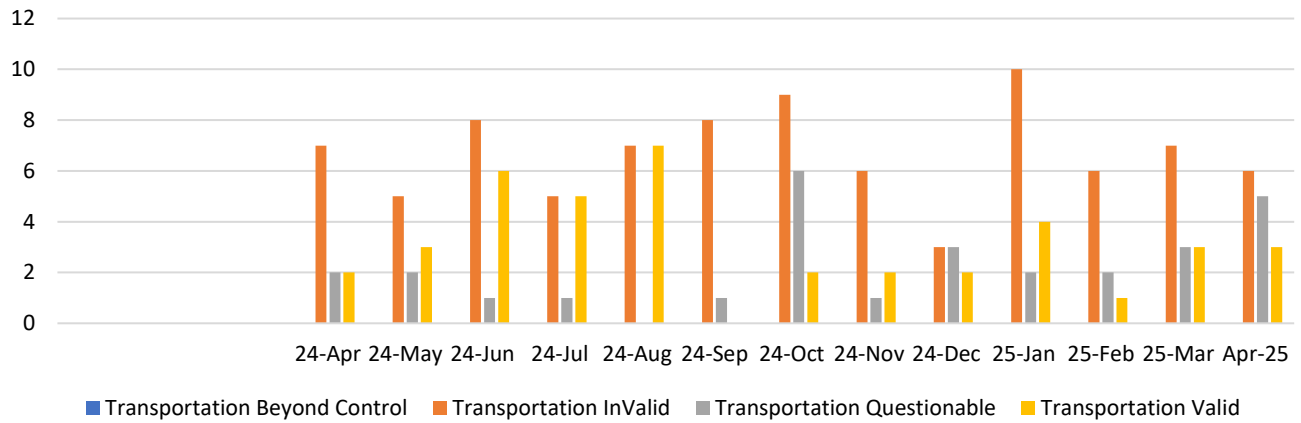
No Show Fixed Route



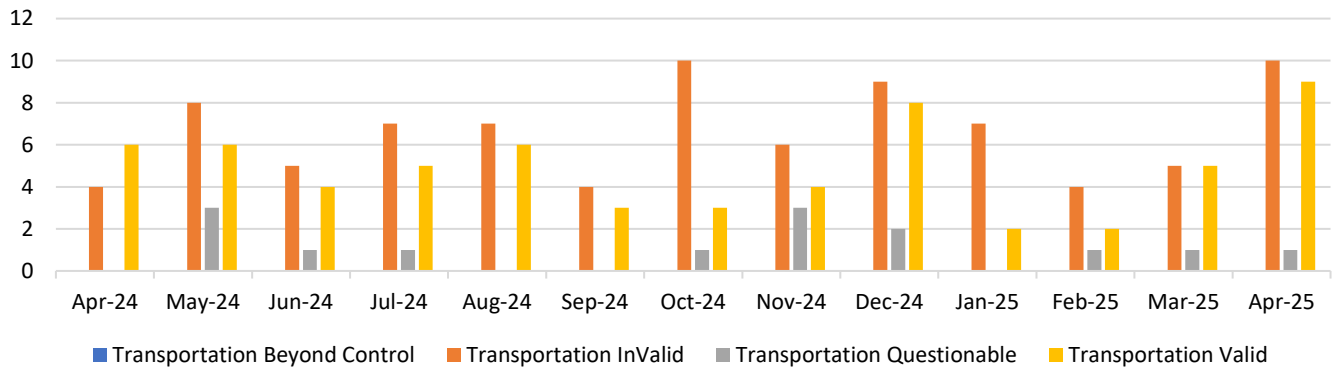
Late Schedule Fixed Route

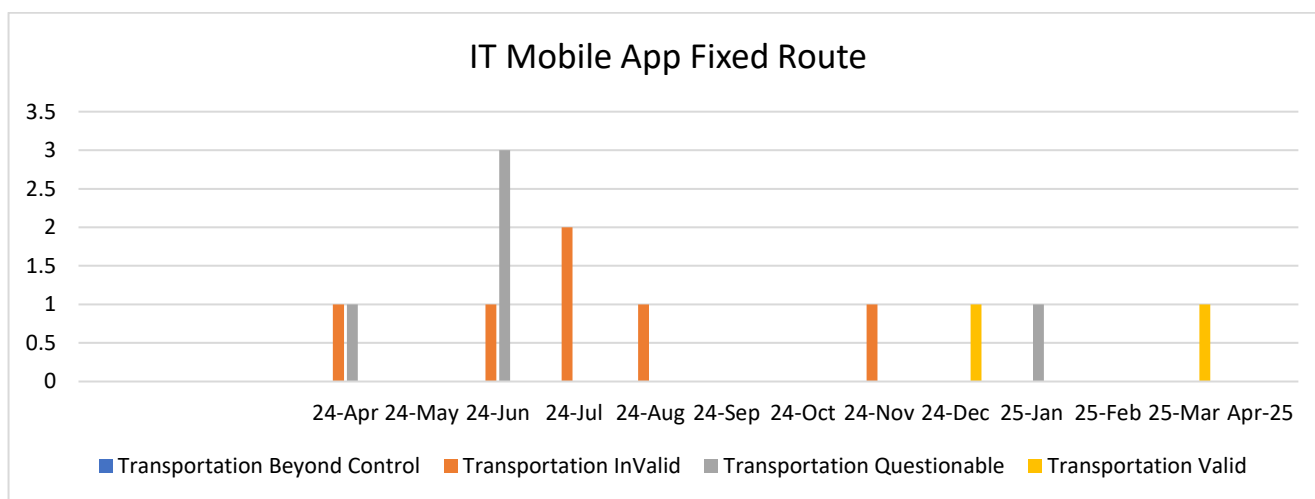
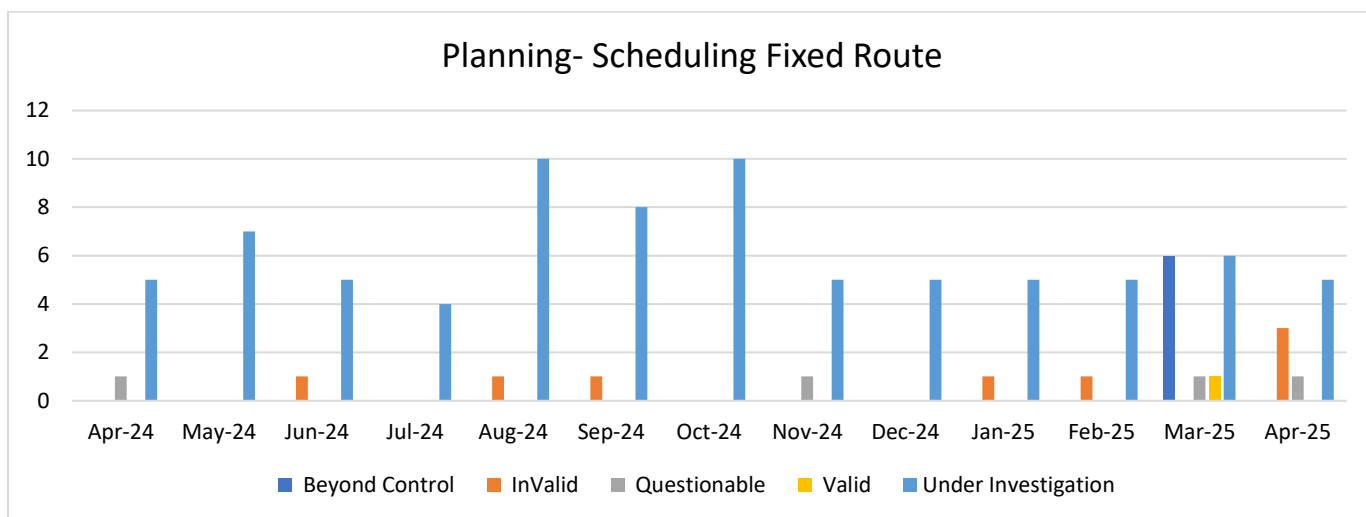


Improper Operation of Vehicle or Equipment Fixed Route



Early Schedule Fixed Route





SPECIALIZED TRANSPORTATION REPORT

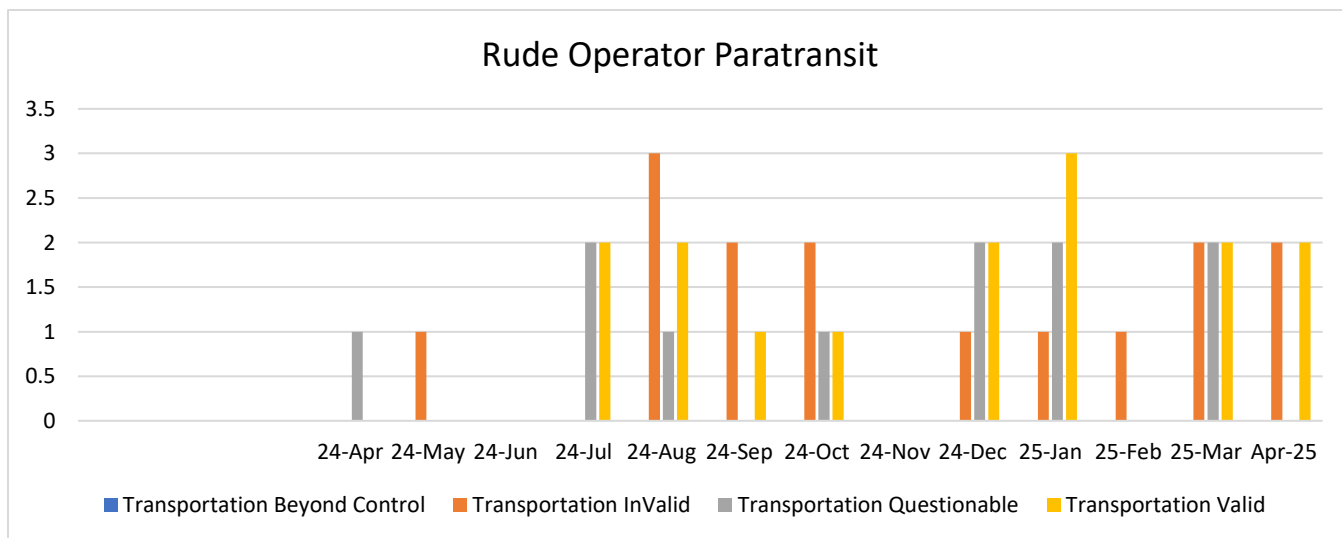
Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	2	2	0	0	0	4
Passed Up Passenger	0	0	0	0	0	0
No Show	0	2	0	0	0	2
Late Schedule	6	0	1	0	0	7
Improper Operations of Vehicle	0	1	1	0	0	2
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	1	1	0	2
Other - Miscellaneous	9	6	0	0	0	15
Total	17	11	3	1	0	32

DEFINITIONS FOR COMPLAINTS

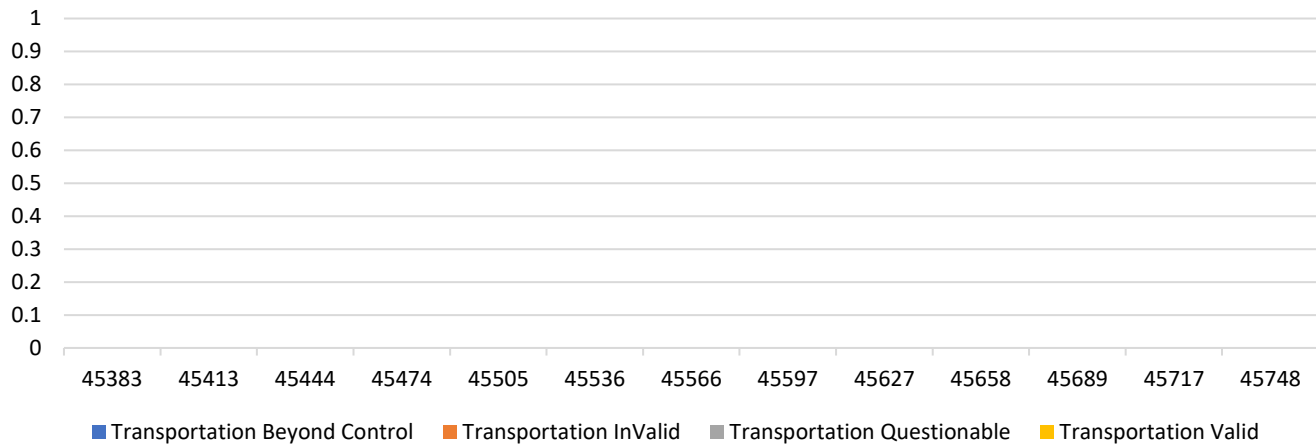
Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

SPECIALIZED TRANSPORTATION TREND REPORT

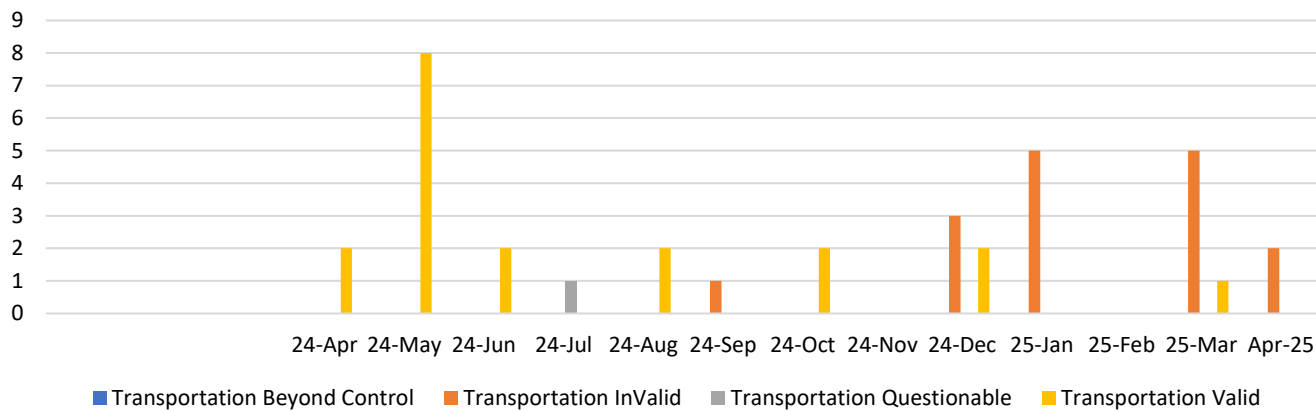
Complaint	April	May	June	July	August	September	October	November	December	January	February	March	April
Rude Operator	2	4	0	2	2	1	1	0	2	3	2	6	2
Passed Up Passenger	0	0	0	0	0	0	0	0	0	0	0	0	0
No Show	5	4	0	0	2	0	2	0	2	0	0	6	0
Late Schedule	5	8	4	4	10	8	9	6	8	3	5	8	6
Improper Operations of Vehicle	3	4	3	0	0	0	0	2	0	1	2	2	0
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0	0	0	0	0	0	0	0
IT/Mobile App	1	1	0	0	0	0	1	0	0	0	0	0	0
Other – Misc.	13	14	13	5	4	5	3	3	9	3	10	4	9
Total	29	35	20	11	18	14	16	11	21	10	19	26	17
Commendations	7	7	3	2	3	1	1	1	2	5	1	4	0



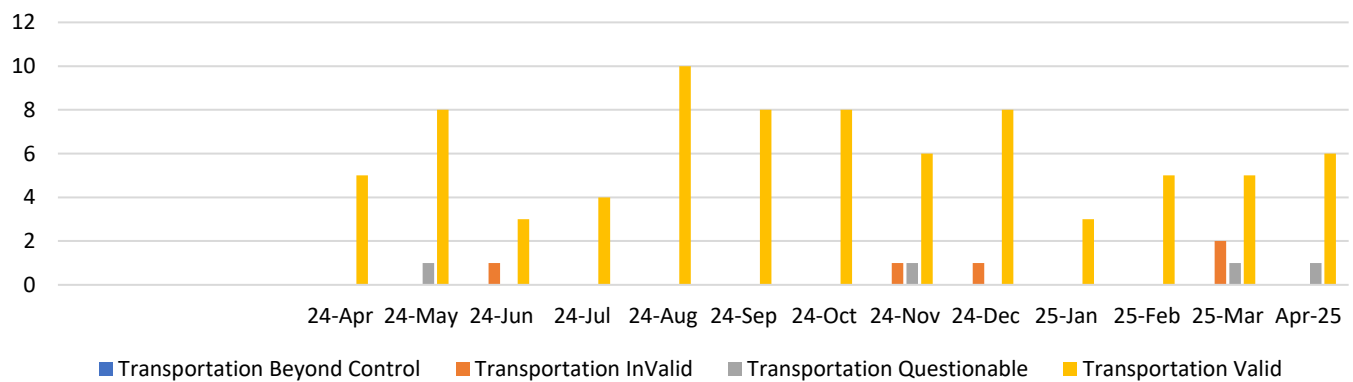
Passed Up Passenger Paratransit



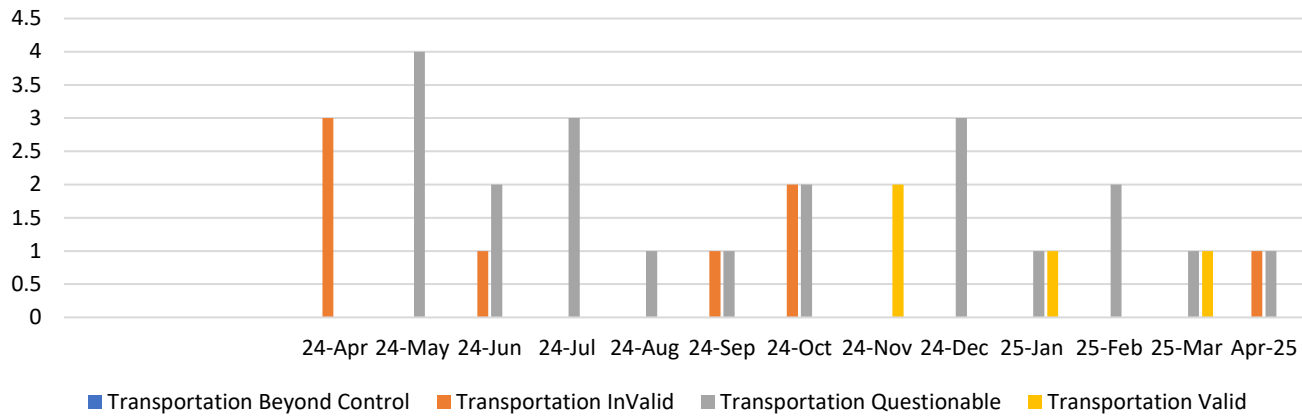
No Show Paratransit



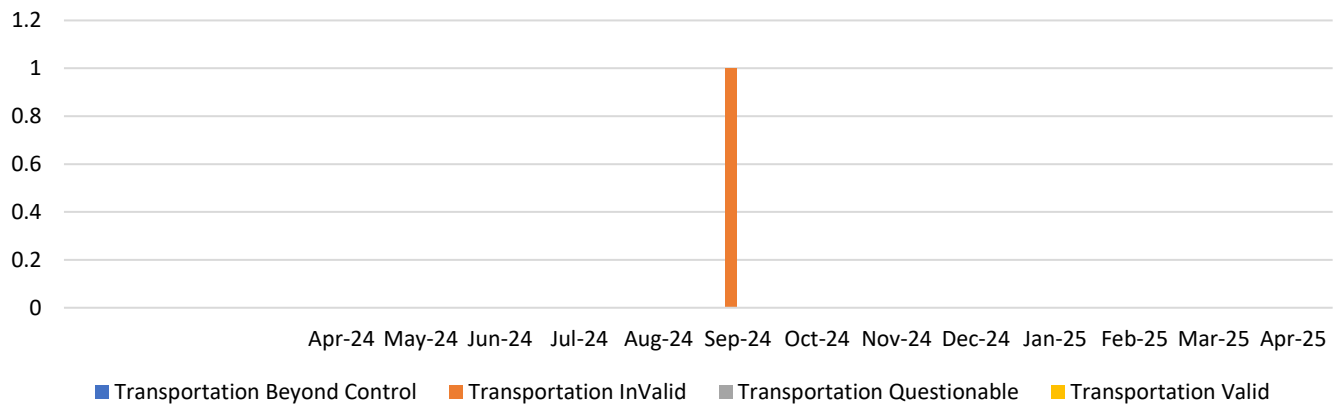
Late Schedule Paratransit



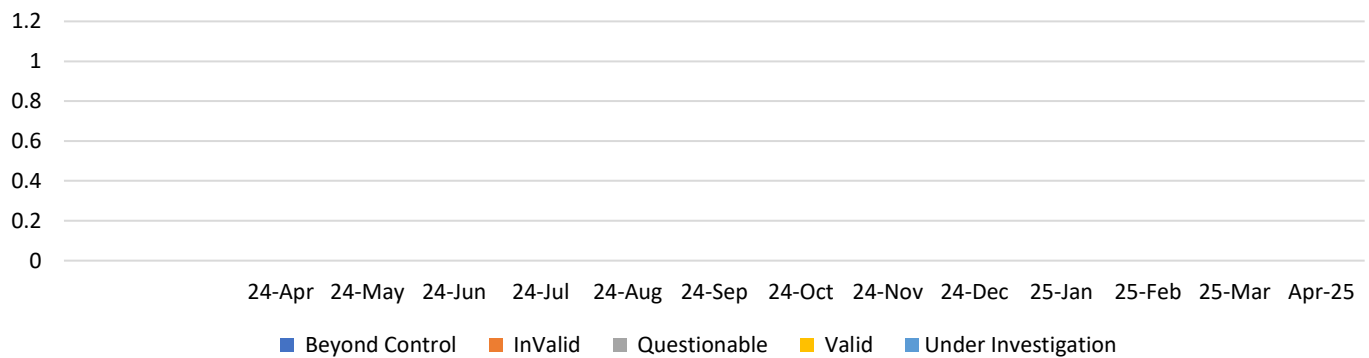
Improper Operation of Vehicle or Equipment Paratransit



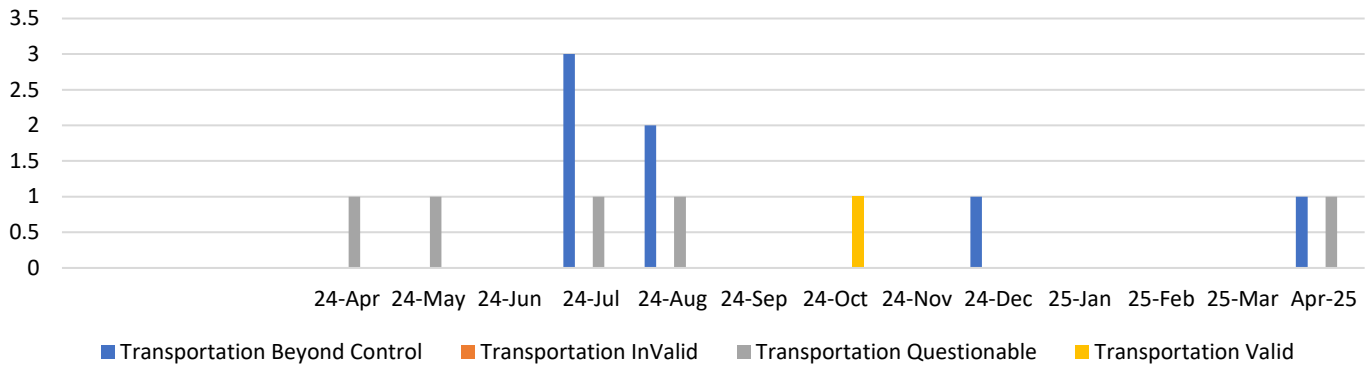
Early Schedule Paratransit



Planning Scheduling Paratransit



IT Mobile App Paratransit



MICROTRANSIT REPORT

Complaint	Verified	Non-Verified	Questionable	Beyond GRTC Control	Under Investigation	Total
Rude Operator	0	0	0	0	0	0
Passed Up Passenger	0	0	0	0	0	0
No Show	0	0	0	0	0	0
Late Schedule	0	0	0	0	0	0
Improper Operations of Vehicle	1	0	0	0	0	1
Early Schedule	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0
IT/Mobile App	0	0	0	0	0	0
Other - Miscellaneous	0	0	0	3	0	3
Total	1	0	0	3	0	4

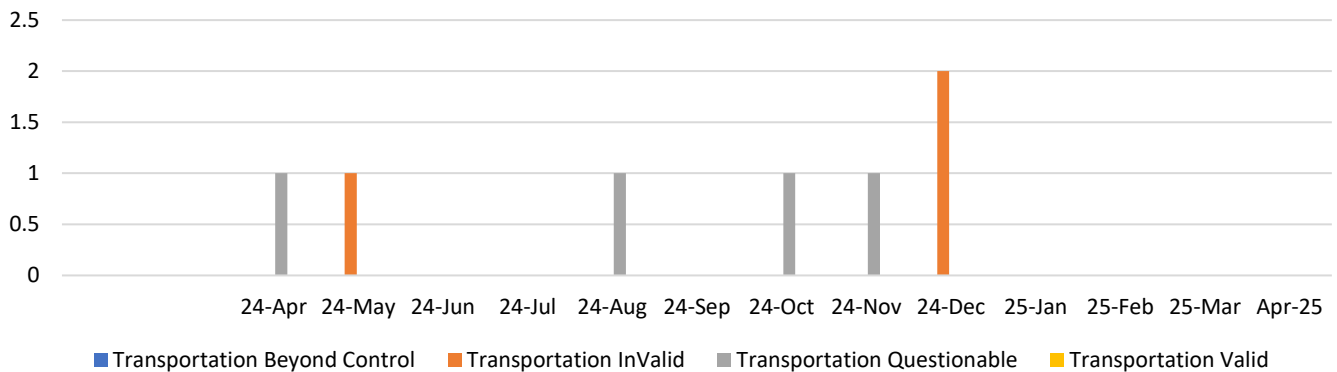
DEFINITIONS FOR COMPLAINTS

Verified – complaint was able to be verified
Non-Verified – complaint could not be verified based on the information provided
Questionable – complaint could not be confirmed or absolutely denied based on the information provided
Beyond Our Control – complaint is out of GRTC's control
Under Investigation – more research is needed based on information provided

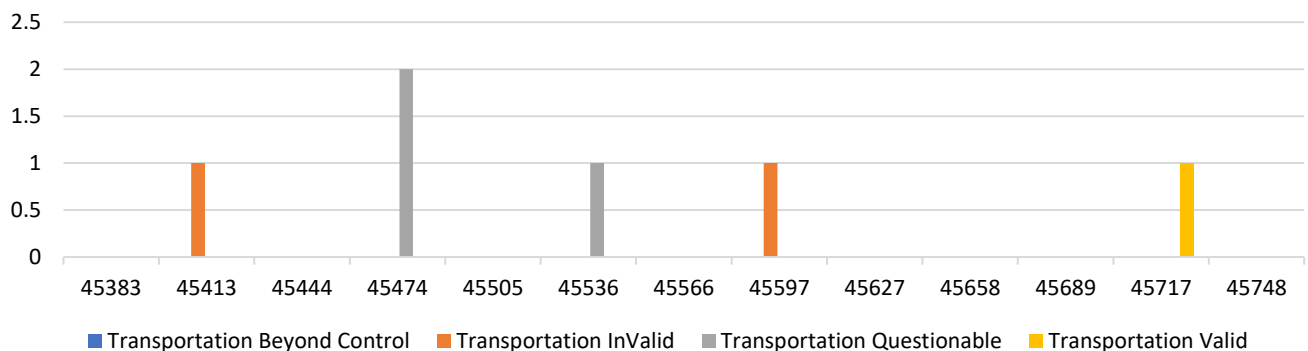
MICROTRANSIT TREND REPORT

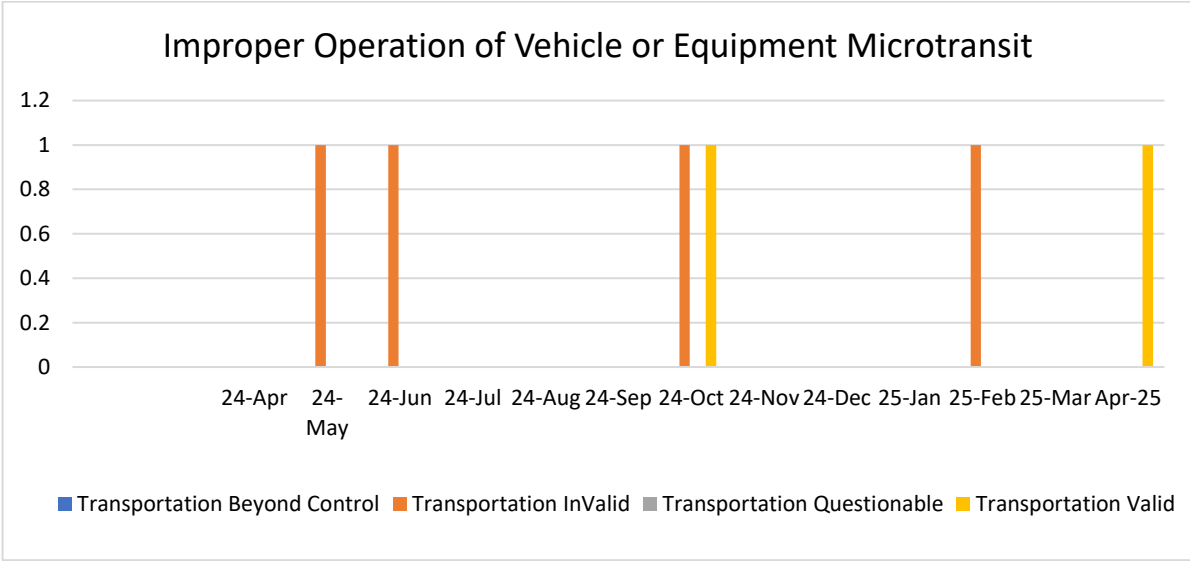
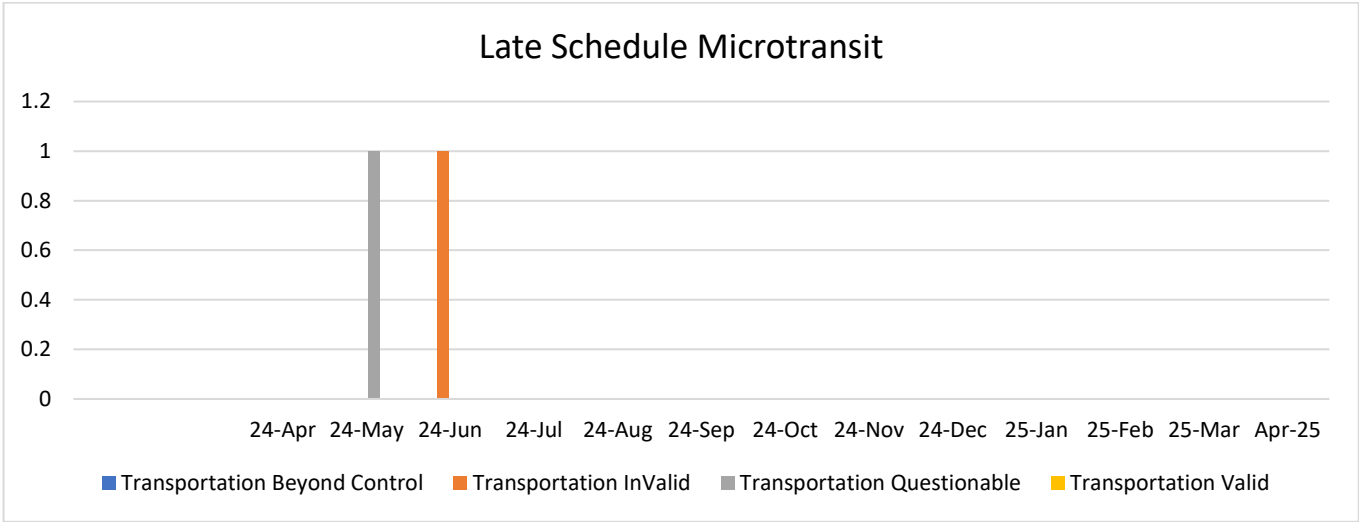
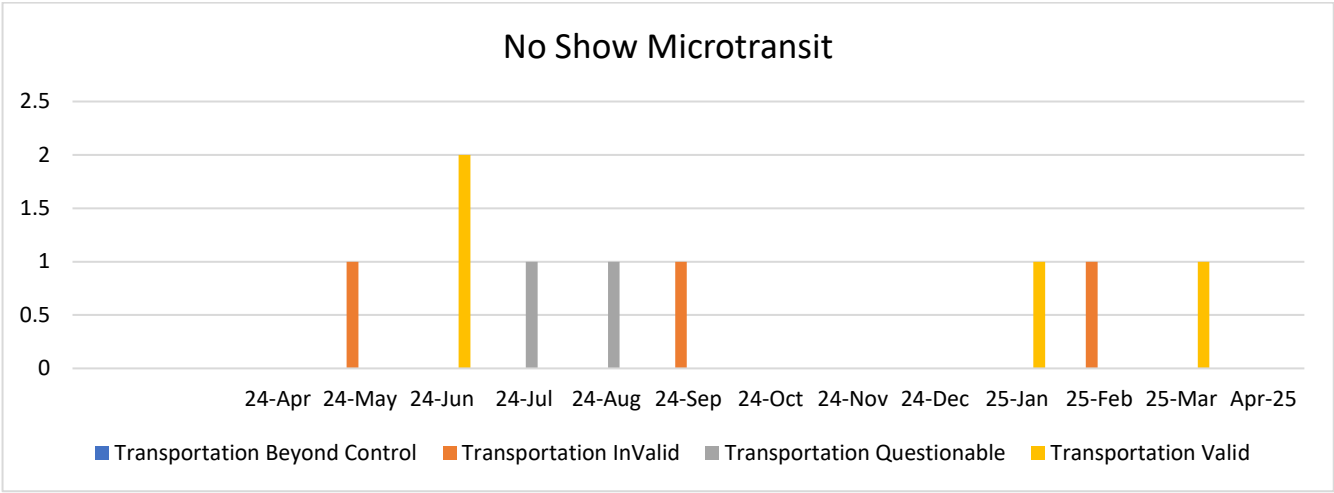
Complaint	April	May	June	July	August	September	October	November	December	February	March	April
Rude Operator	0	0	0	0	0	0	0	0	0	0	0	0
Passed Up Passenger	0	0	0	0	0	0	0	0	0	0	1	0
No Show	0	0	2	0	0	0	0	0	0	0	0	0
Late Schedule	0	0	0	0	0	0	0	0	0	0	0	0
Improper Operations of Vehicle	0	0	0	0	0	0	1	0	0	0	0	1
Early Schedule	0	0	0	0	0	0	0	0	0	0	0	0
Planning/Scheduling	0	0	0	0	0	0	0	0	2	0	0	0
IT/Mobile (VIA)	0	0	0	0	0	0	0	0	0	0	0	0
Other – Misc.	0	0	0	0	0	0	0	1	0	0	0	0
Total	0	0	2	0	0	0	1	1	2	0	1	1
Commendations	0	0	1	0	0	2	0	1	0	0	3	0

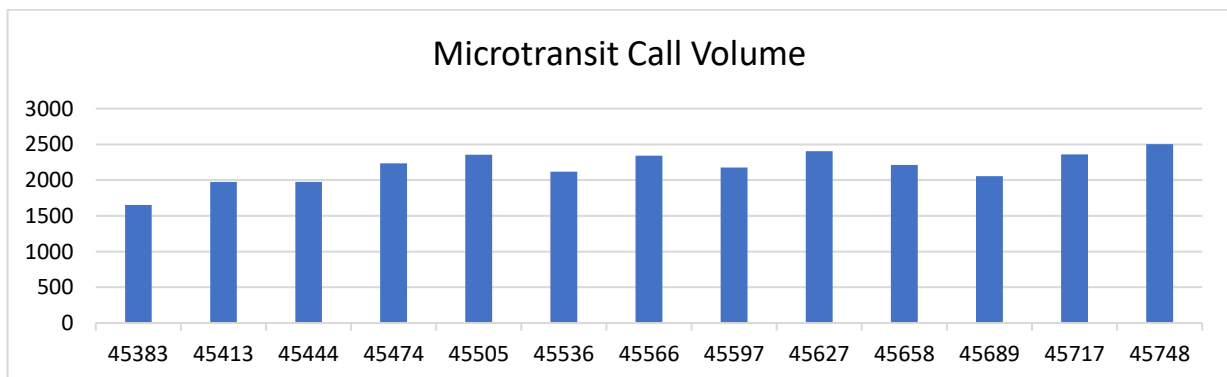
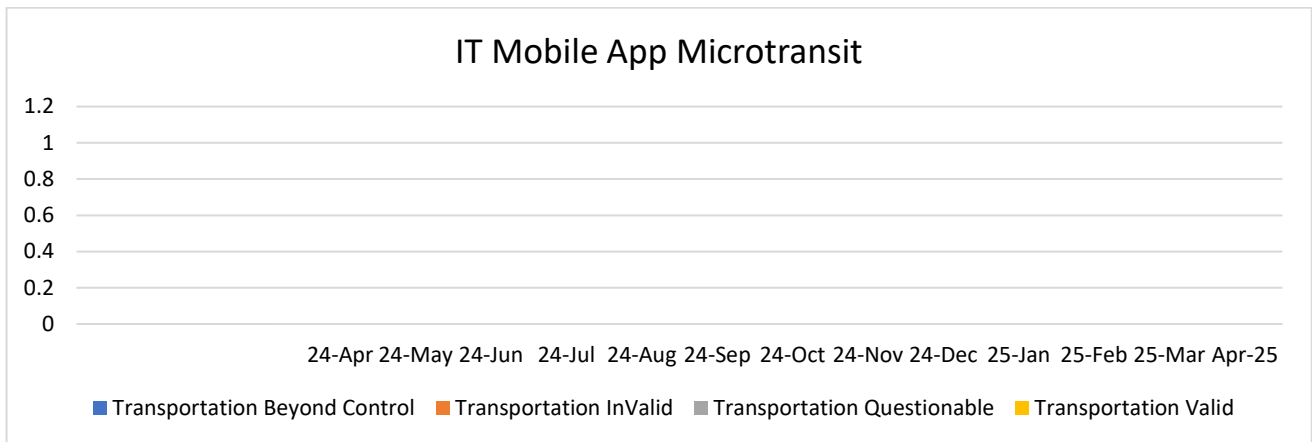
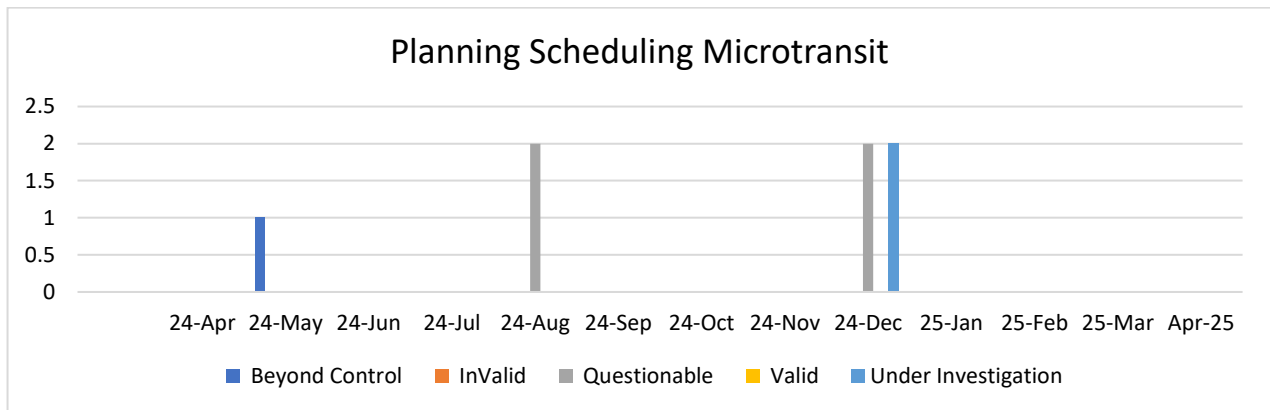
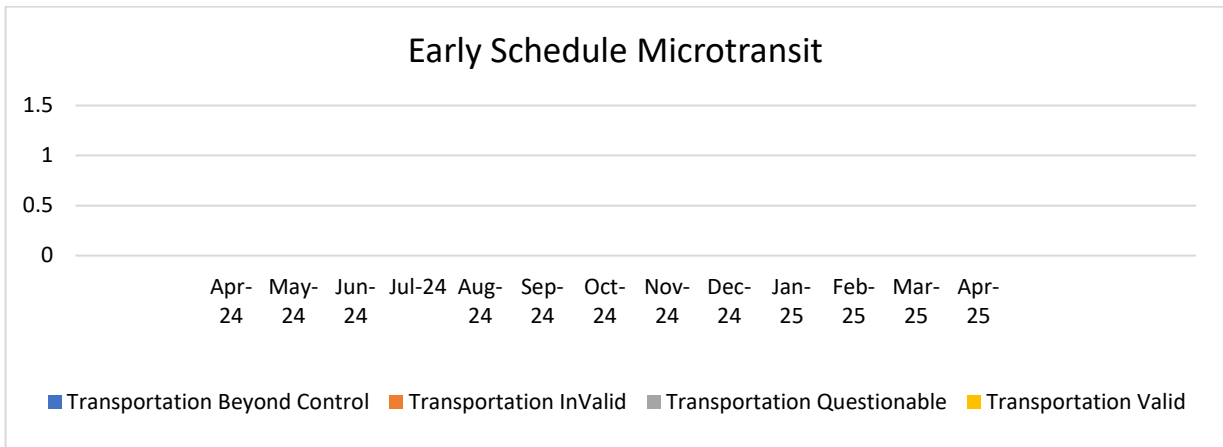
Rude Operator Microtransit



Passed Up Passenger Microtransit







Meeting Date: May 20, 2025

Staff Report: Monthly Ridership Report

BACKGROUND:

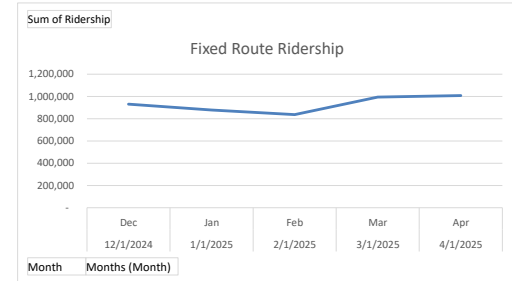
The “Monthly Ridership Report” (MRR) includes comparisons between the ridership of the current month, prior month, year prior to allow for a broad understanding of overall ridership trends. The MRR includes ridership data for all services GRTC provides including fixed route (local, express, and Pulse), specialized transportation (CARE, CARE Plus, and CARE On-Demand), and Van Pool. Fixed route and specialized transportation data is shown as system-wide totals as well as broken down by mode, route, and jurisdiction; each of which has an accompanying supplemental graph to aid in visualizing trends.

UPDATES:

The ridership update for the month of April 2025 will be provided by Frank Adarkwa.

**GRTC TRANSIT SYSTEM
MONTHLY RIDERSHIP REPORT April 2025**

	(April 2025)	(March 2025)	MoM%	(April 2024)	YoY % (FY2024)	(April 2023)	YoY % (FY2023)
Fixed Route							
Local-Fixed Route	821,034	812,735	1.02%	789,636	3.98%	635,676	29.16%
- Richmond (fixed)	653,428	648,560	0.75%	646,702	1.04%	527,717	23.82%
-Henrico (fixed)	167,606	164,175	2.09%	142,933	17.26%	107,959	55.25%
Local-Pulse	179,430	174,679	2.72%	164,301	9.21%	143,871	24.72%
Express Routes (total)	7,648	7,189	6.39%	8,324	-8.12%	6,871	11.31%
Total Fixed Route	1,008,112	994,603	1.36%	962,261	4.76%	786,418	28.19%
Specialized Transportation							
CARE/CARE Plus	24,617	24,035	2.42%	21,236	15.92%	19,600	25.60%
CARE On-Demand	4,074	4,076	-0.05%	3,836	6.20%	4,400	-7.41%
Total Specialized	28,691	28,111	2.06%	25,072	14.43%	24,000	19.55%
Microtransit							
Total Microtransit	8,219	7,583	8.39%	3,775	117.72%		
TOTAL Fixed Route, Specialized, & Micro	1,045,022	1,030,297	1.43%	991,108	5.44%	810,418	28.95%



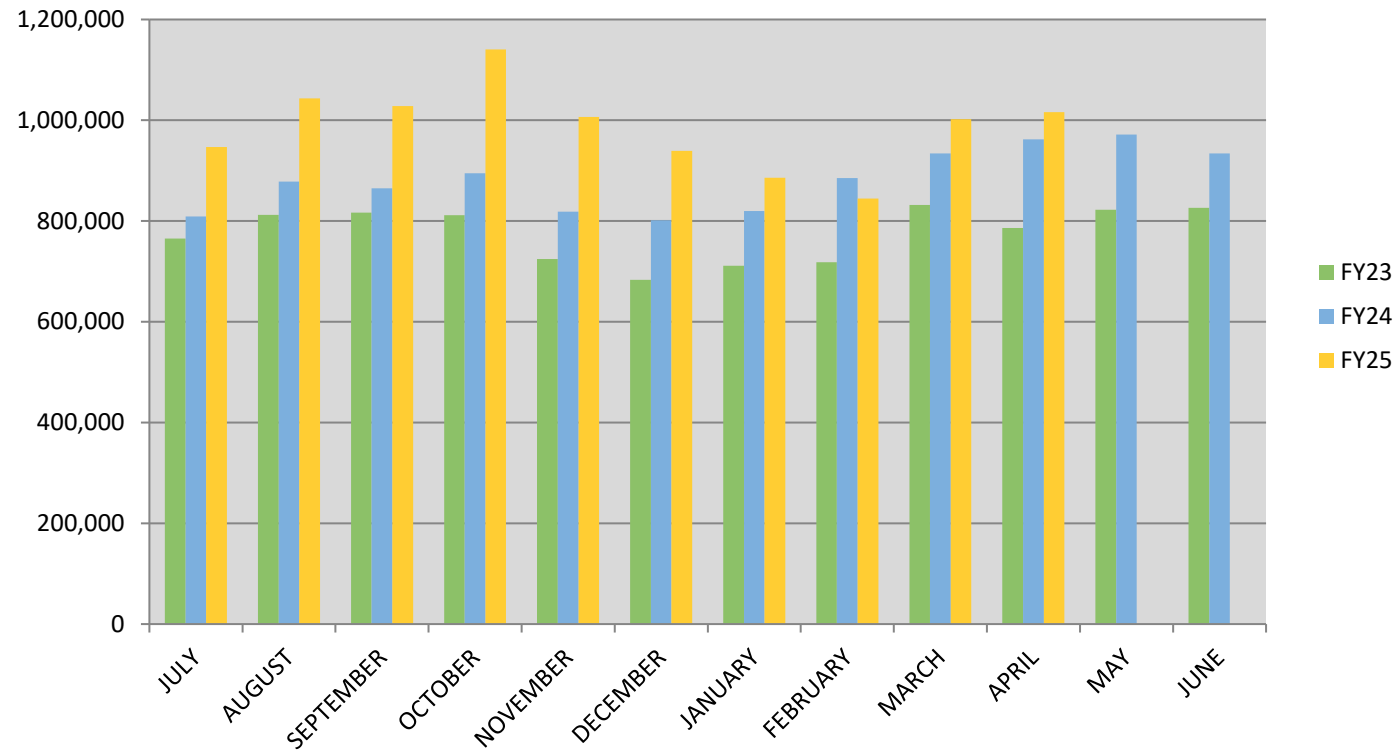
	2025 FYTD	2024 FYTD (July '23 - April '24)	YoY % (FY2024)	2023 FYTD (July '22 - April '23)	YoY % (FY2023)
Fixed Route					
Local- Fixed Route	8,022,944	7,107,583	12.88%	5,105,244	57.15%
Local- Pulse	1,689,788	1,257,079	34.42%	1,412,239	19.65%
Express Routes (total)	74,148	77,252	-4.02%	78,818	12.96%
Total Fixed Route	9,786,881	8,441,914	15.93%	6,596,301	48.37%
Specialized Transportation					
CARE/CARE Plus	222,670	193,018	15.36%	2,012,255	-88.93%
CARE On-Demand	33,583	36,251	-7.36%	42,318	-20.64%
Total Specialized	256,253	229,269	11.77%	2,054,573	-87.53%
Microtransit					
Total Microtransit	73,406	10,494	599.50%		
TOTAL FIXED ROUTE, SPECIALIZED & MICROTRANSIT					
	10,116,540	8,671,183	16.67%	8,650,874	16.94%

	(Mar '25)	YoY % (FY2024)	YoY % (FY2023)
Van Pool			
Van Pool	17,369	14,615 18.84%	13,660 27.15%

**Vanpool data is received a month behind

Systemwide Ridership Three Year Comparison

Source: RideCheck Plus APC Data



* includes BRT, local, express, and microtransit (starting 11/13/2023)



Ridership Performance Review

Frank Adarkwa, PhD

Director of Planning & Scheduling

May 20, 2025

Agenda



FIXED ROUTE PERFORMANCE



MICROTRANSIT PERFORMANCE



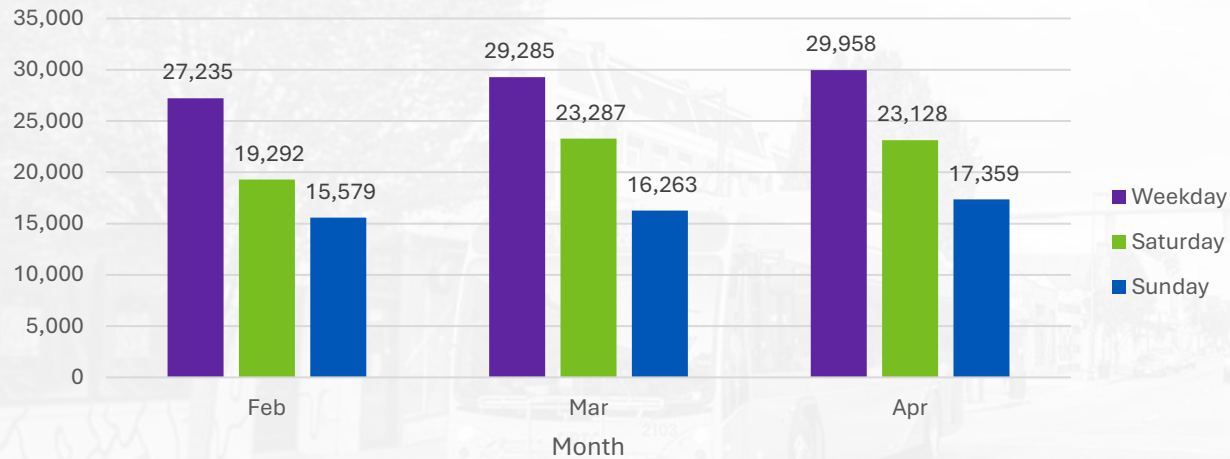
SERVICE UPDATES

A purple-tinted photograph of a city street. A white bus is driving away from the camera on the left side of the road. The bus has a sign on its front that reads "YOUR NEW GRTC IT'S TIME TO CONNECT!" and the number "2103" on its front. The street is lined with trees and buildings. On the right, there is a building with a striped awning and a sign that says "CARPENTERS VISION CENTER".

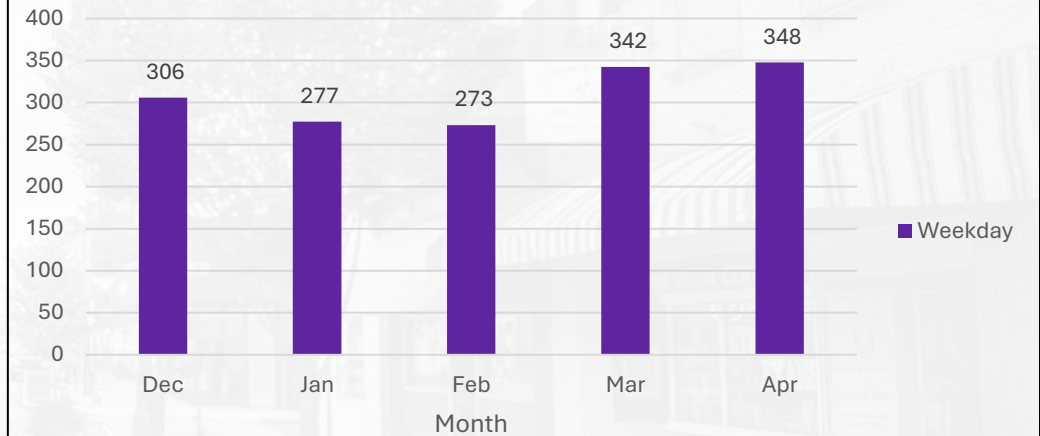
FIXED ROUTE PERFORMANCE

Ridership (April)

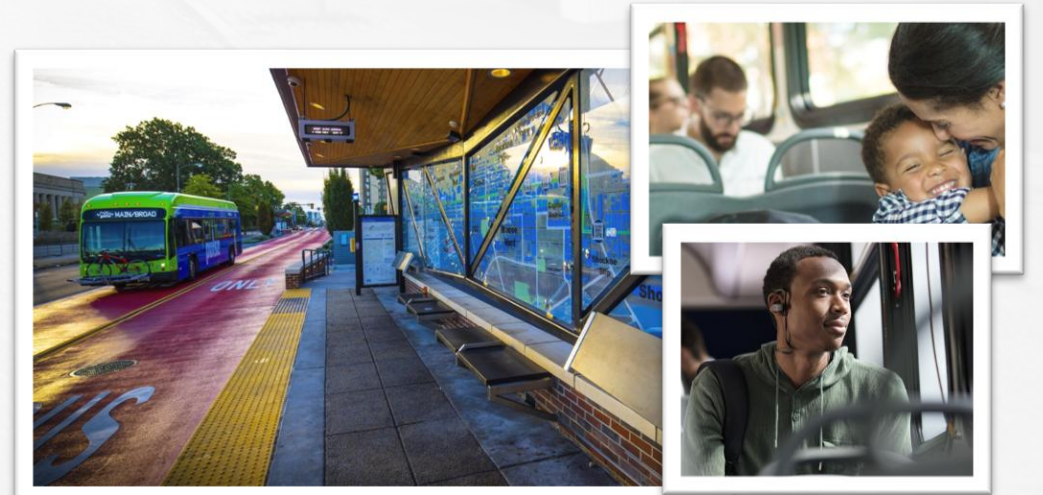
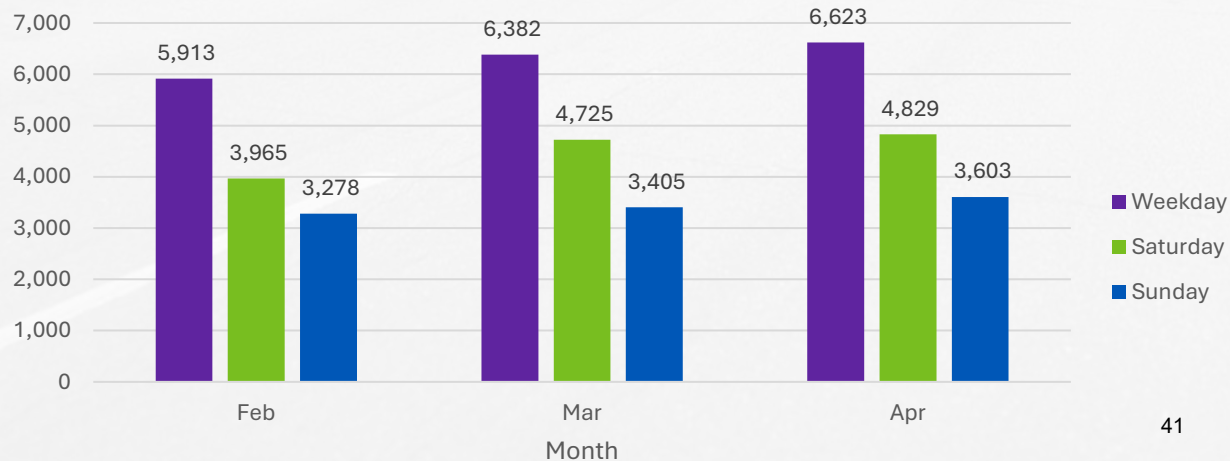
Local - Avg Daily Boardings



Express - Avg Daily Boardings



BRT - Avg Daily Boardings



LINK PERFORMANCE

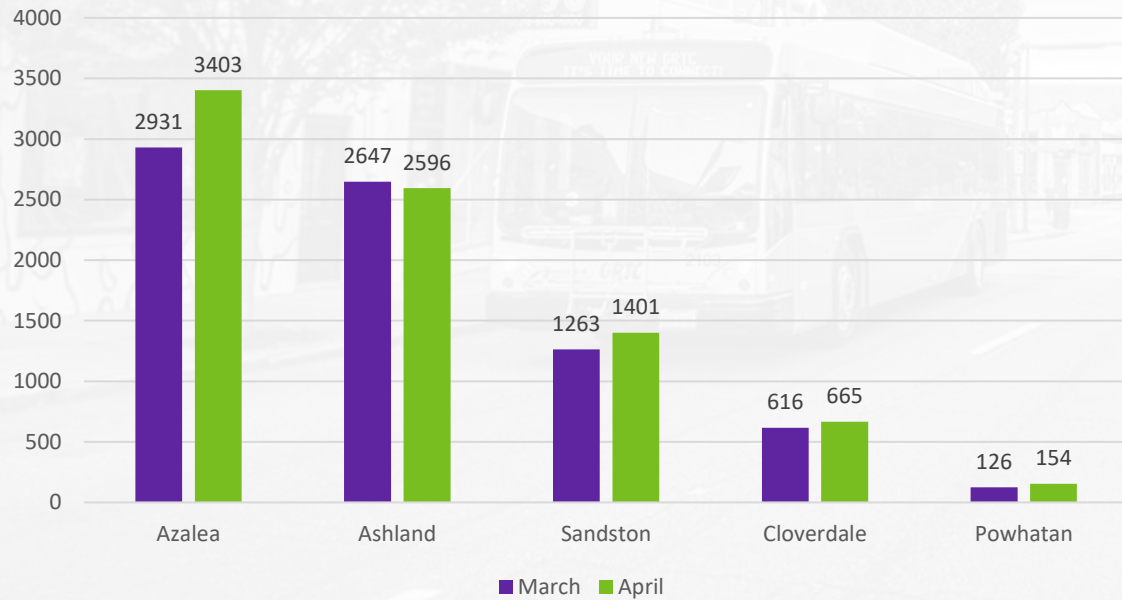
LINK

- This is a shared, technology-enabled form of public transportation that routes vehicles based on real-time passenger demand
- Existing Zones
 - Ashland
 - Azalea
 - Cloverdale
 - Powhatan
 - Sandston

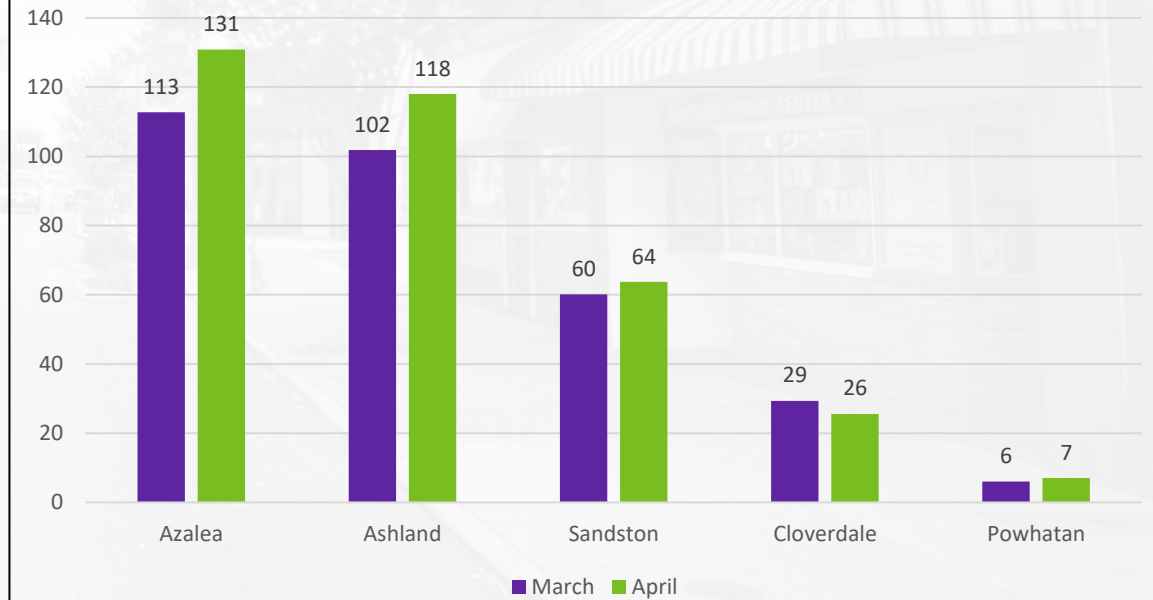


LINK Ridership (April)

Monthly Ridership



Average Daily Ridership





THANK YOU



Meeting Date: May 20, 2025
Staff Report: June 2025 Service Changes

UPDATES:

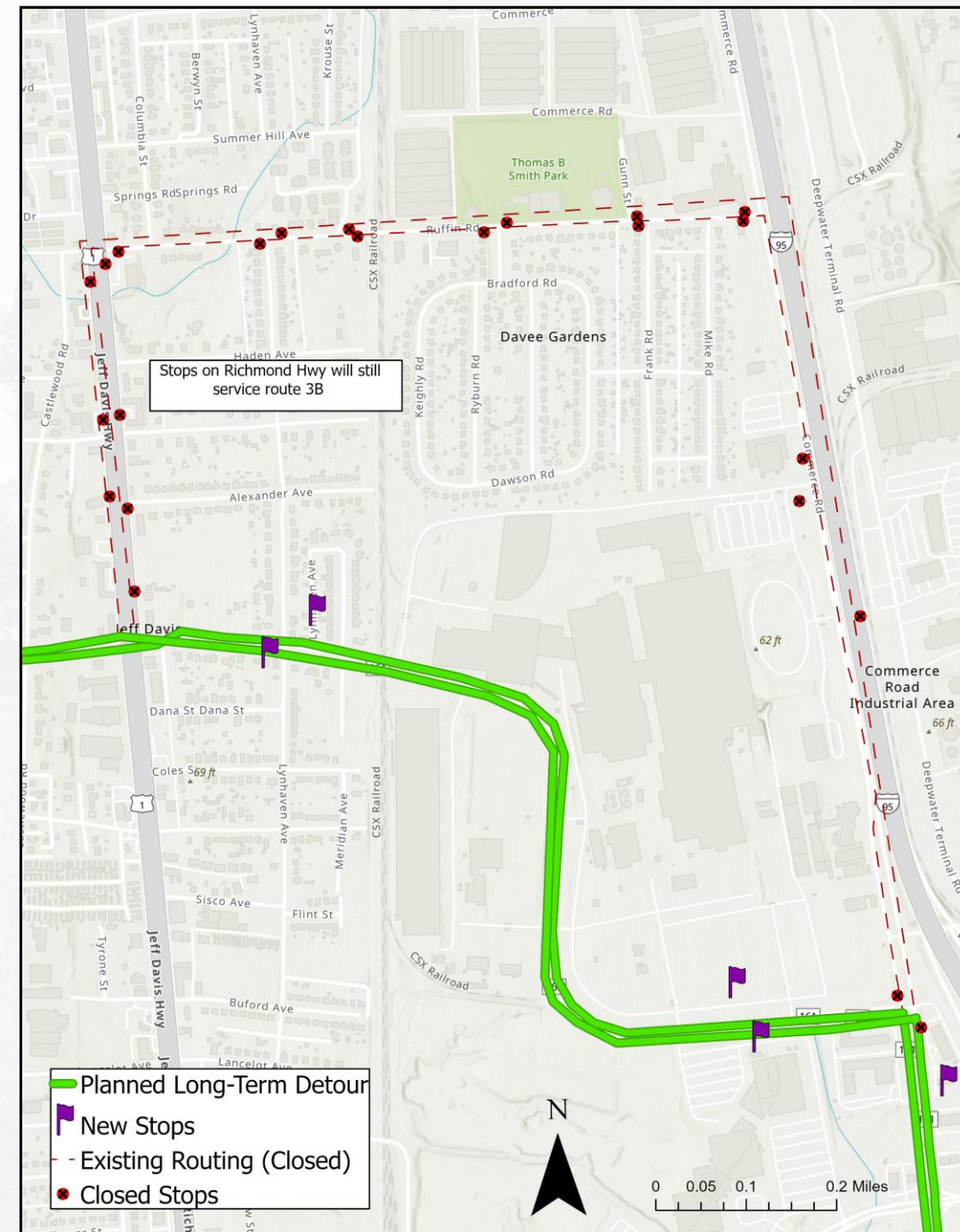
Ms. Robinson will give a presentation on the June Service Changes.

A purple-tinted photograph of a city street. In the center, a white bus is driving towards the viewer. The bus has a sign on its front that reads "YOUR NEW GRTC IT'S TIME TO CONNECT!". The bus number "3" is visible on the front. To the left of the bus, there is a building with a sign that says "COMMART" and "4-440-4000". To the right of the bus, there is a building with a striped awning and a sign that says "CARTERS VISION CENTER". The street is lined with trees and buildings. The overall scene is a city street with a bus and various storefronts.

Service Updates (June Service Change)

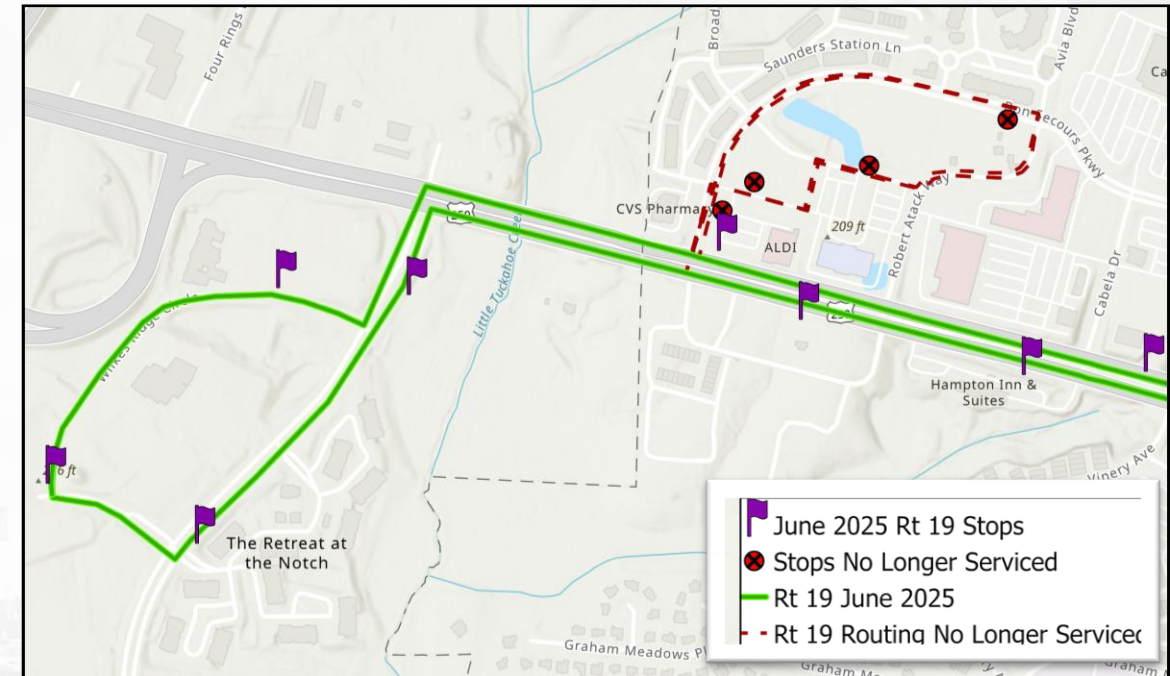
Route 88

- Routing change due to construction
- Number of stop impacted:
 - 5 new stops created
 - 23 stops impacted



Route 19

- Frequency Change
 - Service to Sheltering Arms every trip
 - 30 minutes after 7 PM
- Routing change



HEADWAY	Exisiting			Planned		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Early	15 / 30	15 / 30	30	15	15	30
AM Peak	15 / 30	15 / 30	30	15	15	30
Midday	15 / 30	15 / 30	30	15	15	30
PM Peak	15 / 30	15 / 30	30	15	15	30
Evening	15 / 30	15 / 30	30	30	30	30
Late Night	15 / 30	15 / 30	30	30	30	30

**every other trip services Sheltering Arms*

Route 5

- Frequency Change
 - 30-minute service all day

HEADWAY	Existing			Planned		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Early	15	15	30	30	30	30
AM Peak	15	15	30	30	30	30
Midday	15	15	30	30	30	30
PM Peak	15	15	30	30	30	30
Evening	30	30	30	30	30	30
Late Night	30	30	30	30	30	30

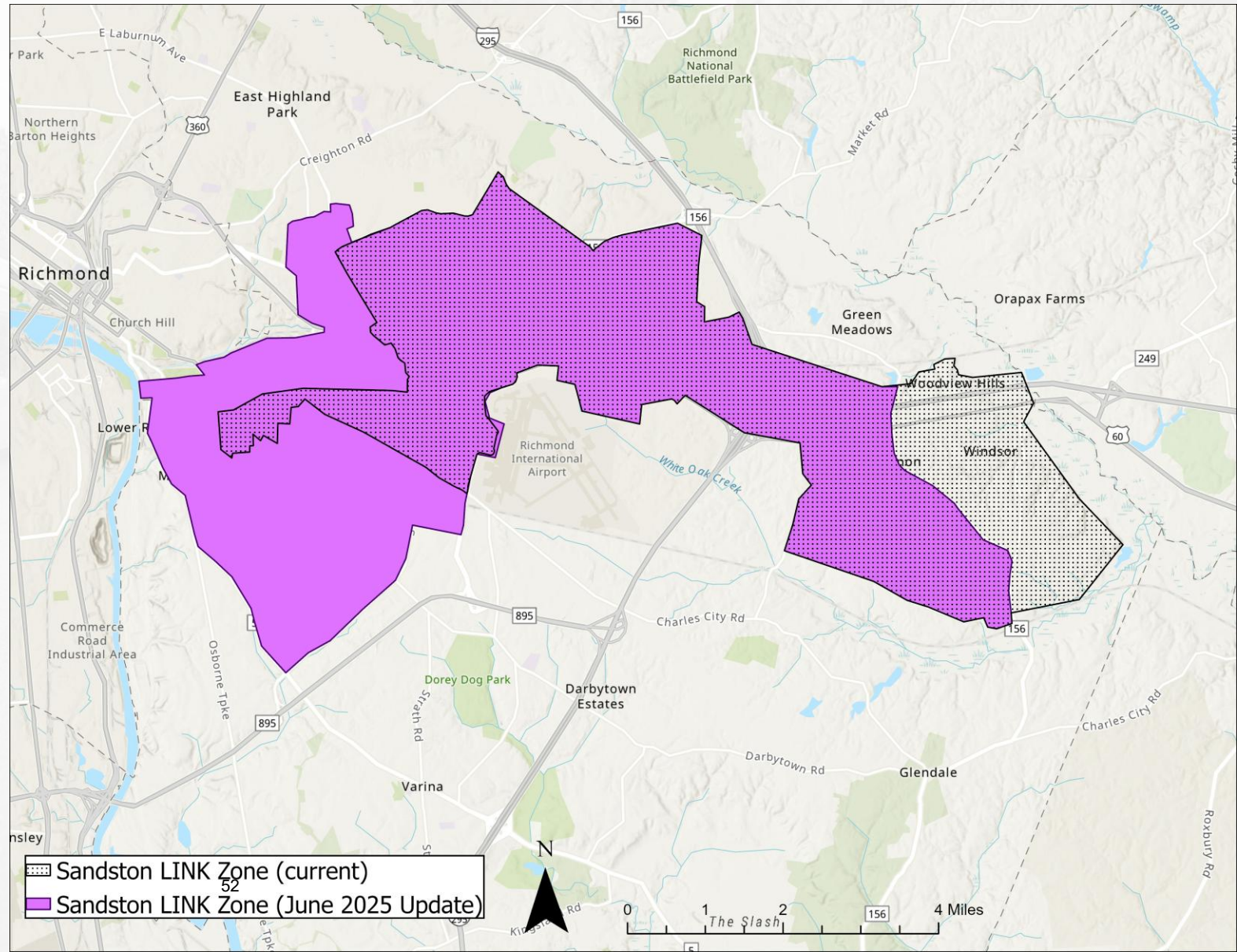
PULSE

- Frequency Change

HEADWAY	Exisiting			Planned		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Early	10	15	15	10	15	15
AM Peak	10	15	15	10	15	15
Midday	10	15	15	15	15	30
PM Peak	10	15	15	10	15	15
Evening	15	15	15	15	15	30
Late Night	30	30	30	30	30	30

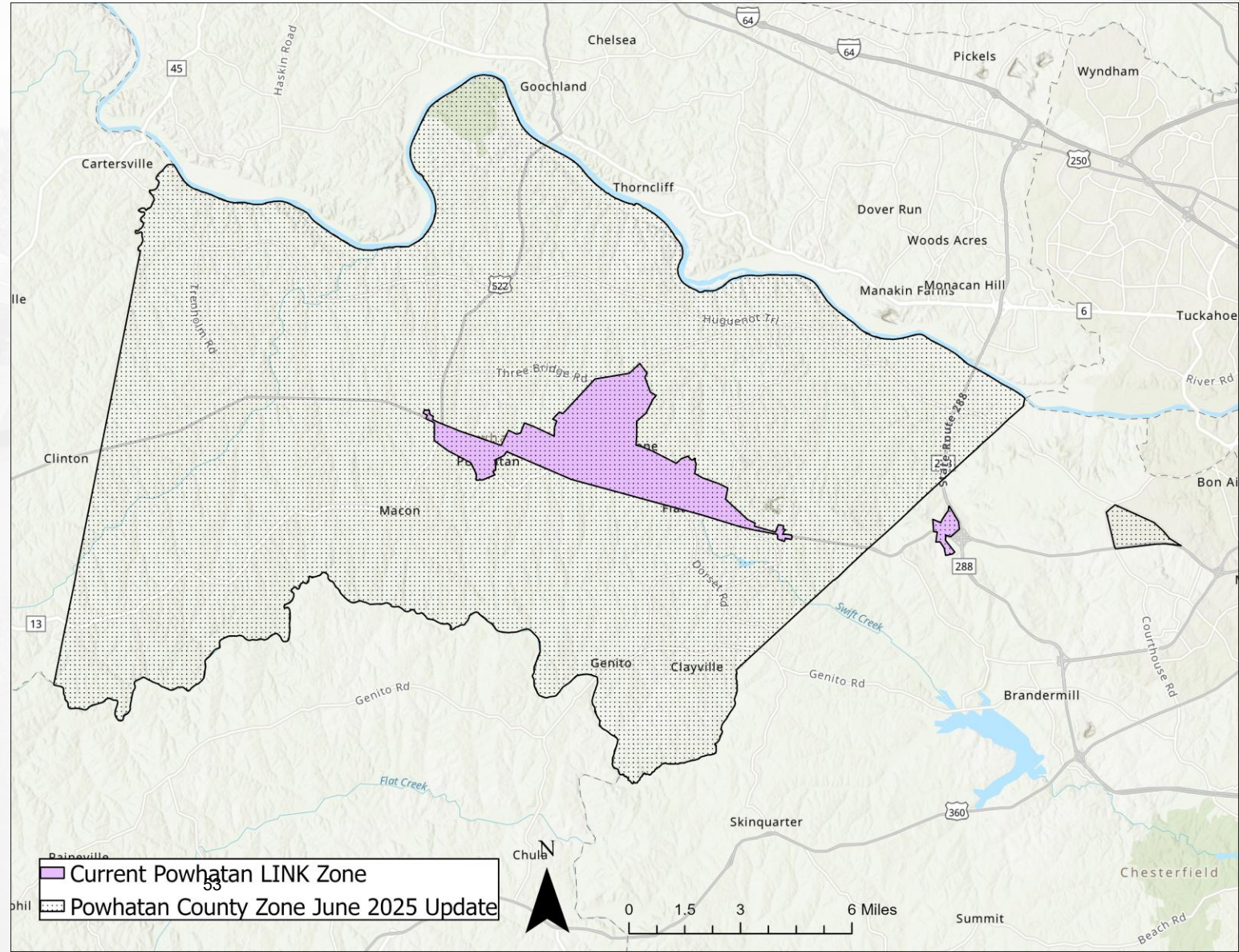
Sandston LINK Expansion

- 6.5 sq mi increase to service area
- Covers the existing service area of Route 56
 - Replace Route 56 in September
- Fixed Route connections:
 - 4A & 4B
 - 7A & 7B
 - 91
 - PULSE
- Key destinations – Fulton, Marion Hill, Rocketts Landing, Jacob L Adams Elementary School, George F Baker Elementary School, John Rolfe Middle School, Varina High School



Powhatan LINK Expansion

- 252 sq mi increase to service area
- Service model shift to include the entire county
- Fixed Route connection:
 - 1A
- Key destinations
 - Westchester Commons
 - Chesterfield Towne Center





THANK YOU

Meeting Date: May 20, 2025
Information Item: Project Updates

UPDATE:

Ms. Toothman will update the Board of Directors on 325 East Belt Blvd (Church lot), North/South Transit Oriented Development (TOD) and Essential Transit Infrastructure (ETI).

Meeting Date: May 20, 2025
Board Subcommittee: Finance

CURRENT STATUS:

The Finance Subcommittee met on Thursday, May 8, 2025 at 3PM. Video and audio of the meeting was streamed live online and can be viewed at the following web address:
<https://www.youtube.com/@ridegrtc/streams>.

AGENDA:

- Approval of March Minutes
- Budget Workshop – John Zinzarella

UPDATES:

The Chair, Jim Ingle, will provide an update of the meeting.

Meeting Date: May 20, 2025

Staff Report: March 2025 Financial Report

BACKGROUND

Attached is the Financial Report for the nine months ended March 31, 2025.

Financial Report

For the Nine Months Ending March 31, 2025

Key Highlights

Revenues

Year to date Revenues favorable to budget	\$ 5,298,580.19
Year to Date Actual Revenues	\$ 74,121,411.29
Year to Date Budgeted Revenues	\$ 68,822,831.10

Favorable Federal Funds \$7.057M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.033M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$0.780M YTD)), favorable Directly Generated Funds \$84.746k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$2.922M) due to the timing of grant funded projects versus budget.

Operating Expenditures

Year to date Operating Expenditures lower than budgeted amounts	\$ 2,448,948.92
Year to date Actual Operating Expenditures	\$ 64,811,974.01
Year to Date Budgeted Operating Expenditures	\$ 67,260,922.93

Favorable services \$4.025M due timing of planning consulting projects and advertising, slightly favorable utilities \$26.755k, offset by unfavorable labor (\$13.700k) which is due to unfavorable Vehicle Operations labor of (\$0.800M) due to trainee wages and benefits of \$0.656M which is being funded by ARPA funds offset by lower than budgeted FTEs in General & Administrative functions, unfavorable insurance premium expense (\$0.596M) due to the booking of the provision for self insured losses, unfavorable materials and supplies (\$313.660k) due to higher than budgeted quantities and cost of parts and purchased transportation (\$0.870M) due to higher demand for GRTC programs (CARE and CARE plus services).

<u>Net Operating Position - Surplus / (Deficit)</u>	\$ 9,263,704.52
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Balance Sheet and Cash Flow

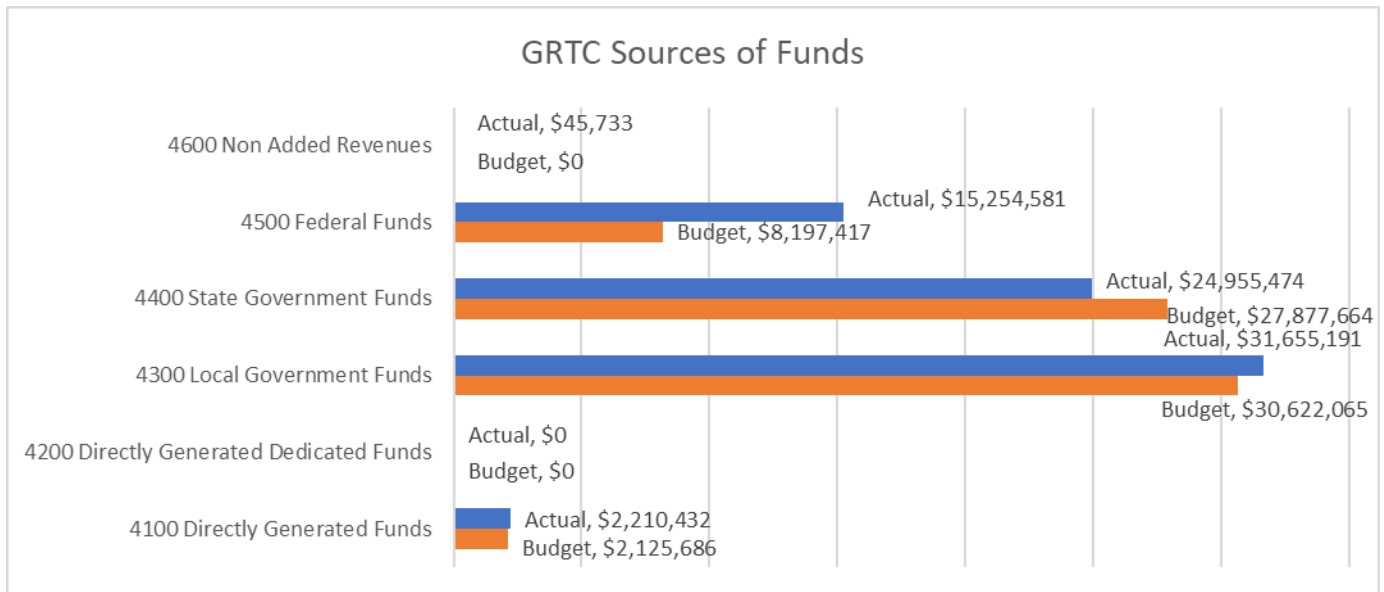
Balance sheet with cash position of		\$11,601,790
Operating Cash Account	\$7,074,635	
Capital Cash Account	\$4,527,154	

GRTC Transit System
Source of Funds
Year to Date March 31, 2025

	Month Ended March 31, 2025			Year to Date March 31, 2025		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
4100 Directly Generated Funds	\$ 245,830.70	\$ 245,957.10	\$ (126.40)	\$ 2,210,431.85	\$ 2,125,685.51	\$ 84,746.34
4110 Total Passenger Fares	100,000.00	100,000.00	-	900,000.00	900,000.00	-
4120 Park and Ride Parking Revenues	-	-	-	-	-	-
4130 Non Public Transportation Revenue	-	-	-	37,650.00	-	37,650.00
4140 Auxiliary Transportation Revenue	79,697.50	70,000.00	9,697.50	275,767.50	380,000.00	(104,232.50)
4150 Other Agency Revenues	66,133.20	75,957.10	(9,823.90)	997,014.35	845,685.51	151,328.84
4160 Revenues Accrued Through a Purchased Transportation Agreement	-	-	-	-	-	-
4170 Subsidy from Other Sectors of Operations	-	-	-	-	-	-
4180 Extraordinary or Special Items	-	-	-	-	-	-
4190 Total Recoveries	-	-	-	-	-	-
4200 Directly Generated Dedicated Funds						
4300 Local Government Funds	\$ 3,454,974.00	\$ 3,292,328.76	\$ 162,645.24	\$ 31,655,191.45	\$ 30,622,064.84	\$ 1,033,126.61
4310 General Revenues of the Local Government	3,454,974.00	3,292,328.76	162,645.24	31,655,191.45	30,622,064.84	1,033,126.61
4400 State Government Funds	\$ 2,814,396.09	\$ 3,257,778.97	\$ (443,382.88)	\$ 24,955,474.18	\$ 27,877,664.11	\$ (2,922,189.93)
4410 General Revenues of the State Government	2,814,396.09	3,257,778.97	(443,382.88)	24,955,474.18	27,877,664.11	(2,922,189.93)
4500 Federal Funds	\$ 1,704,317.33	\$ 390,939.31	\$ 1,313,378.02	\$ 15,254,581.05	\$ 8,197,416.64	\$ 7,057,164.41
5307 FTA Urbanized Area Formula Program	590,189.00	375,652.42	214,536.58	6,851,412.29	7,896,723.13	(1,045,310.84)
5307 CARES Act Urbanized Area Program Funds	1,114,128.33	15,286.89	1,098,841.44	8,403,168.76	300,693.51	8,102,475.25
4600 Non Added Revenues	\$ 4,100.00	\$ -	\$ 4,100.00	\$ 45,732.76	\$ -	\$ 45,732.76
4630 Sales and Disposals of Assets	4,100.00	-	4,100.00	45,732.76	-	45,732.76
Total Sources of Funds	\$ 8,223,618.12	\$ 7,187,004.14	\$ 1,036,613.98	\$ 74,121,411.29	\$ 68,822,831.10	\$ 5,298,580.19

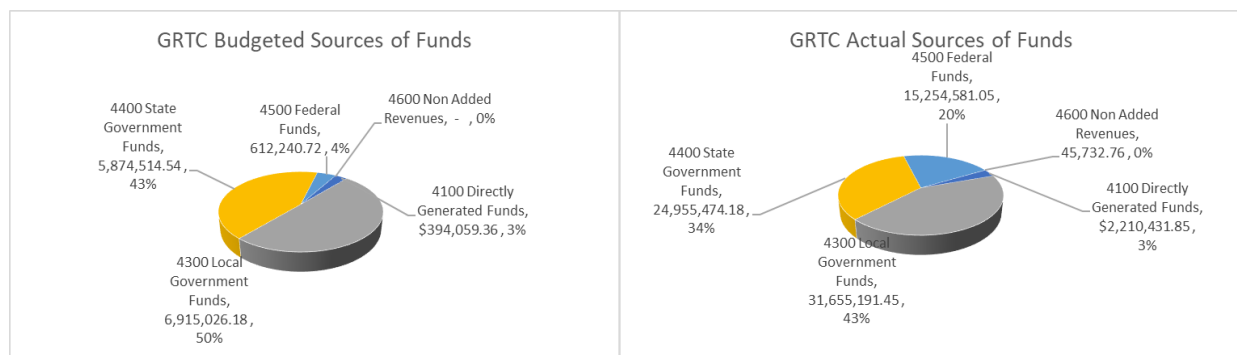
GRTC Transit System Year to Date March 31, 2025

Source of Funds	Budget	Actual	Over (Under)	% of Budget
4100 Directly Generated Funds	\$ 2,125,685.51	\$ 2,210,431.85	\$ 84,746.34	3.99%
4200 Directly Generated Dedicated Funds	-	-	-	n/a
4300 Local Government Funds	30,622,064.84	31,655,191.45	1,033,126.61	3.37%
4400 State Government Funds	27,877,664.11	24,955,474.18	(2,922,189.93)	-10.48%
4500 Federal Funds	8,197,416.64	15,254,581.05	7,057,164.41	86.09%
4600 Non Added Revenues	-	45,732.76	45,732.76	n/a
	<u>\$ 68,822,831.10</u>	<u>\$ 74,121,411.29</u>	<u>\$ 5,298,580.19</u>	<u>7.70%</u>



Revenues are favorable versus budget by \$5.299M or 7.70% as a result of:

Favorable Federal Funds \$7.057M due to the use of ARPA funds for qualifying expenses (offsetting the timing of grant funded projects versus budgetary assumptions), and favorable local share match \$1.033M due to the timing of grant funded projects versus budgetary assumptions (offsets budgetary assumption of TRIP Match contribution from GRTC Fund Balance (\$0.780M YTD)), favorable Directly Generated Funds \$84.746k due to favorable interest income offset by unfavorable advertising revenues, offset by unfavorable State Funds (\$2.922M) due to the timing of grant funded projects versus budget.



GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

Total Operating Costs

	Vehicle Operations			Vehicle Maintenance			Facility Maintenance			General Administration			Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)	Actual	Budget	Variance Fav / (Unfav)
5010. LABOR	\$ 31,270,112.77	\$ 30,470,020.65	\$ (800,092.12)	\$ 4,334,638.27	\$ 4,328,911.76	\$ (5,726.51)	\$ 1,340,490.24	\$ 1,407,096.07	\$ 66,605.83	\$ 6,751,907.41	\$ 7,477,419.78	\$ 725,512.37	\$ 43,697,148.69	\$ 43,683,448.26	\$ (13,700.43)
01. Operator Salaries and Wages	17,767,071.45	18,923,199.87	1,156,128.42	-	-	-	-	-	-	-	-	-	17,767,071.45	18,923,199.87	1,156,128.42
02. Operator's Paid Absences	2,273,486.99	-	(2,273,486.99)	-	-	-	-	-	-	-	-	-	2,273,486.99	-	(2,273,486.99)
Operator Vacation	736,205.42	-	(736,205.42)	-	-	-	-	-	-	-	-	-	736,205.42	-	(736,205.42)
Operator Sick	535,124.76	-	(535,124.76)	-	-	-	-	-	-	-	-	-	535,124.76	-	(535,124.76)
Holiday	1,002,156.81	-	(1,002,156.81)	-	-	-	-	-	-	-	-	-	1,002,156.81	-	(1,002,156.81)
Operator FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	1,723,312.11	2,113,514.39	390,202.28	2,736,635.48	2,924,477.42	187,841.94	942,150.48	1,075,109.73	132,959.25	4,698,684.69	5,186,700.57	488,015.88	10,100,782.76	11,299,802.11	1,199,019.35
Dispatch	158,643.31	232,827.18	74,183.87	-	-	-	-	-	-	-	-	-	158,643.31	232,827.18	74,183.87
Operations Supervision	1,564,668.80	1,880,687.21	316,018.41	-	-	-	-	-	-	-	-	-	1,564,668.80	1,880,687.21	316,018.41
Maintenance	-	-	-	2,736,635.48	2,924,477.42	187,841.94	942,150.48	1,075,109.73	132,959.25	4,698,684.69	5,186,700.57	488,015.88	3,678,785.96	3,999,587.15	320,801.19
Administration	-	-	-	-	-	-	-	-	-	-	-	-	4,698,684.69	5,186,700.57	488,015.88
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-	163,021.35	-	(163,021.35)	86,290.03	-	(86,290.03)	-	-	-	249,311.38	-	(249,311.38)
Vacation	-	-	-	73,737.52	-	(73,737.52)	31,148.88	-	(31,148.88)	-	-	-	104,886.40	-	(104,886.40)
Sick	-	-	-	29,954.63	-	(29,954.63)	17,920.51	-	(17,920.51)	-	-	-	47,875.14	-	(47,875.14)
Holiday	-	-	-	59,329.20	-	(59,329.20)	37,220.64	-	(37,220.64)	-	-	-	96,549.84	-	(96,549.84)
FMLA or other leave	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
05. Fringe Benefits	9,506,242.22	9,433,306.39	(72,935.83)	1,434,981.44	1,404,434.34	(30,547.10)	312,049.73	331,986.34	19,936.61	2,053,222.72	2,290,719.21	237,496.49	13,306,496.11	13,460,446.28	153,950.17
Employment Taxes	1,539,946.52	1,627,380.14	87,433.62	216,223.16	226,234.78	10,011.62	74,439.86	83,169.46	8,729.61	371,245.81	401,238.21	29,992.40	2,201,855.34	2,338,022.59	136,167.25
Health and Welfare Expenses	4,490,316.74	4,568,438.05	78,121.31	630,483.24	635,094.14	4,610.90	217,058.53	233,476.20	16,417.67	1,082,512.43	1,126,369.83	43,857.40	6,420,370.94	6,563,378.22	143,007.28
Retirement Costs/Pension Plans	2,903,341.40	2,793,691.74	(109,649.66)	470,093.85	459,309.79	(10,784.06)	1,082.52	-	(1,082.52)	502,369.78	689,102.49	186,732.71	3,876,887.55	3,942,104.02	65,216.47
Workers Compensation	403,504.41	300,171.49	(103,332.92)	56,655.86	41,729.18	(14,926.69)	19,505.10	15,340.67	(4,164.43)	97,275.66	74,008.69	(23,266.97)	576,941.03	431,250.02	(145,691.01)
Other Fringe Benefits	169,133.16	143,624.98	(25,508.18)	61,525.33	42,066.45	(19,458.88)	(36.29)	-	36.29	(180.96)	-	180.96	230,441.25	185,691.43	(44,749.82)
5020. SERVICES	\$ 39,677.50	\$ 60,000.03	\$ 20,322.53	\$ -	\$ -	\$ -	\$ 971,059.04	\$ 723,124.94	\$ (247,934.10)	\$ 2,309,845.99	\$ 6,562,644.09	\$ 4,252,798.10	\$ 3,320,582.53	\$ 7,345,769.06	\$ 4,025,186.53
03. Professional and Technical Services	-	-	-	-	-	-	-	-	-	2,038,756.63	6,002,550.84	3,963,794.21	2,038,756.63	6,002,550.84	3,963,794.21
BRT Fare Collection and Security Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Audit Fees	-	-	-	-	-	-	-	-	-	65,872.00	60,000.00	(5,872.00)	65,872.00	60,000.00	(5,872.00)
Legal Fees	-	-	-	-	-	-	-	-	-	15,899.40	112,500.00	96,600.60	15,899.40	112,500.00	96,600.60
Human Resources Consulting	-	-	-	-	-	-	-	-	-	30,915.00	52,499.97	21,584.97	30,915.00	52,499.97	21,584.97
Planning and Scheduling Consulting	-	-	-	-	-	-	-	-	-	1,511,199.84	4,279,579.62	2,768,379.78	1,511,199.84	4,279,579.62	2,768,379.78
Computer Consulting	-	-	-	-	-	-	-	-	-	2,065.00	4,500.00	2,435.00	2,065.00	4,500.00	2,435.00
Advertising and Promotion	-	-	-	-	-	-	-	-	-	412,805.39	1,493,471.25	1,080,665.86	412,805.39	1,493,471.25	1,080,665.86
05. Contract Maintenance Services	-	-	-	-	-	-	971,059.04	723,124.94	(247,934.10)	90,263.35	337,500.00	247,236.65	1,061,322.39	1,060,624.94	(697.45)
Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Computer Maintenance	-	-	-	-	-	-	-	-	-	90,263.35	337,500.00	247,236.65	90,263.35	337,500.00	247,236.65
BRT Station Maintenance	-	-	-	-	-	-	130,432.15	164,999.97	34,567.82	-	-	-	130,432.15	164,999.97	34,567.82
Building Maintenance	-	-	-	-	-	-	840,626.89	558,124.97	(282,501.92)	-	-	-	840,626.89	558,124.97	(282,501.92)
09. Other Services	39,677.50	60,000.03	20,322.53	-	-	-	-	-	-	180,826.01	222,593.25	41,767.24	220,503.51	282,593.28	62,089.77
Advertising	-	-	-	-	-	-	-	-	-	26,374.49	36,749.97	10,375.48	26,374.49	36,749.97	10,375.48
Ad commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lottery Updates	-	-	-	-	-	-	-	-	-	60,565.68	68,136.75	7,571.07	60,565.68	68,136.75	7,571.07
ADA Ride	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drug and Alcohol Testing	17,047.50	26,250.03	9,202.53	-	-	-	-	-	-	-	-	-	17,047.50	26,250.03	9,202.53
Medical Exam Testing	22,630.00	33,750.00	11,120.00	-	-	-	-	-	-	-	-	-	22,630.00	33,750.00	11,120.00
Misc	-	-	-	-	-	-	-	-	-	93,885.84	117,706.53	23,820.69	93,885.84	117,706.53	23,820.69
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,210,955.97	\$ 2,652,608.02	\$ 441,652.05	\$ 2,898,430.20	\$ 2,300,383.31	\$ (598,046.89)	\$ 188,509.29	\$ 198,281.33	\$ 9,772.04	\$ 1,512,105.45	\$ 1,345,067.80	\$ (167,037.65)	\$ 6,810,000.91	\$ 6,496,340.46	\$ (313,660.45)
01. Fuel and Lubricants	1,717,212.10	2,184,608.02	467,395.92	137,109.41	65,708.31	(71,401.10)	-	-	-	5,667.63	-	(5,667.63)	1,859,989.14	2,250,316.33	390,327.19
02. Tires and Tubes	493,368.87	468,000.00	(25,368.87)	-	-	-	-	-	-	-	-	-	493,368.87	468,000.00	(25,368.87)
09. Other Materials and Supplies	375.00	-	(375.00)	2,761,320.79	2,234,675.00	(526,645.79)	188,509.29	198,281.33	9,772.04	1,506,437.82	1,345,067.80	(161,370.02)	4,456,642.90	3,778,024.13	(678,618.77)
Vehicle Equip. and Parts Supplies (Inc Cares Act)	-	-	-	2,761,320.79	2,234,675.00	(526,645.79)	-	-	-	269,909.04	-	(269,909.04)	3,031,229.83	2,234,675.00	(796,554.83)
Other Equipment and Supplies	375.00	-	(375.00)	-	-	-	188,509.29	198,281.33	9,772.04	368,916.92	440,749.96	71,833.04	557,801.21	639,031.29	81,230.08
Office Equipment	-	-	-	-	-	-	818,077.86	874,589.31	56,511.45	818,077.86	874,589.31	56,511.45	818,077.86	874,589.31	56,511.45
Admin. Supplies	-	-	-	-	-	-	29,728.53	29,728.53	(19,805.47)	49,534.00	29,728.53	(19,805.47)	49,534.00	29,728.53	(19,805.47)
5040. UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 758,956.17	\$ 786,375.00	\$ 27,418.83	\$ 758,956.17	\$ 786,375.00	\$ 27,418.83
Telecommunication	-	-	-	-	-	-	-	-	-	243,542.88	202,500.00	(41,042.88)	243,542.88	202,500.00	(41,042.88)
Utilities	-	-	-	-	-	-	515,413.29	583,875.00	68,461.71	515,413.29	583,875.00	68,461.71	515,413.29	583,875.00	68,461.71
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,117,142.78	\$ 1,521,375.03	\$ (595,767.75)	\$ 2,117,142.78	\$ 1,521,375.03	\$ (595,767.75)
General Liability	-	-	-	-	-	-	-	-	-	855,759.03	821,250.00	(34,509.03)	855,759.03	821,250.00	(34,509.03)
Auto Liability	-	-	-	-	-	-	-	-	-	50,348.65	45,000.00	(5,348.65)	50,348.65	45,000.00	(5,348.65)
Physical Damage	-	-	-	-	-	-	-	-	-	1,173,307.83	468,749.97	(704,557.86)	1,173,307.83	468,749.97	(704,557.86)
All Other	-	-	-	-	-	-	-	-	-	37,727.27	186,375.06	148,647.79	37,727.27	186,375.06	148,647.79
5060. TAXES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,604,216.33	\$ 6,734,711.87	\$ (869,504.46)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,604,216.33	\$ 6,734,711.87	\$ (869,504.46)
01. Purchased Transportation - SpecTran	6,723,233.53	5,765,735.00	(957,498.53)	-	-	-	-	-	-	-	-	-	6,723,233.53	5,765,735.00	(957,498.53)
02. Purchased Transportation VanPool	880,982.80	968,976.87	87,994.07	-	-	-	-	-	-	-	-	-	880,982.80	968,976.87	87,994.07
5090. MISCELLANEOUS EXPENSES	\$ 91,405.95	\$ 82,500.03	\$ (8,905.92)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 412,520.65	\$ 610,403.22	\$ 197,882.57	\$ 503,926.60	\$ 692,903.25	\$ 188,976.65
02. Travel and Meetings	-	-	-	-	-	-	-	-	-	89,624.94	116,335.44	26,710.50	89,624.94	116,335.44	26,710.50
08. Advertising/Promotion Media	-	-	-	-	-	-	-	-	-	5,067.50	30,678.75	25,611.25	5,067.50	30,678.75	25,611.25
09. Other Miscellaneous Expenses	91,405.95	82,500.03	(8,905.92)	-	-	-	-	-	-	317,828.21	463,389.03	145,560.82	409,234.16	545,889.06	136,654.90
5120. LEASES AND RENTALS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
5900 ADA Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	\$ 41,216,368.52	\$ 39,999,840.60	\$ (1,216,527.92)	\$ 7,233,068.47	\$ 6,629,295.07	\$ (603,773.40)	\$ 2,500,058.57	\$ 2,328,502.34	\$ (171,556.23)	\$ 13,862,478.45	\$ 18,303,284.92	\$ 4,440,806.47	\$ 64,811,974.01	\$ 67,260,922.93	\$ 2,448,948.92
	63.59%	59.47%		11.16%	9.86%		3.86%	3.46%		21.39%	27.21%		100.00%	100.00%	

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 43,697,148.69	\$ 43,683,448.26	\$ (13,700.43)
01. Operator Salaries and Wages	<u>17,767,071.45</u>	<u>18,923,199.87</u>	<u>1,156,128.42</u>
02. Operator's Paid Absences	<u>2,273,486.99</u>	<u>-</u>	<u>(2,273,486.99)</u>
Operator Vacation	736,205.42	-	(736,205.42)
Operator Sick	535,124.76	-	(535,124.76)
Holiday	1,002,156.81	-	(1,002,156.81)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>10,100,782.76</u>	<u>11,299,802.11</u>	<u>1,199,019.35</u>
Dispatch	158,643.31	232,827.18	74,183.87
Operations Supervision	1,564,668.80	1,880,687.21	316,018.41
Maintenance	3,678,785.96	3,999,587.15	320,801.19
Administration	4,698,684.69	5,186,700.57	488,015.88
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>249,311.38</u>	<u>-</u>	<u>(249,311.38)</u>
Vacation	104,886.40	-	(104,886.40)
Sick	47,875.14	-	(47,875.14)
Holiday	96,549.84	-	(96,549.84)
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>13,306,496.11</u>	<u>13,460,446.28</u>	<u>153,950.17</u>
Employment Taxes	2,201,855.34	2,338,022.59	136,167.25
Health and Welfare Expenses	4,831,919.04	4,699,384.73	(132,534.31)
Retirement Costs/Pension Plans	3,876,887.55	3,942,104.02	65,216.47
Workers Compensation	576,941.03	431,250.02	(145,691.01)
Other Fringe Benefits	1,818,893.15	2,049,684.92	230,791.77
5020. SERVICES	\$ 3,320,582.53	\$ 7,345,769.06	\$ 4,025,186.53
03. Professional and Technical Services	<u>2,038,756.63</u>	<u>6,002,550.84</u>	<u>3,963,794.21</u>
BRT Fare Collection and Security Services	-	-	-
Audit Fees	65,872.00	60,000.00	(5,872.00)
Legal Fees	15,899.40	112,500.00	96,600.60
Human Resources Consulting	30,915.00	52,499.97	21,584.97
Planning and Scheduling Consulting	1,511,199.84	4,279,579.62	2,768,379.78
Computer Consulting	2,065.00	4,500.00	2,435.00
Advertising and Promotion	412,805.39	1,493,471.25	1,080,665.86
05. Contract Maintenance Services	<u>1,061,322.39</u>	<u>1,060,624.94</u>	<u>(697.45)</u>
Vehicle Maintenance	-	-	-
Computer Maintenance	90,263.35	337,500.00	247,236.65
BRT Station Maintenance	130,432.15	164,999.97	34,567.82
Building Maintenance	840,626.89	558,124.97	(282,501.92)
09. Other Services	<u>220,503.51</u>	<u>282,593.28</u>	<u>62,089.77</u>
Advertising	26,374.49	36,749.97	10,375.48
Ad commission Lottery Updates	-	-	-
ADA Ride	60,565.68	68,136.75	7,571.07
Drug and Alcohol Testing	17,047.50	26,250.03	9,202.53
Medical Exam Testing	22,630.00	33,750.00	11,120.00
Misc	93,885.84	117,706.53	23,820.69
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 6,810,000.91	\$ 6,496,340.46	\$ (313,660.45)
01. Fuel and Lubricants	<u>1,859,989.14</u>	<u>2,250,316.33</u>	<u>390,327.19</u>
02. Tires and Tubes	<u>493,368.87</u>	<u>468,000.00</u>	<u>(25,368.87)</u>
09. Other Materials and Supplies	<u>4,456,642.90</u>	<u>3,778,024.13</u>	<u>(678,618.77)</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	3,003,049.53	2,234,675.00	(768,374.53)
Other Equipment and Supplies	585,981.51	639,031.29	53,049.78
Office Equipment	818,077.86	874,589.31	56,511.45
Admin. Supplies	49,534.00	29,728.53	(19,805.47)

**GRTC Transit System
Operating Expenses
Year to Date March 31, 2025**

	Total GRTC		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 758,956.17	\$ 786,375.00	\$ 27,418.83
Telecommunication	243,542.88	202,500.00	(41,042.88)
Utilities	515,413.29	583,875.00	68,461.71
5050. CASUALTIES AND LIABILITY COSTS	\$ 2,117,142.78	\$ 1,521,375.03	\$ (595,767.75)
General Liability	855,759.03	821,250.00	(34,509.03)
Auto Liability	50,348.65	45,000.00	(5,348.65)
Physical Damage	1,173,307.83	468,749.97	(704,557.86)
All Other	37,727.27	186,375.06	148,647.79
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,604,216.33	\$ 6,734,711.87	\$ (869,504.46)
01. Purchased Transportation - SpecTran	6,723,233.53	5,765,735.00	(957,498.53)
02. Purchased Transportation VanPool	880,982.80	968,976.87	87,994.07
5090. MISCELLANEOUS EXPENSES	\$ 503,926.60	\$ 692,903.25	\$ 188,976.65
02. Travel and Meetings	89,624.94	116,335.44	26,710.50
08. Advertising/Promotion Media	5,067.50	30,678.75	25,611.25
09. Other Miscellaneous Expenses	409,234.16	545,889.06	136,654.90
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 64,811,974.01	\$ 67,260,922.93	\$ 2,448,948.92
	100.00%	100.00%	

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

Vehicle Operations			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 31,270,112.77	\$ 30,470,020.65	\$ (800,092.12)
01. Operator Salaries and Wages	17,767,071.45	18,923,199.87	1,156,128.42
02. Operator's Paid Absences	2,273,486.99	-	(2,273,486.99)
Operator Vacation	736,205.42	-	(736,205.42)
Operator Sick	535,124.76	-	(535,124.76)
Holiday	1,002,156.81	-	(1,002,156.81)
Operator FMLA or other leave	-	-	-
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	1,723,312.11	2,113,514.39	390,202.28
Dispatch	158,643.31	232,827.18	74,183.87
Operations Supervision	1,564,668.80	1,880,687.21	316,018.41
Maintenance	-	-	-
Administration	-	-	-
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation	-	-	-
Sick	-	-	-
Holiday	-	-	-
FMLA or other leave	-	-	-
05. Fringe Benefits	9,506,242.22	9,433,306.39	(72,935.83)
Employment Taxes	1,539,946.52	1,627,380.14	87,433.62
Health and Welfare Expenses	3,379,375.92	3,271,005.77	(108,370.15)
Retirement Costs/Pension Plans	2,903,341.40	2,793,691.74	(109,649.66)
Workers Compensation	403,504.41	300,171.49	(103,332.92)
Other Fringe Benefits	1,280,073.98	1,441,057.26	160,983.28
5020. SERVICES	\$ 39,677.50	\$ 60,000.03	\$ 20,322.53
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services	-	-	-
Audit Fees	-	-	-
Legal Fees	-	-	-
Human Resources Consulting	-	-	-
Planning and Scheduling Consulting	-	-	-
Computer Consulting	-	-	-
Advertising and Promotion	-	-	-
05. Contract Maintenance Services	-	-	-
Vehicle Maintenance	-	-	-
Computer Maintenance	-	-	-
BRT Station Maintenance	-	-	-
Building Maintenance	-	-	-
09. Other Services	39,677.50	60,000.03	20,322.53
Advertising	-	-	-
Ad commission Lottery Updates	-	-	-
ADA Ride	-	-	-
Drug and Alcohol Testing	17,047.50	26,250.03	9,202.53
Medical Exam Testing	22,630.00	33,750.00	11,120.00
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,210,955.97	\$ 2,652,608.02	\$ 441,652.05
01. Fuel and Lubricants	1,717,212.10	2,184,608.02	467,395.92
02. Tires and Tubes	493,368.87	468,000.00	(25,368.87)
09. Other Materials and Supplies	375.00	-	(375.00)
Vehicle Equip. and Parts Supplies (inc Cares Act)	-	-	-
Other Equipment and Supplies	375.00	-	(375.00)
Office Equipment	-	-	-
Admin. Supplies	-	-	-

**GRTC Transit System
Operating Expenses
Year to Date March 31, 2025**

	Vehicle Operations		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ 7,604,216.33	\$ 6,734,711.87	\$ (869,504.46)
01. Purchased Transportation - SpecTran	6,723,233.53	5,765,735.00	(957,498.53)
02. Purchased Transportation VanPool	880,982.80	968,976.87	87,994.07
5090. MISCELLANEOUS EXPENSES	\$ 91,405.95	\$ 82,500.03	\$ (8,905.92)
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses	91,405.95	82,500.03	(8,905.92)
5120. LEASES AND RENTALS			\$ -
5900 ADA Expenses			\$ -
Total Expenses	\$ 41,216,368.52	\$ 39,999,840.60	\$ (1,216,527.92)
	63.59%	59.47%	

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

Vehicle Maintenance			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 4,334,638.27	\$ 4,328,911.76	\$ (5,726.51)
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	<u>2,736,635.48</u>	<u>2,924,477.42</u>	<u>187,841.94</u>
Dispatch			-
Operations Supervision			-
Maintenance	2,736,635.48	2,924,477.42	187,841.94
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	<u>163,021.35</u>	<u>-</u>	<u>(163,021.35)</u>
Vacation	73,737.52	-	(73,737.52)
Sick	29,954.63	-	(29,954.63)
Holiday	59,329.20	-	(59,329.20)
FMLA or other leave	-	-	-
05. Fringe Benefits	<u>1,434,981.44</u>	<u>1,404,434.34</u>	<u>(30,547.10)</u>
Employment Taxes	216,223.16	226,234.78	10,011.62
Health and Welfare Expenses	474,496.56	454,727.98	(19,768.59)
Retirement Costs/Pension Plans	470,093.85	459,309.79	(10,784.06)
Workers Compensation	56,655.86	41,729.18	(14,926.69)
Other Fringe Benefits	217,512.01	222,432.61	4,920.61
5020. SERVICES	\$ -	\$ -	\$ -
03. Professional and Technical Services	<u>-</u>	<u>-</u>	<u>-</u>
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	<u>-</u>	<u>-</u>	<u>-</u>
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	<u>-</u>	<u>-</u>	<u>-</u>
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc			-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 2,898,430.20	\$ 2,300,383.31	\$ (598,046.89)
01. Fuel and Lubricants	<u>137,109.41</u>	<u>65,708.31</u>	<u>(71,401.10)</u>
02. Tires and Tubes			-
09. Other Materials and Supplies	<u>2,761,320.79</u>	<u>2,234,675.00</u>	<u>(526,645.79)</u>
Vehicle Equip. and Parts Supplies (inc Cares Act)	2,761,320.79	2,234,675.00	(526,645.79)
Other Equipment and Supplies			-
Office Equipment			-
Admin. Supplies			-

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

	Vehicle Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other	-	-	-
5060. TAXES			\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses			-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 7,233,068.47	\$ 6,629,295.07	\$ (603,773.40)
	11.16%	9.86%	

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

Facility Maintenance			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 1,340,490.24	\$ 1,407,096.07	\$ 66,605.83
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	942,150.48	1,075,109.73	132,959.25
Dispatch			-
Operations Supervision			-
Maintenance	942,150.48	1,075,109.73	132,959.25
Administration			-
04. Other Paid Absences (Non revenue vehicle operator personnel)	86,290.03	-	(86,290.03)
Vacation	31,148.88	-	(31,148.88)
Sick	17,920.51	-	(17,920.51)
Holiday	37,220.64	-	(37,220.64)
FMLA or other leave	-	-	-
05. Fringe Benefits	312,049.73	331,986.34	19,936.61
Employment Taxes	74,439.86	83,169.46	8,729.61
Health and Welfare Expenses	163,356.49	167,169.17	3,812.68
Retirement Costs/Pension Plans	1,082.52	-	(1,082.52)
Workers Compensation	19,505.10	15,340.67	(4,164.43)
Other Fringe Benefits	53,665.76	66,307.03	12,641.27
5020. SERVICES	\$ 971,059.04	\$ 723,124.94	\$ (247,934.10)
03. Professional and Technical Services	-	-	-
BRT Fare Collection and Security Services			-
Audit Fees			-
Legal Fees			-
Human Resources Consulting			-
Planning and Scheduling Consulting			-
Computer Consulting			-
Advertising and Promotion			-
05. Contract Maintenance Services	971,059.04	723,124.94	(247,934.10)
Vehicle Maintenance			-
Computer Maintenance			-
BRT Station Maintenance	130,432.15	164,999.97	34,567.82
Building Maintenance	840,626.89	558,124.97	(282,501.92)
09. Other Services	-	-	-
Advertising			-
Ad commission Lottery Updates			-
ADA Ride			-
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	-	-	-
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 188,509.29	\$ 198,281.33	\$ 9,772.04
01. Fuel and Lubricants			-
02. Tires and Tubes			-
09. Other Materials and Supplies	188,509.29	198,281.33	9,772.04
Vehicle Equip. and Parts Supplies (inc Cares Act)			-
Other Equipment and Supplies	188,509.29	198,281.33	9,772.04
Office Equipment			-
Admin. Supplies			-

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

	Facility Maintenance		
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ -	\$ -	\$ -
Telecommunication			-
Utilities			-
5050. CASUALTIES AND LIABILITY COSTS	\$ -	\$ -	\$ -
General Liability			-
Auto Liability			-
Physical Damage			-
All Other			-
5060. TAXES			\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ -	\$ -	\$ -
02. Travel and Meetings			-
08. Advertising/Promotion Media			-
09. Other Miscellaneous Expenses			-
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 2,500,058.57	\$ 2,328,502.34	\$ (171,556.23)
	3.86%	3.46%	

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

General Administration			
	Actual	Budget	Variance Fav / (Unfav)
Total Operating Costs			
5010. LABOR	\$ 6,751,907.41	\$ 7,477,419.78	\$ 725,512.37
01. Operator Salaries and Wages			-
02. Operator's Paid Absences	-	-	-
Operator Vacation			-
Operator Sick			-
Holiday			-
Operator FMLA or other leave			
03. Other Salaries and Wages (Non revenue vehicle operator personnel)	4,698,684.69	5,186,700.57	488,015.88
Dispatch			-
Operations Supervision			-
Maintenance			-
Administration	4,698,684.69	5,186,700.57	488,015.88
04. Other Paid Absences (Non revenue vehicle operator personnel)	-	-	-
Vacation			-
Sick			-
Holiday			-
FMLA or other leave			-
05. Fringe Benefits	2,053,222.72	2,290,719.21	237,496.49
Employment Taxes	371,245.81	401,238.21	29,992.40
Health and Welfare Expenses	814,690.07	806,481.81	(8,208.25)
Retirement Costs/Pension Plans	502,369.78	689,102.49	186,732.71
Workers Compensation	97,275.66	74,008.69	(23,266.97)
Other Fringe Benefits	267,641.40	319,888.01	52,246.61
5020. SERVICES	\$ 2,309,845.99	\$ 6,562,644.09	\$ 4,252,798.10
03. Professional and Technical Services	2,038,756.63	6,002,550.84	3,963,794.21
BRT Fare Collection and Security Services	-	-	-
Audit Fees	65,872.00	60,000.00	(5,872.00)
Legal Fees	15,899.40	112,500.00	96,600.60
Human Resources Consulting	30,915.00	52,499.97	21,584.97
Planning and Scheduling Consulting	1,511,199.84	4,279,579.62	2,768,379.78
Computer Consulting	2,065.00	4,500.00	2,435.00
Advertising and Promotion	412,805.39	1,493,471.25	1,080,665.86
05. Contract Maintenance Services	90,263.35	337,500.00	247,236.65
Vehicle Maintenance			-
Computer Maintenance	90,263.35	337,500.00	247,236.65
BRT Station Maintenance			-
Building Maintenance			-
09. Other Services	180,826.01	222,593.25	41,767.24
Advertising	26,374.49	36,749.97	10,375.48
Ad commission Lottery Updates	-	-	-
ADA Ride	60,565.68	68,136.75	7,571.07
Drug and Alcohol Testing			-
Medical Exam Testing			-
Misc	93,885.84	117,706.53	23,820.69
5030. MATERIALS AND SUPPLIES CONSUMED	\$ 1,512,105.45	\$ 1,345,067.80	\$ (167,037.65)
01. Fuel and Lubricants	5,667.63	-	(5,667.63)
02. Tires and Tubes			-
09. Other Materials and Supplies	1,506,437.82	1,345,067.80	(161,370.02)
Vehicle Equip. and Parts Supplies (inc Cares Act)	241,728.74	-	(241,728.74)
Other Equipment and Supplies	397,097.22	440,749.96	43,652.74
Office Equipment	818,077.86	874,589.31	56,511.45
Admin. Supplies	49,534.00	29,728.53	(19,805.47)

GRTC Transit System
Operating Expenses
Year to Date March 31, 2025

General Administration			
	Actual	Budget	Variance Fav / (Unfav)
5040. UTILITIES	\$ 758,956.17	\$ 786,375.00	\$ 27,418.83
Telecommunication	243,542.88	202,500.00	(41,042.88)
Utilities	515,413.29	583,875.00	68,461.71
5050. CASUALTIES AND LIABILITY COSTS	\$ 2,117,142.78	\$ 1,521,375.03	\$ (595,767.75)
General Liability	855,759.03	821,250.00	(34,509.03)
Auto Liability	50,348.65	45,000.00	(5,348.65)
Physical Damage	1,173,307.83	468,749.97	(704,557.86)
All Other	37,727.27	186,375.06	148,647.79
5060. TAXES	\$ -	\$ -	\$ -
5100. PURCHASED TRANSPORTATION SERVICE	\$ -	\$ -	\$ -
01. Purchased Transportation - SpecTran			-
02. Purchased Transportation VanPool			-
5090. MISCELLANEOUS EXPENSES	\$ 412,520.65	\$ 610,403.22	\$ 197,882.57
02. Travel and Meetings	89,624.94	116,335.44	26,710.50
08. Advertising/Promotion Media	5,067.50	30,678.75	25,611.25
09. Other Miscellaneous Expenses	317,828.21	463,389.03	145,560.82
5120. LEASES AND RENTALS	\$ -	\$ -	\$ -
5900 ADA Expenses	\$ -	\$ -	\$ -
Total Expenses	\$ 13,862,478.45	\$ 18,303,284.92	\$ 4,440,806.47
	21.39%	27.21%	

GRTC Transit System Year to Date March 31, 2025

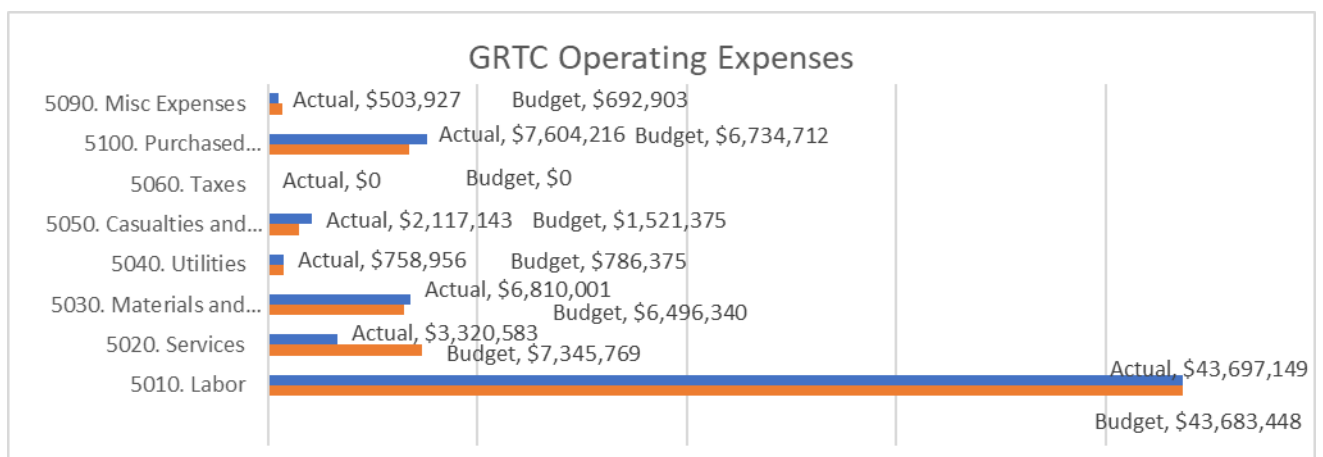
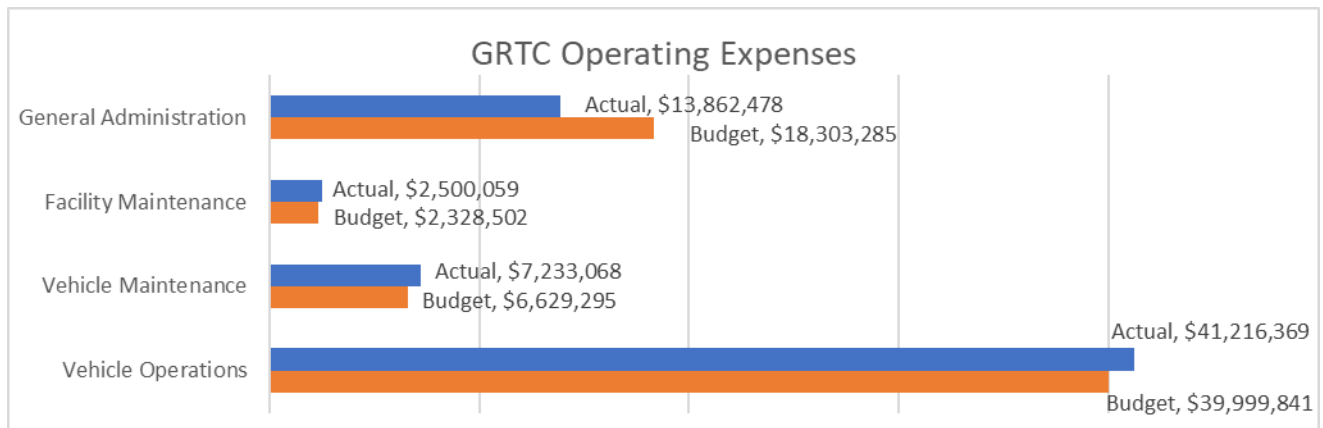
Operating Expenses

	Budget	Actual	(Over) Under	% of Budget
Vehicle Operations	\$ 39,999,840.60	\$ 41,216,368.52	\$ (1,216,527.92)	103.04%
Vehicle Maintenance	6,629,295.07	7,233,068.47	(603,773.40)	109.11%
Facility Maintenance	2,328,502.34	2,500,058.57	(171,556.23)	107.37%
General Administration	18,303,284.92	13,862,478.45	4,440,806.47	75.74%
Total GRTC	\$ 67,260,922.93	\$ 64,811,974.01	\$ 2,448,948.92	96.36%

	Budget	Actual	(Over) Under	% of Budget
5010. Labor	\$ 43,683,448.26	\$ 43,697,148.69	\$ (13,700.43)	100.03%
5020. Services	7,345,769.06	3,320,582.53	4,025,186.53	45.20%
5030. Materials and Supplies Consumed	6,496,340.46	6,810,000.91	(313,660.45)	104.83%
5040. Utilities	786,375.00	758,956.17	27,418.83	96.51%
5050. Casualties and Liability Costs	1,521,375.03	2,117,142.78	(595,767.75)	139.16%
5060. Taxes	-	-	-	0.00%
5100. Purchased Transportation Service	6,734,711.87	7,604,216.33	(869,504.46)	112.91%
5090. Misc Expenses	692,903.25	503,926.60	188,976.65	72.73%
Total GRTC	\$ 67,260,922.93	\$ 64,811,974.01	\$ 2,448,948.92	96.36%

Total Fleet Service Miles	5,131,533.61	5,092,497.15
Operating Expense per Mile	\$ 13.11	\$ 12.73

Total Fleet Service Hours	442,925.22	440,362.86
Operating Expense per Hour	\$ 151.86	\$ 147.18



Operating Expenses are favorable versus budget by \$2.449M or 3.64% as a result of:

- Slightly unfavorable labor expenses of (\$13.700k) due to higher than budgeted Vehicle Operators in training higher than budgeted offset by higher than budgeted vacancy factor in the general and administrative groups. Operator Training wages and benefits are funded by ARPA funds in the amount of \$0.656M year to date.
- Favorable purchased services of \$4.025M due to the timing of consulting services versus budget.
- Unfavorable materials and supplies of (\$313.660k) due to timing of purchases versus budget assumptions.
- Favorable Utilities expenses of \$27.418k.
- Unfavorable casualties and liability expense of (\$595.768k) is due to the timing of the booking of the self-insured liability versus budgetary assumption.
- Unfavorable purchased transportation services of (\$0.870M) due to actual demand differing from budgetary assumptions for CARE and CARE plus services.
- Favorable Miscellaneous expense of \$188.977k due to timing of travel expense versus budget.

Operating Expense per Mile

	Budget	Actual
Vehicle Operations	\$ 7.79	\$ 8.09
Vehicle Maintenance	1.29	1.42
Facility Maintenance	0.45	0.49
General Administration	3.57	2.72
Total GRTC	\$ 13.11	\$ 12.73

Operating Expense per Mile

	Budget	Actual
5010. Labor	\$ 8.51	\$ 8.58
5020. Services	1.43	0.65
5030. Materials and Supplies Consumed	1.27	1.34
5040. Utilities	0.15	0.15
5050. Casualties and Liability Costs	0.30	0.42
5060. Taxes	-	-
5100. Purchased Transportation Service	1.31	1.49
5090. Misc Expenses	0.14	0.10
Total GRTC	\$ 13.11	\$ 12.73

Operating Expense per Hour

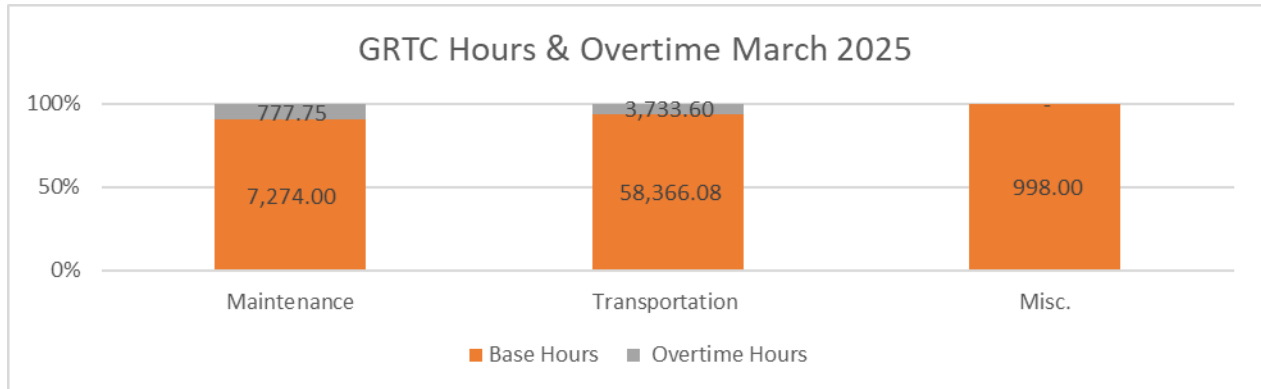
	Budget	Actual
Vehicle Operations	\$ 90.31	\$ 93.60
Vehicle Maintenance	14.97	16.43
Facility Maintenance	5.26	5.68
General Administration	41.32	31.48
Total GRTC	\$ 151.86	\$ 147.18

Operating Expense per Hour

	Budget	Actual
5010. Labor	\$ 98.62	\$ 99.23
5020. Services	16.58	7.54
5030. Materials and Supplies Consumed	14.67	15.46
5040. Utilities	1.78	1.72
5050. Casualties and Liability Costs	3.43	4.81
5060. Taxes	-	-
5100. Purchased Transportation Service	15.21	17.27
5090. Misc Expenses	1.56	1.14
Total GRTC	\$ 151.86	\$ 147.18

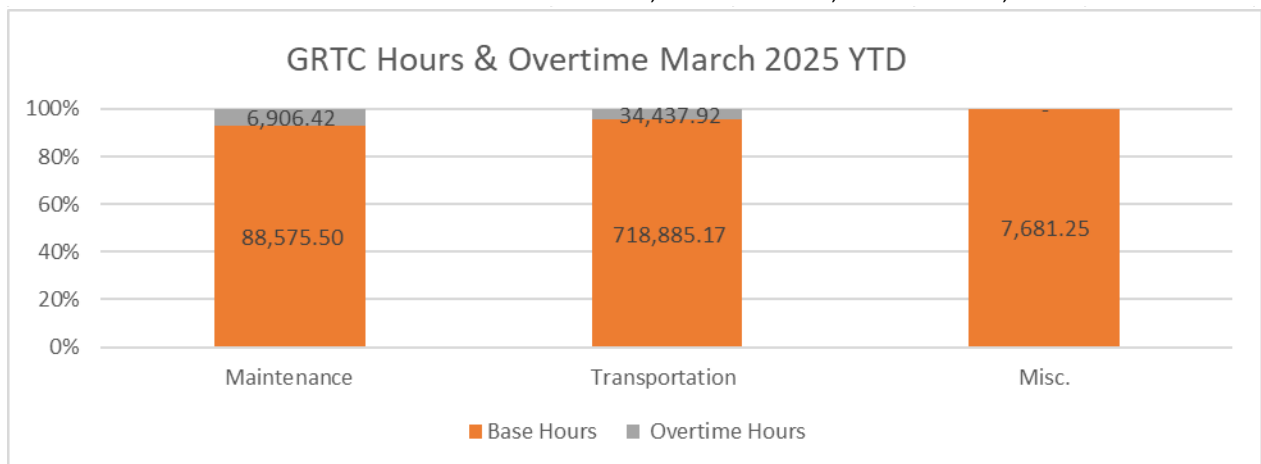
GRTC Headcount @ March 31, 2025

	Budget	Actual	(Over) Under	% of Budget
Equipment & Facility Maintenance	78	75	3	96.15%
Transportation	416	414	2	99.52%
Planning, Scheduling & Marketing	23	22	1	95.65%
Insurance & Safety	10	15	(5)	150.00%
General & Administrative	63	57	6	90.48%
Reflects Actual Total Heads (Not FTEs)	590	583	7	98.81%



GRTC Hours & Overtime (2/22/2025-3/22/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	8,051.75	7,274.00	777.75	10.69%
Transportation	62,099.68	58,366.08	3,733.60	6.40%
Misc.	998.00	998.00	-	0.00%
	71,149.43	66,638.08	4,511.35	6.77%



GRTC Hours & Overtime (6/30/2024-3/22/2025)

	Total Hours	Base Hours	Overtime Hours	OT %
Maintenance	95,481.92	88,575.50	6,906.42	7.80%
Transportation	753,323.09	718,885.17	34,437.92	4.79%
Misc.	7,681.25	7,681.25	-	0.00%
	856,486.26	815,141.92	41,344.34	5.07%

GRTC Transit System

STATEMENT OF INCOME

BUDGET VS. ACTUAL

For the Nine Months Ending March 31, 2025

	Current Month			Fav/ (Unfav)	Year To Date			Fav/ (Unfav)	FY 2025 Annual Budget
	Budget	Actual	Difference		Budget	Actual	Difference		
Operating Revenue:									
Customer Revenue - Fixed Route	\$ -	\$ -	\$ -	F	\$ -	\$ -	\$ -	F	\$ -
Pass Program Revenue	100,000	100,000	-	F	900,000	900,000	-	F	1,200,000
Charter Revenue	-	-	-	F	-	37,650	37,650	F	-
Advertising Revenue	70,000	79,698	9,698	F	380,000	275,768	(104,233)	U	605,000
Other Operating Revenue	-	-	-	F	-	-	-	F	-
Total Operating Revenue	\$ 170,000	\$ 179,698	\$ 9,698	F	\$ 1,280,000	\$ 1,213,418	\$ (66,583)	U	\$ 1,805,000
Other Income:									
Ridefinders	45,863	28,503	(17,360)	U	405,370	286,602	(118,768)	U	540,000
Interest Income	29,677	37,625	7,948	F	436,566	709,042	272,476	F	500,000
Non-Transportation Income	417	5	(412)	U	3,750	1,370	(2,380)	U	5,000
Total Other Income	\$ 75,957	\$ 66,133	\$ (9,824)	U	\$ 845,686	\$ 997,014	\$ 151,329	F	\$ 1,045,000
Operating Contributions:									
COVID Relief Acts VA2020-023	15,287	1,114,128	1,098,841	F	300,694	8,403,169	8,102,475	F	346,554
FFCRA Credit	-	-	-	F	-	-	-	F	-
Oper contrib - Federal	375,652	590,189	214,537	F	7,896,723	6,851,412	(1,045,311)	U	9,023,680
Oper contrib - State	3,257,779	2,814,412	(443,367)	U	27,877,664	24,981,560	(2,896,104)	U	37,651,002
Oper contrib - CVTA	2,045,587	2,045,587	-	F	18,410,283	18,410,283	-	F	24,547,044
Oper contrib - Richmond	757,717	851,693	93,976	F	6,819,455	8,592,313	1,772,858	F	9,092,606
Oper contrib - Henrico	363,867	394,396	30,529	F	3,274,805	3,274,805	-	F	4,366,407
Oper contrib - Petersburg	16,667	16,667	-	F	150,000	150,000	-	F	200,000
Oper contrib - Chesterfield	21,824	146,615	124,791	F	1,187,522	1,201,704	14,182	F	1,252,994
Oper Contrib Local	-	-	-	F	-	-	-	F	-
Oper contrib - GRTC Fund Balance	86,667	-	(86,667)	U	780,000	-	(780,000)	U	1,040,000
Total Operating Contributions:	\$ 6,941,047	\$ 7,973,687	\$ 1,032,640	F	\$ 66,697,146	\$ 71,865,247	\$ 5,168,101	F	\$ 87,520,287
Net Operating Revenue	\$ 7,187,004	\$ 8,219,518	\$ 1,032,514	F	\$ 68,822,831	\$ 74,075,679	\$ 5,252,847	F	\$ 90,370,287
Operating Expenses:									
Equipment & Facility Maintenance	1,412,832	1,351,473	(61,359)	F	11,548,462	11,819,390	270,928	U	15,776,609
Transportation	2,765,155	2,895,259	130,104	U	24,122,419	25,010,453	888,034	U	32,243,249
Planning, Scheduling & Marketing	771,493	497,568	(273,925)	F	7,074,772	3,190,519	(3,884,254)	F	9,381,004
Insurance and Safety	284,540	267,110	(17,430)	F	2,550,943	3,351,143	800,200	U	3,400,596
General and Administrative	1,478,068	1,424,889	(53,179)	F	12,891,592	11,634,029	(1,257,563)	F	17,310,026
Purchase of Service - Spectran & Van Pool	824,229	825,816	1,587	U	6,734,712	7,604,216	869,504	U	9,135,771
Operating Taxes and Licenses	267,421	258,178	(9,243)	F	2,338,023	2,202,224	(135,798)	F	3,123,032
Total Operating Expenses	\$ 7,803,738	\$ 7,520,293	\$ (283,445)	F	\$ 67,260,923	\$ 64,811,974	\$ (2,448,949)	F	\$ 90,370,288
Change in Net Postion	\$ (616,734)	\$ 699,225	\$ 1,315,959	F	\$ 1,561,908	\$ 9,263,705	\$ 7,701,796	F	\$ (1)
Operating Ratio	8.31%	10.16%	76.85%		10.02%	10.55%	0.53%		
Farebox Recovery Ratio	1.43%	1.49%	0.06%		1.49%	1.57%	0.09%		

GRTC Transit System
Balance Sheet
As of March 31,2025

	Current Month March 31, 2025	Prior Month February 28, 2025	Prior Year End June 30, 2024
ASSETS			
Current Assets:			
Cash	\$11,601,790	\$14,685,269	\$3,362,190
Working Funds	7,358	7,358	64,522
Capital Funds	10,809,110	7,809,110	7,266,566
Accounts Receivable, net	5,576,211	7,410,589	9,659,338
Motor Bus Parts Inventory	1,228,677	1,334,742	1,037,453
Gasoline Inventory	4,666	3,909	10,821
Diesel Fuels Inventory	15,614	17,161	27,372
Lubricants Inventory	78,150	50,140	70,306
Prepayments	<u>499,815</u>	<u>699,473</u>	<u>374,605</u>
Total Current Assets	\$29,821,391	\$32,017,750	\$21,873,172
Tangible Property:			
Property and Equipment	196,817,553	195,771,688	189,720,996
Accumulated Depreciation	<u>(107,479,627)</u>	<u>(107,079,627)</u>	<u>(103,879,627)</u>
Net Property	\$89,337,926	\$88,692,061	\$85,841,369
Other Assets:			
Restricted Funds (LGIP)	8,492,752	8,492,752	8,492,752
Restricted Funds (CVTA Special Fund)	55,372,675	52,732,864	47,175,056
Intangible Asset - Software, net of amortization	4,936,681	4,936,681	4,240,773
Right of Use Asset	1,226,431	1,226,431	1,226,431
Deferred Outflows GASB 68	17,446,444	17,446,444	17,446,444
Deferred Outflows GASB 75	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Assets	<u>87,474,983</u>	<u>84,835,172</u>	<u>78,581,456</u>
TOTAL ASSETS	<u>\$206,634,300</u>	<u>\$205,544,983</u>	<u>\$186,295,996</u>
LIABILITIES AND CAPITAL			
Current Liabilities:			
Accounts Payable	4,440,274	4,922,084	3,651,295
Wages Payable	2,058,084	1,973,010	2,729,823
Taxes Accrued	44,134	12,767	82,878
Deferred Revenues CVTA	53,527,614	52,941,186	45,360,458
Other Current Liabilities	<u>3,604,166</u>	<u>5,405,722</u>	<u>3,017,911</u>
Total Current Liabilities	\$63,674,273	\$65,254,770	\$54,842,365
Non-current Liabilities:			
N/P City, OPEB and GASB 68	\$ 82,035,776	\$ 82,035,776	\$ 82,035,776
Reserves:			
Injuries, Loss, and Damage	<u>2,012,046</u>	<u>2,012,046</u>	<u>1,320,700</u>
Total Reserves	<u>\$2,012,046</u>	<u>\$2,012,046</u>	<u>\$1,320,700</u>
TOTAL LIABILITIES	147,722,095	149,302,592	138,198,841
Capital:			
Common Stock	50,005	50,005	50,005
Paid-In Capital	122,376,621	120,010,133	134,151,299
Fund Balance - Accumulated Depreciation	(99,804,669)	(99,404,669)	(96,204,669)
Fund Balance - GASB 68	(36,089,951)	(36,089,951)	(36,089,951)
Fund Balance	<u>72,380,199</u>	<u>71,676,874</u>	<u>46,190,471</u>
Total Capital	\$ 76,589,121,205	\$ 56,242,392	\$ 48,097,155
TOTAL LIABILITIES AND CAPITAL	<u>\$ 206,634,300</u>	<u>\$ 205,544,983</u>	<u>\$ 186,295,996</u>

Greater Richmond Transit Company
Cash Flow Projection
May 20, 2025

	Actual						Expected		
	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25
Beginning Balance	\$ 3,154,919	\$ 1,638,674	\$ 1,635,285	\$ 8,495,341	\$ 9,676,278	\$ 8,613,628	\$ 11,355,570	\$ 9,662,803	\$ 6,102,776
Revenue									
Advertising & Charter Revenue	5,040	9,900	600	22,650	23,355	-	-		
CVTA			6,136,761	-	-	6,136,761			7,150,000
Federal		3,379,314	3,209,000	1,379,119	4,918,181	5,845	2,909,055	1,250,000	1,250,000
State				-	-	-	-	-	-
Operating Assistance	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179	1,689,179
Capital	610,518	917,951	234,481	457,097	1,536,991	1,935,338	2,728,403	2,544,711	1,050,000
Zero Fare	1,000,000	209,862	2,246,020	1,313,980	-	-			
Route extensions			2,177,586	974,958	486,074	124,982	300,000	300,000	300,000
Local - Chesterfield				292,970	212,246	92,652	180,000	100,000	100,000
LOCAL - COR	2,322,355			4,644,709	-	5,040			
LOCAL - HNCO	1,091,602		1,091,602	-	-	1,091,602			
LOCAL - Petersburg	16,667		33,333	-	33,388	-	16,667	16,667	16,667
LOCAL -Bon Secours				-	-	-			
Ridefinders		29,337	29,382	43,745	34,375	28,503	35,000	35,000	35,000
Other Income	53,150	36,945	26,150	40,279	21,915	27,337	36,000	36,000	36,000
VCU			600,000	-	-	-			
	\$ 6,788,510	\$ 6,272,488	\$ 17,474,094	\$ 10,858,686	\$ 8,955,704	\$ 11,137,239	\$ 7,894,304	\$ 5,971,557	\$ 11,626,846
Expenses									
Wages & Benefits	4,566,712	4,702,299	6,162,580	4,824,411	5,482,465	4,740,515	5,292,939	5,300,582	5,128,182
SGR / Maintenance	811,991	504,533	634,245	587,242	692,625	576,790	674,712	641,390	640,441
Fuel & Lubricants	139,445	209,626	201,159	358,167	416,637	178,654	263,089	263,089	263,089
Materials & Supplies	43,309	11,020	35,581	10,590	45,056	15,076	35,573	26,411	27,827
Casualty & Insurance	62,600	144,757	519,334	141,337	34,872	467,190	211,708	206,658	223,557
Services	54,674	139,826	133,604	167,980	62,877	59,253	116,179	105,332	104,966
Purchased Services	787,746	130,844	1,582,742	892,724	894,734	783,063	85,000	85,000	85,001
Utilities	128,659	80,969	86,133	55,313	99,088	50,417	92,869	90,984	85,554
Travel & Training	1,391	9,189	6,186	2,363	25,580	555	12,394	10,413	8,509
Miscellaneous	49,514	8,143	2,784	12,281	88,790	16,303	30,253	29,370	29,680
Capital	1,658,713	334,671	1,249,691	2,625,342	2,175,629	1,507,480	2,772,356	2,772,356	1,500,001
	\$ 8,304,755	\$ 6,275,877	\$ 10,614,038	\$ 9,677,749	\$ 10,018,355	\$ 8,395,297	\$ 9,587,071	\$ 9,531,584	\$ 8,096,807
Cash Position	\$ 1,638,674	\$ 1,635,285	\$ 8,495,341	\$ 9,676,278	\$ 8,613,628	\$ 11,355,570	\$ 9,662,803	\$ 6,102,776	\$ 9,632,815

GRTC Transit System
CVTA Special Fund Quarterly Report
For the Quarter Ended June 30, 2025
Data Updated through April 30, 2025

Beginning Balance @ March 31, 2025	\$ 55,476,155.27
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Receipts:

April 24, 2025 GRTC 15% Funds Distribution - Month of March 2025	\$ 2,571,473.68	
GRTC 15% Funds Distribution - Month of April 2025		
GRTC 15% Funds Distribution - Month of May 2025		
April 1, 2025 Interest Income WF Treasury Sweep March 2025	\$ 102,211.02	
April 30, 2025 Interest Income LGIP EM- April 2025	\$ 76,553.04	
April 30, 2025 April 2025 LGIP EM Share unrealized gain/(loss)	\$ 49,051.85	
Interest Income WF Treasury Sweep April 2025		
Interest Income LGIP EM- May 2025		
May 2025 LGIP EM Share unrealized gain/(loss)		
Interest Income WF Treasury Sweep May 2025		
Interest Income LGIP EM- June 2025		
June 2025 LGIP EM Share unrealized gain/(loss)		
		\$ 2,799,289.59

Uses:

Costs incurred in preparing GRTC Regional Public Transportation Plan	\$ -
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Costs incurred in preparing GRTC Micromobility Plan	\$ -
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GRTC Operating and Capital Expense

GRTC Operating Expense Qtr 4 FY2025 Draw	\$ (6,136,761.00)	
GRTC Capital Expense Qtr 4 FY2025 Local Share Draw	\$ (242,918.25)	
Subtotal GRTC Operating and Capital Expense		\$ (6,379,679.25)

Ending Balance @ April 30, 2025	\$ 51,895,765.61
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Fund Balance Composition @ April 30, 2025

Unrestricted Funds	\$ -	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Restricted Funds: GRTC FY2026 GRTC Operating and Capital Expenses	\$ 51,124,202.27	
	<u>\$ 51,895,765.61</u>	

CVTA Funds:

Balance @ April 30, 2025 in Wells Fargo	\$ 100,000.00	
Balance @ April 30, 2025 in Wells Fargo Treasury Sweep	\$ 27,046,130.04	
Balance @ April 30, 2025 in LGIP EM	<u>\$ 24,749,635.57</u>	
	<u>\$ 51,895,765.61</u>	

Wells Fargo Balance at April 30, 2025	\$ 27,146,130.04	
Restricted Funds: GRTC FY2021 Regional Public Transportation Plan preparation	\$ 22,250.69	
Restricted Funds: GRTC FY2022 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2022 Regional On Demand Micromobility Study	\$ -	
Restricted Funds: GRTC FY2023 Regional Public Transportation Plan preparation	\$ 200,000.00	
Restricted Funds: GRTC FY2023 On Demand Micromobility Study	\$ 99,312.65	
Restricted Funds: GRTC FY2024 Regional Public Transportation Plan preparation	\$ 125,000.00	
Restricted Funds: GRTC FY2024 On Demand Micromobility Study	\$ 125,000.00	
Surplus - Available for Investment - Treasury Sweep or LGIP	\$ 26,374,566.70	

Meeting Date: May 20, 2025
Information Item: Recent and Upcoming Procurements

BACKGROUND:

The Board Chair is authorized to sign contracts on behalf of the full GRTC Board for contracts valued over \$50,000 and under \$100,000. Any contract signed by the Board Chair shall be reported at the next full Board Meeting.

The Procurement Department maintains a rolling list of upcoming procurement items anticipated for the coming year. At least three months prior to initiation of the procurement process, staff will update the Board prior to releasing requests for proposals, quotes, invitations for bids, or other methods of procurement.

The Recent and Upcoming Procurement report ensures full transparency in contracting.

The following is a list of procurements approved by GRTC's Board Chair falling below the \$100,000 threshold requiring majority approval by GRTC's Board of Directors but above the CEO's authority of \$50,000.

Date	Purchase Order #	Vendor	Purpose	Amount	Requested by	Approved by
4/30/2025	115486	Kesha Reed Consulting	Contract Modification Financial Consulting Services	Amount of this Modification: \$5,000 Increase Prior Total Price \$50,000 New Total Price \$55,000	John Zinzarella	Board Chair

CURRENT STATUS:

Upcoming Procurements

TITLE	DEPT	BUDGET	ANTICIPATED AWARD DATE	INCLUDED IN BUDGET (YES/NO)	GRANT STATUS (EXISTING/ PENDING/ PLANNED)
General Printing Services	Marketing	TBD	Summer 2025	Y	Planned
Occupational Health Services	Human Resources	\$225,000	2025	Y	Ready
Hastus Training for Schedulers	Planning	\$91,000	2025	TBD	Pending

Paratransit Parts	Maintenance	\$300,000	FY-2025	Y	Planned
Motorized Entrance Gates	Risk Management	\$600,000	2025	Y	Planned
Fleet Fixed Route Passenger Awareness Monitor	IT	\$750,000	Summer 2025	Y	Existing
BRT Station Real Time Passenger Information Upgrade	IT	\$1,560,000	Q4-2025	Y	Existing
ERP Implementation Services	IT	\$3,500,000	Spring 2025	Y	Pending
Network & Server Infrastructure Replacements/VMware vSphere and vSAN	IT	\$674,000	Summer 2025	Y	Planned
Business Application Software - HASTUS Self-Service Software Module	IT	\$135,000	Summer 2025	Y	Planned
Business Application Software - Swiftly Transit Data Software	IT	\$145,500	Fall 2025	Y	Planned
Cyber Security Assessment & Improvement (Artic Wolf, MSPs, Security Assessment)	IT	\$200,000	Summer 2025	Y	Planned
ETI Right-of-Way/Easement Surveying	Capital Improvement Program	\$313,000	Spring/Summer 2025	Y	Existing
Permanent Downtown Transfer Station NEPA Analysis	Capital Improvement Program	\$250,000	Spring/Summer 2025	Y	Existing
GRTC Paratransit Lot Redesign and Preparation of Asphalt & Concrete Replacement and Repair Plans	Capital Improvement Program	\$300,000	2025	Y	Existing
Refuse Collection Services	Facilities	\$150,000	Q2 2025	Y	Ready

Ready	Project approved and funds are available.
Existing	Project approved and funds to be applied to federal grant.
Pending	Awaiting approval of funds.
Planned	Project is in planning phase and funding to be applied for in future.



Meeting Date: May 20, 2025
Action Item: GRTC FY2026 Operating and Capital Budget

BACKGROUND

At the May 8, 2025 Finance Committee Meeting, GRTC CFAO John Zinzarella briefed the members of the Board on the status of the GRTC FY2026 Proposed Operating Budget of \$108.561M and Capital Budget of \$43.697M. The Finance Committee adopted a resolution to recommend the FY2026 Proposed Operating Budget and Capital Budget for adoptions by the GRTC Board of Directors.

Attached to this resolution is a copy of the presentation titled “Proposed FY2026 Annual Operating and Capital Budget Briefing” which contain the key expense and revenue assumptions for the FY2026 Proposed Operating and Capital Budgets.

RECOMMENDATION:

That the GRTC Board of Directors approve the key budget assumption that GRTC will remain fare free throughout FY2026 and adopt the GRTC FY2026 Operating Budget in the amount of \$108,561,608 and the FY2026 Capital Budget in the amount of \$43,696,503 as presented in the attached proposed budget book and presentation.

Ellen Robertson, Secretary
GRTC Board of Directors

Date



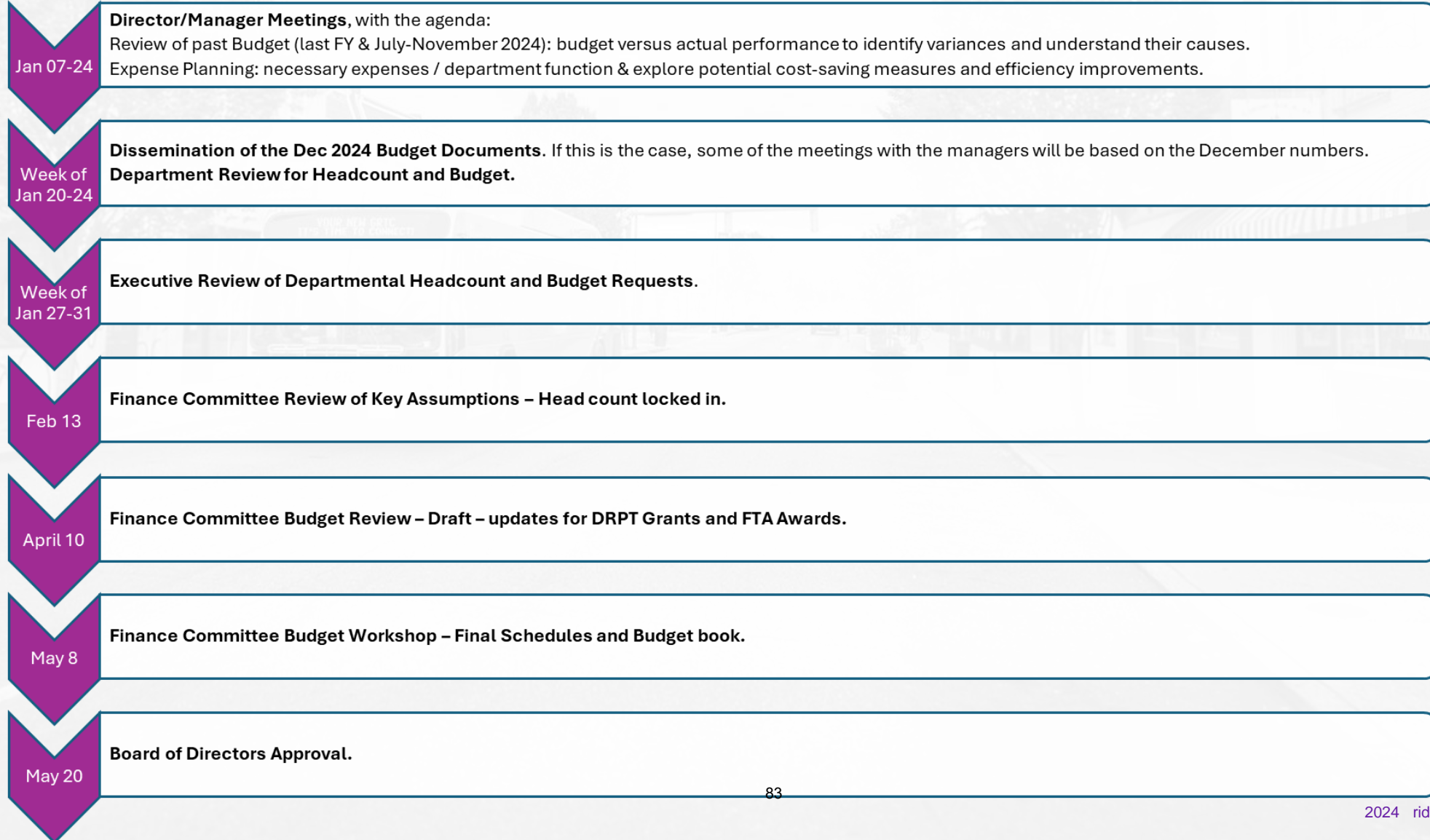
Proposed FY2026 Annual Operating and Capital Budget Briefing

John Zinzarella – May 8, 2025 Finance Committee Meeting (Amended)

May 20, 2025 Board of Directors Meeting

FY2026 Proposed Baseline Budget

Timeline of Key Events



FY2026 Proposed Baseline Budget

Operating Expense Assumptions

- Collective Bargaining Unit
 - Current contract through September 30, 2026
 - Q1 FY2026 top wage rate \$32.91
 - Q2 – Q4 FY2026 top wage rate \$34.063.5% Increase
 - FY 2026 Projected CBU staffing levels:
 - Transportation (Fixed Route & BRT):
 - 325 fixed route operators (315 funded) vs 325 FY2025 fixed route operators
 - 27 PT operators vs 22 FY2025 PT operators
 - 338.5 FTEs (328.5 FTEs Funded) vs 336 FTEs
 - \$25.726M vs \$23.647M (net of MicroTransit)
 - MicroTransit:
 - 30 micro transit operators vs 30 FY2025 micro transit operators
 - \$1.788M vs \$1.656M

FY2026 Proposed Baseline Budget

Operating Expense Assumptions

- Collective Bargaining Unit
 - FY 2026 Projected staffing levels:
 - Maintenance: (6 CBU position increase)
 - 58 mechanics vs 52 FY2025 mechanics
 - \$4.367M vs \$3.992M
- Non CBU Headcount:
 - FY 2026 Projected staffing new positions (16 positions)
 - Safety: (6 safety ambassadors)
 - Planning: (capital project manager, planning manager)
 - Marketing: (outreach coordinator)
 - HR: (HR coordinator)
 - Finance: (payroll clerk)
 - Facility Maintenance: (asst. facilities manager)
 - Transportation: (3 supervisors)
 - MicroTransit: (1 supervisor)

FY2026 Proposed Baseline Budget Operating Expense Assumptions

- FY2026 Revenue Miles Projection 6,767,416 miles
- FY2025 Revenue Miles Projection 7,084,866 miles (FY25 Trend 6.86M miles)
- FY2024 Revenue Miles Projection 6,064,870 miles
- FY2026 Revenue Hours Projection 577,427 hours
- FY2025 Revenue Hours Projection 610,765 hours (FY25 Trend 591.0k hours)
- FY2024 Revenue Hours Projection 542,260 hours

FY2026 Proposed Baseline Budget

Operating Expense Assumptions

- Medical Benefits premiums increasing 4.65% due to claims experience and maintaining same contribution allocation between GRTC and employee

	Existing			March 2025 - February 2026		
	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP
Employee Only	\$1,399.65	\$849.56	\$120,000	\$1,464.70	\$889.07	\$182,400
Employee + Child(ren)	\$2,386.34	\$1,446.41	\$50,700	\$2,497.22	\$1,513.66	\$66,300
Employee + Spouse	\$2,705.32	\$1,642.13	\$39,000	\$2,831.04	\$1,718.50	\$50,700
Employee + Family	\$4,249.62	\$2,579.56	\$39,000	\$4,447.10	\$2,699.52	\$50,700
Monthly Premium	\$589,232	\$144,038	\$20,725	\$616,615	\$150,736	\$29,175
Annual Premium	\$7,070,784	\$1,728,456	\$248,700	\$7,399,380	\$1,808,832	\$350,100
Combined Annual Premium	\$8,799,240		\$248,700	\$9,208,212		\$350,100
	% Change		4.65%		40.77%	
	\$ Change		\$408,972		\$ 101,400	

	Existing			March 2025 - February 2026		
	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP
Employee Only	15.0%	0.0%	\$2,400.00	15.0%	0.0%	\$2,400.00
Employee + Child(ren)	15.0%	10.0%	\$3,900.00	15.0%	10.0%	\$3,900.00
Employee + Spouse	15.0%	10.0%	\$3,900.00	15.0%	10.0%	\$3,900.00
Employee + Family	15.0%	10.0%	\$3,900.00	15.0%	10.0%	\$3,900.00
	Existing			March 2025 - February 2026		
	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP	Cigna OAP National Network	Cigna CDWP	GRTC HSA Funding for CDWP
Employee Only	166	50	\$120,000	170	76	\$182,400
Employee + Child(ren)	52	13	\$50,700	52	17	\$66,300
Employee + Spouse	36	10	\$39,000	40	13	\$50,700
Employee + Family	31	10	\$39,000	28	13	\$50,700
Total	285	83	\$248,700	290	119	\$350,100

FY2026 Proposed Baseline Budget

Operating Expense Drivers

	<u>FY 2020 Actual</u>	<u>FY2024 Actual</u>	<u>CAGR</u>	<u>FY2025 Adopted Budget</u>	<u>CAGR</u>	<u>FY2026 Proposed Budget</u>	<u>CAGR</u>
<u>Human Capital and Related</u>							
Mechanics Wages	\$ 1,876,100	\$ 2,827,989	10.80%	\$ 2,968,695	9.61%	\$ 3,003,514	8.16%
Bus Cleaners & Ground Services	1,002,673	1,038,302	0.88%	1,102,921	1.92%	1,527,639	7.27%
Maintenance Pension Expense	315,299	529,818	13.85%	614,154	14.26%	682,159	13.73%
Operator Wages	16,442,653	23,757,198	9.64%	25,302,656	9.00%	25,725,662	7.75%
Transportation Pension Expense	1,858,537	3,263,674	15.12%	3,735,511	14.98%	4,047,979	13.85%
Cigna Insurance OAP	4,896,746	5,666,925	9.81%	6,057,842	11.87%	6,384,179	11.19%
Cigna Insurance HSA		1,452,915		2,523,688		2,870,040	
<u>State of Good Repair</u>							
Fleet Repairs & Parts Shipment	\$ 2,571,602	\$ 3,044,247	4.31%	\$ 3,150,000	4.14%	\$ 6,150,000	15.64%
Vehicle Tires	480,503	531,136	2.54%	720,000	8.42%	870,000	10.40%
Fuel, Oil & Lubricants	845,237	531,635	-10.94%	449,905	-11.85%	567,405	-6.43%
CNG Fueling Cost	1,464,304	1,575,728	1.85%	1,707,890	3.13%	1,840,763	3.89%
<u>Specialized Transportation</u>							
Purchased Service Spectran	\$ 4,618,608	\$ 7,692,930	13.60%	\$ 7,832,472	11.14%	\$ 9,500,000	12.77%
Purchased Service Care on Demand	388,933	641,283	13.32%	717,779	13.04%	792,000	12.58%
<u>Other</u>							
Allied Universal PSOs	\$ -	\$ -		\$ -		\$ 963,124	nm
Safety Ambassadors	-	-		-		296,640	nm
Insurance Premiums/Uninsured Provision	2,465,490	2,221,300	-2.57%	2,543,500	0.62%	3,312,790	5.05%
Subtotal of Base Operation Drivers	\$ 39,226,685	\$ 54,775,080	8.71%	\$ 59,427,013	8.66%	\$ 68,533,893	9.75%
Total GRTC Operating Expense	\$ 55,443,296	\$ 75,216,282	7.92%	\$ 90,370,287	10.26%	\$ 108,561,608	11.85%
<u>Activity Drivers</u>							
FTEs Operators - CBU	286	329		355		345	121%
FTEs Mechanics - CBU	54	61		58		58	107%
CBU Top Rate for Year (Blended)	\$ 23.54	\$ 31.18		\$ 32.63		\$ 33.77	143%
CBU Pension GRTC Contribution Rate	11.88%	15.00%		15.38%		15.88%	134%
Revenue Miles	5,233,188	6,030,033	88	7,104,676		6,767,416	129%
Revenue Hours	463,554	594,811		619,879		577,427	125%

FY2026 Proposed Baseline Budget

Operating Expenses

	Actual	Budget						
	FY2023	FY2024	FY2025 Adopted Baseline	FY2025 Grant Funded Projects	Total 2025	FY2026 Proposed Baseline	FY2026 Grant Funded Projects	Total 2026
Operating Expenses by Department								
Operations	26,019,220	31,624,447	37,452,009		37,452,009	42,221,624		42,221,624
Maintenance	11,717,684	14,338,111	14,593,252		14,593,252	19,407,884		19,407,884
Benefits	12,052,330	12,587,137	14,490,310		14,490,310	16,388,119		16,388,119
Insurance and Safety	2,804,745	3,051,314	3,400,596		3,400,596	4,612,166	914,700	5,526,866
Planning & Scheduling	1,612,700	8,169,289	1,376,259	5,850,500	7,226,759	1,670,186	9,490,764	11,160,949
Communications & Marketing	2,841,516	3,311,146	2,419,417	500,000	2,919,417	2,409,456		2,409,456
Information Technology	2,476,179	2,461,374	2,945,150		2,945,150	1,771,635	1,649,487	3,421,122
Administrative	2,780,911	3,749,020	4,219,762		4,219,762	4,555,287		4,555,287
Operating Taxes & Licenses	2,159,120	2,620,544	3,123,032		3,123,032	3,470,301		3,470,301
Total Operating Expenses	\$ 64,464,405	\$ 81,912,382	\$ 84,019,787	\$ 6,350,500	\$ 90,370,287	\$ 96,506,657	\$ 12,054,951	\$ 108,561,608

	Actual	Budget						
	FY2023	FY2024	FY2025 Adopted Baseline	FY2025 Grant Funded Projects	Total 2025	FY2026 Proposed Baseline	FY2026 Grant Funded Projects	Total 2026
Operating Expenses by Cost Category								
Wages & Benefits	41,476,462	49,532,802	57,913,954		57,913,954	64,861,737		64,861,737
SGR / Maintenance	5,204,574	6,626,710	6,430,241		6,430,241	10,270,134		10,270,134
Fuel & Lubricants	1,853,925	2,488,375	2,157,795		2,157,795	2,313,231		2,313,231
Services	10,984,894	17,864,578	11,816,869	6,350,500	18,167,369	14,333,185	9,490,764	23,823,949
Casualty & Insurance	2,036,606	2,231,300	2,548,500		2,548,500	2,398,090	914,700	3,312,790
Materials and Supplies	1,360,510	1,472,900	1,394,004		1,394,004	428,380	1,649,487	2,077,867
Utilities	1,104,616	1,107,631	1,158,500		1,158,500	1,287,000		1,287,000
Travel and Training	88,897	262,011	247,552		247,552	254,400		254,400
Miscellaneous	353,921	326,075	352,372		352,372	360,500		360,500
Total Operating Expenses	\$ 64,464,405	\$ 81,912,382	\$ 84,019,787	\$ 6,350,500	\$ 90,370,287	\$ 96,506,657	\$ 12,054,951	\$ 108,561,608

FY2026 Proposed Baseline Budget

Operating Expense Assumptions

- DRPT Grant funded operating studies included in FY2026 proposed budget:

Grant Reimbursed Expenses 2026	Total	State	Federal	Local	Local - CVTA
DRPT Grant 7132409 Downtown Transfer Center Study - 2024	61,689	30,845	28,377	1,234	1,234
DRPT Grant 7132508 Permanent Downtown Transfer Station NEPA & 30 % Design - 2025	3,000,000	1,500,000	1,380,000	60,000	60,000
DRPT Grant 7132410 North South BRT Environmental & Design - 2024	541,487	270,743	249,084	10,830	10,830
DRPT Grant 713509 Western BRT Extension NEPA & 30% Design - 2025	541,887	270,944	249,268	10,838	10,838
DRPT Grant 7132507 Paratransit Operational Analysis - 2025	75,000	37,500	34,500	1,500	1,500
DRPT Grant 7302527 Rehab/Renovation of Yards and Shops - 2025 aka Fleet Storage	200,000	100,000	92,000	4,000	4,000
DRPT Grant Application 38515 N/S Pulse/BRT Phase I 0-30% PE and Phase II NEPA 0-30% PE	321,261	160,630	147,780	6,425	6,425
DRPT Grant Application 38509 - Western Pulse BRT Extension Engineering & Design	2,140,744	1,070,372	984,742	42,815	42,815
DRPT Grant Application 39124 West End Transfer Station ParknRide AE Engineering and Design	2,608,696	1,304,348	1,200,000	52,174	52,174
Total Included in FY2026 Draft Operating Budget	\$ 9,490,764	\$ 4,745,382	\$ 4,365,751	\$ 189,815	\$ 189,815

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

- Zero Fare continues through June 30, 2026

Source	FY2023	FY2024	FY2025	FY2026
TRIP (DRPT)	4,500,000	2,500,000	4,560,000	
VCU	1,300,000	1,200,000	1,200,000	100,000
GRTC	1,000,000	3,100,000	1,040,000	3,200,000
Richmond				1,500,000
Rider Incentive Program (CMAQ)				2,000,000
Total	\$ 6,800,000	\$ 6,800,000	\$ 6,800,000	\$ 6,800,000

- CVTA FY2026
 - Operating Contribution – based approved RPTP \$28.600M
 - Studies – 2025 RPTP, Micro Transit \$0.250M
 - Capital - local share match funding \$1.200M

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

- DRPT Operating Contribution

	DRPT Weighting	FY ended June 30, 2024	FY ended June 30, 2023	FY ended June 30, 2022	FY ended June 30, 2021
GRTC Audited Operating Expenses net of depreciation Increase/Decrease over prior year	50.0%	\$ 77,027,507 11.25%	\$ 69,239,627 17.80%	\$ 58,778,343 -9.96%	\$ 65,277,018
GRTC Ridership Increase/Decrease over prior year	30.0%	10,803,894 13.12%	9,550,787 13.20%	8,437,117 10.02%	7,668,848
GRTC Revenue Miles Increase/Decrease over prior year	10.0%	7,523,540.00 12.38%	6,694,649.00 -4.11%	6,981,662.00 -2.39%	7,152,484.00
GRTC Revenue Hours Increase/Decrease over prior year	10.0%	622,842.00 10.16%	565,423.00 -0.77%	569,833.00 -5.27%	601,545.00
		DRPT FY2026 Award	DRPT FY2025 Award	DRPT FY2024 Award	DRPT FY2023 Award
DRPT - State Operating Grant Increase/Decrease over prior year		\$ 19,149,752 -5.53%	\$ 20,270,143 14.95%	\$ 17,633,503 -9.38%	\$ 19,459,091
% of DRPT Grant Award to Audited Net Operating Expenses		24.86%	29.28%	30.00%	29.81%

- Prior budget forecast was \$23.108M for FY2026 (30% of FY2024 net Operating Expense \$77.028M)
- Current DRPT award formula is biased towards incremental growth year over year relative to other entities over sustaining operations for organizations with prior growth

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

- Operating Contributions – City of Richmond, Henrico and Chesterfield Counties
- Assumption of 3.00% CPI-U indexing (growth as of February 2025 vs February 2024 CPI-U index) in compliance with Code of Virginia § 33.2-3712. “Continued responsibilities for local transit funding”
- Increase in Operating Contributions of \$417,531

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SA0
Not Seasonally Adjusted
Series Title: All items in U.S. city average, all urban consumers,
Area: U.S. city average
Item: All items
Base Period: 1982-84=100
Years: 2013 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	254.412	256.903
	0.19%	0.42%	0.56%	0.53%	0.21%	0.02%	0.17%	-0.01%	0.08%	0.23%	-0.05%	-0.09%		
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.280	260.388	260.229	260.474	257.557	260.065
	0.39%	0.27%	-0.22%	-0.67%	0.00%	0.55%	0.51%	0.32%	0.14%	0.04%	-0.06%	0.09%		
2021	261.582	263.014	264.877	267.054	269.195	271.696	273.003	273.567	274.310	276.589	277.948	278.802	266.236	275.703
	0.43%	0.55%	0.71%	0.82%	0.80%	0.93%	0.48%	0.21%	0.27%	0.83%	0.49%	0.31%		
2022	281.148	283.716	287.504	289.109	292.296	296.311	296.276	296.171	296.808	298.012	297.711	296.797	288.347	296.963
	0.84%	0.91%	1.34%	0.56%	1.10%	1.37%	-0.01%	-0.04%	0.22%	0.41%	-0.10%	-0.31%		
2023	299.170	300.840	301.836	303.363	304.127	305.109	305.691	307.026	307.789	307.671	307.051	306.746	302.408	
	0.80%	0.56%	0.33%	0.51%	0.25%	0.32%	0.19%	0.44%	0.25%	-0.04%	-0.20%	-0.10%		
2024	308.417	310.326	312.332	313.548	314.069	314.175	314.54	314.796	315.301	315.664	315.493	315.605		
Change per month	0.54%	0.62%	0.65%	0.39%	0.17%	0.03%	0.12%	0.08%	0.16%	0.12%	-0.05%	0.04%		
	317.671	319.082												
	0.65%	0.44%												

Actual Change Feb 2024 to Dec 2024	1.70%
Actual Change Feb 2024 to Jan 2025	2.37%
Actual Change Feb 2024 to Feb 2025	2.82%

FY2026 Operating Budget will utilize February 2025 vs February 2024 to determine local operating contributions

Historical CPI-U Adjustments	
June 2021 - June 2022	9.06% Fiscal 2023 Adjustment
June 2022 - February 2023	1.53% Fiscal 2024 Adjustment
February 2023 - February 2024	3.15% Fiscal 2025 Adjustment

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

City of Richmond			
	Operating	Capital	Total
City of Richmond FY2019/20 Appropriation	\$ 15,915,367.00	\$ 344,493.00	\$ 16,259,860.00
50% of FY 2019/20 Appropriation	\$ 7,957,683.50	\$ 172,246.50	\$ 8,129,930.00
CPI -U Index	9.10%	9.10%	
CPI- Adjustment	<u>\$ 724,149.20</u>	<u>\$ 15,674.43</u>	<u>\$ 739,823.63</u>
City of Richmond FY2022/23 Commitment per VA 33.2-3712	\$ 8,681,832.70	\$ 187,920.93	\$ 8,869,753.63
CPI-U Index Adjustment June 2022 to February 2023 Actual	1.53%	1.53%	
CPI- Adjustment	<u>\$ 132,832.04</u>	<u>\$ 2,875.19</u>	<u>\$ 135,707.23</u>
City of Richmond FY2023/24 Commitment per VA 33.2-3712	\$ 8,814,664.74	\$ 190,796.12	\$ 9,005,460.86
CPI-U Index Adjustment February 2023 to February 2024 Actual	3.15%	3.15%	
CPI- Adjustment	<u>\$ 277,941.46</u>	<u>\$ 6,016.13</u>	<u>\$ 283,957.59</u>
City of Richmond FY2024/25 Commitment per VA 33.2-3712	\$ 9,092,606.20	\$ 196,812.25	\$ 9,289,418.45
CPI-U Index Adjustment February 2024 to February 2025 Estimate	3.00%	3.00%	
CPI- Adjustment	<u>\$ 272,778.19</u>	<u>\$ 5,904.37</u>	<u>\$ 278,682.55</u>
City of Richmond FY2025/26 Commitment per VA 33.2-3712	<u>\$ 9,365,384.39</u>	<u>\$ 202,716.62</u>	\$ 9,568,101.01

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

County of Henrico			
	Operating	Capital	Total
County of Henrico FY2019/20 Appropriation	\$ 7,642,800.00	\$ -	\$ 7,642,800.00
50% of FY 2019/20 Appropriation	\$ 3,821,400.00	\$ -	\$ 3,821,400.00
CPI -U Index	9.10%	9.10%	
CPI- Adjustment	<u>\$ 347,747.40</u>	<u>\$ -</u>	<u>\$ 347,747.40</u>
County of Henrico FY2022/23 Commitment per VA 33.2-3712	\$ 4,169,147.40	\$ -	\$ 4,169,147.40
CPI-U Index Adjustment June 2022 to February 2023 Actual	1.53%	1.53%	
CPI- Adjustment	<u>\$ 63,787.96</u>	<u>\$ -</u>	<u>\$ 63,787.96</u>
County of Henrico FY2023/24 Commitment per VA 33.2-3712	\$ 4,232,935.36	\$ -	\$ 4,232,935.36
CPI-U Index Adjustment February 2023 to February 2024 Actual	3.15%	3.15%	
CPI- Adjustment	<u>\$ 133,471.70</u>	<u>\$ -</u>	<u>\$ 133,471.70</u>
County of Henrico FY2024/25 Commitment per VA 33.2-3712	\$ 4,366,407.05	\$ -	\$ 4,366,407.05
CPI-U Index Adjustment February 2024 to February 2025 Estimate	3.00%	3.00%	
CPI- Adjustment	<u>\$ 130,992.21</u>	<u>\$ -</u>	<u>\$ 130,992.21</u>
County of Henrico FY2025/26 Commitment per VA 33.2-3712	\$ 4,497,399.26	\$ -	\$ 4,497,399.26

FY2026 Proposed Baseline Budget

Operating Revenue Assumptions

County of Chesterfield			
	Operating	Capital	Total
County of Chesterfield FY2019/20 Appropriation	\$ 458,400.00	\$ -	\$ 458,400.00
50% of FY 2019/20 Appropriation	\$ 229,200.00	\$ -	\$ 229,200.00
CPI -U Index	9.10%	9.10%	
CPI- Adjustment	<u>\$ 20,857.20</u>	<u>\$ -</u>	<u>\$ 20,857.20</u>
County of Chesterfield FY2022/23 Commitment per VA 33.2-3712	\$ 250,057.20	\$ -	\$ 250,057.20
CPI-U Index Adjustment June 2022 to February 2023 Actual	1.53%	1.53%	
CPI- Adjustment	<u>\$ 3,825.88</u>	<u>\$ -</u>	<u>\$ 3,825.88</u>
County of Chesterfield FY2023/24 Commitment per VA 33.2-3712	\$ 253,883.08	\$ -	\$ 253,883.08
CPI-U Index Adjustment February 2023 to February 2024 Actual	3.15%	3.15%	
CPI- Adjustment	<u>\$ 8,005.37</u>	<u>\$ -</u>	<u>\$ 8,005.37</u>
County of Chesterfield FY2024/25 Commitment per VA 33.2-3712	\$ 261,888.44	\$ -	\$ 261,888.44
CPI-U Index Adjustment February 2024 to February 2025 Estimate	3.00%	3.00%	
CPI- Adjustment	<u>\$ 7,856.65</u>	<u>\$ -</u>	<u>\$ 7,856.65</u>
County of Chesterfield FY2025/26 Commitment per VA 33.2-3712	\$ 269,745.10	\$ -	\$ 269,745.10

FY2026 Proposed Baseline Budget

Operating Revenue

	Actual	Budget						
	FY2023	FY2024	FY2025 Adopted Baseline	FY2025 Grant Funded Projects	Total 2025	FY2026 Proposed Baseline	FY2026 Grant Funded Projects	Total 2026
Operating Revenues								
<u>Operating Contributions</u>								
CVTA	22,222,423	22,914,050	24,403,108	143,936	24,547,044	28,226,653	373,689	28,600,342
Virginia DRPT	19,459,091	17,510,246	20,270,143		20,270,143	19,149,752		19,149,752
City of Richmond	7,389,517	7,314,665	9,092,606		9,092,606	9,365,384	434,616	9,800,000
County of Henrico	4,027,141	4,232,935	4,366,407		4,366,407	4,497,399	1,268,194	5,765,593
County of Chesterfield	227,670	1,244,989	261,888	991,106	1,252,994	269,745	2,190,522	2,460,267
TRIP Zero Fare Grant	4,500,000	2,500,000	4,560,000		4,560,000			
City of Richmond (Zero Fare)						1,500,000		1,500,000
TRIP Zero Fare Grant Match - VCU	1,337,914	1,212,409	1,200,000		1,200,000	100,000		100,000
TRIP Zero Fare Grant Match - GRTC Reserve		1,500,000	1,040,000		1,040,000			
TRIP Zero Fare GRTC						3,200,000		3,200,000
Regional Trip Reduction Program (Zero Fare - CMAQ)						2,000,000		2,000,000
FTA 5307 Flex	1,000,049	11,427,461	4,971,699		4,971,699	14,596,584		14,596,584
Federal COVID Relief	2,053,706	1,764,174		346,554	346,554		1,769,008	1,769,008
Op Exp Reimbursment Grant VDOT				4,340,710	4,340,710		4,255,035	4,255,035
Op Exp Reimbursement Grant State	719,829	1,951,692	915,470	7,564,678	8,480,148		8,470,420	8,470,420
Op Exp Reimbursement Grant Federal	990,148	4,817,659	376,958	3,675,023	4,051,981		5,213,797	5,213,797
<u>Subtotal Operating Contributions</u>	<u>\$ 64,927,486</u>	<u>\$ 79,890,281</u>	<u>\$ 71,458,280</u>	<u>\$ 17,062,008</u>	<u>\$ 88,520,287</u>	<u>\$ 82,905,518</u>	<u>\$ 23,975,281</u>	<u>\$ 106,880,799</u>
<u>Operating Revenue</u>								
Fare Revenue								
Business Partnerships	464,004	605,000	605,000		605,000	-		-
<u>Subtotal Operating Revenue</u>	<u>\$ 464,004</u>	<u>\$ 605,000</u>	<u>\$ 605,000</u>	<u>\$ -</u>	<u>\$ 605,000</u>	<u>\$ -</u>		<u>\$ -</u>
<u>Other Income</u>								
City of Petersburg	200,000	200,000	200,000		200,000	200,000		200,000
Other Sources	1,125,148	1,020,974	1,045,000		1,045,000	1,480,809		1,480,809
<u>Subtotal Other Income</u>	<u>\$ 1,325,148</u>	<u>\$ 1,220,974</u>	<u>\$ 1,245,000</u>	<u>\$ 98</u>	<u>\$ 1,245,000</u>	<u>\$ 1,680,809</u>		<u>\$ 1,680,809</u>
GRTC Operations Reserve		196,127						
Total Operating Revenue	\$ 66,716,638	\$ 81,912,382	\$ 73,308,280	\$ 17,062,008	\$ 90,370,287	\$ 84,586,327	\$ 23,975,281	\$ 108,561,608

FY2026 Proposed Baseline Budget

Operating Revenue

Scope	Total	State	Federal	Local	Local - ARPA	Local - CVTA
DRPT Grant 5007301 TRIP Regional Connectivity - 2023	390,277	312,221	-	-	78,055	-
DRPT Grant 5007302 Regional Microtransit Service - 2024	1,905,397	1,143,238	-	-	762,159	-
DRPT Grant 7112406 DEMO Ashland and Powhattan - 2024	187,786	126,192	-	31,548	30,046	-
DRPT Grant Application 39056 -Ashland MicroTransit FY2026 (TRIP Grant)	993,740	794,992	-	-	198,748	-
DRPT Grant 7132409 Downtown Transfer Center Study - 2024	61,689	30,845	28,377	1,234	-	1,234
DRPT Grant 7132508 Permanent Downtown Transfer Station NEPA & 30 % Design - 2025	3,000,000	1,500,000	1,380,000	60,000	-	60,000
DRPT Grant 7132410 North South BRT Environmental & Design - 2024	541,487	270,743	249,084	10,830	-	10,830
DRPT Grant 713509 Western BRT Extension NEPA & 30% Design - 2025	541,887	270,944	249,268	10,838	-	10,838
DRPT Grant 7132507 Paratransit Operational Analysis - 2025	75,000	37,500	34,500	1,500	-	1,500
DRPT Grant 7302527 Rehab/Renovation of Yards and Shops - 2025 aka Fleet Storage	200,000	100,000	92,000	4,000	-	4,000
DRPT Grant Application 38515 N/S Pulse/BRT Phase I 0-30% PE and Phase II NEPA 0-30% PE	321,261	160,630	147,780	6,425	-	6,425
DRPT Grant Application 38509 - Western Pulse BRT Extension Engineering & Design	2,140,744	1,070,372	984,742	42,815	-	42,815
DRPT Grant Application 39124 West End Transfer Station ParknRide AE Engineering and Design	2,608,696	1,304,348	1,200,000	52,174	-	52,174
DRPT Grant Application 38806 - Annual IT Software Maintenance Contracts - Administration	742,671	-	594,137	74,267	-	74,267
DRPT Grant Application 39219 - Annual IT Software Maintenance Contracts - Service	906,816	616,635	253,908	18,136	-	18,136
DRPT Grant Application 39546 Public Safety Officers	914,700	731,760	-	91,470	-	91,470
DRPT Grant Application 39421 Transit Safety Ambassador Program	700,000	-	-	-	700,000	-
Total Included in FY2026 Operating Budget	\$ 16,232,150	\$ 8,470,420	\$ 5,213,797	\$ 405,237	\$ 1,769,008	\$ 373,689

FY2026 Proposed Baseline Budget

Capital Budget

Project	Grant	Jurisdiction	Category	ProjectCost	Federal	State	Local
ADA Facilities Assessment	Capital	General	Safety/Regulatory	90,000	41,400	45,000	3,600
ADP Hardware - Operations (Network & Server Infrastructure)	Capital	General	State of Good Repair	674,000	188,720	458,320	26,960
ADP Hardware - Operations (Security Cameras at 301 E. Belt Blvd)	Capital	General	State of Good Repair	120,000	33,600	81,600	4,800
ADP Software - Admin (Cybersecurity Infrastructure)	Capital	General	Safety/Regulatory	200,000	56,000	136,000	8,000
Annual IT Software Maintenance Contracts Service (Annual Licenses)	Capital	General	State of Good Repair	906,816	253,908	616,635	36,273
Business Application Software - HASTUS	Capital	General	State of Good Repair	135,000	37,800	91,800	5,400
Business Application Software - Swiftly Transit Data Software	Capital	General	Business Improvement	145,500	40,740	98,940	5,820
Engineering & Design of Customer Facility (West End Transfer Station)	TRIP	Henrico	Expansion Development	5,000,000	1,400,000	3,400,000	200,000
Engineering & Design of Transit Infrastructure (North-South Pulse BRT)	TA	Richmond	Expansion Development	1,092,286	502,452	546,143	43,691
Engineering & Design of Transit Infrastructure (Western Pulse BRT)	TRIP	Henrico	Expansion Development	3,924,698	1,098,915	2,668,795	156,988
Fixed Route Replacement - Heavy-duty, Large bus (29)	Capital	General	State of Good Repair	16,632,000	4,656,960	11,309,760	665,280
Maintenance and Transportations Operations Assessment	TA	General	Business Improvement	200,000	92,000	100,000	8,000
Maintenance Apprenticeship Program Development	TA	General	Service Enhancement	62,000	28,520	31,000	2,480
Microtransit Vehicle Expansion - Light-duty, Van with ramp (5)	Capital	General	Expansion Development	800,000	224,000	544,000	32,000
New Service - Microtransit (Ashland Zone) [FY26]	TRIP	ARPA	Expansion Development	993,740	158,998	794,992	39,750
Operating - 5310	5310	General	Service Enhancement	95,780	47,890	38,312	9,578
Rehab/Renovation of Admin/Maint Facility (Exterior Security at 301 E. Belt Blvd)	Capital	General	Safety/Regulatory	350,000	98,000	238,000	14,000
Rehab/Renovation of Yards and Shops (asphalt and Concrete Repairs at 301 E. Belt Blvd)	Capital	General	State of Good Repair	4,184,800	1,171,744	2,845,664	167,392
Replacement - Light Duty Minivan	Capital	General	State of Good Repair	2,028,000	567,840	1,379,040	81,120
Safety Programming & Training (Public Safety Officers)	TRIP	General	Service Enhancement	914,700	-	731,760	182,940
Service Expansion - Fixed Route (Route 1) [FY26]	TRIP	Henrico	Expansion Development	3,729,512	596,722	2,983,610	149,180
Vehicle Support Equipment Bus Wash Upgrade	Capital	General	State of Good Repair	275,000	77,000	187,000	11,000
Vehicle Support Equipment Driving Simulator	Capital	General	State of Good Repair	400,000	112,000	272,000	16,000
Annual IT software maint contracts (Admin)	Capital	General	State of Good Repair	742,671	594,137		148,534
Total FY2026 Capital Proposed Budget				\$ 43,696,503	\$ 12,079,347	\$ 29,598,370	\$ 2,018,786

FY2026 Proposed Baseline Budget

Capital Budget

Category	Total	Federal	State	Local
Business Improvement	345,500	132,740	198,940	13,820
Expansion Development	15,540,236	3,981,087	10,937,539	621,609
Safety/Regulatory	640,000	195,400	419,000	25,600
Service Enhancement	1,072,480	76,410	801,072	194,998
State of Good Repair	26,098,287	7,693,709	17,241,819	1,162,759
Total	\$ 43,696,503	\$12,079,347	\$29,598,370	\$2,018,786